

## CHAPTER 122A

## TEACHERS AND OTHER EDUCATORS

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## 122A 01 DEFINITIONS

For purposes of this chapter, except for section 122A 41, the Teacher Tenure Act for cities of the first class the words defined in section 120A 05 have the same meaning

**History** *Ex1959 c 71 art 6 s 1, 1998 c 397 art 8 s 101, art 11 s 3*

## BOARD OF TEACHING

## 122A 05 PROFESSIONAL PRACTICES, INTENT

The purpose of sections 122A 05 to 122A 09 is to develop standards of ethical conduct for the guidance and improvement of the teaching profession and to provide measures through which the observance of standards by the members of the profession may be promoted and enforced

**History** *Ex1967 c 25 s 1, 1973 c 749 s 7, 1998 c 397 art 8 s 56, 101, art 11 s 3*

## 122A 06 DEFINITIONS

Subdivision 1 **Scope** For the purpose of sections 122A 05 to 122A 09, the terms defined in this section have the meanings given them, unless another meaning is clearly indicated

Subd 2 **Teacher** "Teacher" means a classroom teacher or other similar professional employee required to hold a license from the board of teaching

Subd 3 **Board** "Board" means the board of teaching

**History** *Ex1967 c 25 s 2, 1973 c 749 s 8, 1975 c 271 s 6, 1976 c 222 s 20,21,27,208, 1980 c 345 s 8, 1980 c 609 art 6 s 26, 1Sp1985 c 12 art 8 s 20, 1998 c 397 art 8 s 101, art 11 s 3*

## 122A 07 BOARD OF TEACHING MEMBERSHIP

Subdivision 1 **Appointment of members** The board of teaching consists of 11 members appointed by the governor, with the advice and consent of the senate. Membership terms, compensation of members, removal of members, the filling of membership vacancies, and fiscal year and reporting requirements are as provided in sections 214 07 to 214 09. No member may be reappointed for more than one additional term.

Subd 2 **Eligibility, board composition** Except for the representatives of higher education and the public, to be eligible for appointment to the board of teaching a person must be a teacher currently teaching in a Minnesota school and fully licensed for the position held and have at least five years teaching experience in Minnesota, including the two years immediately preceding nomination and appointment. Each nominee, other than a public nominee, must be selected on the basis of professional experience and knowledge of teacher education, accreditation, and licensure. The board must be composed of

(1) six teachers who are currently teaching in a Minnesota school, at least four of whom must be teaching in a public school,

(2) one higher education representative, who must be a faculty member preparing teachers,

(3) one school administrator, and

(4) three members of the public, two of whom must be present or former members of school boards.

Subd 3 **Vacant position** The position of a member who leaves Minnesota or whose employment status changes to a category different from that from which appointed is deemed vacant.

Subd 4 **Administration, terms, compensation, removal, vacancies** The provision of staff, administrative services and office space, the review and processing of complaints, the setting of fees, the selection and duties of an executive secretary to serve the board, and other provisions relating to board operations are as provided in chapter 214. Membership terms, compensation of members, removal of members, the filling of membership vacancies, and fiscal year and reporting requirements are as provided in sections 214 07 to 214 09.

Subd 5 **District reimbursement for costs of substitute teachers** The board may reimburse local school districts for the costs of substitute teachers employed when regular teachers are providing professional assistance to the state by serving on the board or on a committee or task force appointed by the board and charged to make recommendations concerning standards for teacher licensure in this state.

**History** *Ex1967 c 25 s 3, 1973 c 749 s 9, 1975 c 136 s 1,2, 1975 c 271 s 6, 1976 c 149 s 27, 1976 c 222 s 22,23,27,208, 1978 c 706 s 40, 1978 c 793 s 62, 1980 c 345 s 9,10, 1986 c 444, 1989 c 251 s 7,8, 1998 c 397 art 8 s 57 59 101, art 11 s 3, 1998 c 398 art 5 s 11,12*

## 122A 08 MEETINGS

Subdivision 1 **Meetings** The board of teaching must meet regularly at the times and places as the board determines. Meetings must be called by the chair or at the written request of any eight members.

Subd 2 **Executive secretary** The board of teaching must have an executive secretary who is in the unclassified civil service and who is not a member of the board

**History** *Ex 1967 c 25 s 4, 1973 c 749 s 10, 1975 c 136 s 3, 1975 c 271 s 6, 1976 c 222 s 24, 27, 1986 c 444, 1998 c 397 art 8 s 60, 101*

### 122A 09 DUTIES

Subdivision 1 **Code of ethics** The board of teaching must develop by rule a code of ethics covering standards of professional teaching practices, including areas of ethical conduct and professional performance and methods of enforcement

Subd 2 **Advise members of profession** The board must act in an advisory capacity to members of the profession in matters of interpretation of the code of ethics

Subd 3 **Election of chair and officers** The board shall elect a chair and such other officers as it may deem necessary

Subd 4 **License and rules** (a) The board must adopt rules to license public school teachers and interns subject to chapter 14

(b) The board must adopt rules requiring a person to successfully complete a skills examination in reading, writing, and mathematics as a requirement for initial teacher licensure. Such rules must require college and universities offering a board approved teacher preparation program to provide remedial assistance to persons who did not achieve a qualifying score on the skills examination, including those for whom English is a second language

(c) The board must adopt rules to approve teacher preparation programs. The board, upon the request of a post secondary student preparing for teacher licensure or a licensed graduate of a teacher preparation program, shall assist in resolving a dispute between the person and a post-secondary institution providing a teacher preparation program when the dispute involves an institution's recommendation for licensure affecting the person or the person's credentials. At the board's discretion, assistance may include the application of chapter 14

(d) The board must provide the leadership and shall adopt rules for the redesign of teacher education programs to implement a research based, results oriented curriculum that focuses on the skills teachers need in order to be effective. The board shall implement new systems of teacher preparation program evaluation to assure program effectiveness based on proficiency of graduates in demonstrating attainment of program outcomes

(e) The board must adopt rules requiring successful completion of an examination of general pedagogical knowledge and examinations of licensure specific teaching skills. The rules shall be effective on the dates determined by the board, but not later than September 1, 2001

(f) The board must adopt rules requiring teacher educators to work directly with elementary or secondary school teachers in elementary or secondary schools to obtain periodic exposure to the elementary or secondary teaching environment

(g) The board must grant licenses to interns and to candidates for initial licenses

(h) The board must design and implement an assessment system which requires a candidate for an initial license and first continuing license to demonstrate the abilities necessary to perform selected, representative teaching tasks at appropriate levels

(i) The board must receive recommendations from local committees as established by the board for the renewal of teaching licenses

(j) The board must grant life licenses to those who qualify according to requirements established by the board, and suspend or revoke licenses pursuant to sections 122A 20 and 214 10. The board must not establish any expiration date for application for life licenses

(k) The board must adopt rules that require all licensed teachers who are renewing their continuing license to include in their renewal requirements further preparation in

the areas of using positive behavior interventions and in accommodating, modifying and adapting curricula, materials, and strategies to appropriately meet the needs of individual students and ensure adequate progress toward the state's graduation rule. The rules adopted under this paragraph apply to teachers who renew their licenses in year 2001 and later.

(l) In adopting rules to license public school teachers who provide health-related services for disabled children, the board shall adopt rules consistent with license or registration requirements of the commissioner of health and the health-related boards who license personnel who perform similar services outside of the school.

**Subd 5 Commissioner's representative to comment on proposed rule** Prior to the adoption by the board of teaching of any rule which must be submitted to public hearing, a representative of the commissioner shall appear before the board of teaching and at the hearing required pursuant to section 14 14, subdivision 1, to comment on the cost and educational implications of that proposed rule.

**Subd 6 Register of persons licensed** The executive secretary of the board of teaching shall keep a record of the proceedings of and a register of all persons licensed pursuant to the provisions of this chapter. The register must show the name, address, license number and the renewal of the license. The board must on July 1, of each year or as soon thereafter as is practicable, compile a list of such duly licensed teachers and transmit a copy of the list to the board. A copy of the register must be available during business hours at the office of the board to any interested person.

**Subd 7 Commissioner's assistance, board money** The commissioner shall provide all necessary materials and assistance for the transaction of the business of the board of teaching and all moneys received by the board of teaching shall be paid into the state treasury as provided by law. The expenses of administering sections 122A 01, 122A 05 to 122A 09, 122A 15, 122A 16, 122A 17, 122A 18, 122A 20, 122A 21, 122A 22, 122A 23, 122A 26, 122A 30, 122A 32, 122A 40, 122A 41, 122A 42, 122A 45, 122A 49, 122A 52, 122A 53, 122A 54, 122A 55, 122A 56, 122A 57, and 122A 58 which are incurred by the board of teaching shall be paid for from appropriations made to the board of teaching.

**Subd 8 Fraud, gross misdemeanor** A person who claims to be a licensed teacher without a valid existing license issued by the board or any person who employs fraud or deception in applying for or securing a license is guilty of a gross misdemeanor.

**Subd 9 Board may adopt rules** The board of teaching may adopt rules subject to the provisions of chapter 14 to implement sections 122A 05 to 122A 09, 122A 16, 122A 17, 122A 18, 122A 20, 122A 21, and 122A 23.

**Subd 10 Variances** Notwithstanding subdivision 9 and section 14 05, subdivision 4, the board of teaching may grant a variance to its rules upon application by a school district for purposes of implementing experimental programs in learning or management.

**History** *Ex*1967 c 25 s 5, 1973 c 749 s 11, 1975 c 136 s 4, 1975 c 271 s 6, 1976 c 222 s 25,27,208, 1976 c 271 s 65, 1977 c 444 s 8, 1978 c 706 s 41, 1978 c 764 s 77,78, 1980 c 345 s 11-14, 1982 c 424 s 130, 1984 c 463 art 7 s 16, 1Sp1985 c 12 art 8 s 21, 1986 c 444, 1987 c 398 art 8 s 11, 1990 c 375 s 3, 1990 c 562 art 8 s 30, 1991 c 265 art 7 s 17,18, 1992 c 499 art 8 s 15,16, 1993 c 224 art 8 s 8, art 13 s 44, 1993 c 374 s 28, 1994 c 647 art 8 s 17, 1996 c 412 art 13 s 22, 1998 c 397 art 8 s 61 65,101, art 11 s 3, 1999 c 241 art 9 s 7, 1999 c 245 art 4 s 2

## LICENSURE

### 122A 15 TEACHERS, SUPERVISORY AND SUPPORT PERSONNEL, DEFINITIONS, LICENSURE

**Subdivision 1 Teachers** The term "teachers" for the purpose of licensure, means all persons employed in a public school or education district or by a service cooperative as members of the instructional, supervisory, and support staff including superintendents, principals, supervisors, secondary vocational and other classroom teachers,

librarians, counselors, school psychologists, school nurses, school social workers, audio-visual directors and coordinators, recreation personnel, media generalists, media supervisors, and speech therapists

Subd 2 **Supervisory personnel** "Supervisory personnel" for the purpose of licensure means superintendents, principals, and professional employees who devote 50 percent or more of their time to administrative or supervisory duties over other personnel, and includes athletic coaches

**History** 1959 c 700 s 3 5, Ex1959 c 71 art 6 s 3, 1975 c 162 s 31, 1976 c 222 s 10,208, 1980 c 345 s 1, 1Sp1985 c 12 art 8 s 18, 1987 c 398 art 7 s 28, 1989 c 251 s 1,2, 1994 c 647 art 7 s 5, 1996 c 305 art 1 s 138, 1998 c 397 art 8 s 6,7,101

## 122A 16 QUALIFIED TEACHER DEFINED

A qualified teacher is one holding a valid license under this chapter, to perform the particular service for which employed in a public school

**History** Ex1959 c 71 art 6 s 4, 1973 c 749 s 1, 1976 c 222 s 11,208, 1986 c 444, 1998 c 397 art 8 s 8,101

## 122A 162 LICENSURE RULES

The commissioner may make rules relating to licensure of school personnel not licensed by the board of teaching

**History** Ex1959 c 71 art 2 s 16, 1969 c 1129 art 8 s 16, 1977 c 305 s 41, 1978 c 764 s 8, 1983 c 150 s 1, 1992 c 499 art 8 s 1, 1993 c 224 art 9 s 16,17, 1Sp1995 c 3 art 16 s 13, 1998 c 397 art 5 s 104, 1998 c 398 art 6 s 4 12

## 122A 163 TEACHER RULE VARIANCES, COMMISSIONER

Notwithstanding any law to the contrary, and only upon receiving the agreement of the state board of teaching, the commissioner of children, families, and learning may grant a variance to rules governing licensure of teachers for those teachers licensed by the board of teaching. The commissioner may grant a variance, without the agreement of the board of teaching, to rules adopted by the commissioner governing licensure of teachers for those teachers the commissioner licenses

**History** Ex1959 c 71 art 2 s 16, 1969 c 1129 art 8 s 16, 1977 c 305 s 41, 1978 c 764 s 8, 1983 c 150 s 1, 1992 c 499 art 8 s 1, 1993 c 224 art 9 s 16,17, 1Sp1995 c 3 art 16 s 13, 1998 c 397 art 5 s 104 1998 c 398 art 6 s 4 12

122A 164 [Repealed, 1998 c 398 art 6 s 38]

## 122A 17 VALIDITY OF CERTIFICATES OR LICENSES

A rule adopted by the board of teaching must not affect the validity of certificates or licenses to teach in effect on July 1, 1974, or the rights and privileges of the holders thereof, except that any such certificate or license may be suspended or revoked for any of the causes and by the procedures specified by law

**History** 1973 c 749 s 12, 1975 c 271 s 6, 1976 c 222 s 26,27, 1998 c 397 art 8 s 66,101

## 122A 18 BOARD TO ISSUE LICENSES

Subdivision 1 **Authority to license** (a) The board of teaching must license teachers, as defined in section 122A 15, subdivision 1, except for supervisory personnel, as defined in section 122A 15, subdivision 2

(b) The commissioner of children, families, and learning must license supervisory personnel as defined in section 122A 15, subdivision 2

(c) Licenses under the jurisdiction of the board of teaching and the commissioner of children, families, and learning must be issued through the licensing section of the department

**Subd 2 Teacher and support personnel qualifications** (a) The board of teaching must issue licenses under its jurisdiction to persons the board finds to be qualified and competent for their respective positions

(b) The board must require a person to successfully complete an examination of skills in reading, writing, and mathematics before being granted an initial teaching license to provide direct instruction to pupils in prekindergarten, elementary, secondary, or special education programs. The board must require colleges and universities offering a board approved teacher preparation program to provide remedial assistance that includes a formal diagnostic component to persons enrolled in their institution who did not achieve a qualifying score on the skills examination, including those for whom English is a second language. The colleges and universities must provide assistance in the specific academic areas of deficiency in which the person did not achieve a qualifying score. School districts must provide similar, appropriate, and timely remedial assistance that includes a formal diagnostic component and mentoring to those persons employed by the district who completed their teacher education program outside the state of Minnesota, received a one-year license to teach in Minnesota and did not achieve a qualifying score on the skills examination, including those persons for whom English is a second language.

(c) A person who has completed an approved teacher preparation program and obtained a one year license to teach, but has not successfully completed the skills examination, may renew the one year license for two additional one year periods. Each renewal of the one year license is contingent upon the licensee

(1) providing evidence of participating in an approved remedial assistance program provided by a school district or post-secondary institution that includes a formal diagnostic component in the specific areas in which the licensee did not obtain qualifying scores, and

(2) attempting to successfully complete the skills examination during the period of each one-year license

(d) The board of teaching must grant continuing licenses only to those persons who have met board criteria for granting a continuing license, which includes successfully completing the skills examination in reading, writing, and mathematics

(e) All colleges and universities approved by the board of teaching to prepare persons for teacher licensure must include in their teacher preparation programs a common core of teaching knowledge and skills to be acquired by all persons recommended for teacher licensure. This common core shall meet the standards developed by the interstate new teacher assessment and support consortium in its 1992 model standards for beginning teacher licensing and development. Amendments to standards adopted under this paragraph are covered by chapter 14

**Subd 2a Reading strategies** All colleges and universities approved by the board of teaching to prepare persons for classroom teacher licensure must include in their teacher preparation programs reading best practices that enable classroom teacher licensure candidates to know how to teach reading, such as phonics or other research-based best practices

**Subd 3 Supervisory and coach qualifications, code of ethics** The commissioner of children, families, and learning must issue licenses under its jurisdiction to persons the commissioner finds to be qualified and competent for their respective positions under the rules it adopts. The commissioner of children, families, and learning may develop, by rule, a code of ethics for supervisory personnel covering standards of professional practices, including areas of ethical conduct and professional performance and methods of enforcement

**Subd 4 Expiration and renewal** (a) Each license the department of children, families, and learning issues through its licensing section must bear the date of issue. Licenses must expire and be renewed according to the respective rules the board of teaching or the commissioner of children, families, and learning adopts. Requirements for renewing a license must include showing satisfactory evidence of successful teaching experience for at least one school year during the period covered by the license in grades or subjects for which the license is valid or completing such additional

preparation as the board of teaching prescribes. The commissioner of children, families, and learning shall establish requirements for renewing the licenses of supervisory personnel.

(b) The board of teaching shall offer alternative continuing relicensure options for teachers who are accepted into and complete the national board for professional teaching standards certification process, and offer additional continuing relicensure options for teachers who earn national board for professional teaching standards certification. Continuing relicensure requirements for teachers who do not maintain national board for professional teaching standards certification are those the board prescribes.

