

## Executive Departments

## CHAPTER 4

## GOVERNOR

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**4.01 CUSTODIAN OF STATE PROPERTY.**

In addition to the powers and duties prescribed by the constitution, the governor shall be the custodian of all property of the state not especially intrusted by law to other officers and may take possession thereof without legal process and adopt such measures for its safekeeping as he deems proper.

**History:** *RL s 26 (54)*

**4.02 SECRETARY AND OTHER EMPLOYEES.**

The governor shall appoint a private secretary, who shall keep a record of all important official letters to and from the governor and of such others as the governor shall direct, which record shall be preserved in the executive office and produced before the legislature whenever requested. He shall appoint an executive clerk, a stenographer, and two executive messengers. The governor shall prepare and enforce rules fixing the details of service for all these employees.

**History:** *RL s 27 (55)*

**4.03 PROCLAMATIONS.**

When the governor convenes the legislature in extra session he shall do so by proclamation, giving to the members such notice as he deems necessary of the time of meeting; and when assembled he shall inform them of the purposes for which they are convened. He shall set apart and proclaim one day in each year as a day of solemn and public thanksgiving to Almighty God for His blessings to the people and no business shall be transacted on that day at any of the departments of state. All proclamations of the governor required or authorized by law shall be filed with the secretary of state.

**History:** *RL s 28 (57)*

**4.035 EXECUTIVE ORDERS.**

Subdivision 1. **Applicability.** A written statement or order executed by the governor pursuant to his constitutional or statutory authority and denominated by him as an executive order, or a statement or order of the governor required by law to be in the form of an executive order, shall be uniform in format, shall be numbered consecutively, and shall be effective and expire as provided in this section. Executive orders creating agencies shall be consistent with the provisions of this section and section 15.0593.

Subd. 2. **Effective date.** An executive order issued pursuant to sections 12.31 to 12.32 or any other emergency executive order issued to protect a person from an imminent threat to his health and safety shall be effective immediately and shall be filed with the secretary of state and published in the state register as soon as possible

after its issuance. Emergency executive orders shall be identified as such in the order. Any other executive order shall be effective upon 15 days after its publication in the state register and filing with the secretary of state. The governor shall submit a copy of the executive order to the commissioner of administration to facilitate publication in the state register.

Subd. 3. **Expiration date.** Unless an earlier date is specified by statute or by executive order, an executive order shall expire 90 days after the date that the governor who issued the order vacates his office.

**History:** 1977 c 305 s 2

#### 4.04 POWERS.

Subdivision 1. The governor shall appoint and when necessary commission all officers and employees of the state whose selection is not otherwise provided for by law and, at his pleasure, may remove any such appointee whose term of service is not by law prescribed. He shall exercise such powers of appointment, suspension, and removal in respect of other officials as are conferred on him by law. Whenever the great seal of the state is lost or worn out, the governor shall cause the same to be replaced.

Subd. 2. The governor may delegate to the lieutenant governor such powers, duties, responsibilities and functions as are prescribed by law to be performed by the governor, subject to his control, by filing a written order specifying such delegation with the secretary of state; provided, however, that no power, duty, responsibility or function imposed upon the governor by the constitution shall be delegated by such written order or otherwise.

**History:** RL s 29; 1971 c 949 s 1 (58)

4.05 [Repealed, 1961 c 561 s 17]

#### 4.06 VACANCY, SUCCESSION.

When a vacancy occurs, from any cause whatever, in the office of governor, the lieutenant governor shall become governor and the last duly elected president of the senate shall become lieutenant governor for the remainder of the term. When a vacancy occurs, from any cause whatever, in the office of governor and in the office of lieutenant governor, the president of the senate shall become governor for the remainder of the term. If there be no president of the senate, then the speaker of the house of representatives shall become governor for the remainder of the term; or if there be none, then the secretary of state, or the auditor, or the treasurer, or the attorney general, in that order, shall upon his resignation from office, become governor for the remainder of the term.

