

State of Minnesota

# State Register



**Proposed, Adopted, & Expedited Rules; Executive Orders; Appointments;  
Commissioners' Orders; Revenue Notices; Official Notices;  
State Grants & Loans; State Contracts; Non-State Public Bids, Contracts & Grants**  
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# State Register

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The *State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. The *State Register* contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-state Public Bids, Contracts and Grants

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# 8	Monday	20	August	Noon Tuesday	14	August	Noon Wednesday	8	August
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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

## Minnesota Rules

### appearing in Volume 37, #1-6

Monday 2 July - Monday 6 August 2012

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Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

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## Advisory Committee on Capitol Area Security Notice of Meeting 9 August 2012

The Advisory Committee on Capitol Area Security will meet on Thursday, August 9, 2012 at 9:00 A.M. in room 112, 130 State Capitol, St. Paul, Minnesota 55155, phone: (651) 201-3405, fax: (651) 797-1855.

## Minnesota Department of Health (MDH)

### Division of Health Policy

### Notice of Proposed Revised Rule Minnesota Uniform Companion Guide for the Implementation of the ASC X12N/005010X279A1 Health Care Eligibility Benefit Inquiry and Response (270/271)

**Introduction.** Notice is hereby given that the Minnesota Department of Health (MDH) is seeking information or opinions from outside sources regarding a proposed revised version of the *Minnesota Uniform Companion Guide for the Implementation of the ASC*

# Official Notices

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*X12N/005010X279A1 Health Care Eligibility Benefit Inquiry and Response (270/271)*, hereinafter referred to as *MUCG 270/271*.

The revised version is proposed by the Commissioner of Health and was developed in consultation with the Minnesota Administrative Uniformity Committee (AUC) and its Eligibility Technical Advisory Group (TAG).

**Contact Person.** MDH requests information and opinions concerning the applicability and functionality of proposed revision be submitted to Judy Edwards as described below. Interested persons or groups may submit data or views in writing, to be received no later than 4 p.m. September 5, 2012; electronic submissions should be sent in Word format. Written statements should be addressed to Judy Edwards, Minnesota Department of Health, P.O. Box 64882, St. Paul, MN 55164-0822, or submitted via **e-mail** at: [health.asaguides@state.mn.us](mailto:health.asaguides@state.mn.us) or, **faxed to:** (651) 201-3830. E-mail is preferred.

**Description of the Rules.** *Minnesota Statutes, section 62J.536*, requires the Minnesota Commissioner of Health, in consultation with the Minnesota Administrative Uniformity Committee (AUC), to promulgate rules pursuant to section 62J.61 establishing and requiring group purchasers, clearinghouses, and health care providers to exchange specified health care administrative transactions electronically, using the applicable single, uniform companion guide adopted by the Commissioner of Health. Under *Minnesota Statutes, section 62J.61*, the Commissioner of Health is exempt from chapter 14, including section 14.386, in implementing sections 62J.50 to 62J.54, subdivision 3, and 62J.56 to 62J.59.

**Technical Changes and Updates to Previously Adopted Rule.** The Commissioner of Health, in consultation with the AUC and its Technical Advisory Groups (TAGs) has determined that it is necessary to make revisions to the *MUCG (270/271)* rule previously adopted in the *Minnesota State Register*, Volume 35, Number 47, May 23, 2011, page 1816. The previously adopted *MUCG (270/271)* is known as “version 4.0” and is available at: <http://www.health.state.mn.us/asa/270271v5010atc051411clean.pdf>. The proposed new version of the rule is called “version 5.0.” and is available at <http://www.health.state.mn.us/asa/> starting August 6, 2012.

Because the Commissioner of Health has determined that it is unduly cumbersome to publish the entire text of the rule, the Commissioner is publishing this notice of the proposed revision to the adopted rules.

The proposed revised rule describes the data content and other transaction specific characteristics of the *ASC12/005010X279A1 Health Care Eligibility Benefit Inquiry and Response (270/271)*, hereinafter referred to as *005010X279A1*, for use by entities covered under *Minnesota Statutes, section 62J.536*.

When the proposed rule is adopted, it:

- Is to be used in conjunction with all applicable Minnesota and federal regulations, including 45 CFR Parts 160, 162, and 164 (HIPAA Administrative Simplification, including adopted federal operating rules) and related ASC X12N and retail pharmacy specifications (ASCX12N and NCPDP implementation specifications).