**Subd 5 Effective date** Nothing contained hereon shall be construed as affecting the validity of a permanent certificate or license issued prior to July 1, 1969.

**Subd 6 Human relations** The board of teaching and the commissioner of children, families, and learning shall accept training programs completed through Peace Corps, VISTA, or Teacher Corps in lieu of completion of the human relations component of the training program for purposes of issuing or renewing a license in education.

**Subd 7 Limited provisional licenses** The board of teaching may grant provisional licenses, which shall be valid for two years, in fields in which licenses were not issued previously or in fields in which a shortage of licensed teachers exists. A shortage is defined as a lack of or an inadequate supply of licensed personnel within a given licensure area in a school district that has notified the board of teaching of the shortage and has applied to the board of teaching for provisional licenses for that district's licensed staff.

**Subd 7a Permission to substitute teach** The board of teaching may allow a person who is enrolled in and making satisfactory progress in a board-approved teacher program and who has successfully completed student teaching to be employed as a short-call substitute teacher.

**Subd 8 Background checks** (a) The board of teaching and the commissioner of children, families, and learning must request a criminal history background check from the superintendent of the bureau of criminal apprehension on all applicants for initial licenses under their jurisdiction. An application for a license under this section must be accompanied by

(1) an executed criminal history consent form, including fingerprints, and

(2) a money order or cashier's check payable to the bureau of criminal apprehension for the fee for conducting the criminal history background check.

(b) The superintendent of the bureau of criminal apprehension shall perform the background check required under paragraph (a) by retrieving criminal history data maintained in the criminal justice information system computers and shall also conduct a search of the national criminal records repository, including the criminal justice data communications network. The superintendent is authorized to exchange fingerprints with the Federal Bureau of Investigation for purposes of the criminal history check. The superintendent shall recover the cost to the bureau of a background check through the fee charged to the applicant under paragraph (a).

(c) The board of teaching or the commissioner of children, families, and learning may issue a license pending completion of a background check under this subdivision, but must notify the individual that the individual's license may be revoked based on the result of the background check.

**Subd 9 Teacher licenses** The board of teaching may issue teacher licenses under the licensure rules in place on July 31, 1996.

**History** *Ex1959 c 71 art 6 s 5, 1969 c 435 s 1,3, 1973 c 749 s 2,3, 1975 c 271 s 6, 1976 c 222 s 12,27,208, 1977 c 347 s 20, 1978 c 706 s 37, 1980 c 345 s 2,3, 1982 c 448 s 1, 1983 c 314 art 7 s 28, 1Sp1985 c 12 art 7 s 21, art 8 s 19, 1987 c 398 art 7 s 29, 1989 c 246 s 2, 1989 c 251 s 3 5, 1990 c 375 s 3, 1992 c 499 art 8 s 8 12, 1993 c 224 art 7 s 17, art 8 s 7, 1993 c 374 s 27, 1994 c 647 art 8 s 14, 1995 c 212 art 4 s 64, 1995 c 226 art 3 s 6, 1Sp1995 c 3 art 16 s 13, 1996 c 412 art 9 s 7,8, art 13 s 19, 1Sp1997 c 4 art 5 s 16,17, 1998 c 397 art 8 s 9 13,101, art 11 s 3, 1998 c 398 art 5 s 55, 1999 c 241 art 5 s 2, art 9 s 8*

**122A 19 BILINGUAL AND ENGLISH AS A SECOND LANGUAGE TEACHERS, LICENSES**

**Subdivision 1 Bilingual and English as a second language licenses** The board of teaching, hereinafter the board, must grant teaching licenses in bilingual education and English as a second language to persons who present satisfactory evidence that they

(a) Possess competence and communicative skills in English and in another language,

(b) Possess a bachelor's degree or other academic degree approved by the board, and meet such requirements as to course of study and training as the board may prescribe

**Subd 2 Persons holding general teaching licenses** A person holding a general teaching license who presents the board with satisfactory evidence of competence and communicative skills in a language other than English may be licensed under this section

**Subd 3 Employment of teachers** Teachers employed in a bilingual education or English as a second language program established pursuant to sections 124D 58 to 124D 64 shall not be employed to replace any presently employed teacher who otherwise would not be replaced

**Subd 4 Teacher preparation programs** For the purpose of licensing bilingual and English as a second language teachers, the board may approve programs at colleges or universities designed for their training

**Subd 5 Persons eligible for employment** Any person licensed under this section shall be eligible for employment by a school board as a teacher in a bilingual education or English as a second language program in which the language for which the person is licensed is taught or used as a medium of instruction. A board may prescribe only those additional qualifications for teachers licensed under this section as are approved by the board of teaching

**Subd 6 Affirmative efforts in hiring** In hiring for all positions in bilingual education programs, districts must give preference to and make affirmative efforts to seek, recruit, and employ persons who are (a) native speakers of the language which is the medium of instruction in the bilingual education program and (b) who share the culture of the limited English speaking children who are enrolled in the program. The district shall provide procedures for the involvement of the parent advisory committees in designing the procedures for the recruitment, screening and selection of applicants. This section must not be construed to limit the school board's authority to hire and discharge personnel

**History** 1977 c 306 s 6, 1980 c 609 art 3 s 4 7, 1986 c 444, 1998 c 397 art 8 s 92 94,101, art 11 s 3, 1999 c 241 art 9 s 9

**122A 20 SUSPENSION OR REVOCATION OF LICENSES**

**Subdivision 1 Grounds for revocation, suspension, or denial** (a) The board of teaching or the commissioner, with the advice from an advisory task force of supervisory personnel established under section 15 014, whichever has jurisdiction over a teacher's licensure, may, on the written complaint of the school board employing a teacher, a teacher organization, or any other interested person, refuse to issue, refuse to renew, suspend, or revoke a teacher's license to teach for any of the following causes

- (1) Immoral character or conduct
- (2) Failure, without justifiable cause, to teach for the term of the teacher's contract,
- (3) Gross inefficiency or willful neglect of duty or
- (4) Failure to meet licensure requirements, or
- (5) Fraud or misrepresentation in obtaining a license



The written complaint must specify the nature and character of the charges

(b) The board of teaching or the commissioner of children, families, and learning whichever has jurisdiction over a teacher's licensure, shall refuse to issue, refuse to renew, or automatically revoke a teacher's license to teach without the right to a hearing upon receiving a certified copy of a conviction showing that the teacher has been convicted of child abuse, as defined in section 609 185, or sexual abuse under section 609 342, 609 343, 609 344, 609 345, 609 3451, subdivision 3, or 617 23, subdivision 3, or under a similar law of another state or the United States The board shall send notice of this licensing action to the district in which the teacher is currently employed

(c) A person whose license to teach has been revoked, not issued, or not renewed under paragraph (b), may petition the board to reconsider the licensing action if the person's conviction for child abuse or sexual abuse is reversed by a final decision of the court of appeals or the supreme court or if the person has received a pardon for the offense The petitioner shall attach a certified copy of the appellate court's final decision or the pardon to the petition Upon receiving the petition and its attachment, the board shall schedule and hold a disciplinary hearing on the matter under section 214 10, subdivision 2, unless the petitioner waives the right to a hearing If the board finds that, notwithstanding the reversal of the petitioner's criminal conviction or the issuance of a pardon, the petitioner is disqualified from teaching under paragraph (a), clause (1), the board shall affirm its previous licensing action If the board finds that the petitioner is not disqualified from teaching under paragraph (a), clause (1), it shall reverse its previous licensing action

(d) For purposes of this subdivision, the board of teaching is delegated the authority to suspend or revoke coaching licenses

**Subd 2 Mandatory reporting** A school board must report to the board of teaching or the board of trustees of the Minnesota state colleges and universities, whichever has jurisdiction over the teacher's license, when its teacher is discharged or resigns from employment after a charge is filed with the school board under section 122A 41, subdivisions 6, clauses (1), (2), and (3), and 7, or after charges are filed that are ground for discharge under section 122A 40, subdivision 13, paragraph (a), clauses (1) to (5), or when a teacher is suspended or resigns while an investigation is pending under section 122A 40, subdivision 13, paragraph (a), clauses (1) to (5), 122A 41, subdivisions 6, clauses (1), (2), and (3), and 7, or 626 556 The report must be made to the appropriate licensing board within ten days after the discharge suspension or resignation has occurred The licensing board to which the report is made must investigate the report for violation of subdivision 1 and the reporting board must cooperate in the investigation Notwithstanding any provision in chapter 13 or any law to the contrary, upon written request from the licensing board having jurisdiction over the teacher's license, a board or school superintendent shall provide the licensing board with information about the teacher from the district's files, any termination or disciplinary proceeding, any settlement or compromise, or any investigative file Upon written request from the appropriate licensing board, a board or school superintendent may, at the discretion of the board or school superintendent, solicit the written consent of a student and the student's parent to provide the licensing board with information that may aid the licensing board in its investigation and license proceedings The licensing board's request need not identify a student or parent by name The consent of the student and the student's parent must meet the requirements of chapter 13 and Code of Federal Regulations, title 34, section 99 30 The licensing board may provide a consent form to the district Any data transmitted to any board under this section is private data under section 13 02, subdivision 12, notwithstanding any other classification of the data when it was in the possession of any other agency

The licensing board to which a report is made must transmit to the attorney general's office any record or data it receives under this subdivision for the sole purpose of having the attorney general's office assist that board in its investigation When the attorney general's office has informed an employee of the appropriate

licensing board in writing that grounds exist to suspend or revoke a teacher's license to teach, that licensing board must consider suspending or revoking or decline to suspend or revoke the teacher's license within 45 days of receiving a stipulation executed by the teacher under investigation or a recommendation from an administrative law judge that disciplinary action be taken

Subd 3 **Immunity from liability** A school board, its members in their official capacity, and employees of the district run by the board are immune from civil or criminal liability for reporting or cooperating as required under subdivision 2, if their actions required under subdivision 2 are done in good faith and with due care

**History** *Ex1959 c 71 art 6 s 9, Ex1967 c 25 s 6, 1969 c 869 s 1, 1971 c 155 s 1, 1973 c 749 s 6, 1975 c 271 s 6, 1976 c 222 s 15,27,208, 1980 c 345 s 6, 1986 c 444, 1989 c 97 s 1,2, 1990 c 375 s 3, 1991 c 265 art 9 s 44, 1994 c 647 art 8 s 15, 1995 c 226 art 3 s 7, 1996 c 412 art 13 s 20, 1998 c 397 art 8 s 15,101, art 11 s 3, 1998 c 398 art 5 s 55, 1999 c 201 s 1, 1999 c 241 art 9 s 10,11*

### 122A 21 TEACHERS' AND ADMINISTRATORS' LICENSES, FEES

Each application for the issuance, renewal, or extension of a license to teach and each application for the issuance, renewal, or extension of a license as supervisory personnel must be accompanied by a processing fee in an amount set by the board of teaching by rule. The processing fee for a teacher's license and for the licenses of supervisory personnel must be paid to the executive secretary of the board of teaching. The executive secretary of the board of teaching shall deposit the fees with the state treasurer, as provided by law, and report each month to the commissioner of finance the amount of fees collected. The fees as set by the board are nonrefundable for applicants not qualifying for a license. However, a fee must be refunded by the state treasurer in any case in which the applicant already holds a valid unexpired license. The board may waive or reduce fees for applicants who apply at the same time for more than one license.

**History** *Ex1959 c 71 art 6 s 8, 1967 c 217 s 1, 1973 c 492 s 14, 1973 c 749 s 5, 1974 c 488 s 1, 1975 c 271 s 6, 1976 c 163 s 7, 1976 c 222 s 14,27,208, 1977 c 444 s 7, 1977 c 447 art 7 s 20, 1980 c 345 s 5, 1989 c 251 s 6, 1998 c 397 art 8 s 101, 1999 c 241 art 9 s 12*

### 122A 22 DISTRICT RECORDING OF TEACHER LICENSES

No person shall be accounted a qualified teacher until the person has filed for record with the district superintendent where the person intends to teach a license, or certified copy of a license, authorizing the person to teach school in the district school system.

**History** *Ex1959 c 71 art 6 s 11, 1975 c 162 s 32, 1976 c 222 s 16,208, 1998 c 397 art 8 s 16,101*

### 122A 23 APPLICANTS TRAINED IN OTHER STATES

Subdivision 1 **Preparation equivalency** When a license to teach is authorized to be issued to any holder of a diploma or a degree of a Minnesota state university, or of the University of Minnesota, or of a liberal arts university, or a technical training institution, such license may also, in the discretion of the board of teaching or the commissioner of children, families, and learning, whichever has jurisdiction, be issued to any holder of a diploma or a degree of a teacher training institution of equivalent rank and standing of any other state. The diploma or degree must be granted by virtue of the completion of a course in teacher preparation essentially equivalent in content to that required by such Minnesota state university or the University of Minnesota or a liberal arts university in Minnesota or a technical training institution as preliminary to the granting of a diploma or a degree of the same rank and class.

Subd 2 **Applicants licensed in other states** (a) Subject to the requirements of sections 122A 18, subdivision 8, and 123B 03, the board of teaching must issue a teaching license or a temporary teaching license under paragraphs (b) to (e) to an

applicant who holds at least a baccalaureate degree from a regionally accredited college or university and holds or held a similar out of state teaching license that requires the applicant to successfully complete a teacher preparation program approved by the issuing state, which includes field-specific teaching methods and student teaching or essentially equivalent experience

(b) The board of teaching must issue a teaching license to an applicant who

(1) successfully completed all exams and human relations preparation components required by the board of teaching, and

(2) holds or held an out of state teaching license to teach the same content field and grade levels if the scope of the out of-state license is no more than one grade level less than a similar Minnesota license

(c) The board of teaching, consistent with board rules, must issue up to three one year temporary teaching licenses to an applicant who holds or held an out-of-state teaching license to teach the same content field and grade levels, where the scope of the out of state license is no more than one grade level less than a similar Minnesota license, but has not successfully completed all exams and human relations preparation components required by the board of teaching

(d) The board of teaching, consistent with board rules, must issue up to three one year temporary teaching licenses to an applicant who

(1) successfully completed all exams and human relations preparation components required by the board of teaching, and

(2) holds or held an out-of state teaching license to teach the same content field and grade levels, where the scope of the out of state license is no more than one grade level less than a similar Minnesota license, but has not completed field specific teaching methods or student teaching or equivalent experience

The applicant may complete field-specific teaching methods and student teaching or equivalent experience by successfully participating in a one year school district mentorship program consistent with board adopted standards of effective practice and Minnesota graduation requirements

(e) The board of teaching must issue a temporary teaching license for a term of up to three years only in the content field or grade levels specified in the out of state license to an applicant who

(1) successfully completed all exams and human relations preparation components required by the board of teaching, and

(2) holds or held an out-of state teaching license where the out of state license is more limited in the content field or grade levels than a similar Minnesota license

(f) The board of teaching must not issue to an applicant more than three one-year temporary teaching licenses under this subdivision

(g) The board of teaching must not issue a license under this subdivision if the applicant has not attained the additional degrees, credentials, or licenses required in a particular licensure field

**History** *Ex*1959 c 71 art 6 s 6, 1965 c 196 s 1, 1973 c 749 s 4, 1975 c 271 s 6, 1975 c 321 s 2, 1976 c 222 s 13,27,208, 1980 c 345 s 4, 1998 c 397 art 8 s 14,101, 1998 c 398 art 5 s 55, 2000 c 489 art 6 s 5

## 122A.24 ALTERNATIVE PREPARATION LICENSING FOR TEACHERS

Subdivision 1 **Requirements** (a) A preparation program that is an alternative to the post-secondary teacher preparation program as a means to acquire an entrance license is established. The program may be offered in any instructional field

(b) To participate in the alternative preparation program, the candidate must

(1) have a bachelor's degree,

(2) pass an examination of skills in reading, writing, and mathematics as required by section 122A 18,

(3) have been offered a job to teach in a school district, group of districts, or an education district approved by the board of teaching to offer an alternative preparation licensure program,

(4)(i) have a college major in the subject area to be taught, or

(ii) have five years of experience in a field related to the subject to be taught, and

(5) document successful experiences working with children

(c) An alternative preparation license is of one year duration and is issued by the board of teaching to participants on admission to the alternative preparation program

(d) The board of teaching must ensure that one of the purposes of this program is to enhance the school desegregation/integration policies adopted by the state

**Subd 2 Characteristics** The alternative preparation program has the following characteristics

(1) staff development conducted by a resident mentorship team made up of administrators, teachers, and post-secondary faculty members,

(2) an instruction phase involving intensive preparation of a candidate for licensure before the candidate assumes responsibility for a classroom,

(3) formal instruction and peer coaching during the school year,

(4) assessment, supervision, and evaluation of a candidate to determine the candidate's specific needs and to ensure satisfactory completion of the program,

(5) a research based and results oriented approach focused on skills teachers need to be effective,

(6) assurance of integration of education theory and classroom practices, and

(7) the shared design and delivery of staff development between school district personnel and post-secondary faculty

**Subd 3 Program approval** (a) The board of teaching must approve alternative preparation programs based on criteria adopted by the board

(b) An alternative preparation program at a school district, group of schools, or an education district must be affiliated with a post secondary institution that has a teacher preparation program