In case of the death or other failure to take office of the governor-elect, the lieutenant governor-elect shall become governor from the same time and in the same manner and for the same term as provided for the governor-elect. In case of the death or other failure to take office of both the governor-elect and lieutenant governor-elect, the last duly elected president of the senate, or in the case of his death or other failure to take office, the last duly elected speaker of the house of representatives, or in the case of his death or other failure to take office, the secretary of state-elect, or under the same circumstances the auditor-elect, the treasurer-elect or the attorney general-elect, in that order shall become governor from the same time and in the same manner and for the same term as provided for the governor-elect.

**History:** 1961 c 573 s 1; 1973 c 720 s 76 subd 2

**4.07 GOVERNOR AS STATE AGENCY FOR FEDERAL FUNDS.**

Subdivision 1. Whenever the United States of America, pursuant to federal law or any rule or regulation promulgated thereunder, makes available to the state of Minnesota or any department, agency, governmental subdivision, or other instrumentality thereof funds for any purpose and no state agency has been otherwise designated by law to apply for, receive, and accept such federal funds, the governor is hereby designated as the state agency for such purpose.

Subd. 2. The governor may designate a state agency or agencies to act for him in applying for, receiving, and accepting federal funds under the provisions of subdivision 1. Such designation of a state department or agency shall be filed in the office of the secretary of state.

Subd. 3. The governor or any state department or agency designated by him shall comply with any and all requirements of federal law and any rules and regulations promulgated thereunder to enable the application for, the receipt of, and the acceptance of such federal funds. The expenditure of any such funds received shall be governed by the laws of the state except insofar as federal requirements may otherwise provide. All such moneys received by the governor or any state department or agency designated by him for such purpose shall be deposited in the state treasury and are hereby appropriated annually in order to enable the governor or the state department or agency designated by him for such purpose to carry out the purposes for which the funds are received. None of such federal moneys so deposited in the state treasury shall cancel and they shall be available for expenditure in accordance with the requirements of federal law.

**History:** 1965 c 901 s 87

**4.073** [Repealed, 1983 c 301 s 235]

**4.075 ADMINISTRATION OF HIGHWAY SAFETY PROGRAM; ACCEPTANCE AND DISBURSEMENT OF FEDERAL FUNDS.**

Subdivision 1. The governor of this state shall be responsible for the administration of the state's highway safety program and, consistent with state law, may contract and cooperate with, and act as agent for state and federal agencies, political subdivisions, and public and private organizations in order to effectuate the purposes of the National Highway Safety Act of 1966 and any amendments or regulations thereto to the end that available federal moneys and other benefits for such purposes may be obtained. The governor may designate an appropriate agency of this state through which this state's safety program may be administered.

Subd. 2. The governor shall provide for the receipt, allocation, and disbursement of federal moneys received pursuant to this act in accordance with state and federal laws and regulations.

Subd. 3. Counties, cities, towns, municipalities, and other political subdivisions are authorized to administer local highway safety programs which have been approved by the governor as part of the state highway safety program and to receive such funds as may be available for such purposes, subject to applicable federal laws and regulations and the approval of the governor.

**History:** 1967 c 443 s 1-3

**4.077 ST. PAUL LANDMARK AUTHORITY.**

Subdivision 1. (1) The old federal courts building in the city of St. Paul, described in the registry of historic sites in section 138.57, and called in this section the "courts building", is an outstanding example of federal architecture of its period

and a significant symbol of constitutional government which spans much of this state's history. Its acquisition, preservation, and appropriate use is a concern of the state and an important aspect of state policy declared in the Historic Sites Act of 1965.

(2) The legislature is informed that feasible renovation and remodeling of the structure of this historic site would make it suitable to meet existing and foreseeable need of the state for school, classroom, and other educational use, or for use in the protection of public health, and such practical adaptation of the courts building should not be incompatible, but rather in keeping with, continued observance of the building as an historic monument.