- Will supplement, but will not otherwise modify, the *005010X279A1* in a manner that will make its implementation by users to be out of compliance.

- Must be appropriately incorporated by reference and/or the relevant transaction information must be displayed in any companion guides provided by entities covered by Minnesota Statutes, section 62J.536. In particular, the applicable information in the adopted rule must be appropriately incorporated by reference and/or displayed in companion guides of covered entities to meet requirements of CFR 45 § 162.1203 for companion guide compliance with “Phase I CORE 152: Eligibility and Benefit Real Time Companion Guide Rule, version 1.1.0, March 2011, and CORE v5010 Master Companion Guide Template. (Incorporated by reference in § 162.920).”

**Modifications.** The proposed revision was developed to improve the clarity and readability of the rule. As a result, the organization, content, and appearance of the proposed version 5.0 of the *MUCG (270/271)* are often different than the most recently adopted version (version 4.0).

The following modifications to version 4.0 of the *MUCG (270/271)* have been proposed in version 5.0 as summarized below.

- The title page through section 4.5.2 in version 4.0 have been reorganized, revised, and in many cases shortened in version 5.0 to provide greater clarification, ease of use, and to reflect changes in the data content tables of the rule. In some cases, sections appearing in version 4.0 considered as redundant or no longer necessary, were not included in version 5.0.

• The data content tables in sections 5.2 and 6.2 in version 4.0 have been appreciably shortened and moved to sections 4.2 and 5.2 of the proposed version 5.0 as a result of:

- An overall reorganization of the *MUCG (270/271)*;
- Deleting references to and explanations of the designation “Not Considered for Processing (NCFP);”
- Listing only those loops, segments, and elements for which there are clarifications and/or instructions that are different than the *005010X279A1*.

• Appendices with examples in version 4.0 have been deleted from version 5.0.

• Other grammatical and formatting revisions were made in version 5.0 to improve readability, organization, and ease of use.

**Public Review Process.** MDH will provide free copies of the proposed revised version (version 5.0) of the *MUCG (270/271)*, in paper or electronic PDF format, to persons and organizations interested in reviewing them. The proposed version will be available for viewing and downloading on August 6, 2012 at: <http://www.health.state.mn.us/asa/>. Comments and suggestions for improvements of the proposed rule will be accepted at the above address until 4 p.m. September 5, 2012.

After the Commissioner of Health has considered all comments received, the Commissioner will publish a notice of adoption of any revisions to the above referenced *MUCG (270-271)* rule in the State Register. The rule will take effect 30 days subsequent to that notice.

**How to Obtain the Proposed Changes to Minnesota Uniform Companion Guide.** A free copy of the revised rule as described above is available for viewing or downloading on the World Wide Web at: <http://www.health.state.mn.us/asa/>. Persons who wish to obtain a paper copy should call Judy Edwards at MDH, (651) 201-3578, or fax a request to (651) 201-3830, or write or e-mail to the address above, and clearly identify the document being requested.

Dated: 6 August 2012

Edward P. Ehlinger, MD, MSPH, Commissioner  
P.O. Box 64975  
St. Paul, MN 55164-0975

## Department of Human Services (DHS) Children and Family Services Updated Child Care Fund Sliding Fee Biweekly Copayment Schedule

Pursuant to *Minnesota Statutes* section 119B, and *Minnesota Rules*, part 3400.0100, Subp. 5 (Publication of state median income and fee schedule in *State Register*), the Department of Human Services hereby gives notice of the updated Child Care Fund Sliding Fee Biweekly Copayment Schedule. This schedule is based on the FFY13 state median income as published in the March 15, 2012 *Federal Register*. The schedule published is for family sizes of two through six for a biweekly period and is effective October 1, 2012 until further notice. Please contact the Child Care Assistance Program for the schedule for larger families. This fee schedule replaces the schedule published August 22, 2011.