**Subd 4 Approval for standard entrance license** The resident mentorship team must prepare for the board of teaching an evaluation report on the performance of the alternative preparation licensee during the school year and a positive or negative recommendation on whether the alternative preparation licensee shall receive a standard entrance license

**Subd 5 Standard entrance license** The board of teaching must issue a standard entrance license to an alternative preparation licensee who has successfully completed the school year in the alternative preparation program and who has received a positive recommendation from the licensee's mentorship team

**Subd 6 Qualified teacher** A person with a valid alternative preparation license is a qualified teacher within the meaning of section 122A 16

**History** 1990 c 562 art 7 s 7, 1993 c 337 s 7, 1994 c 647 art 8 s 18, 1998 c 397 art 8 s 67 69,101, art 11 s 3

## 122A 25 NONLICENSED COMMUNITY EXPERTS, VARIANCE

**Subdivision 1 Authorization** Notwithstanding any law or commissioner of children, families, and learning rule to the contrary, the board of teaching may allow school districts or charter schools to hire nonlicensed community experts to teach in the public schools or charter schools on a limited basis according to this section

Subd 2 **Applications, criteria** The school district or charter school shall apply to the board of teaching for approval to hire nonlicensed teaching personnel from the community. In approving or disapproving the application for each community expert, the board shall consider

- (1) the qualifications of the community person whom the district or charter school proposes to employ,
- (2) the reasons for the need for a variance from the teacher licensure requirements,
- (3) the district's efforts to obtain licensed teachers, who are acceptable to the school board, for the particular course or subject area or the charter school's efforts to obtain licensed teachers for the particular course or subject area,
- (4) the amount of teaching time for which the community expert would be hired,
- (5) the extent to which the district or charter school is utilizing other nonlicensed community experts under this section,
- (6) the nature of the community expert's proposed teaching responsibility, and
- (7) the proposed level of compensation to the community expert

Subd 3 **Approval of plan** The board of teaching shall approve or disapprove an application within 60 days of receiving it from a school district or charter school

**History** *1Sp1985 c 12 art 8 s 3, 1Sp1997 c 4 art 5 s 10, 1998 c 397 art 8 s 101, 1998 c 398 art 5 s 55*

## 122A 26 COMMUNITY EDUCATION TEACHERS, LICENSURE REQUIREMENTS

Subdivision 1 **Exemption** Notwithstanding the provisions of any law to the contrary and except as otherwise provided in this section, a person who teaches in a community education program established pursuant to sections 124D 18 and 124D 19 is exempt from all licensure requirements

Subd 2 **Exceptions** A person who teaches in a community education program which qualifies for aid pursuant to section 124D 52 shall continue to meet licensure requirements as a teacher. A person who teaches in an early childhood and family education program which is offered through a community education program and which qualifies for community education aid pursuant to section 124D 20 or early childhood and family education aid pursuant to section 124D 135 shall continue to meet licensure requirements as a teacher. A person who teaches in a community education course which is offered for credit for graduation to persons under 18 years of age shall continue to meet licensure requirements as a teacher. A person who teaches a driver training course which is offered through a community education program to persons under 18 years of age shall be licensed by the board of teaching or be subject to section 171 35. A license which is required for an instructor in a community education program pursuant to this subdivision shall not be construed to bring an individual within the definition of a teacher for purposes of section 122A 40, subdivision 1, or 122A 41, subdivision 1, clause (a)

Subd 3 **English as a second language** Notwithstanding subdivision 2, a person who possesses a bachelor's or master's degree in English as a second language, applied linguistics, or bilingual education, or who possesses a related degree as approved by the commissioner, shall be permitted to teach English as a second language in an adult basic education program that receives funding under section 124D 53

**History** *1983 c 314 art 7 s 27, 1984 c 463 art 4 s 4, 1991 c 199 art 2 s 13, 1993 c 224 art 12 s 21, 1998 c 397 art 8 s 101, art 11 s 3, 1999 c 205 art 4 s 2*

## 122A 27 ALTERNATIVE PREPARATION LICENSING FOR ADMINISTRATORS

Subdivision 1 **Requirements** (a) A preparation program that is an alternative to a graduate program in education administration for public school administrators to acquire an entrance license is established. The program may be offered in any administrative field

- (b) To participate in the alternative preparation program, the candidate must
- (1) have a master's degree in an administrative area,
  - (2) have been offered an administrative position in a school district, group of districts, or an education district approved by the commissioner of children, families, and learning to offer an alternative preparation licensure program,
  - (3) have five years of experience in a field related to administration, and
  - (4) document successful experiences working with children and adults
- (c) An alternative preparation license is of one year duration and is issued by the commissioner of children, families, and learning to participants on admission to the alternative preparation program

**Subd 2 Characteristics** The alternative preparation program has the characteristics enumerated in this subdivision

- (1) staff development conducted by a resident mentorship team made up of administrators, teachers, and post-secondary faculty members,
- (2) an instruction phase involving intensive preparation of a candidate for licensure before the candidate assumes responsibility for an administrative position,
- (3) formal instruction and peer coaching during the school year,
- (4) assessment, supervision, and evaluation of a candidate to determine the candidate's specific needs and to ensure satisfactory completion of the program,
- (5) a research-based and results oriented approach focused on skills administrators need to be effective,
- (6) assurance of integration of education theory and classroom practices, and
- (7) the shared design and delivery of staff development between school district personnel and post-secondary faculty

**Subd 3 Affiliation with a post secondary institution** An alternative preparation program at a school district, group of schools, or an education district must be affiliated with a post secondary institution that has a graduate program in educational administration for public school administrators

**Subd 4 Approval for standard entrance license** The resident mentorship team must prepare for the commissioner of children, families, and learning an evaluation report on the performance of the alternative preparation licensee during the school year and a positive or negative recommendation on whether the alternative preparation licensee shall receive a standard entrance license

**Subd 5 Standard entrance license** The commissioner of children, families, and learning must issue a standard entrance license to an alternative preparation licensee who has successfully completed the school year in the alternative preparation program and who has received a positive recommendation from the licensee's mentorship team

**Subd 6 Qualified administrator** A person with a valid alternative preparation license is a qualified administrator within the meaning of section 122A.16

**History** 1991 c 265 art 7 s 19, 1993 c 224 art 9 s 33, 1993 c 337 s 8, 1998 c 397 art 8 s 70,101, art 11 s 3, 1998 c 398 art 5 s 55

## 122A.28 TEACHERS OF DEAF AND HARD OF-HEARING STUDENTS, LICENSURE REQUIREMENTS

**Subdivision 1 K 12 license to teach deaf and hard of hearing students** The board of teaching must review and determine appropriate licensure requirements for a candidate for a license or an applicant for a continuing license to teach deaf and hard of hearing students in prekindergarten through grade 12. In addition to other requirements, a candidate must demonstrate the minimum level of proficiency in American sign language as determined by the board

**Subd 2 Licensure for teaching oral/aural deaf education programs** (a) The board of teaching shall adopt a separate licensure rule for a candidate for a license or an

applicant for a continuing license to teach in oral/aural deaf education programs or to provide services, including itinerant oral/aural deaf education services, to deaf and hard of hearing students in prekindergarten through grade 12

(b) The board shall design rule requirements for teaching oral/aural deaf education in collaboration with representatives of parents and educators of deaf and hard of hearing students, post-secondary programs preparing teachers of deaf and hard of hearing students, and the department of children, families, and learning

(c) Rule requirements for teaching oral/aural deaf education shall reflect best practice research in oral/aural deaf education. Advanced competencies in teaching deaf and hard of hearing students through oral/aural modes shall be included

(d) Licensure requirements for teachers of oral/aural deaf education must include minimum competency in American sign language, but are not subject to the guidelines established in Laws 1993, chapter 224, article 3, section 32, as amended by Laws 1998, chapter 398, article 2, section 47. The signed communication proficiency interview shall not be required for teachers licensed to teach deaf and hard-of-hearing students through oral/aural deaf education methods

(e) Requirements for teachers or oral/aural deaf education shall include appropriate continuing education requirements for renewing this licensure

**History** 1991 c 265 art 7 s 20, 1993 c 224 art 3 s 30, 1998 c 397 art 8 s 71,101, 1999 c 241 art 2 s 3

#### **122A.29 TEACHERS OF BLIND AND VISUALLY IMPAIRED STUDENTS, LICENSURE REQUIREMENTS**

Teachers licensed in the education of blind and visually impaired students must demonstrate competence in reading and writing Braille. The board of teaching, at such time as a valid and reliable test is available, shall adopt a rule to assess these competencies that is consistent with the standards of the National Library Services for the Blind and Physically Handicapped

**History** 1996 c 412 art 9 s 9, 1998 c 397 art 8 s 101

#### **122A.30 EXEMPTION FOR TECHNICAL COLLEGE INSTRUCTORS**

Notwithstanding section 122A.15, subdivision 1, a person who teaches in a part-time vocational technical education program not more than 61 hours per fiscal year is exempt from a license requirement

**History** 1980 c 609 art 5 s 18, 1984 c 654 art 4 s 10, 1985 c 122 s 2, 1987 c 258 s 12, 1989 c 246 s 2, 1998 c 397 art 8 s 101, art 11 s 3

#### **122A.31 AMERICAN SIGN LANGUAGE/ENGLISH INTERPRETERS**

Subdivision 1 **Requirements for American sign language/English interpreters** (a) In addition to any other requirements that a school district establishes, any person employed to provide American sign language/English interpreting or sign transliterating services on a full-time or part-time basis for a school district after July 1, 2000, must

(1) hold current interpreter and transliterator certificates awarded by the Registry of Interpreters for the Deaf (RID), or the general level interpreter proficiency certificate awarded by the National Association of the Deaf (NAD), or a comparable state certification from the commissioner of children, families, and learning, and

(2) satisfactorily complete an interpreter/transliterator training program affiliated with an accredited educational institution

(b) To provide American sign language/English interpreting or transliterating services on a full-time or part-time basis, a person employed in a school district during the 1999-2000 school year must only comply with paragraph (a), clause (1). The commissioner shall grant a nonrenewable, one-year provisional certificate to individuals who have not attained a current applicable transliterator certificate pursuant to paragraph (a), clause (1). During the one-year provisional period, the interpreter/transliterator

sliterator must develop and implement an education plan in collaboration with a mentor under paragraph (d) This paragraph shall expire on June 30, 2001

(c) Graduates of an interpreter/transliterator program affiliated with an accredited education institution shall be granted a two year provisional certificate by the commissioner During the two year provisional period, the interpreter/transliterator must develop and implement an education plan in collaboration with a mentor under paragraph (d) This paragraph applies to spring semester 2000 graduates and thereafter

(d) A mentor of a provisionally certified interpreter/transliterator must be an interpreter/transliterator who has either NAD level IV or V certification or RID certified interpreter and certified transhterator certification and have at least three years interpreting/transliterating experience in any educational setting The mentor, in collaboration with the provisionally certified interpreter/transhterator, shall develop and implement an education plan designed to meet the requirements of paragraph (a), clause (1), and include a weekly on-site mentoring process

(e) A school district may not employ an interpreter/transhterator who has not been certified under paragraph (a), (b), or (c)

**Subd 2 Oral or cued speech transliterators** In addition to any other requirements that a school district establishes, any person employed to provide oral transliterating or cued speech transliterating services on a full time or part time basis for a school district after July 1, 2000, must hold a current applicable transliterator certificate awarded by the national certifying association or comparable state certification from the commissioner of children, families, and learning

**Subd 3 Qualified interpreters** The department of children, families, and learning and the resource center deaf and hard of hearing shall work with existing interpreter/transhterator training programs, other training/educational institutions, and the regional service centers to ensure that ongoing staff development training for educational interpreters/transliterators is provided throughout the state

**Subd 4 Reimbursement** (a) For purposes of revenue under section 125A 78, the department of children, families, and learning must only reimburse school districts for the services of those interpreters/transliterators who satisfy the standards of competency under this section

(b) Notwithstanding paragraph (a), a district shall be reimbursed for the services of interpreters with a nonrenewable provisional certificate and interpreters/transliterators employed to mentor the provisionally certified interpreters

**History** 1994 c 647 art 3 s 17, 1Sp1995 c 3 art 16 s 13, 1998 c 397 art 8 s 72,101, art 11 s 3, 1998 c 398 art 5 s 55, 2000 c 489 art 3 s 1,2

## 122A 32 REQUIREMENTS FOR ASSESSMENT PROFESSIONALS

When a board of a district with 10,000 pupils or more in average daily membership employs a person to administer or interpret individual aptitude, intelligence or personality tests, the person must hold a graduate level degree related to administering and interpreting psychological assessments

**History** 1959 c 700 s 3 5, Ex1959 c 71 art 6 s 3, 1975 c 162 s 31, 1976 c 222 s 10,208, 1980 c 345 s 1, 1Sp1985 c 12 art 8 s 18, 1987 c 398 art 7 s 28, 1989 c 251 s 1,2, 1994 c 647 art 7 s 5, 1996 c 305 art 1 s 138, 1998 c 397 art 8 s 6,7,101

## 122A 33 LICENSE AND DEGREE EXEMPTION FOR HEAD COACH

Notwithstanding section 122A 15, subdivision 1, a school district may employ as a head varsity coach of an interscholastic sport at its secondary school a person who does not have a hcense as head varsity coach of interscholastic sports and who does not have a bachelor's degree if

(1) in the judgment of the school board, the person has the knowledge and experience necessary to coach the sport,



(2) can verify completion of six quarter credits, or the equivalent, or 60 clock hours of instruction in first aid and the care and prevention of athletic injuries, and

(3) can verify completion of a coaching methods or theory course

Notwithstanding section 122A 58, a person employed as a head varsity coach under this section has an annual contract as a coach that the school board may or may not renew as the board sees fit

**History** 1991 c 265 art 9 s 56, 1998 c 397 art 8 s 101, 1998 c 398 art 6 s 28, art 11 s

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## EMPLOYMENT CONTRACTS, TERMS AND CONDITIONS

### 122A 40 EMPLOYMENT, CONTRACTS, TERMINATION

Subdivision 1 **Teacher defined** A principal, supervisor, and classroom teacher and any other professional employee required to hold a license from the state department shall be deemed to be a "teacher" within the meaning of this section. A superintendent is a "teacher" only for purposes of subdivisions 3 and 19.

Subd 2 **Nonprovisional license defined** For purposes of this section, "nonprovisional license" means an entrance, continuing, or life license.

Subd 3 **Hiring, dismissing** School boards must hire or dismiss teachers at duly called meetings. Where a husband and wife, brother and sister, or two brothers or sisters, constitute a quorum, no contract employing a teacher shall be made or authorized except upon the unanimous vote of the full board. A teacher related by blood or marriage, within the fourth degree, computed by the civil law, to a board member shall not be employed except by a unanimous vote of the full board. The initial employment of the teacher in the district must be by written contract, signed by the teacher and by the chair and clerk. All subsequent employment of the teacher in the district must be by written contract, signed by the teacher and by the chair and clerk, except where there is a master agreement covering the employment of the teacher. Contracts for teaching or supervision of teaching can be made only with qualified teachers. A teacher shall not be required to reside within the employing district as a condition to teaching employment or continued teaching employment.

Subd 4 **Employment in supervisory positions** Notwithstanding other law, a teacher, as defined in section 179A 03, does not have a right to employment in a district as an assistant superintendent, as a principal defined in section 179A 03, as a confidential or supervisory employee defined in section 179A 03, or in a position that is a promotion from the position currently held, based on seniority, seniority date, or order of employment by the district. This provision shall not alter the reinstatement rights of an individual who is placed on leave from an assistant superintendent, principal or assistant principal, or supervisory or confidential employee position pursuant to this chapter.

Subd 5 **Probationary period** (a) The first three consecutive years of a teacher's first teaching experience in Minnesota in a single district is deemed to be a probationary period of employment, and after completion thereof, the probationary period in each district in which the teacher is thereafter employed shall be one year. The school board must adopt a plan for written evaluation of teachers during the probationary period. Evaluation must occur at least three times each year for a teacher performing services on 120 or more school days, at least two times each year for a teacher performing services on 60 to 119 school days, and at least one time each year for a teacher performing services on fewer than 60 school days. Days devoted to parent teacher conferences, teachers' workshops, and other staff development opportunities and days on which a teacher is absent from school must not be included in determining the number of school days on which a teacher performs services. Except as otherwise provided in paragraph (b), during the probationary period any annual contract with any teacher may or may not be renewed as the school board shall see fit. However, the board must give any such teacher whose contract it declines to renew for the following

school year written notice to that effect before July 1. If the teacher requests reasons for any nonrenewal of a teaching contract, the board must give the teacher its reason in writing, including a statement that appropriate supervision was furnished describing the nature and the extent of such supervision furnished the teacher during the employment by the board, within ten days after receiving such request. The school board may, after a hearing held upon due notice, discharge a teacher during the probationary period for cause, effective immediately, under section 122A 44.

(b) A board must discharge a probationary teacher, effective immediately, upon receipt of notice under section 122A 20, subdivision 1, paragraph (b), that the teacher's license has been revoked due to a conviction for child abuse or sexual abuse.

**Subd 6 Peer review for probationary teachers** A school board and an exclusive representative of the teachers in the district must develop a probationary teacher peer review process through joint agreement.