(3) National policy expressed in enactments of the congress (including, but not necessarily limited to, the Surplus Property Act of 1944 and Federal Property and Administrative Services Act of 1949) make this historic site, now held by and subject to the control of the administrator of the general service administration, available to this state, its political subdivisions or instrumentalities upon compliance with the conditions of the statutes and regulations promulgated thereunder for educational use or use in the protection of the public health, or as an historic monument for the benefit of the public.

Subd. 2. (1) To implement state and national policy a public corporation sole is hereby created in the persons of the governors of the state of Minnesota, that is, in the person of the incumbent governor and in the person of each of his successors in turn, named "the governor's office for a Minnesota landmark", but referred to herein as "the corporation".

(2) The purpose of the corporation is the acquisition, preservation, and appropriate use for the public benefit of the courts building, a public purpose, and in pursuance of this purpose it has the powers and duties herein enumerated.

(3) The corporation is empowered to take title to the courts building by a donative grant as an instrumentality of the state, with such restrictions and conditions compatible with appropriate use of the courts building as may be imposed by federal authority, but it shall first determine, after consideration of all relevant factors, including but not limited to potential income from all sources, that ownership and appropriate use will be feasible and probably self-supporting.

(4) "Appropriate use" as a purpose of the corporation created by Laws 1971, Chapter 605, means that the corporation will own, control, manage, and use the courts building if the courts building is transferred to it:

(a) to provide space therein by lease or other arrangement to tax supported and other non-profit educational institutions for school, classroom, or other educational use, or use in protection of public health; or

(b) as an historic monument; and

(c) whether or not used as in (a) or (b), for such other use, private and public, as may be compatible with the conditions and restrictions of the grant, permissible under controlling law and regulation governing the use under the grant, and in accord with the purpose of the corporation.

Subd. 3. Associates of the corporation are:

(a) Members of the executive council of the Minnesota historical society,

(b) Members of the capitol area architectural and planning board,

(c) The mayor and members of the council of the city of St. Paul, and

(d) Members of a Minnesota nonprofit corporation that shows by its application on behalf of its members who desire to be associates that in pursuit of a purpose expressed in its articles it is engaged in an effort to save the courts building for the public benefit,

who request the corporation to be named an associate. An associate is not a member of the corporation.

Subd. 4. The corporation has a board of advisors consisting of a number, not more than nine, of advisors limited by the corporation bylaws. The corporation may delegate by a bylaw to the board of advisors specified duties and authority in the management of the corporation property and affairs within the area of the authority of the corporation. The term of an advisor is four years except that the first appointments shall be so limited as to result in a staggered ending of terms with about one half terminating each two years. An advisor receives no compensation but is reimbursed for actual expenses necessarily incurred in the business of the corporation as its bylaws may provide.

Subd. 5. In addition to the powers elsewhere given to the corporation it has the following general powers:

- (a) to have succession until dissolved by law;
- (b) to sue and be sued in its corporate name;
- (c) to adopt, alter, and use a corporate seal which shall be judicially noticed;
- (d) to accept, hold, and administer gifts and bequests of money, securities, or other personal property of whatsoever character, absolutely or on trust, for the purposes for which the corporation is created. Unless otherwise restricted by the terms of the gift or bequest, the corporation is authorized to sell, exchange, or otherwise dispose of and to invest or reinvest in such investments as it may determine from time to time the moneys, securities, or other property given or bequeathed to it. The principal of such corporate funds and the income therefrom, and all other revenues received by it from any source whatsoever shall be placed in such depositories as the board of directors shall determine and shall be subject to expenditure for corporate purposes.
- (e) to enter into contracts generally and to execute all instruments necessary or appropriate to carry out its corporate purposes;
- (f) to appoint and prescribe the duties of officers, agents, and employees as may be necessary to carry out its work and to compensate them;
- (g) to purchase all supplies and materials necessary for carrying out of its purposes;
- (h) to accept from the United States or the state of Minnesota, or any of their agencies, moneys or other assistance whether by gift, loan, or otherwise, to carry out its corporate purposes, and to enter into such contracts with the United States or the state of Minnesota, or any of the agencies of either, or with any of the political subdivisions of the state, as it may deem proper and consistent with the purposes of this act;
- (i) to adopt such bylaws, rules and regulations as it deems necessary for the administration of its functions and the accomplishment of its purpose, including among other matter the establishment of a business office and the regulations, the use of the courts building, and the administration of corporation funds;
- (j) to contract and make cooperative agreements with federal, state, and municipal departments and agencies and private corporations, associations, and individuals for the use of the corporation property, including but not limited to rental agreements and concessions;
- (k) to convey its property, real and personal, should the accomplishment of its purpose prove to be not feasible or compliance with the terms and conditions of the grant of the courts building appear to be impractical;
- (l) to operate and maintain and furnish, restore, and as needed or suitable from time to time, renovate and remodel the courts building; and to accomplish its