Any questions about the updated schedule should be directed to:

Child Care Assistance Program  
Department of Human Services  
Children and Family Services  
P. O. Box 64962  
St. Paul, MN 55164-0962  
Phone: (651) 431-4259

# Official Notices

<b>TWO PERSON HOUSEHOLD</b>				
			\$19,934	\$20,882
			\$20,883	\$21,830
<b>State Median Income (SMI)</b>	<b>\$58,192</b>		\$21,831	\$22,779
<b>47% of SMI (Entrance Limit)</b>	<b>\$27,350</b>		\$22,780	\$23,728
			\$23,729	\$24,677
			\$24,678	\$25,633
			\$25,634	\$26,575
			\$26,576	\$27,531
			\$27,532	\$28,480
			\$28,481	\$29,429
			\$29,430	\$30,378
			\$30,379	\$31,326
			\$31,327	\$32,275
			\$32,276	\$33,224
			\$33,225	\$34,173
			\$34,174	\$35,122
			\$35,123	\$36,071
			\$36,072	\$37,020
			\$37,021	\$37,969
			\$37,970	\$38,918
			\$38,919	\$39,866
			\$39,867	\$40,815
			\$40,816	\$41,764
			\$41,765	\$42,713
			\$42,714	\$43,662
			\$43,663	\$44,618
			\$44,619	\$45,567
			\$45,568	\$46,516
			\$46,517	\$48,163
			\$48,164	

<b>THREE PERSON HOUSEHOLD</b>				
			\$19,934	\$20,882
			\$20,883	\$21,830
<b>State Median Income (SMI)</b>	<b>\$71,885</b>		\$21,831	\$22,779
<b>47% of SMI (Entrance Limit)</b>	<b>\$33,786</b>		\$22,780	\$23,728
			\$23,729	\$24,677
			\$24,678	\$25,633
			\$25,634	\$26,575
			\$26,576	\$27,531
			\$27,532	\$28,480
			\$28,481	\$29,429
			\$29,430	\$30,378
			\$30,379	\$31,326
			\$31,327	\$32,275
			\$32,276	\$33,224
			\$33,225	\$34,173
			\$34,174	\$35,122
			\$35,123	\$36,071
			\$36,072	\$37,020
			\$37,021	\$37,969
			\$37,970	\$38,918
			\$38,919	\$39,866
			\$39,867	\$40,815
			\$40,816	\$41,764
			\$41,765	\$42,713
			\$42,714	\$43,662
			\$43,663	\$44,618
			\$44,619	\$45,567
			\$45,568	\$46,516
			\$46,517	\$48,163
			\$48,164	

<b>FOUR PERSON HOUSEHOLD</b>				
			\$19,934	\$20,882
			\$20,883	\$21,830
<b>State Median Income (SMI)</b>	<b>\$85,577</b>		\$21,831	\$22,779
<b>47% of SMI (Entrance Limit)</b>	<b>\$40,221</b>		\$22,780	\$23,728
			\$23,729	\$24,677
			\$24,678	\$25,633
			\$25,634	\$26,575
			\$26,576	\$27,531
			\$27,532	\$28,480
			\$28,481	\$29,429
			\$29,430	\$30,378
			\$30,379	\$31,326
			\$31,327	\$32,275
			\$32,276	\$33,224
			\$33,225	\$34,173
			\$34,174	\$35,122
			\$35,123	\$36,071
			\$36,072	\$37,020
			\$37,021	\$37,969
			\$37,970	\$38,918
			\$38,919	\$39,866
			\$39,867	\$40,815
			\$40,816	\$41,764
			\$41,765	\$42,713
			\$42,714	\$43,662
			\$43,663	\$44,618
			\$44,619	\$45,567
			\$45,568	\$46,516
			\$46,517	\$48,163
			\$48,164	



# Official Notices

\$36,165	\$37,293	\$55	\$56,365	\$57,674	\$223
\$37,294	\$38,423	\$66	\$57,675	\$58,985	\$248
\$38,424	\$39,553	\$72	\$58,986	\$60,295	\$268
\$39,554	\$40,682	\$79	\$60,296	\$61,615	\$288
\$40,683	\$41,812	\$91	\$61,616	\$62,926	\$309
\$41,813	\$42,942	\$98	\$62,927	\$64,236	\$330
\$42,943	\$44,071	\$106	\$64,237	\$66,510	\$358
\$44,072	\$45,201	\$119	\$66,511		INELIGIBLE
\$45,202	\$46,330	\$135			
\$46,331	\$47,460	\$152			
\$47,461	\$48,590	\$172			
\$48,591	\$49,719	\$192			
\$49,720	\$50,849	\$214			
\$50,850	\$51,978	\$231			
\$51,979	\$53,117	\$248			
\$53,118	\$54,246	\$266			
\$54,247	\$55,376	\$285			
\$55,377	\$57,337	\$309			
\$57,338		INELIGIBLE	\$0	\$23,227	\$0