**Subd 7 Termination of contract after probationary period** A teacher who has completed a probationary period in any district, and who has not been discharged or advised of a refusal to renew the teacher's contract pursuant to subdivision 5, shall have a continuing contract with such district. Thereafter, the teacher's contract must remain in full force and effect, except as modified by mutual consent of the board and the teacher, until terminated by a majority roll call vote of the full membership of the board prior to April 1 upon one of the grounds specified in subdivision 9 or July 1 upon one of the grounds specified in subdivision 10 or 11, or until the teacher is discharged pursuant to subdivision 13, or by the written resignation of the teacher submitted prior to April 1. If an agreement as to the terms and conditions of employment for the succeeding school year has not been adopted pursuant to the provisions of sections 179A 01 to 179A 25 prior to March 1, the teacher's right of resignation is extended to the 30th calendar day following the adoption of said contract in compliance with section 179A 20, subdivision 5. Such written resignation by the teacher is effective as of June 30 if submitted prior to that date and the teacher's right of resignation for the school year then beginning shall cease on July 15. Before a teacher's contract is terminated by the board, the board must notify the teacher in writing and state its ground for the proposed termination in reasonable detail together with a statement that the teacher may make a written request for a hearing before the board within 14 days after receipt of such notification. If the grounds are those specified in subdivision 9 or 13 the notice must also state a teacher may request arbitration under subdivision 15. Within 14 days after receipt of this notification the teacher may make a written request for a hearing before the board or an arbitrator and it shall be granted upon reasonable notice to the teacher of the date set for hearing, before final action is taken. If no hearing is requested within such period, it shall be deemed acquiescence by the teacher to the board's action. Such termination shall take effect at the close of the school year in which the contract is terminated in the manner aforesaid. Such contract may be terminated at any time by mutual consent of the board and the teacher and this section does not affect the powers of a board to suspend, discharge, or demote a teacher under and pursuant to other provisions of law.

**Subd 8 Peer review for continuing contract teachers** A school board and an exclusive representative of the teachers in the district shall develop a peer review process for continuing contract teachers through joint agreement.

**Subd 9 Grounds for termination** A continuing contract may be terminated, effective at the close of the school year, upon any of the following grounds:

(a) Inefficiency,

(b) Neglect of duty, or persistent violation of school laws, rules, regulations, or directives,

(c) Conduct unbecoming a teacher which materially impairs the teacher's educational effectiveness,

(d) Other good and sufficient grounds rendering the teacher unfit to perform the teacher's duties.

A contract must not be terminated upon one of the grounds specified in clause (a), (b), (c), or (d), unless the teacher fails to correct the deficiency after being given written notice of the specific items of complaint and reasonable time within which to remedy them

**Subd 10 Negotiated unrequested leave of absence** The school board and the exclusive bargaining representative of the teachers may negotiate a plan providing for unrequested leave of absence without pay or fringe benefits for as many teachers as may be necessary because of discontinuance of position, lack of pupils, financial limitations, or merger of classes caused by consolidation of districts. Failing to successfully negotiate such a plan, the provisions of subdivision 11 shall apply. The negotiated plan must not include provisions which would result in the exercise of seniority by a teacher holding a provisional license, other than a vocational education license, contrary to the provisions of subdivision 11, clause (c), or the reinstatement of a teacher holding a provisional license, other than a vocational education license, contrary to the provisions of subdivision 11, clause (e). The provisions of section 179A 16 do not apply for the purposes of this subdivision.

**Subd 11 Unrequested leave of absence** The board may place on unrequested leave of absence, without pay or fringe benefits, as many teachers as may be necessary because of discontinuance of position, lack of pupils, financial limitations, or merger of classes caused by consolidation of districts. The unrequested leave is effective at the close of the school year. In placing teachers on unrequested leave, the board is governed by the following provisions:

(a) The board may place probationary teachers on unrequested leave first in the inverse order of their employment. A teacher who has acquired continuing contract rights must not be placed on unrequested leave of absence while probationary teachers are retained in positions for which the teacher who has acquired continuing contract rights is licensed,

(b) Teachers who have acquired continuing contract rights shall be placed on unrequested leave of absence in fields in which they are licensed in the inverse order in which they were employed by the school district. In the case of equal seniority, the order in which teachers who have acquired continuing contract rights shall be placed on unrequested leave of absence in fields in which they are licensed is negotiable,

(c) Notwithstanding the provisions of clause (b), a teacher is not entitled to exercise any seniority when that exercise results in that teacher being retained by the district in a field for which the teacher holds only a provisional license, as defined by the board of teaching, unless that exercise of seniority results in the placement on unrequested leave of absence of another teacher who also holds a provisional license in the same field. The provisions of this clause do not apply to vocational education licenses.

(d) Notwithstanding clauses (a), (b) and (c), if the placing of a probationary teacher on unrequested leave before a teacher who has acquired continuing rights, the placing of a teacher who has acquired continuing contract rights on unrequested leave before another teacher who has acquired continuing contract rights but who has greater seniority, or the restriction imposed by the provisions of clause (c) would place the district in violation of its affirmative action program, the district may retain the probationary teacher, the teacher with less seniority, or the provisionally licensed teacher,

(e) Teachers placed on unrequested leave of absence must be reinstated to the positions from which they have been given leaves of absence or, if not available, to other available positions in the school district in fields in which they are licensed. Reinstatement must be in the inverse order of placement on leave of absence. A teacher must not be reinstated to a position in a field in which the teacher holds only a provisional license, other than a vocational education license, while another teacher who holds a nonprovisional license in the same field remains on unrequested leave. The order of reinstatement of teachers who have equal seniority and who are placed on unrequested leave in the same school year is negotiable,

(f) Appointment of a new teacher must not be made while there is available, on unrequested leave, a teacher who is properly licensed to fill such vacancy, unless the teacher fails to advise the school board within 30 days of the date of notification that a position is available to that teacher who may return to employment and assume the duties of the position to which appointed on a future date determined by the board

(g) A teacher placed on unrequested leave of absence may engage in teaching or any other occupation during the period of this leave,

(h) The unrequested leave of absence must not impair the continuing contract rights of a teacher or result in a loss of credit for previous years of service,

(i) The unrequested leave of absence of a teacher who is placed on unrequested leave of absence and who is not reinstated shall continue for a period of five years, after which the right to reinstatement shall terminate. The teacher's right to reinstatement shall also terminate if the teacher fails to file with the board by April 1 of any year a written statement requesting reinstatement,

(j) The same provisions applicable to terminations of probationary or continuing contracts in subdivisions 5 and 7 must apply to placement on unrequested leave of absence,

(k) Nothing in this subdivision shall be construed to impair the rights of teachers placed on unrequested leave of absence to receive unemployment benefits if otherwise eligible

**Subd 12 Suspension and leave of absence for health reasons** Affliction with active tuberculosis or other communicable disease, mental illness, drug or alcoholic addiction, or other serious incapacity shall be grounds for temporary suspension and leave of absence while the teacher is suffering from such disability. Unless the teacher consents, such action must be taken only upon evidence that suspension is required from a physician who has examined the teacher. The physician must be competent in the field involved and must be selected by the teacher from a list of three provided by the school board, and the examination must be at the expense of the school district. A copy of the report of the physician shall be furnished the teacher upon request. If the teacher fails to submit to the examination within the prescribed time, the board may discharge the teacher, effective immediately. In the event of mental illness if the teacher submits to such an examination and the examining physician's or psychiatrist's statement is unacceptable to the teacher or the board, a panel of three physicians or psychiatrists must be selected to examine the teacher at the board's expense. The board and the teacher shall each select a member of this panel and these two members shall select a third member. The panel must examine the teacher and submit a statement of its findings and conclusions to the board. Upon receipt and consideration of the statement from the panel the board may suspend the teacher. The board must notify the teacher in writing of such suspension and the reasons therefor. During the leave of absence, the district must pay the teacher sick leave benefits up to the amount of unused accumulated sick leave, and after it is exhausted, the district may in its discretion pay additional benefits. The teacher must be reinstated to the teacher's position upon evidence from such a physician of sufficient recovery to be capable of resuming performance of duties in a proper manner. In the event that the teacher does not qualify for reinstatement within 12 months after the date of suspension, the continuing disability may be a ground for discharge under subdivision 13

**Subd 13 Immediate discharge** (a) Except as otherwise provided in paragraph (b), a board may discharge a continuing contract teacher, effective immediately, upon any of the following grounds

(1) immoral conduct, insubordination, or conviction of a felony,

(2) conduct unbecoming a teacher which requires the immediate removal of the teacher from classroom or other duties,

(3) failure without justifiable cause to teach without first securing the written release of the school board,

(4) gross inefficiency which the teacher has failed to correct after reasonable written notice,

(5) willful neglect of duty, or

(6) continuing physical or mental disability subsequent to a 12 months leave of absence and inability to qualify for reinstatement in accordance with subdivision 12

For purposes of this paragraph, conduct unbecoming a teacher includes an unfair discriminatory practice described in section 363 03, subdivision 5

Prior to discharging a teacher under this paragraph, the board must notify the teacher in writing and state its ground for the proposed discharge in reasonable detail. Within ten days after receipt of this notification the teacher may make a written request for a hearing before the board and it shall be granted before final action is taken. The board may, however, suspend a teacher with pay pending the conclusion of such hearing and determination of the issues raised in the hearing after charges have been filed which constitute ground for discharge.

(b) A board must discharge a continuing contract teacher, effective immediately, upon receipt of notice under section 122A 20, subdivision 1, paragraph (b), that the teacher's license has been revoked due to a conviction for child abuse or sexual abuse.

**Subd 14 Hearing procedures** Any hearing held pursuant to this section must be held upon appropriate and timely notice to the teacher, and any hearing held pursuant to subdivision 9 or 13 must be private or public at the discretion of the teacher. A hearing held pursuant to subdivision 11 must be public and may be consolidated by the school board. At the hearing, the board and the teacher may each be represented by counsel at each party's own expense, and such counsel may examine and cross examine witnesses and present arguments. The board must first present evidence to sustain the grounds for termination or discharge and then receive evidence presented by the teacher. Each party may then present rebuttal evidence. Dismissal of the teacher must be based upon substantial and competent evidence in the record. All witnesses shall be sworn upon oath administered by the presiding officer of the board. The clerk of the board shall issue subpoenas for witnesses or the production of records pertinent to the grounds upon the request of either the board or the teacher. The board must employ a court reporter to record the proceedings at the hearing, and either party may obtain a transcript of the hearing at its own expense.

**Subd 15 Hearing and determination by arbitrator** A teacher whose termination is proposed under subdivision 7 on grounds specified in subdivision 9, or whose discharge is proposed under subdivision 13, may elect a hearing before an arbitrator instead of the school board. The hearing is governed by this subdivision.

(a) The teacher must make a written request for a hearing before an arbitrator within 14 days after receiving notification of proposed termination on grounds specified in subdivision 9 or within ten days of receiving notification of proposed discharge under subdivision 13. If a request for a hearing does not specify that the hearing be before an arbitrator, it is considered to be a request for a hearing before the school board.

(b) If the teacher and the school board are unable to mutually agree on an arbitrator, the board must request from the bureau of mediation services a list of five persons to serve as an arbitrator. If the matter to be heard is a proposed termination on grounds specified in subdivision 9, arbitrators on the list must be available to hear the matter and make a decision within a time frame that will allow the board to comply with all statutory timelines relating to termination. If the teacher and the board are unable to mutually agree on an arbitrator from the list provided, the parties shall alternately strike names from the list until the name of one arbitrator remains. The person remaining after the striking procedure must be the arbitrator. If the parties are unable to agree on who shall strike the first name, the question must be decided by a flip of a coin. The teacher and the school board must share equally the costs and fees of the arbitrator.

(c) The arbitrator shall determine, by a preponderance of the evidence, whether the grounds for termination or discharge specified in subdivision 9 or 13 exist to

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support the proposed termination or discharge. A lesser penalty than termination or discharge may be imposed by the arbitrator only to the extent that either party proposes such lesser penalty in the proceeding. In making the determination, the arbitration proceeding is governed by sections 572.11 to 572.17 and by the collective bargaining agreement applicable to the teacher.

(d) An arbitration hearing conducted under this subdivision is a meeting for preliminary consideration of allegations or charges within the meaning of section 13D.05, subdivision 3, paragraph (a), and must be closed, unless the teacher requests it to be open.

(e) The arbitrator's award is final and binding on the parties, subject to sections 572.18 to 572.26.

**Subd 16 Decision.** After the hearing, the board must issue a written decision and order. If the board orders termination of a continuing contract or discharge of a teacher, its decision must include findings of fact based upon competent evidence in the record and must be served on the teacher, accompanied by an order of termination or discharge, prior to April 1 in the case of a contract termination for grounds specified in subdivision 9, prior to July 1 for grounds specified in subdivision 10 or 11, or within ten days after conclusion of the hearing in the case of a discharge. If the decision of the board or of a reviewing court is favorable to the teacher, the proceedings must be dismissed and the decision entered in the board minutes, and all references to such proceedings must be excluded from the teacher's record file.

**Subd 17 Judicial review.** The pendency of judicial proceedings must not be ground for postponement of the effective date of the board's order, but if judicial review eventuates in reinstatement of the teacher, the board must pay the teacher all compensation withheld as a result of the termination or dismissal order.

**Subd 18 Exception.** This section does not apply to any district in a city of the first class.

**Subd 19 Records relating to individual teacher, access, expungement.** All evaluations and files generated within a school district relating to each individual teacher must be available to each individual teacher upon written request. Effective January 1, 1976, all evaluations and files, wherever generated, relating to each individual teacher must be available to each individual teacher upon written request. The teacher shall have the right to reproduce any of the contents of the files at the teacher's expense and to submit for inclusion in the file written information in response to any material contained therein.

A district may destroy the files as provided by law and must expunge from the teacher's file any material found to be false or inaccurate through the grievance procedure required pursuant to section 179A.20, subdivision 4. The grievance procedure promulgated by the director of the bureau of mediation services, pursuant to section 179A.04, subdivision 3, clause (h) applies to those principals and supervisory employees not included in an appropriate unit as defined in section 179A.03. Expungement proceedings must be commenced within the time period provided in the collective bargaining agreement for the commencement of a grievance. If no time period is provided in the bargaining agreement, the expungement proceedings must commence within 15 days after the teacher has knowledge of the inclusion in the teacher's file of the material the teacher seeks to have expunged.

**History.** *Ex*1959 c 71 art 6 s 12, 1963 c 450 s 1, 1967 c 890 s 1, 1969 c 781 s 1, 1971 c 253 s 1, 1971 c 743 s 1, 1973 c 128 s 1, 1974 c 458 s 1 4, 1975 c 151 s 1, 1975 c 177 s 1, 1975 c 432 s 70, 1976 c 222 s 17,208, 1977 c 447 art 7 s 21 23, 1978 c 632 s 1,2, 1978 c 706 s 38,39, 1978 c 764 s 75,76, 1979 c 40 s 2, 1979 c 139 s 1, 1980 c 509 s 35, 1980 c 609 art 6 s 24,25, 1982 c 424 s 33, 1983 c 314 art 7 s 29 31, 1984 c 462 s 27, 1984 c 463 art 7 s 13, 1984 c 525 s 1, 1Sp1985 c 12 art 7 s 22, 1986 c 444, 1988 c 718 art 7 s 35, 1989 c 152 s 1, 1990 c 562 art 8 s 29, 1991 c 130 s 26, 1991 c 196 s 1,2, 1991 c 265 art 9 s 45 48, 1992 c 499 art 8 s 13, 1993 c 224 art 12 s 22,23, 1994 c 488 s 8, 1Sp1995 c 3 art 8 s 6, 1Sp1997 c 4 art 7 s 8, 1998 c 397 art 8 s 17 33,101, art 11 s 3, 1999 c 107 s 66, 1999 c 201 s 2,3, 1999 c 241 art 9 s 13 15, 2000 c 343 s 4

**122A 41 TEACHER TENURE ACT, CITIES OF THE FIRST CLASS, DEFINITIONS**

Subdivision 1 **Words, terms, and phrases** Unless the language or context clearly indicates that a different meaning is intended, the following words, terms, and phrases, for the purposes of the following subdivisions in this section shall be defined as follows

(a) **Teachers** The term “teacher” includes every person regularly employed, as a principal, or to give instruction in a classroom, or to superintend or supervise classroom instruction, or as placement teacher and visiting teacher Persons regularly employed as counselors and school librarians shall be covered by these sections as teachers if licensed as teachers or as school librarians

(b) **School board** The term “school board” includes a majority in membership of any and all boards or official bodies having the care, management or control over public schools

(c) **Demote** The word “demote” means to reduce in rank or to transfer to a lower branch of the service or to a position carrying a lower salary or compensation

(d) **Nonprovisional license** For purposes of this section, ‘nonprovisional license’ shall mean an entrance, continuing, or life license

Subd 2 **Probationary period, discharge or demotion** All teachers in the public schools in cities of the first class during the first three years of consecutive employment shall be deemed to be in a probationary period of employment during which period any annual contract with any teacher may, or may not, be renewed as the school board, after consulting with the peer review committee charged with evaluating the probationary teachers under subdivision 2a or 3, shall see fit The school site management team or the school board if there is no school site management team, shall adopt a plan for a written evaluation of teachers during the probationary period according to subdivision 2a Evaluation by the peer review committee charged with evaluating probationary teachers under subdivision 2a shall occur at least three times each year for a teacher performing services on 120 or more school days, at least two times each year for a teacher performing services on 60 to 119 school days, and at least one time each year for a teacher performing services on fewer than 60 school days Days devoted to parent-teacher conferences, teachers’ workshops, and other staff development opportunities and days on which a teacher is absent from school shall not be included in determining the number of school days on which a teacher performs services The school board may, during such probationary period, discharge or demote a teacher for any of the causes as specified in this code A written statement of the cause of such discharge or demotion shall be given to the teacher by the school board at least 30 days before such removal or demotion shall become effective, and the teacher so notified shall have no right of appeal therefrom