purpose and in execution of its powers, to borrow money and issue its debentures payable from income either unsecured or secured by pledge of revenues to be derived from the operation of its property or from other sources, or both, and to agree, if in consonance with national policy, that income derived from property conveyed to it by federal authority in excess of costs of repair, rehabilitation, restoration, and maintenance will be used by it only for park or recreational purposes, and to fulfill such agreement; and in its corporate discretion to use any such excess income which has not been so committed for park or recreation purposes, or for educational purposes by supporting educational institutions or activity, or for both of such purposes, and generally to do any and all lawful acts necessary or appropriate to carry out the purposes for which it is created.

Provided, however, that the state of Minnesota is not and shall not be held liable on any contract of the corporation for the payment of money or otherwise except as the legislature may expressly assume or accept responsibility, but this limitation does not prevent or limit the authority of a state department or agency to contract with the corporation for the rental of space, or for any other purpose, if the contract is within the general authority of the department or agency and there are funds available to it.

**History:** 1971 c 605 s 2-6; Ex1971 c 3 s 100 subds 2,4; 1975 c 271 s 6

**4.08** [Repealed, 1973 c 757 s 5]

#### **4.09 WASHINGTON OFFICE EXPENSES.**

In the operation of the Washington, D.C. office of the state of Minnesota, the governor may expend money appropriated by the legislature for promotional purposes in the same manner as private persons, firms, corporations, and associations expend money for promotional purposes. Promotional expenditures for food, lodging, or travel are not governed by the travel rules of the commissioner of employee relations.

**History:** 1983 c 301 s 61

**4.10** [Renumbered 116J.40]

**4.11** Subdivision 1. [Repealed, 1981 c 356 s 247]

Subd. 2. [Repealed, 1981 c 356 s 247]

Subd. 3. [Repealed, 1981 c 356 s 247]

Subd. 4. [Renumbered 116J.41, subdivision 1]

Subd. 5. [Renumbered 116J.41, subd. 2]

Subd. 6. [Repealed, 1981 c 356 s 247]

Subd. 7. [Repealed, 1981 c 356 s 247]

Subd. 8. [Renumbered 116J.41, subd. 3]

**4.12** [Renumbered 116J.42]

**4.125** [Renumbered 116J.43]

**4.13** [Renumbered 116J.44]

**4.14** [Repealed, 1973 c 741 s 10]

**4.15** [Repealed, 1981 c 356 s 247]

**4.16** Subdivision 1. [Repealed, 1971 c 25 s 6; 1981 c 356 s 247]

Subd. 2. [Repealed, 1971 c 25 s 6; 1981 c 356 s 247]

Subd. 3. [Repealed, 1969 c 894 s 9; 1981 c 356 s 247]

Subd. 4. [Repealed, 1981 c 356 s 247]

Subd. 5. [Repealed, 1981 c 356 s 247]