## SIX PERSON HOUSEHOLD

State Median Income (SMI) **\$112,962**  
 47% of SMI (Entrance Limit) **\$53,092**

Gross Income Range **Biweekly Copayment**

## FIVE PERSON HOUSEHOLD

State Median Income (SMI) **\$99,269**  
 47% of SMI (Entrance Limit) **\$46,656**

Gross Income Range **Biweekly Copayment**

\$0	\$20,257	\$0	\$43,264	\$44,755	\$55
\$20,258	\$27,009	\$2	\$44,756	\$46,246	\$57
\$27,010	\$27,526	\$28	\$46,247	\$47,737	\$71
\$27,527	\$28,837	\$29	\$47,738	\$49,228	\$73
\$28,838	\$30,147	\$30	\$49,229	\$50,719	\$87
\$30,148	\$31,457	\$31	\$50,720	\$52,210	\$96
\$31,458	\$32,768	\$36	\$52,211	\$53,701	\$104
\$32,769	\$34,078	\$38	\$53,702	\$55,192	\$120
\$34,079	\$35,398	\$40	\$55,193	\$56,683	\$130
\$35,399	\$36,699	\$41	\$56,684	\$58,174	\$140
\$36,700	\$38,019	\$47	\$58,175	\$59,666	\$157
\$38,020	\$39,329	\$48	\$59,667	\$61,157	\$178
\$39,330	\$40,640	\$50	\$61,158	\$62,648	\$201
\$40,641	\$41,950	\$62	\$62,649	\$64,139	\$227
\$41,951	\$43,260	\$64	\$64,140	\$65,630	\$254
\$43,261	\$44,571	\$77	\$65,631	\$67,121	\$282
\$44,572	\$45,881	\$84	\$67,122	\$68,612	\$305
\$45,882	\$47,191	\$92	\$68,613	\$70,115	\$328
\$47,192	\$48,502	\$105	\$70,116	\$71,606	\$352
\$48,503	\$49,812	\$114	\$71,607	\$73,097	\$376
\$49,813	\$51,123	\$123	\$73,098	\$75,685	\$408
\$51,124	\$52,433	\$138	\$75,686		INELIGIBLE
\$52,434	\$53,743	\$156			
\$53,744	\$55,054	\$176			
\$55,055	\$56,364	\$199			

# Official Notices

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## Department of Labor and Industry (DLI)

### Labor Standards Unit

#### Notice of Correction to Commercial Prevailing Wage Rates for Terrazzo Workers in Various Counties

Corrections have been made to the Commercial Prevailing Wage Rates certified 12/12/11, for **Labor Code 723**, Terrazzo Workers in Blue Earth, Brown, Faribault, Le Sueur, Martin and Watonwan Counties.

Copies with the corrected certified wage rates for these Counties may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road North, St. Paul, Minnesota 55155-4306, or by calling (651) 284-5091, or accessing our web site at [www.dli.mn.gov](http://www.dli.mn.gov). Charges for the cost of copying and mailing are \$.25 per page for the first 100 pages, \$.65 per page after that. Make check or money order payable to the State of Minnesota.

Ken B. Peterson, Commissioner  
Department of Labor and Industry

## Land of the Dancing Sky Area Agency on Aging Public Comment Sought on Aging Program Development and Coordination Work Plan, Budget and Cost Sharing Policies

The Land of the Dancing Sky Area Agency on Aging (LDS AAA) will hear public comment on the proposed 2013 Area Plan on Aging Program Development and Coordination work plan, budget and cost sharing policies on the following dates.

Wednesday, September 12, 2012 beginning at 1:30 p.m.  
West Central Initiative  
1000 Western Avenue  
Fergus Falls, MN 56537

Wednesday, September 26, 2012 beginning at 12:30 p.m.  
Northwest Regional Development Commission  
115 South Main, Suite 1  
Warren, MN 56762

Public comment is limited to 5 minutes per person and pre-registration is requested. Sign up to testify by calling LDS AAA's main phone number at 281-745-6733 or e-mail [shenrickson@nwrdc.org](mailto:shenrickson@nwrdc.org) by Monday, September 7, 2012.

Comments will also be accepted in writing and must be submitted by September 29, 2011 to [shenrickson@nwrdc.org](mailto:shenrickson@nwrdc.org).