Subd 3 **Peer review for probationary teachers** A board and an exclusive representative of the teachers in the district must develop a probationary teacher peer review process through joint agreement

Subd 4 **Period of service after probationary period, discharge or demotion** After the completion of such probationary period, without discharge, such teachers as are thereupon reemployed shall continue in service and hold their respective position during good behavior and efficient and competent service and must not be discharged or demoted except for cause after a hearing

A probationary teacher is deemed to have been reemployed for the ensuing school year, unless the school board in charge of such school gave such teacher notice in writing before July 1 of the termination of such employment

Subd 5 **Peer review for continuing contract teachers** A school board and an exclusive representative of the teachers in the district must develop a peer review process for nonprobationary teachers through joint agreement

Subd 6 **Grounds for discharge or demotion** (a) Except as otherwise provided in paragraph (b), causes for the discharge or demotion of a teacher either during or after the probationary period must be

- (1) Immoral character, conduct unbecoming a teacher, or insubordination,
- (2) Failure without justifiable cause to teach without first securing the written release of the school board having the care, management, or control of the school in which the teacher is employed,
- (3) Inefficiency in teaching or in the management of a school,
- (4) Affliction with active tuberculosis or other communicable disease must be considered as cause for removal or suspension while the teacher is suffering from such disability, or
- (5) Discontinuance of position or lack of pupils

For purposes of this paragraph, conduct unbecoming a teacher includes an unfair discriminatory practice described in section 363.03, subdivision 5

(b) A probationary or continuing-contract teacher must be discharged immediately upon receipt of notice under section 122A.20, subdivision 1, paragraph (b), that the teacher's license has been revoked due to a conviction for child abuse or sexual abuse

**Subd 7 Hearing of charges against teacher** The charges against a teacher must be in writing and signed by the person making the same and then filed with the secretary or clerk of the school board having charge of the school in which the teacher is employed. The school board, before discharging or demoting a teacher, must then accord the teacher against whom charges have been filed a full hearing and give to the teacher at least ten days' notice in writing of the time and place of such hearing. The notice may be served personally or sent by certified mail addressed to the teacher at the teacher's last known post office address. If the charge is made by a person not connected with the school system the charge may be disregarded by the school board. If the grounds are those specified in subdivision 6, clause (1), (2), (3), or (4), the notice must also state a teacher may request arbitration under subdivision 13. At the hearing, the school board or arbitrator shall hear all evidence that may be adduced in support of the charges and for the teacher's defense to the charges. Either party has the right to have a written record of the hearing at the expense of the board and to have witnesses subpoenaed and all witnesses so subpoenaed must be examined under oath. Any member of the school board conducting such a hearing has authority to issue subpoenas and to administer oaths to witnesses.

**Subd 8 Counsel, examination of witnesses** Each party appearing before the school board has the right to be represented by counsel, and such counsel may examine and cross examine witnesses and present arguments.

**Subd 9 Hearings** All hearings before the school board must be private or may be public at the decision of the teacher against whom such charges have been filed.

**Subd 10 Decision, when rendered** The hearing must be concluded and a decision in writing, stating the grounds on which it is based, rendered within 25 days after giving of such notice. Where the hearing is before a school board the teacher may be discharged or demoted upon the affirmative vote of a majority of the members of the board. If the charges, or any of such, are found to be true, the board conducting the hearing must discharge, demote, or suspend the teacher, as seems to be for the best interest of the school. A teacher must not be discharged for either of the causes specified in subdivision 6, clause (3), except during the school year, and then only upon charges filed at least four months before the close of the school sessions of such school year.

**Subd 11 Charges expunged from records** In all cases where the final decision is in favor of the teacher the charge or charges must be physically expunged from the records.

**Subd 12 Suspension pending hearing, salary** After charges are filed against a teacher, the school board may suspend the teacher from regular duty. If the teacher is suspended or removed after the final decision, the board may in its discretion determine the teacher's salary or compensation as of the time of filing the charges. If



the final decision is favorable to the teacher the board must not abate the teacher's salary or compensation

**Subd 13 Hearing and determination by arbitrator** A teacher against whom charges have been filed alleging any cause for discharge or demotion specified in subdivision 6, clause (1) (2), (3), or (4), may elect a hearing before an arbitrator instead of the school board. The hearing is governed by this subdivision.

(a) The teacher must make a written request for a hearing before an arbitrator within ten days after receiving a written notice of the filing of charges required by subdivision 7. Failure to request a hearing before an arbitrator during this period is considered acquiescence to a hearing before the board.

(b) If the teacher and the school board are unable to mutually agree on an arbitrator, the board must request from the bureau of mediation services a list of five persons to serve as an arbitrator. If the teacher and the school board are unable to mutually agree on an arbitrator from the list provided the parties shall alternately strike names from the list until the name of one arbitrator remains. The person remaining after the striking procedure must be the arbitrator. If the parties are unable to agree on who shall strike the first name, the question must be decided by a flip of a coin. The teacher and the board must share equally the costs and fees of the arbitrator.

(c) The arbitrator shall determine by a preponderance of the evidence whether the causes specified in subdivision 6, clause (1), (2), (3), or (4), exist to support the proposed discharge or demotion. A lesser penalty than discharge or demotion may be imposed by the arbitrator only to the extent that either party proposes such lesser penalty in the proceeding. In making the determination, the arbitration proceeding is governed by sections 572 11 to 572 17 and by the collective bargaining agreement applicable to the teacher.

(d) An arbitration hearing conducted under this subdivision is a meeting for preliminary consideration of allegations or charges within the meaning of section 13D 05, subdivision 3, paragraph (a), and must be closed, unless the teacher requests it to be open.

(e) The arbitrator's decision is final and binding on the parties, subject to sections 572 18 to 572 26.

**Subd 14 Services terminated by discontinuance or lack of pupils, preference given** (a) A teacher whose services are terminated on account of discontinuance of position or lack of pupils must receive first consideration for other positions in the district for which that teacher is qualified. In the event it becomes necessary to discontinue one or more positions, in making such discontinuance, teachers must be discontinued in any department in the inverse order in which they were employed.

(b) Notwithstanding the provisions of clause (a), a teacher is not entitled to exercise any seniority when that exercise results in that teacher being retained by the district in a field for which the teacher holds only a provisional license, as defined by the board of teaching, unless that exercise of seniority results in the termination of services, on account of discontinuance of position or lack of pupils, of another teacher who also holds a provisional license in the same field. The provisions of this clause do not apply to vocational education licenses.

(c) Notwithstanding the provisions of clause (a), a teacher must not be reinstated to a position in a field in which the teacher holds only a provisional license, other than a vocational education license, while another teacher who holds a nonprovisional license in the same field is available for reinstatement.

**Subd 15 Records relating to individual teacher, access, expungement** All evaluations and files generated within a district relating to each individual teacher must be available to each individual teacher upon the teacher's written request. Effective January 1, 1976, all evaluations and files, wherever generated, relating to each individual teacher must be available to each individual teacher upon the teacher's written request. The teacher has the right to reproduce any of the contents of the files.

at the teacher's expense and to submit for inclusion in the file written information in response to any material contained therein

A district may destroy the files as provided by law and must expunge from the teacher's file any material found to be false or substantially inaccurate through the grievance procedure required pursuant to section 179A 20, subdivision 4. The grievance procedure promulgated by the director of the bureau of mediation services, pursuant to section 179A 04, subdivision 3, clause (h), applies to those principals and supervisory employees not included in an appropriate unit as defined in section 179A 03. Expungement proceedings must be commenced within the time period provided in the collective bargaining agreement for the commencement of a grievance. If no time period is provided in the bargaining agreement, the expungement proceedings must commence within 15 days after the teacher has knowledge of the inclusion in the teacher's file of the material the teacher seeks to have expunged.

**History** *Ex1959 c 71 art 6 s 17, 1961 c 720 s 1, 1971 c 667 s 1, 1975 c 177 s 2, 1976 c 222 s 19,208, 1977 c 447 art 7 s 24, 1978 c 632 s 3, 1978 c 674 s 60, 1979 c 139 s 2, 1983 c 314 art 7 s 32,33, 1984 c 462 s 27, 1984 c 463 art 7 s 14, 1986 c 444, 1988 c 718 art 7 s 36, 1989 c 152 s 2, 1991 c 196 s 3,4, 1991 c 265 art 9 s 52 55, 1992 c 499 art 8 s 14, 1993 c 224 art 12 s 24,25, 1998 c 397 art 8 s 42 54,101, art 11 s 3, 1999 c 201 s 4, 1999 c 241 art 9 s 16*

## 122A 42 GENERAL CONTROL OF SCHOOLS

The teacher shall have the general control and government of the school. When more than one teacher is employed in any district, one of the teachers may be designated by the board as principal and shall have the general control and supervision of the schools of the district, subject to the general supervisory control of the board and other officers.

**History** *Ex1959 c 71 art 6 s 2, 1998 c 397 art 8 s 101*

## 122A 43 SHORT TERM, LIMITED CONTRACTS

Subdivision 1 **Authorization** A school board may enter into short-term, limited contracts with classroom teachers employed by the district.

Subd 2 **Board to identify needs** The board must determine the needs of its classroom teachers and the need for changes in its curriculum. In determining these needs, the school board must obtain recommendations from classroom teachers, staff responsible for curriculum, and the curriculum advisory committee. It shall consider assessment results, other test results, the need for mentor teachers, and the district improvement plan portion of the report adopted according to section 120B 11, subdivision 3. Contracts executed under this section shall relate directly to the identified needs.

Subd 3 **Selection committee** A committee of six members appointed by the board shall recommend teachers to receive contracts. Three members of the committee shall be classroom teachers. Three members shall be administrators, parents, members of the school board, or members of the community. The committee shall consider only classroom teachers who have background, knowledge, or expertise needed to perform duties in the areas of need identified by the board. Years of service in the district must not be a factor for consideration by the committee. A teacher shall not have a right to a contract under this section based on seniority or order of employment in the district. The committee shall recommend to the school board names of individual teachers. The number of individual teachers recommended shall be approximately the number designated by the board to meet the identified needs. The board may award contracts to any of the recommended teachers but not to any others. The board may request the committee to recommend additional names of teachers.

Subd 4 **Contract terms and conditions** Contracts executed under this section shall provide classroom teachers any one or a combination of the following

- (1) released time during the school day,

- (2) additional hours in a school day, or
- (3) additional days or weeks of employment during the summer

Contracts executed under this section shall terminate within one year of the date of execution. During the term of a contract under this section a teacher may be discharged for cause from duties under this contract, a hearing shall be held on the discharge upon request of the teacher. A teacher has no rights in a subsequent year to a contract under this subdivision.

**Subd 5 Application of other laws** The provisions of section 122A 40 or 122A 41 shall not apply to initial awards, renewal, or termination of contracts under this section. The provisions of this section concerning short term, limited contracts shall not be construed to alter any aspect of other contracts executed by a school board.

**Subd 6 Report** Each district awarding contracts under this section is encouraged to submit a report to the commissioner. The report shall indicate the number of contracts awarded, whether duties are to be performed before, during, or after the school day or during the summer, the total cost of all contracts and a general description of the duties. The statement shall also describe how the recommendations required by subdivision 2 were obtained. Any problems associated with implementing this section may be included.

**History** *1Sp1985 c 12 art 8 s 25 61, 1987 c 398 art 8 s 29, 1988 c 486 s 101 subd 2, 1Sp1995 c 3 art 16 s 13, 1997 c 7 art 1 s 72, 1998 c 397 art 8 s 97 99 101, art 11 s 3*

#### 122A 44 CONTRACTING WITH TEACHERS, SUBSTITUTE TEACHERS

**Subdivision 1 Contracting with qualified teachers** The board must employ and contract with necessary qualified teachers and discharge the same for cause.

**Subd 2 Hiring substitute teachers** (a) The board must not hire a substitute teacher except

(1) For a duration of time of less than one school year to replace a regular teacher who is absent, or

(2) For a duration of time equal to or greater than one school year to replace a regular teacher on a leave of absence.

(b) If a substitute teacher is hired pursuant to paragraph (a), clause (2), each full school year during which the teacher is employed by a district pursuant to that clause shall be deemed one year of the teacher's probationary period of employment pursuant to either section 122A 40, subdivision 5, or 122A 41, subdivision 2. The teacher shall be eligible for continuing contract status pursuant to section 122A 40, subdivision 7, or tenure status pursuant to section 122A 41, subdivision 4, after completion of the applicable probationary period.

**History** *Ex1959 c 71 art 4 s 17, 1961 c 225 s 1, 1967 c 173 s 2, 1969 c 21 s 1, 1969 c 104 s 1, 1973 c 491 s 1, 1975 c 359 s 23, 1978 c 616 s 5, 1979 c 334 art 6 s 9, 1980 c 609 art 6 s 16, 1981 c 194 s 1, 1981 c 358 art 7 s 22, 1982 c 548 art 6 s 4, 1986 c 444, 1987 c 309 s 24, 1987 c 398 art 7 s 20, 1988 c 626 s 1, 1988 c 668 s 2, 1988 c 718 art 7 s 21, 1991 c 265 art 6 s 22, art 9 s 36, 1992 c 499 art 12 s 8, 1993 c 224 art 12 s 16, art 13 s 17, 1994 c 647 art 6 s 11 13, 1Sp1995 c 3 art 9 s 20, art 16 s 13, 1996 c 412 art 3 s 10, art 6 s 1, 1Sp1997 c 4 art 6 s 7, art 7 s 4, 1998 c 397 art 1 s 54, art 3 s 53, art 5 s 88 90, art 6 s 62 68, art 8 s 1,2,101, art 11 s 3, 1998 c 398 art 6 s 17*

#### 122A 45 TEACHER CONTRACTS FOR SUMMER SCHOOL

In order to encourage further preparation and education of its teachers, the board of an independent school district may stipulate in a teacher's contract the amount the teacher may receive conditioned upon attending summer school.

**History** *Ex1959 c 71 art 6 s 14, 1986 c 444, 1998 c 397 art 8 s 101*

**122A 46 EXTENDED LEAVES OF ABSENCE**

Subdivision 1 **Teachers defined** As used in this section, the term “teachers” shall have the meaning given it in section 122A 15, subdivision 1. The term “teachers” also includes any teacher in the classifications included in the professional state residential instructional unit, under section 179A 10, subdivision 2, clause (16).

Subd 1a **Appointing authority** For purposes of teachers included in the professional state residential instructional unit, the term “school board” includes the appointing authority as defined in section 43A 02, subdivision 5.

Subd 2 **Leave of absence** The board of any district may grant an extended leave of absence without salary to any full- or part-time elementary or secondary teacher who has been employed by the district for at least five years and has at least ten years of allowable service, as defined in section 354 05, subdivision 13, or the bylaws of the appropriate retirement association or ten years of full-time teaching service in Minnesota public elementary and secondary schools. The duration of an extended leave of absence under this section must be determined by mutual agreement of the board and the teacher at the time the leave is granted and shall be at least three but no more than five years. An extended leave of absence under this section shall be taken by mutual consent of the board and the teacher. If the school board denies a teacher’s request, it must provide reasonable justification for the denial.

Subd 3 **Reinstatement** Except as provided in subdivisions 7 and 8, a teacher on an extended leave of absence pursuant to this section shall have the right to be reinstated to a position for which the teacher is licensed at the beginning of any school year which immediately follows a year of the extended leave of absence, unless the teacher fails to give the required notice of intention to return or is discharged or placed on unrequested leave of absence or the contract is terminated pursuant to section 122A 40 or 122A 41 while the teacher is on the extended leave. The board is not obligated to reinstate any teacher who is on an extended leave of absence pursuant to this section, unless the teacher advised the board of the intention to return before February 1 in the school year preceding the school year in which the teacher wishes to return or by February 1 in the calendar year in which the leave is scheduled to terminate.

Subd 4 **Seniority and continuing contract rights** Any teacher who is reinstated to a teaching position after an extended leave of absence pursuant to this section shall retain seniority and continuing contract rights in the employing district as though the teacher had been teaching in the district during the period of the extended leave. This subdivision shall not be construed to require a board to reinstate a teacher to any particular position or to include the years spent on the extended leave of absence in the determination of a teacher’s salary upon return to teaching in this district.

Subd 5 **Salary** The years spent by a teacher on an extended leave of absence pursuant to this section shall not be included in the determination of salary upon return to teaching in the district. The credits earned by a teacher on an extended leave of absence pursuant to this section shall not be included in the determination of salary upon return to teaching in the district for a period equal to the time of the extended leave of absence.

Subd 6 **School board authority** Nothing within the provisions of this section shall be construed to limit the authority of a school board to grant any teacher a leave of absence which is not subject to the provisions of this section and sections 354 094 and 354A 091.

Subd 7 **Employment in another district** A school board shall not be obligated to reinstate a teacher who takes a full-time or part-time position as a teacher in another Minnesota school district while on an extended leave of absence pursuant to this section. This subdivision shall not apply to a teacher who is employed as a substitute teacher.