- 4.17 [Renumbered 116J.45]
- 4.18 [Renumbered 116J.46]
- 4.19 [Repealed, 1977 c 455 s 95]
- 4.191 [Renumbered 116J.47]
- 4.20 [Repealed, 1975 c 61 s 26]
- 4.25 [Repealed, 1975 c 61 s 26]
- 4.26 [Renumbered 116J.48]
- 4.27 [Renumbered 116J.49]
- 4.28 [Renumbered 116J.50]
- 4.29 [Renumbered 116J.51]
- 4.30 [Renumbered 116J.52]

#### 4.31 OFFICE OF VOLUNTEER SERVICES.

Subdivision 1. There is created in the office of the governor the office of volunteer services, hereafter referred to as "the office". The office shall be under the supervision and administration of an executive director to be appointed by the governor and hereinafter referred to as "director". The director shall be regarded as an employee of the governor. The office shall operate as a state information center for volunteer programs and needed services that could be delivered by volunteer programs. Any person or public or private agency may request information on the availability of volunteer programs relating to specific services, and may report to the director whenever a volunteer program is needed or desired.

Subd. 2. The director shall cooperate with national, state, and local volunteer groups in collecting information on federal, state, and private resources which may encourage and improve volunteer projects within the state.

Subd. 3. The director may accept and disburse public or private funds and gifts made available for the promotion of volunteer programs.

Subd. 4. The director shall conduct research to identify needs of volunteer programs and to assess community needs for volunteer services. The director may issue informational materials relating to volunteer programs in Minnesota.

Subd. 5. The governor shall appoint an advisory committee of not more than 21 members, at least one member from each economic development region, to advise and make recommendations to him and the director of volunteer services. Notwithstanding this numerical limitation, members currently serving on an advisory group to the governor's office of volunteer services shall complete their prescribed terms of office; thereafter, appointments of successors shall be made so as to be consistent with the numerical limitation contained in this section. Membership terms, compensation, removal and filling of vacancies of members and expiration of the advisory committee shall be as provided in section 15.059; provided, that members shall not be eligible for a per diem.

*History: 1977 c 389 s 1; 1983 c 260 s 3*

- 4.35 [Renumbered 116J.53]
- 4.36 [Renumbered 116J.54]

#### 4.40 DISPLACED HOMEMAKER PROGRAMS.

The executive director of the governor's manpower office may enter into arrangements with existing private or nonprofit organizations and agencies with experience in dealing with displaced homemakers to provide counseling and training

services. The director shall assist displaced homemakers in applying for appropriate welfare programs and shall take welfare allowances received into account in setting the stipend level. Income received as a stipend under these programs shall be totally disregarded for purposes of determining eligibility for and the amount of a general assistance grant.

**History:** 1977 c 428 s 8

#### 4.45 STATE PLAN FOR SPENDING FEDERAL MONEY.

Subdivision 1. The governor shall submit to the appropriate federal agency a state delivery plan for money the state receives under the Federal Home Energy Assistance Act of 1980 that includes the following elements:

(a) Those households in which one or more individuals are eligible for (a) aid to families with dependent children, (b) supplemental security income payments, (c) food stamps, or (d) certain veteran's benefits as limited by the Home Energy Assistance Act of 1980 shall be categorically eligible for assistance under the state plan, and procedures for simplified application shall be developed.

(b) Users of wood as a primary heating source, whether the wood is purchased or not, shall be eligible for assistance if otherwise eligible under federal law.

(c) Grants under the state plan may be in the form of a direct payment to an eligible household or as a line of credit to an energy supplier. The plan shall describe the conditions under which direct payment is permitted.

(d) Eligible households that have medically necessary cooling costs, as limited by federal law, shall be eligible for assistance.

(e) The state plan shall provide that three percent of the federal money shall be set aside for the emergency uses specified in federal law.

(f) The state plan shall specify the local entity to receive federal funds.

Subd. 2. Before the state plan is submitted to the appropriate federal agency, the governor shall deliver the plan to the appropriate committees of the legislature for review and comment. Thereafter, the governor shall notify the committees of any changes made in the plan.

**History:** 1980 c 579 s 26