Area Plan summary documents and budget information is available for review at LDS AAA, 115 South Main, Suite 1, Warren, MN 56762. Questions should be directed to: [shenrickson@nwrdc.org](mailto:shenrickson@nwrdc.org).

**Minnesota Pollution Control Agency (MPCA)****Municipal Division****Notice of Availability and Request for Comments on Draft Section 401 Water Quality Certification for the Proposed Chippewa River Diversion Channel Bank Stabilization by the St. Paul District of the U.S. Army Corps of Engineers**

**NOTICE IS HEREBY GIVEN** that the Minnesota Pollution Control Agency (MPCA), pursuant to *Minnesota Rules* 7001.1440, requests comments on its draft Clean Water Act (CWA) Section 401 Water Quality Certification (401 Certification) for the proposed Chippewa River Diversion Channel Bank Stabilization by the St. Paul District of the United States Army Corps of Engineers (USACE). The MPCA is proposing to issue a 401 Certification to the applicant, the St. Paul District of the United States Army Corps of Engineers, 180 East Fifth Street, Suite 700, St. Paul, Minnesota 55101, for projects within the State of Minnesota that qualify for coverage under GP-001-MN.

The proposed project is located along the approach channel of the Chippewa River diversion, located in west-central Minnesota near the city of Watson. The proposed project would address erosion problems resulting from a combination of high flows, ice, and high nearbank velocities. On occasion, high flow during spring months, the west bank (which has riprap) has been observed covered with ice, thus constricting the channel and creating scour conditions along the east bank. As a result, the east shoreline (which has no riprap) has sustained considerable damage in the form of lost bank vegetation and exposed over-steepened banks. Portions of the bank have slumped and exposed a portion of a pipeline that is a part of the upstream USGS gage station.

In addition, a portion of the existing riprap on the west bank had settled or been lost to the channel. Without stabilization measures, high flows would continue to eat away at the banks, threatening the Chippewa River diversion structure that serves to protect against downstream flooding to the city of Montevideo. The purpose of the proposed project is to protect and stabilize these banks against future erosion from the river.

Interested persons are invited to submit written comments on the MPCA's proposed waiver of the 401 Certification for the project. **The public comment period begins on Monday, August 6, 2012, and ends at 4:30 p.m. on Thursday, August 16, 2012.**

**Preliminary Determination on the Draft CWA Section 401 Water Quality Certification**

The MPCA Commissioner has made a preliminary determination to waive a 401 Certification for Chippewa River Diversion Channel Bank Stabilization.

**Written Comment**

You may submit written comments on the conditions of the draft 401 Certification or on the Commissioner's preliminary determination. Written comments must include the following:

1. A statement of your interest in the MPCA's draft 401 Certification for the USACE's re-issuance of its GP-001-MN
2. A statement of the action you wish the MPCA to take, including specific references to sections of the draft Certification that you believe should be changed
3. The reasons supporting your position, stated with sufficient specificity as to allow the Commissioner to investigate the merits of your position

**Petition for Public Informational Meeting**

You also may request that the MPCA Commissioner hold a public informational meeting. A public informational meeting is an informal meeting that the MPCA may hold to solicit public comment and statements on matters before the MPCA, and to help clarify and resolve issues.

A petition requesting a public informational meeting must include the following information:

1. A statement identifying the matter of concern
2. The information required under items 1 through 3 of "Written Comments," identified above
3. A statement of the reasons the MPCA should hold a public informational meeting
4. The issues that you would like the MPCA to address at the public informational meeting

# Official Notices

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## Petition for Contested Case Hearing

You also may submit a petition for a contested case hearing. A contested case hearing is a formal evidentiary hearing before an administrative law judge. In accordance with *Minnesota Rules* 7000.1900, the MPCA will grant a petition to hold a contested case hearing if it finds that: (1) there is a material issue of fact in dispute concerning the draft Certification; (2) the MPCA has the jurisdiction to make a determination on the disputed material issue of fact; and (3) there is a reasonable basis underlying the disputed material issue of fact or facts such that the holding of the contested case hearing would allow the introduction of information that would aid the MPCA in resolving the disputed facts in making a final decision on the draft Certification. A material issue of fact means a fact question, as distinguished from a policy question, whose resolution could have a direct bearing on a final MPCA decision.