Subd 8 **Superintendent** A school board shall not be obligated to reinstate a superintendent on an extended leave of absence pursuant to this section to a position in the district

Subd 9 **Benefits** A teacher on an extended leave of absence shall receive all of the health, accident, medical, surgical and hospitalization insurance or benefits, for both the teacher and the teacher's dependents, for which the teacher would otherwise be eligible if not on an extended leave. A teacher shall receive the coverage if such coverage is available from the school district's insurer, if the teacher requests the coverage, and if the teacher either (a) reimburses the district for the full amount of the premium necessary to maintain the coverage within one month following the district's payment of the premium, or (b) if the district is wholly or partially self insured, pays the district, according to a schedule agreed upon by the teacher and the school board, an amount determined by the school board to be the amount that would be charged for the coverage chosen by the teacher if the school board purchased all health, accident, medical, surgical and hospitalization coverage for its teachers from an insurer

**History** 1977 c 447 art 9 s 1, 1978 c 764 s 79 82, 1979 c 334 art 8 s 1 6, 1980 c 609 art 6 s 27, 1981 c 358 art 8 s 1,2, 1983 c 314 art 10 s 1 3, 1Sp1985 c 12 art 6 s 12, art 7 s 23 1986 c 444, 1987 c 258 s 12, 1989 c 246 s 2, 1990 c 562 art 8 s 31, 1991 c 130 s 27, 1996 c 412 art 13 s 23 1998 c 397 art 8 s 80 84,101, art 11 s 3, 1999 c 222 art 9 s 2, 2000 c 461 art 11 s 1,2

#### 122A 47 RETURN TO FULL TIME WORK

A teacher with 20 or more years of allowable service credit under chapter 354 or 354A who was assigned to a part-time position under section 354 66 or 354A 094 after June 30, 1994, must be given the option of returning to full time employment if the employer does not make the full employer contribution to the applicable pension fund under section 354 66, subdivision 4, or 354A 094, subdivision 4, after July 1, 1995. If an employer decides not to make the full employer contribution to the pension fund after July 1, 1995, it must notify any affected part time teacher of this decision in writing within 30 days of the employer's decision. A teacher receiving this notice who wishes to return to work full time must notify the employer of intent to return to full time employment within 30 days of receiving notice from the employer, and must return to full-time employment by the beginning of the next school year

**History** 1995 c 262 art 1 s 1, 1998 c 397 art 8 s 101

#### 122A 48 TEACHER EARLY RETIREMENT INCENTIVE PROGRAM

Subdivision 1 **Teacher defined** For purposes of this section, "teacher" means a teacher as defined in section 122A 15, subdivision 1, who

- (a) is employed in a public elementary or secondary school in the state and
- (b) either

(1)(i) has at least 15 total years of full time teaching service in elementary, secondary, and technical colleges, or at least 15 years of allowable service as defined in sections 354 05, subdivision 13, 354 092, 354 093, 354 094, 354 53, 354 66, 354A 011, subdivision 4, 354A 091, 354A 092, 354A 093, 354A 094, or Laws 1982, chapter 578, article II, section 1 and

(ii) has or will have attained the age of 55 years but less than 65 years as of the June 30 in the school year during which an application for an early retirement incentive is made, or

(2) has at least 30 total years of full-time teaching service in elementary, secondary, and technical colleges, or at least 30 years of allowable service as defined in sections 354 05, subdivision 13, 354 092, 354 093 354 094, 354 53, 354 66, 354A 011, subdivision 4, 354A 091, 354A 092, 354A 093, 354A 094, or Laws 1982, chapter 578, article II, section 1

Subd 2 **Retirement** For purposes of this section, "retirement" means termination of services in the employing district and withdrawal from active teaching service

Subd 3 **Employment as substitute** Notwithstanding the provisions of subdivision 2, a teacher who has entered into an agreement for termination of services and withdrawal from active teaching service with an early retirement incentive may be employed as a substitute teacher after retirement

Subd 4 **Unemployment benefits** Any amount of unemployment benefits that the teacher receives and for which the district is required to pay into the unemployment insurance program trust fund pursuant to section 268.052, subdivision 1, may be deducted by the district from the amount of the teacher's early retirement incentive or recovered by the district from the teacher up to the amount of the early retirement incentive

Subd 5 **Applications** A teacher meeting the requirements of subdivision 1 may apply to the school board of the employing district for a contract for termination of services, withdrawal from active teaching service, and payment of an early retirement incentive. This application must be submitted on or before February 1 of the school year at the end of which the teacher wishes to retire. A school board must approve or deny the application within 30 days after it is received by the board. The amount of the early retirement incentive shall be agreed upon between the teacher and the school board. The early retirement incentive shall be paid by the employing district at the time and in the manner mutually agreed upon by a teacher and the board.

**History** 1980 c 609 art 6 s 28, 1981 c 358 art 8 s 3 8 1982 c 548 art 4 s 11 1983 c 67 s 1, 1983 c 314 art 10 s 4,5, 1984 c 463 art 7 s 15, 1986 c 444, 1987 c 258 s 12, 1987 c 398 art 7 s 30-32, 1989 c 246 s 2, 1994 c 465 art 2 s 13, 1994 c 488 s 8 1996 c 412 art 13 s 24, 1997 c 66 s 79,80, 1998 c 397 art 8 s 85,86,101, art 11 s 3, 1999 c 107 s 66, 2000 c 343 s 4

#### 122A 49 SABBATICAL LEAVE FOR TEACHERS

Subdivision 1 **Qualifications** A teacher who holds a license, according to this chapter, and a contract for employment by a school district or other organization providing public education may be granted a sabbatical leave by the board employing the teacher under rules promulgated by the board.

Subd 2 **Return to position** A teacher who applies for and accepts sabbatical leave shall agree that, upon the conclusion of said sabbatical leave, the teacher shall return to the teacher's position for a period determined by the board before the leave is granted, or repay the district the portion of salary received while on sabbatical leave.

Subd 3 **Retain rights in employing district** A teacher who has been granted a sabbatical leave must retain all rights in the employing district as though teaching in that district.

Subd 4 **Sabbatical leave defined** The term "sabbatical leave," as used in this section, means compensated leaves of absence granted for purposes of professional improvement or service.

**History** Ex:1959 c 71 art 6 s 18, 1976 c 222 s 208, 1986 c 444, 1992 c 499 art 12 s 19, 1995 c 212 art 4 s 64, 1998 c 397 art 8 s 55,101

#### 122A 50 PREPARATION TIME

Beginning with agreements effective July 1, 1995, and thereafter, all collective bargaining agreements for teachers provided for under chapter 179A, must include provisions for preparation time or a provision indicating that the parties to the agreement chose not to include preparation time in the contract.

If the parties cannot agree on preparation time the following provision shall apply and be incorporated as part of the agreement "Within the student day for every 25 minutes of classroom instructional time, a minimum of five additional minutes of preparation time shall be provided to each licensed teacher. Preparation time shall be provided in one or two uninterrupted blocks during the student day. Exceptions to this

may be made by mutual agreement between the district and the exclusive representative of the teachers ”

**History** 1993 c 224 art 12 s 26, 1994 c 647 art 8 s 22, 1998 c 397 art 8 s 101

#### 122A 51 TEACHER LUNCH PERIOD

A teacher must be provided with a duty free lunch period, scheduled according to school board policy or negotiated agreement

**History** 1993 c 224 art 12 s 27, 1998 c 397 art 8 s 91,101

#### 122A 52 TEACHERS' REPORTS

An order must not be issued for the payment of the wages of any teacher while the teacher is in default in making reports or in returning the teacher's register. The teachers, principals and superintendents shall make such reports as may be required by law or the rules of the state or local board under like penalty

**History** Ex1959 c 71 art 6 s 16, 1975 c 162 s 34, 1986 c 444, 1998 c 397 art 8 s 41,101

#### 122A 53 KEEPING OF REGISTERS

Each teacher shall keep a register furnished by the clerk showing the daily attendance of each pupil, and such other matters as may be required in such register. Each teacher shall also keep such record of department and scholarship as may be required by the board. The register shall show the names and ages of all pupils, the names and number of days' attendance of all pupils between the ages of five and eight years, between eight and 15 years, and between 15 and 21 years, and the names of all paying tuition. The teacher shall return such register, properly kept, to the clerk within ten days after the close of the school year.

**History** Ex1959 c 71 art 6 s 15, 1975 c 162 s 33, 1986 c 444, 1998 c 397 art 8 s 101

#### 122A 54 EXCHANGE TEACHERS

**Subdivision 1 Eligibility** A person holding a license and contract to teach in a Minnesota public school and assigned by the employing district to teach elsewhere is an exchange teacher.

**Subd 2 Teacher assignment** Any district is authorized to assign a teacher for service elsewhere than in the employing district in exchange for a teacher with qualifications satisfactory to the commissioner.

**Subd 3 Teacher rights retained** The exchange teacher shall retain all rights in the employing district as though teaching in that district.

**History** Ex1959 c 71 art 6 s 13, 1976 c 222 s 19,208, 1998 c 397 art 8 s 101

#### 122A 55 STAFF EXCHANGE PROGRAM

**Subdivision 1 Establishment** A staff exchange program is established to allow local districts to arrange temporary and voluntary exchanges among members of their kindergarten through grade 12 instructional and administrative staffs. The purpose of the program is to provide participants with an understanding of the educational concerns of other local school districts, including concerns of class organization, curriculum development, instructional practices, and characteristics of the student population.

The educational needs and interests of the host district and the training, experience and interests of the participants must determine the assignments of the participants in the host district. Participants may teach courses, provide counseling and tutorial services, work with teachers to better prepare students for future educational experiences, serve an underserved population in the district, or assist with administrative functions. The assignments participants perform for the host district must be comparable to the assignments the participants perform for the district employing the participants. Participation in the exchange program need not be limited to one school.

or one school district and may involve other education organizations including education districts and SCs

**Subd 2 Program requirements** All staff exchanges made under this section are subject to the requirements in this subdivision

(a) A school district employing a participating staff member must not adversely affect the staff member's salary, seniority, or other employment benefits, or otherwise penalize the staff member for participating in the program

(b) Upon completion or termination of an exchange, a district employing a participating staff member must permit the staff member to return to the same assignment the staff member performed in the district before the exchange, if available, or, if not, a similar assignment

(c) A district employing a participating staff member must continue to provide the staff member's salary and other employment benefits during the period of the exchange

(d) A participant must be licensed and tenured

(e) Participation in the program must be voluntary

(f) The length of participation in the program must be no less than one-half of a school year and no more than one school year and any premature termination of participation must be upon the mutual agreement of the participant and the participating district

(g) A participant is responsible for transportation to and from the host district

(h) This subdivision does not abrogate or change rights of staff members participating in the staff exchange program or the terms of an agreement between the exclusive representative of the school district employees and the district

(i) Participating districts may enter into supplementary agreements with the exclusive representative of the school district employees to accomplish the purpose of this section

**Subd 3 Application procedures** The school board of a district must decide by resolution to participate in the staff exchange program. A staff member wishing to participate in the exchange program must submit an application to the school district employing the staff member. The district must, in a timely and appropriate manner, provide to the exclusive bargaining representatives of teachers in the state the number and names of prospective participants within the district, the assignments available within the district, and the length of time for each exchange. The exclusive bargaining representatives are requested to cooperatively participate in the coordination of exchanges to facilitate exchanges across all geographical regions of the state. Prospective participants must contact teachers and districts with whom they are interested in making an exchange. The prospective participants must make all arrangements to accomplish their exchange and the superintendents of the participating districts must approve the arrangements for the exchange in writing.

**History** 1991 c 265 art 9 s 49, 1996 c 305 art 1 s 138, 1998 c 397 art 8 s 36,101

## 122A 56 FACULTY EXCHANGE AND TEMPORARY ASSIGNMENT PROGRAM

**Subdivision 1 Establishment** A program of faculty collaboration is established to allow Minnesota school districts and post-secondary institutions to arrange temporary placements in each other's institutions. These arrangements must be made on a voluntary cooperative basis between a school district and post-secondary institution, or between post-secondary institutions. Exchanges between post-secondary institutions may occur among campuses in the same system or in different systems.

**Subd 2 Uses of program** Each participating school district and post-secondary institution may determine the way in which the staff member's time is to be used, but it must be in a way that promotes understanding of the needs of each educational system or institution. For example, a public school educator may teach courses, provide counseling and tutorial services, assist with the preparation of future educators, or take



professional development courses. A post secondary teacher might teach courses at the school district, counsel students, or work in school administration. Participation need not be limited to one school or institution and may involve other groups including service cooperatives.

**Subd 3 Salaries, benefits, certification.** Temporary placements made under the program must not have a negative effect on participants' salaries, seniority, or other benefits. Notwithstanding sections 123B 02, subdivision 14, and 122A 16, a member of the staff of a post secondary institution may teach in an elementary or secondary school or perform a service, agreed upon according to this section, for which a license would otherwise be required without holding the applicable license. In addition, a licensed educator employed by a school district may teach or perform a service, agreed upon according to this section, at a post-secondary institution without meeting the applicable qualifications of the post-secondary institution. A district is not subject to section 127A 43 as a result of entering into an agreement according to this section that enables a post-secondary educator to teach or provide services in the district. All arrangements and details regarding the exchange must be mutually agreed to by each participating school district and post secondary institution before implementation.

**Subd 4 Educators' employment, continuation.** An educator who held a temporary position or an exchanged position under this section must be continued in or restored to the position previously held, or to a position of like seniority, status, and pay upon return. Retirement benefits under an employer sponsored pension or retirement plan must not be reduced because of time spent on an exchange or temporary position under this section.

**Subd 5 Entitlement to benefits and position.** An educator who is continued in or restored to a position in accordance with subdivision 4

(1) must be continued or restored without loss of seniority, and

(2) may participate in insurance or other benefits offered by the employer under its established rules and practices.

**History.** 1991 c 265 art 9 s 50, 1993 c 224 art 7 s 18, 1994 c 532 art 2 s 1-3, 1994 c 647 art 8 s 16, 1996 c 305 art 1 s 138, 1998 c 397 art 8 s 37 40,101, art 11 s 3

## 122A 57 EXCHANGES BETWEEN EDUCATION FACULTY

**Subdivision 1 Authority, limits.** The board of trustees of the Minnesota state colleges and universities and the board of regents of the University of Minnesota may develop programs to exchange faculty between colleges or schools of education and school districts, subject to section 122A 56.

The programs must be used to assist in improving teacher education by involving current teachers in education courses and placing post secondary faculty in elementary and secondary classrooms. Programs must include exchanges that extend beyond the immediate service area of the institution to address the needs of different types of schools, students, and teachers.

**Subd 2 Compensation.** State money for faculty exchange programs is to compensate for expenses that are unavoidable and beyond the normal living expenses exchange participants would incur if they were not involved in this exchange. The board of trustees of the Minnesota state colleges and universities, the board of regents of the University of Minnesota, and their respective campuses, in conjunction with the participating school districts, must control costs for all participants as much as possible, through means such as arranging housing exchanges, providing campus housing and providing university, state, or school district cars for transportation. The boards and campuses may seek other sources of funding to supplement these appropriations, if necessary.

**History.** 1991 c 265 art 9 s 51, 1996 c 412 art 13 s 21, 1997 c 183 art 3 s 6, 1998 c 397 art 8 s 101, art 11 s 3

**122A 58 COACHES, TERMINATION OF DUTIES**

Subdivision 1 **Termination, hearing** Before a district terminates the coaching duties of an employee who is required to hold a license as an athletic coach from the commissioner of children, families, and learning, the district must notify the employee in writing and state its reason for the proposed termination. Within 14 days of receiving this notification, the employee may request in writing a hearing on the termination before the commissioner. If a hearing is requested, the commissioner must hold a hearing within 25 days according to the hearing procedures specified in section 122A 40, subdivision 14, and the termination is final upon the order of the commissioner after the hearing.

Subd 2 **Final decision** Within ten days after the hearing, the commissioner must issue a written decision regarding the termination. If the commissioner decides to terminate the employee's coaching duties, the decision must state the reason on which it is based and include findings of fact based upon competent evidence in the record. The commissioner may terminate the employee's duties or not, as it sees fit, for any reason which is found to be true based on substantial and competent evidence in the record.

Subd 3 **Nonapplication of section** This section shall not apply to the termination of coaching duties pursuant to a district transfer policy or as a result of the nonrenewal or termination of the employee's contract or the employee's discharge, demotion or suspension pursuant to section 122A 40 or 122A 41. This section shall not apply to the termination of an employee's coaching duties prior to completion of the probationary period of employment.

**History** 1978 c 550 s 1, 1980 c 345 s 7, 1986 c 444, 1998 c 397 art 8 s 34,35,101, art 11 s 3, 1998 c 398 art 5 s 55

**TEACHER EDUCATION AND TRAINING, STAFF DEVELOPMENT****122A 60 STAFF DEVELOPMENT PROGRAM**

Subdivision 1 **Staff development committee** A school board must use the revenue authorized in section 122A 61 for in-service education for programs under section 120B 22, subdivision 2, or for staff development plans under this section. The board must establish an advisory staff development committee to develop the plan, assist site professional development teams in developing a site plan consistent with the goals of the plan, and evaluate staff development efforts at the site level. A majority of the advisory committee and the site professional development team must be teachers representing various grade levels, subject areas, and special education. The advisory committee must also include nonteaching staff, parents, and administrators. Districts must report staff development results and expenditures to the commissioner in the form and manner determined by the commissioner. The expenditure report must include expenditures by the board for district level activities and expenditures made by the staff. The report must provide a breakdown of expenditures for (1) curriculum development and programs, (2) in service education, workshops, and conferences, and (3) the cost of teachers or substitute teachers for staff development purposes. Within each of these categories, the report must also indicate whether the expenditures were incurred at the district level or the school site level, and whether the school site expenditures were made possible by the grants to school sites that demonstrate exemplary use of allocated staff development revenue. These expenditures are to be reported using the UFARS system. The commissioner shall report the staff development expenditure data to the education committees of the legislature by February 15 each year.