A petition for a contested case hearing must include the following information:

1. A statement of reasons or proposed findings supporting the MPCA decision to hold a contested case hearing according to the criteria in *Minnesota Rule* 7000.1900, as discussed above
2. A statement of the issues proposed to be addressed by a contested case hearing and the specific relief requested or resolution of the matter

In addition and to the extent known, a petition for a contested case hearing should also include the following information:

1. A proposed list of prospective witnesses to be called, including experts, with a brief description of proposed testimony or summary of evidence to be presented at a contested case hearing
2. A proposed list of publications, references, or studies to be introduced and relied upon at a contested case hearing
3. An estimate of time required for you to present the matter at a contested case hearing

## MPCA Decision

You may submit a petition to the Commissioner requesting that the MPCA Citizens' Board (Board) consider the 401 Certification. To be considered timely, the petition must be received by the MPCA by 4:30 p.m. on the date the public comment period ends. Under the provisions of *Minnesota Statute* 116.02, subd. 6(4), the decision whether to issue the Certification and, if so, under what terms will be presented to the Board for decision if: (1) the Commissioner grants the petition requesting the matter be presented to the Board; (2) one or more Board members request to hear the matter before the time the Commissioner makes a final decision on the Certification; or (3) a timely request for a contested case hearing is pending. You may participate in the activities of the Board as provided in *Minnesota Rule* 7000.0650.

The written comments, requests, and petitions submitted on or before the last day of the comment period will be considered in the final decision on this Certification. If the MPCA does not receive written comments, requests, or petitions during the public comment period, MPCA staff, as authorized by the Board, will make the final decision on the draft Certification.

Comments, requests and petitions should be submitted in writing to: Jim Brist, SP-3, Municipal Division, Minnesota Pollution Control Agency, 520 Lafayette Road North, St. Paul, Minnesota 55155-4194; **Fax:** (651) 297-8676 and **e-mail:** [jim.brist@state.mn.us](mailto:jim.brist@state.mn.us) .

If you have questions regarding this Notice, please contact Jim Brist at (651) 757-2245 or by e-mail at [jim.brist@state.mn.us](mailto:jim.brist@state.mn.us) .

Dated: 1 August 2012

John Linc Stine, Commissioner  
Pollution Control Agency

## Minnesota Pollution Control Agency (MPCA)

### Watershed Division

## Extension of Public Notice Period for Draft North Fork & Lower Crow Bacteria, Turbidity and Dissolved Oxygen TMDL Study Report

The public comment period for the Draft North Fork & Lower Crow Bacteria, Turbidity and Dissolved Oxygen TMDL originally noticed in the *Minnesota State Register* on June 18, 2012 has been **extended to September 4, 2012**.

Send comments to the MPCA contact provided in the previously published *State Register* Notice no later than 4:30 p.m. on September 4, 2012. Issues of State Register notices are available at:

<http://www.comm.media.state.mn.us/bookstore/mnbookstore.asp?page=archives>

The document listed above is available on MPCA's website for public review and comment at: <http://www.pca.state.mn.us/bkzqa2c>.

## State Rehabilitation Council

### Request for Members in the Following Categories:

- **Rehabilitation Counselor**
- **Advocate**
- **121 Project**
- **Community Rehabilitation Program**
- **Business, Industry or Labor**

The State Rehabilitation Council is a citizen advisory council, appointed by the governor, to provide guidance to the state's Vocational Rehabilitation (VR) program. The VR program serves thousands of Minnesotans with disabilities every year, helping to place them in jobs and educational opportunities.

If you're interested in the issue of disability employment policy, the council offers an excellent opportunity. Its members help to shape policy, engage in strategic planning, and provide guidance to promote increased employment for people with disabilities.

Council membership includes people with disabilities, community rehabilitation program employees, vocational rehabilitation counselors, advocates, parents, VR customers and business leaders. Historically, it has been seen as a model nonprofit council with intelligent, engaged and interesting members. Members serve three-year terms.

As a council member, you will advise the state on the performance of Minnesota's VR program and assist in the agency's planning. You will report to the governor and the U.S. Department of Education on the status of VR program, coordinate activities with other state councils and participate in public hearings and forums that guide the state's VR program and services.

Moreover, you help an under-represented and important demographic — people with disabilities — to obtain employment, education, community integration, and the chance to live independently.