Subd 2 **Contents of the plan** The plan must include the staff development outcomes under subdivision 3, the means to achieve the outcomes, and procedures for evaluating progress at each school site toward meeting education outcomes.

**Subd 3 Staff development outcomes** The advisory staff development committee must adopt a staff development plan for improving student achievement. The plan must be consistent with education outcomes that the school board determines. The plan must include ongoing staff development activities that contribute toward continuous improvement in achievement of the following goals:

- (1) improve student achievement of state and local education standards in all areas of the curriculum by using best practices methods,
- (2) effectively meet the needs of a diverse student population, including at-risk children, children with disabilities, and gifted children, within the regular classroom and other settings,
- (3) provide an inclusive curriculum for a racially, ethnically, and culturally diverse student population that is consistent with the state education diversity rule and the district's education diversity plan,
- (4) improve staff collaboration and develop mentoring and peer coaching programs for teachers new to the school or district
- (5) effectively teach and model violence prevention policy and curriculum that address early intervention alternatives, issues of harassment, and teach nonviolent alternatives for conflict resolution, and
- (6) provide teachers and other members of site based management teams with appropriate management and financial management skills

**History** *1Sp1985 c 12 art 8 s 23,61, 1987 c 398 art 8 s 27,28 1Sp1987 c 4 art 1 s 3, 1988 c 486 s 73,74, 1990 c 562 art 4 s 8, 1991 c 265 art 7 s 30 32, 1992 c 499 art 1 s 19, 1992 c 571 art 10 s 4,5, 1993 c 224 art 7 s 24, 1994 c 647 art 7 s 10,11, 1Sp1995 c 3 art 8 s 9, 1996 c 412 art 9 s 11, 1998 c 397 art 8 s 95,96,101, art 11 s 3, 1998 c 398 art 5 s 13, 1999 c 241 art 5 s 3, 1999 c 241 art 9 s 17*

#### **122A.61 RESERVED REVENUE FOR STAFF DEVELOPMENT**

**Subdivision 1 Staff development revenue** A district is required to reserve an amount equal to at least two percent of the basic revenue under section 126C 10, subdivision 2, for in-service education for programs under section 120B 22, subdivision 2, for staff development plans, including plans for challenging instructional activities and experiences under section 122A 60, and for curriculum development and programs, other in-service education, teachers' workshops, teacher conferences, the cost of substitute teachers staff development purposes, and other related costs for staff development efforts. A district may annually waive the requirement to reserve their basic revenue under this section if a majority vote of the licensed teachers in the district and a majority vote of the school board agree to a resolution to waive the requirement. A district in statutory operating debt is exempt from reserving basic revenue according to this section. Districts may expend an additional amount of unreserved revenue for staff development based on their needs. With the exception of amounts reserved for staff development from revenues allocated directly to school sites, the board must initially allocate 50 percent of the reserved revenue to each school site in the district on a per teacher basis, which must be retained by the school site until used. The board may retain 25 percent to be used for district wide staff development efforts. The remaining 25 percent of the revenue must be used to make grants to school sites for best practices methods. A grant may be used for any purpose authorized under section 120B 22, subdivision 2, 122A 60, or for the costs of curriculum development and programs, other in-service education, teachers' workshops, teacher conferences, substitute teachers for staff development purposes, and other staff development efforts, and determined by the site professional development team. The site professional development team must demonstrate to the school board the extent to which staff at the site have met the outcomes of the program. The board may withhold a portion of initial allocation of revenue if the staff development outcomes are not being met.

Subd 2 **Career teacher staff development** Of a district's basic revenue under section 126C 10, subdivision 2, an amount equal to \$5 times the number of resident pupil units must be reserved by a district operating a career teacher program according to sections 124D 25 to 124D 29. The revenue may be used only to provide staff development for the career teacher program.

**History** 1987 c 398 art 1 s 18, 1989 c 329 art 7 s 6, 1991 c 130 s 37, 1991 c 265 art 1 s 25, 1992 c 499 art 1 s 18, art 12 s 29, 1992 c 571 art 10 s 3, 1993 c 224 art 4 s 33, art 7 s 14, 1994 c 647 art 7 s 3, 1Sp1995 c 3 art 1 s 49, 1998 c 397 art 8 s 4, 101, art 11 s 3, 1998 c 398 art 1 s 36, 1Sp1998 c 3 s 19, 1999 c 241 art 5 s 4, 2000 c 489 art 2 s 1

**NOTE** Subdivisions 1 and 2 are repealed effective June 30, 2004. Laws 1992 chapter 499 article 7 section 31 as amended by Laws 1998 chapter 398 article 1 section 39. Laws 1999 chapter 241 article 1 section 54 and Laws 2000 chapter 489 article 2 section 28.

## 122A 62 STAFF DEVELOPMENT INCENTIVE

Subdivision 1 **Eligibility** A school site is eligible for revenue under this section if it has implemented an outplacement program on an ongoing basis to counsel staff and has implemented a program according to section 122A 70.

Subd 2 [Repealed, 1998 c 398 art 1 s 51]

Subd 3 **Staff development levy** A district's levy equals the number of teachers at the site times \$8 15.

Subd 4 [Repealed, 1998 c 398 art 1 s 51]

Subd 5 **Use** The revenue must be used at the site for staff development purposes.

**History** 1993 c 224 art 7 s 16, 1994 c 647 art 7 s 4, 1998 c 397 art 8 s 101, art 11 s 3, 1998 c 398 art 1 s 37

## 122A 62A EDUCATIONAL EFFECTIVENESS PROGRAM

Subdivision 1 **Program outcomes** The outcomes of the educational effectiveness program are to

- (1) increase meaningful parental involvement in site based decision making,
- (2) improve results-oriented educational processes,
- (3) create flexible school-based organizational structures, and
- (4) improve student achievement.

Subd 2 **Advisory task force, program implementation** The commissioner of children, families, and learning shall develop and maintain a program of educational effectiveness and results oriented education. The commissioner may appoint an advisory task force to assist the department of children, families, and learning in developing an implementation program for providing staff development to school district staff in educational effectiveness. The program shall be based on established principles of instructional design and the essential elements of effective instruction as determined by educational research. The program shall take into account the diverse needs of the school districts due to such factors as district size and location.

Subd 3 **Educational effectiveness staff development.** The department of children, families, and learning shall provide assistance to the school districts in implementing an educational effectiveness program. The staff development shall be facilitated by building level decision-making teams. The staff development shall include clarification of individual school missions, goals, expectations, enhancement of collaborative planning and collegial relationships among the building staff, improvement of curriculum, assessment, instructional and organizational skills, improvement of financial and management skills, and planning of other staff development programs.

**History** 1993 c 224 art 7 s 2, 1Sp1995 c 3 art 16 s 13, 1Sp1997 c 4 art 6 s 4 6, 1998 c 397 art 5 s 104

**122A 625 EDUCATIONAL EFFECTIVENESS PLAN**

The commissioner of children, families, and learning shall develop a comprehensive statewide plan for maintaining and improving educational effectiveness in early childhood family education programs through secondary education programs. The plan shall include provisions for the participation of post-secondary teacher preparation programs and early childhood family education programs. The plan shall encourage implementation of educational effectiveness strategies based on research findings in the area, develop in-service programs for school district staff, integrate developments in educational technology with classroom instruction, and develop a mechanism for establishing a statewide network to coordinate and disseminate information on research in educational effectiveness. The commissioner may employ consultants and specialists to assist in the development of the plan, and, to the extent possible, shall utilize the information provided by the planning, evaluation, and reporting process and the statewide assessment program. The plan shall be revised as necessary.

**History** 1983 c 314 art 8 s 2, 1984 c 463 art 8 s 2, 1Sp1985 c 12 art 8 s 1, 1991 c 265 art 7 s 4, 1Sp1995 c 3 art 16 s 13, 1998 c 397 art 5 s 104

**122A 63 GRANTS TO PREPARE INDIAN TEACHERS**

Subdivision 1 **Establishment** A grant program is established to assist American Indian people to become teachers and to provide additional education for American Indian teachers. The commissioner may award a joint grant to each of the following:

- (1) the Duluth campus of the University of Minnesota and independent school district No. 709, Duluth,
- (2) Bemidji state university and independent school district No. 38, Red Lake,
- (3) Moorhead state university and one of the school districts located within the White Earth reservation, and
- (4) Augsburg college, independent school district No. 625, St. Paul, and special school district No. 1, Minneapolis.

Subd 2 **Application** To obtain a joint grant, a joint application must be submitted to the commissioner of children, families, and learning. The application must be developed with the participation of the parent advisory committee, established according to section 124D 78, and the Indian advisory committee at the post-secondary institution. The joint application shall set forth:

- (1) the in-kind, coordination, and mentorship services to be provided by the post-secondary institution, and
- (2) the coordination and mentorship services to be provided by the school district.

Subd 3 **Review and comment** The commissioner must submit the joint application to the Minnesota Indian scholarship committee for review and comment.

Subd 4 **Grant amount** The commissioner may award a joint grant in the amount it determines to be appropriate. The grant shall include money for the post-secondary institution, school district, student scholarships, and student loans.

Subd 5 **Information to student applicants** At the time a student applies for a scholarship and loan, the student shall be provided information about the fields of licensure needed by school districts in the part of the state within which the district receiving the joint grant is located. The information shall be acquired and periodically updated by the recipients of the joint grant. Information provided to students shall clearly state that scholarship and loan decisions are not based upon the field of licensure selected by the student.

Subd 6 **Eligibility for scholarships and loans** The following Indian people are eligible for scholarships:

- (1) a student, including a teacher aide employed by a district receiving a joint grant, who intends to become a teacher and who is enrolled in a post-secondary institution receiving a joint grant,

(2) a licensed employee of a district receiving a joint grant, who is enrolled in a master of education program, and

(3) a student who, after applying for federal and state financial aid and an Indian scholarship according to section 124D 84, has financial needs that remain unmet. Financial need shall be determined according to the congressional methodology for needs determination or as otherwise set in federal law.

A person who has actual living expenses in addition to those addressed by the congressional methodology for needs determination, or as otherwise set in federal law, may receive a loan according to criteria established by the commissioner. A contract shall be executed between the state and the student for the amount and terms of the loan.

**Subd 7 Loan forgiveness** The loan may be forgiven if the recipient is employed as a teacher, as defined in section 122A 40 or 122A 41, in an eligible school or program in Minnesota. One-fourth of the principal of the outstanding loan amount shall be forgiven for each year of eligible employment, or a pro rata amount for eligible employment during part of a school year, part-time employment as a substitute teacher, or other eligible part-time teaching. Loans for \$2,500 or less may be forgiven at the rate of up to \$1,250 per year. The following schools and programs are eligible for the purposes of loan forgiveness:

- (1) a school or program operated by a school district,
- (2) a tribal contract school eligible to receive aid according to section 124D 83,
- (3) a head start program,
- (4) an early childhood family education program,
- (5) a program providing educational services to children who have not entered kindergarten, or
- (6) a program providing educational enrichment services to American Indian students in grades kindergarten through 12.

If a person has an outstanding loan obtained through this program, the duty to make payments of principal and interest may be deferred during any time period the person is enrolled at least one-half time in an advanced degree program in a field that leads to employment by a school district. To defer loan obligations, the person shall provide written notification to the commissioner of children, families, and learning and the recipients of the joint grant that originally authorized the loan. Upon approval by the commissioner and the joint grant recipients, payments shall be deferred.

The higher education services office shall approve the loan forgiveness program, loan deferral, and procedures to administer the program.

**Subd 8 Revolving fund** The Indian teacher preparation loan repayment revolving account is established in the state treasury. Any amounts repaid or contributed by a teacher who received a scholarship or loan under this program shall be deposited in the account. All money in the account is annually appropriated to the commissioner of children, families, and learning and shall be used to enable Indian students to participate in the program.

**History** 1991 c 265 art 3 s 17, 1992 c 499 art 3 s 11, 1995 c 212 art 3 s 59, 1Sp1995 c 3 art 3 s 7,8, 1998 c 397 art 8 s 87,89,101, art 11 s 3, 1998 c 398 art 5 s 55

## 122A 64 TEACHERS OF COLOR PROGRAM

**Subdivision 1 Definition** For purposes of this section, "people of color" means permanent United States residents who are African-American, American Indian or Alaskan native, Asian or Pacific Islander, or Hispanic.

**Subd 2 Grants** The commissioner of children, families, and learning in consultation with the desegregation/integration advisory board established in section 124D 892, subdivision 3, shall award grants for professional development programs to recruit and educate people of color in the field of education, including early childhood and parent

education Grant applicants must be a school district with a growing minority population working in collaboration with a state institution of higher education with an approved teacher licensure program or an approved early childhood or parent education licensure program

**Subd 3 Program requirements** (a) A grant recipient must recruit persons of color to be teachers in elementary, secondary, early childhood or parent education, and provide support in linking program participants with jobs in the recipient's school district

(b) A grant recipient must establish an advisory council composed of representatives of communities of color

(c) A grant recipient, with the assistance of the advisory council, must recruit high school students and other persons, including educational paraprofessionals, support them through the higher education application and admission process, advise them while enrolled and link them with support resources in the college or university and the community

(d) A grant recipient must award stipends to students of color enrolled in an approved licensure program to help cover the costs of tuition, student fees, supplies, and books Stipend awards must be based on a student's financial need and students must apply for any additional financial aid they are eligible for to supplement this program No more than ten percent of the grant may be used for costs of administering the program Students must agree to teach in the grantee school district for at least two years after licensure If the district has no licensed positions open, the student may teach in another district in Minnesota

(e) The commissioner of children, families, and learning shall consider the following criteria in awarding grants

(1) whether the program is likely to increase the recruitment and retention of students of color in teaching,

(2) whether grant recipients will recruit paraprofessionals from the district to work in its schools, and

(3) whether grant recipients will establish or have a mentoring program for students of color

**History** 1993 c 224 art 8 s 9, 1994 c 647 art 8 s 21, 1Sp1995 c 3 art 8 s 7, art 16 s 13, 1998 c 397 art 8 s 90,101, art 11 s 3

## 122A 65 MINORITY TEACHER INCENTIVES

**Subdivision 1 Eligible district** A district is eligible for reimbursement under this section if the district has

(1) a minority enrollment of more than ten percent, or

(2) a desegregation/integration plan approved by the commissioner of children, families, and learning to provide equal educational opportunities for all students

**Subd 2 Eligible employee** The following employees are eligible for reimbursement under this section

(1) a teacher who is a member of a minority group and who has not taught in a Minnesota school district during the school year before the year the teacher is employed according to this section, and

(2) an aide or an education assistant who is a member of a minority group and who has not been employed as an aide or an education assistant in a Minnesota school district during the school year before the year the aide or education assistant is employed according to this section

**Subd 3 Reimbursement** Reimbursement must equal one-half of the salary and fringe benefits, but not more than \$20,000 The district must receive reimbursement for each year a minority teacher, aide, or education assistant is employed The department

must establish application or other procedures for districts to obtain the reimbursement. The department must not prorate the reimbursement.

Subd 4 **Minority group** For the purposes of this section, a person is a member of a minority group if the person is African American, American Indian, Asian Pacific American, or an American of Mexican, Puerto Rican, or Spanish origin or ancestry.

**History** 1991 c 265 art 8 s 4, 1994 c 647 art 8 s 6, 1Sp1995 c 3 art 16 s 13, 1998 c 397 art 8 s 3, 101, 1998 c 398 art 5 s 55

#### 122A 66 TEACHER TRAINING, EFFECTS OF DRUGS AND ALCOHOL

All educational institutions providing teacher education must offer a program in the personal use and misuse of and dependency on tobacco, alcohol, drugs and other chemicals. Every student attending educational institutions in preparation for teaching service shall be required to take and to satisfactorily complete a program under this section.

**History** Ex1959 c 71 art 7 s 5, 1971 c 892 s 12, 1998 c 397 art 9 s 3, 26

#### 122A 68 TEACHING RESIDENCY PROGRAM

Subdivision 1 **Establishment** A school district with a teaching residency plan approved by the board of teaching may hire graduates of approved Minnesota teacher preparation programs as teaching residents. A district shall employ each resident for one school year. The district and the resident may agree to extend the residency for one additional school year. A school may employ no more than one teaching resident for every eight full-time equivalent licensed teachers. No more than 600 eligible teachers may be employed as teacher residents in any one school year.

Subd 2 **Teacher eligibility** Persons eligible to be hired as teaching residents must have received their initial license no more than two years prior to applying for a residency and must have less than nine months of full-time equivalency teaching experience as a licensed teacher.

Subd 3 **Program components** In order to be approved by the board of teaching, a school district's residency program must at minimum include:

- (1) training to prepare teachers to serve as mentors to teaching residents,
- (2) a team mentorship approach to expose teaching residents to a variety of teaching methods, philosophies, and classroom environments,
- (3) ongoing peer coaching and assessment,
- (4) assistance to the teaching resident in preparing an individual professional development plan that includes goals, activities, and assessment methodologies, and
- (5) collaboration with one or more teacher education institutions, career teachers, and other community experts to provide local or regional professional development seminars or other structured learning experiences for teaching residents.

A teaching resident's direct classroom supervision responsibilities shall not exceed 80 percent of the instructional time required of a full-time equivalent teacher in the district. During the time a resident does not supervise a class, the resident shall participate in professional development activities according to the individual plan developed by the resident in conjunction with the school's mentoring team. Examples of development activities include observing other teachers, sharing experiences with other teaching residents, and professional meetings and workshops.

Subd 4 **Employment conditions** A school district must pay a teaching resident a salary equal to 90 percent of the salary of a first-year teacher with a bachelor's degree in the district. The resident shall be a member of the local bargaining unit and shall be covered under the terms of the contract, except for salary and benefits, unless otherwise provided in this subdivision. The school district must provide health insurance coverage for the resident if the district provides it for teachers, and may provide other benefits upon negotiated agreement.



**Subd 5 Applies toward probationary period** A teaching residency shall count as one year of a teacher's probationary period under section 122A 40, subdivision 5, or section 122A 41, subdivision 2. A residency extended for one year shall not count as an additional year under this subdivision.

**Subd 6 Learning and development revenue eligibility** A school district with an approved teaching residency program may use learning and development revenue for each teaching resident in kindergarten through grade six. A district also may use the revenue for a paraprofessional who is a person of color enrolled in an approved teacher preparation program. A school district must not use a teaching resident to replace an existing teaching position unless

(1) there is no teacher available who is properly licensed to fill the vacancy, who has been placed on unrequested leave of absence in the district, and who wishes to be reinstated, and

(2) the district's collective bargaining agreement includes a memorandum of understanding that permits teaching residents to fill an existing teaching position.

**Subd 7 Recommendation for licensure requirements** The board of teaching must develop for teachers of students in prekindergarten through grade 12, model teaching residency outcomes and assessments, and mentoring programs.

**History** 1993 c 224 art 7 s 20, 1994 c 647 art 7 s 6 8, 1998 c 397 art 8 s 74 76 101, art 11 s 3, 2000 c 489 art 2 s 2

## 122A 69 PRACTICE OR STUDENT TEACHERS

The board may, by agreements with teacher preparing institutions, arrange for classroom experience in the district for practice or student teachers who have completed not less than two years of an approved teacher education program. Such practice teachers must be provided with appropriate supervision by a fully qualified teacher under rules promulgated by the board. Practice teachers are deemed employees of the school district in which they are rendering services for purposes of workers' compensation, liability insurance, if provided for other district employees in accordance with section 123B 23, and legal counsel in accordance with the provisions of section 123B 25.

**History** Ex1959 c 71 art 4 s 17, 1961 c 225 s 1, 1967 c 173 s 2, 1969 c 21 s 1, 1969 c 104 s 1, 1973 c 491 s 1, 1975 c 359 s 23, 1978 c 616 s 5, 1979 c 334 art 6 s 9, 1980 c 609 art 6 s 16, 1981 c 194 s 1, 1981 c 358 art 7 s 22, 1982 c 548 art 6 s 4, 1986 c 444, 1987 c 309 s 24, 1987 c 398 art 7 s 20, 1988 c 626 s 1, 1988 c 668 s 2, 1988 c 718 art 7 s 21, 1991 c 265 art 6 s 22, art 9 s 36, 1992 c 499 art 12 s 8, 1993 c 224 art 12 s 16, art 13 s 17, 1994 c 647 art 6 s 11 13, 1Sp1995 c 3 art 9 s 20, art 16 s 13, 1996 c 412 art 3 s 10, art 6 s 1, 1Sp1997 c 4 art 6 s 7, art 7 s 4, 1998 c 397 art 1 s 54, art 3 s 53, art 5 s 88 90, art 6 s 62 68, art 8 s 1,2,101, art 11 s 3, 1998 c 398 art 6 s 17

## 122A 70 TEACHER MENTORSHIP

**Subdivision 1 Teacher mentoring programs** School districts are encouraged to develop teacher mentoring programs for teachers new to the profession or district, including teaching residents, teachers of color, teachers with special needs, or experienced teachers in need of peer coaching.

**Subd 2 Applications** The board of teaching must make application forms available to sites interested in developing or expanding a mentorship program. A school district, a group of school districts, or a coalition of districts, teachers and teacher education institutions may apply for a teacher mentorship program grant. The board of teaching, in consultation with the teacher mentoring task force, must approve or disapprove the applications. To the extent possible, the approved applications must reflect effective mentoring components, include a variety of coalitions and be geographically distributed throughout the state. The board of teaching must encourage the selected sites to consider the use of its assessment procedures.

**Subd 3 Criteria for selection** At a minimum, applicants must express commitment to

- (1) allow staff participation,
- (2) assess skills of both beginning and mentor teachers,
- (3) provide appropriate in service to needs identified in the assessment,
- (4) provide leadership to the effort,
- (5) cooperate with higher education institutions,
- (6) provide facilities and other resources,
- (7) share findings, materials, and techniques with other school districts, and
- (8) retain teachers of color

Subd 4 **Additional funding** Applicants are required to seek additional funding and assistance from sources such as school districts, post-secondary institutions, foundations, and the private sector

Subd 5 **Program implementation** New and expanding mentorship sites that are funded to design, develop, implement, and evaluate their program must participate in activities that support program development and implementation. The board of teaching must provide resources and assistance to support new sites in their program efforts. These activities and services may include, but are not limited to planning, planning guides, media training, conferences, institutes, and regional and statewide networking meetings. Nonfunded schools or districts interested in getting started may participate. Fees may be charged for meals, materials, and the like.

**History** 1987 c 398 art 8 s 13, 1990 c 562 art 7 s 8, 1991 c 265 art 8 s 7, 1993 c 224 art 7 s 21, 1994 c 647 art 8 s 19, 20, 1998 c 397 art 8 s 77, 101

## 122A 71 RESEARCH ON PROGRAM EFFECTIVENESS

Subdivision 1 **Purpose** The legislature recognizes a growing and substantial concern about the effectiveness and breadth of the existing undergraduate curriculum for teacher education students. It also recognizes the absence of definitive research about the most effective curricula to adequately prepare teachers for entrance into the teaching profession. The purpose of this section is to support research on the comparative effectiveness of different teacher education program structures, after new programs have been designed and implemented, and the first graduates are in service.

Subd 2 **Responsibility** By July 1, 1989 the board of teaching must begin to evaluate the effectiveness of prebaccalaureate, postbaccalaureate, and other alternative program structures for preparing candidates for entrance into the teaching profession. The evaluation shall be conducted by independent research centers or evaluators who are not associated with a Minnesota teacher education institution and shall be longitudinal in nature.

**History** 1987 c 398 art 8 s 12, 1998 c 397 art 8 s 73, 101

## 122A 72 TEACHER CENTERS

Subdivision 1 **Teacher defined** For the purposes of this section, "teacher" has the meaning given it in section 179A.03, subdivision 18.

Subd 2 **Establishment** A teacher center may be established by one or more school boards and the exclusive representatives of the teachers. The teacher center shall serve at least ten districts or 3,000 teachers.

Subd 3 **Policy board membership** Representatives of exclusive representatives and representatives of the school boards shall mutually determine the composition of the policy board according to the guidelines in this subdivision. A majority of the policy board must be teachers. The number of policy board members from each participating district must be in proportion to the number of teachers in each district. The board shall be composed of elementary teachers, secondary teachers, and other teachers, parents, and representatives of school boards, post-secondary education, business, and labor. At least one teacher from each participating district shall be a member of the board.

**Subd 4 Policy board powers and duties** The policy board shall develop policy, designate a fiscal agent, adopt a budget, expend funds to accomplish the purposes of the center, contract for technical and other assistance, and perform other managerial or supervisory activities consistent with the rules of the commissioner of children, families, and learning. The policy board may employ staff or contract with consultants for services.

**Subd 5 Center functions** A teacher center shall perform functions according to this subdivision. The center shall assist teachers, diagnose learning needs, experiment with the use of multiple instructional approaches, assess pupil outcomes, assess staff development needs and plans, and teach school personnel about effective pedagogical approaches. The center shall develop and produce curricula and curricular materials designed to meet the educational needs of pupils being served, by applying educational research and new and improved methods, practices, and techniques. The center shall provide programs to improve the skills of teachers to meet the special educational needs of pupils. The center shall provide programs to familiarize teachers with developments in curriculum formulation and educational research, including how research can be used to improve teaching skills. The center shall facilitate sharing of resources, ideas, methods, and approaches directly related to classroom instruction and improve teachers' familiarity with current teaching materials and products for use in their classrooms. The center shall provide in-service programs.

**History** 1989 c 329 art 11 s 11, 1998 c 397 art 8 s 5, 101, 1998 c 398 art 5 s 55

## 122A.75 ADMINISTRATORS ACADEMY

**Subdivision 1 Services** An administrators academy is established. The academy shall provide at least the following services:

- (1) an administrator assessment that results in an individual professional development plan,
- (2) research and development assistance that provides current research and data of interest to administrators, and
- (3) brokerage assistance to provide services and resources to help administrators with needs identified in their individual professional development plan.

**Subd 2 Governance** The commissioner of children, families, and learning shall appoint a 17-member committee to govern the administrators academy. Eight members must be from among administrators who are receiving or have received the services of the academy. In addition, a representative of each of the following organizations: Minnesota department of children, families, and learning, Minnesota association of school administrators, Minnesota elementary school principals, Minnesota secondary school principals, University of Minnesota, state university system, and a representative from the private colleges must be appointed by the organization each represents. Parents and teachers shall also have representation on the governing board.

**History** 1987 c 398 art 8 s 14, 1Sp1995 c 3 art 16 s 13, 1998 c 397 art 8 s 101

## INTERSTATE AGREEMENT

### 122A.90 INTERSTATE AGREEMENT ON QUALIFICATIONS OF EDUCATIONAL PERSONNEL

The interstate agreement on qualifications of educational personnel is hereby enacted into law and entered into with all jurisdictions legally joining therein in the form substantially as follows:

#### INTERSTATE AGREEMENT ON QUALIFICATIONS OF EDUCATIONAL PERSONNEL

##### ARTICLE I PURPOSE, FINDINGS, AND POLICY

- (1) The states party to this agreement, desiring by common action to improve their respective school systems by utilizing the teacher or other professional educational

person wherever educated, declare that it is the policy of each of them, on the basis of cooperation with one another, to take advantage of the preparation and experience of such persons wherever gained, thereby serving the best interests of society, of education, and of the teaching profession. It is the purpose of this agreement to provide for the development and execution of such programs of cooperation as will facilitate the movement of teachers and other professional educational personnel among the states party to it, and to authorize specific interstate educational personnel contracts to achieve that end.

(2) The party states find that included in the large movement of population among all sections of the nation are many qualified educational personnel who move for family and other personal reasons but who are hindered in using their professional skill and experience in their new locations. Variations from state to state in requirements for qualifying educational personnel discourage such personnel from taking the steps necessary to qualify in other states. As a consequence, a significant number of professionally prepared and experienced educators is lost to our school systems. Facilitating the employment of qualified educational personnel, without reference to their states of origin, can increase the available educational resources. Participation in this compact can increase the availability of educational manpower.

## ARTICLE II DEFINITIONS

As used in this agreement and contracts made pursuant to it, unless the context clearly requires otherwise:

(1) Educational personnel means persons who must meet requirements pursuant to state law as a condition of employment in educational programs.

(2) Designated state official means the educational official of a state selected by that state to negotiate and enter into, on behalf of this state, contracts pursuant to this agreement.

(3) Accept, or any variant thereof, means to recognize and give effect to one or more determinations of another state relating to the qualifications of educational personnel in lieu of making or requiring a like determination that would otherwise be required by or pursuant to the laws of a receiving state.

(4) State means a state, territory, or possession of the United States, the District of Columbia, or the commonwealth of Puerto Rico.

(5) Originating state means a state (and the subdivision thereof, if any) whose determination that certain educational personnel are qualified to be employed for specific duties in schools is acceptable in accordance with the terms of a contract made pursuant to article III.

(6) Receiving state means a state (and the subdivisions thereof) which accepts educational personnel in accordance with the terms of a contract made pursuant to article III.

## ARTICLE III INTERSTATE EDUCATIONAL PERSONNEL CONTRACTS

(1) The designated state official of a party state may make one or more contracts on behalf of his state with one or more other party states providing for the acceptance of educational personnel. Any such contract for the period of its duration shall be applicable to and binding on the states whose designated state officials enter into it, and the subdivisions of those states, with the same force and effect as if incorporated in this agreement. A designated state official may enter into a contract pursuant to this article only with states in which he finds that there are programs of education, certification standards or other acceptable qualifications that assure preparation or qualification of educational personnel on a basis sufficiently comparable even though not identical to that prevailing in his own state.

(2) Any such contract shall provide for

- (a) Its duration
  - (b) The criteria to be applied by an originating state in qualifying educational personnel for acceptance by a receiving state
  - (c) Such waivers, substitutions, and conditional acceptances as shall aid the practical effectuation of the contract without sacrifice of basic educational standards
  - (d) Any other necessary matters
- (3) No contract made pursuant to this agreement shall be for a term longer than five years but any such contract may be renewed for like or lesser periods
- (4) Any contract dealing with acceptance of educational personnel on the basis of their having completed an educational program shall specify the earliest date or dates on which originating state approval of the program or programs involved can have occurred. No contract made pursuant to this agreement shall require acceptance by a receiving state of any persons qualified because of successful completion of a program prior to January 1, 1954
- (5) The certification or other acceptance of a person who has been accepted pursuant to the terms of a contract shall not be revoked or otherwise impaired because the contract has expired or been terminated. However, any certificate or other qualifying document may be revoked or suspended on any ground which would be sufficient for revocation or suspension of a certificate or other qualifying document initially granted or approved in the receiving state
- (6) A contract committee composed of the designated state officials of the contracting states or their representatives shall keep the contract under continuous review, study means of improving its administration, and report no less frequently than once a year to the heads of the appropriate education agencies of the contracting states

#### ARTICLE IV APPROVED AND ACCEPTED PROGRAMS

- (1) Nothing in this agreement shall be construed to repeal or otherwise modify any law or regulation of a party state relating to the approval of programs of educational preparation having effect solely on the qualification of educational personnel within that state
- (2) To the extent that contracts made pursuant to this agreement deal with the educational requirements for the proper qualification of educational personnel, acceptance of a program of educational preparation shall be in accordance with such procedures and requirements as may be provided in the applicable contract

#### ARTICLE V INTERSTATE COOPERATION

The party states agree that

- (1) They will, so far as practicable, prefer the making of multilateral contracts pursuant to article III of this agreement
- (2) They will facilitate and strengthen cooperation in interstate certification and other elements of educational personnel qualification and for this purpose shall cooperate with agencies, organizations, and associations interested in certification and other elements of educational personnel qualification

#### ARTICLE VI AGREEMENT EVALUATION

The designated state officials of any party state may meet from time to time as a group to evaluate progress under the agreement, and to formulate recommendations for changes

ARTICLE VII  
OTHER ARRANGEMENTS

Nothing in this agreement shall be construed to prevent or inhibit other arrangements or practices of any party state or states to facilitate the interchange of educational personnel

ARTICLE VIII  
EFFECT AND WITHDRAWAL

(1) This agreement shall become effective when enacted into law by two states. Thereafter it shall become effective as to any state upon its enactment of this agreement.

(2) Any party state may withdraw from this agreement by enacting a statute repealing the same, but no such withdrawal shall take effect until one year after the governor of the withdrawing state has given notice in writing of the withdrawal to the governors of all other party states.

(3) No withdrawal shall relieve the withdrawing state of any obligation imposed upon it by a contract to which it is a party. The duration of contracts and the methods and conditions of withdrawal therefrom shall be those specified in their terms.

ARTICLE IX  
CONSTRUCTION AND SEVERABILITY

This agreement shall be liberally construed so as to effectuate the purposes thereof. The provisions of this agreement shall be severable and if any phrase, clause, sentence, or provision of this agreement is declared to be contrary to the constitution of any state or of the United States, or the application thereof to any government, agency, person, or circumstance is held invalid, the validity of the remainder of this agreement and the applicability thereof to any government, agency, person, or circumstance shall not be affected thereby. If this agreement shall be held contrary to the constitution of any state participating therein, the agreement shall remain in full force and effect as to the state affected as to all severable matters.

**History** 1969 c 20 s 1, 1998 c 397 art 8 s 101

**122A 91 DESIGNATED STATE OFFICIAL**

For the purposes of the agreement set forth in section 122A 90, the designated state official for this state is the commissioner of children, families, and learning.

**History** 1969 c 20 s 2, 1Sp1995 c 3 art 16 s 13, 1998 c 397 art 8 s 78,101, art 11 s 3

**122A 92 RECORD OF CONTRACTS**

Two copies of all contracts made on behalf of this state pursuant to the agreement set forth in section 122A 90 must be kept on file in the office of the commissioner of children, families, and learning.

**History** 1969 c 20 s 3, 1Sp1995 c 3 art 16 s 13, 1998 c 397 art 8 s 79,101, art 11 s 3