Applications are requested by the end of October. For more information contact:

Gail Lundeen  
Minnesota State Rehabilitation Council  
DEED  
332 Minnesota Street  
Suite E200  
Saint Paul, MN 55101  
**E-mail:** [Gail.Lundeen@state.mn.us](mailto:Gail.Lundeen@state.mn.us)  
Toll-free: 1-800-328-9095  
Phone: (651) 259-7364

TTY: (651) 296-3900 or 1-800-657-3973

to apply: Application forms, including applications in alternative formats, are available from: Secretary of State, Open Appointments: <http://www.sos.state.mn.us/index.aspx?page=5>

# Official Notices

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## State Rehabilitation Council Schedule of Upcoming Monthly Meetings

The State Rehabilitation Council will meet on the following dates at the designated times and locations. All SRC meetings are open to the public

- August 22, 2012 - 9:00 to 2:00  
Radisson Hotel Roseville  
2540 North Cleveland Avenue  
Roseville, MN 55113  
(651) 636-4567
- September 25-26, 2012  
White Earth Reservation  
Shooting Star Conference Center  
777 Casino Road  
Mahnomen, MN 56557  
(218) 935-2701
- October 24, 2012 - 9:00 to 2:00  
Minnesota Department of Transportation  
Training and Conference Center  
1900 County Road I  
Shoreview, MN 55105  
*Map* ([www.dot.state.mn.us/hr/trngctr](http://www.dot.state.mn.us/hr/trngctr))
- December 5, 2012 - 9:00 to 2:00  
Radisson Hotel Roseville  
2540 North Cleveland Avenue  
Roseville, MN 55113  
(651) 636-4567

All meetings are open to the public. Time is set aside at each meeting for the public to address the council. If accommodations are required, please request them no later than one week in advance.

All meetings are 9:00-3:00 unless otherwise noted.

For general questions about the State Rehabilitation Council, information about accommodations or information about how to access to the SRC meetings, please contact Gail Lundeen at (651) 259-7364 or Marlys Staples at (651) 259-7375.

Department of Employment and Economic Development  
Vocational Rehabilitation Services  
First National Bank Building  
332 Minnesota Street, Suite E200  
Saint Paul, Minnesota 55101  
**Phone:** (651) 259-7366  
**Toll free:** 1-800-328-9095  
**TTY:** (651) 296-3900  
**TTY:** (800) 657-3973  
**Fax:** (651) 297-5159  
**Minnesota Relay Service:** 1-800-627-3529  
**Speech-to-Speech Telephone Re-Voice:** 877-627-3848

**Department of Transportation (Mn/DOT)  
Engineering Services Division,  
Office of Construction and Innovative Contracting  
Notices of Suspension and Debarment****NOTICE OF SUSPENSION**

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (“MnDOT”) has ordered that the following vendors be suspended for a period of sixty (60) days, effective June 8, 2012 until August 7, 2012:

- Marlon Louis Danner and his affiliates, South St. Paul, MN
- Danner, Inc. and its affiliates, South St. Paul, MN
- Bull Dog Leasing, Inc. and its affiliates, Inver Grove Heights, MN
- Danner Family Limited Partnership and its affiliates, South St. Paul, MN
- Ell-Z Trucking, Inc. and its affiliates, South St. Paul, MN
- Danner Environmental, Inc. and its affiliates, South St. Paul, MN

**NOTICE OF DEBARMENT**

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (“MnDOT”) has ordered that the following vendors be debarred for a period of three (3) years, effective February 24, 2010 until February 24, 2013:

- Joseph Edward Riley, Morris, MN
- John Thomas Riley, Morris, MN

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (“MnDOT”) has ordered that the following vendors be debarred for a period of three (3) years, effective March 25, 2011 until March 25, 2014:

- Philip Joseph Franklin, Leesburg, VA
- Franklin Drywall, Inc. and its affiliates, Little Canada, MN
- Master Drywall, Inc. and its affiliates, Little Canada, MN

*Minnesota Statute* section 161.315 prohibits the Commissioner, counties, towns, or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred, including:

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity, which is sold or transferred by a debarred person to a relative or any other party over whose actions the debarred person exercises substantial influence or control, remains ineligible during the duration of the seller’s or transfer’s debarment.

# State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

## Market Your Grants and Loans

The *State Register* is one of the best ways to advertise your grants - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$10.20 per 1/10 of a page you cannot go wrong.

Check up on all the "active" state grants in the "Contracts & Grants" section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of all the current rules, a growing index, and previous years' indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings). Here's what you receive via e-mail:

- **Word Search Capability**
- **LINKS, LINKS, LINKS**
- **Easy Access to *State Register* Archives**
- **Updates to Index to Vol. 31**
- **"Contracts & Grants" Open for Bid**
- **Early delivery, on Friday**
- **E-mailed to you . . . its so easy**
- **Indexes to Vols. 31, 30, 29, 28 and 27**

It's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at **phone:** (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** [loretta.diaz@state.mn.us](mailto:loretta.diaz@state.mn.us)

## Minnesota Department of Human Services (DHS)

### Health Care Administration

### Notice of Request for Proposals (RFP) for Qualified Responders to Implement the Minnesota Medicaid Incentive for Diabetes Prevention Project The Proposal Submission Deadline is 4:00 p.m. Central Daylight Time on September 10, 2012

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services (Department) is requesting proposals from qualified responders to identify and enroll eligible Medicaid recipients into the Minnesota Medicaid Incentives for Diabetes Prevention Project (MMIDPP), also known as We Can Prevent Diabetes Minnesota, support their participation in a diabetes prevention program, and provide baseline and follow-up lab data.

The Department has been awarded up to \$10 million by the federal Centers for Medicare and Medicaid Services (CMS) to fund a five-year study testing the effect of incentives on participation and weight loss in the Diabetes Prevention Program (DPP) for people enrolled in Medical Assistance (MA), Minnesota's Medicaid program. The study is being implemented jointly with the Minnesota Department of Health. The grant, which is authorized under the Affordable Care Act, will cover all costs for the study administration, implementation of the DPP, incentives and evaluation.

Qualified responders include clinics or health systems within the seven-county metropolitan area that provide direct medical care and have functioning Electronic Medical Record (EMR) systems. Eligible clinics or health systems must have a sufficient Medicaid population to meet study goals within a two-year period. Eligible Medicaid recipients are overweight, between the ages of 18-74, and identified as prediabetic or a history of gestational diabetes. An estimated 183,000 individuals are enrolled Minnesota Medicaid beneficiaries who may benefit from study activities.

The term of any resulting contract is anticipated to be up to 25 months. Responders selected for an award will participate in the study during one of the following implementation periods:

- November 2012 – December 2014
- February 2013 – January 2015
- May 2013 – April 2015



• August 2013 – July 2015

Work is proposed to start November 5, 2012; all study activities for this grant will be completed by December 31, 2015.

For more information, or to obtain a copy of the Request for Proposal, contact:

Kathleen Vanderwall  
Department of Human Services  
Health Care Administration  
P.O. Box 64983  
St. Paul, MN 55155-0983  
**Phone:** (651) 431-2186  
**Fax:** (651) 431-7421  
**E-mail:** *Kathleen.Vanderwall@state.mn.us*

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received (not postmarked) at the address above no later than **4:00 p.m., Central Time, September 10, 2012. Late proposals will NOT be considered.** Faxed or e-mailed proposals will **NOT** be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:

*[http://www.dhs.state.mn.us/main/id\\_000102](http://www.dhs.state.mn.us/main/id_000102)*

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

# State Contracts

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at: [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

\$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600

\$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;

\$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and

anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

## See On-going Contracts

The state spends \$2-3 billion a year on contracts. The *State Register* is one of the best ways to advertise your contracts - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$10.20 each 1/10 of a page, you cannot go wrong.

Subscribers receive a list of **all current contracts and grants**, as well as LINKS to the *State Register*, Bookmarks, and a growing INDEX to each volume, including the current issue, and previous volumes. To view, open the *State Register* and click on BOOKMARKS in the left hand corner. Here's what you receive via e-mail:

- **Word Search Capability**
- **Updates to Index to Vol. 31**
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- **LINKS, LINKS, LINKS**
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- **Easy Access to State Register Archives**

Subscriptions cost \$180 a year (an \$80 savings). It's all E-MAILED to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** [loretta.diaz@state.mn.us](mailto:loretta.diaz@state.mn.us).

## Minnesota State College and Universities (MnSCU)

### Lake Superior College

### Notice of Request for Proposal for ATM Placement and Services Contract

**NOTICE IS HEREBY GIVEN** that Lake Superior College Request for Proposal (RFP) for ATM Placement and Services Contract. To receive a copy of the RFP, free of charge, send an e-mail to [purchasing@lsc.edu](mailto:purchasing@lsc.edu) or fax your request to (218) 733-5976.

Proposals are due back by Friday, August 24, 2012, 4:00 CDT and are to be addressed to Joyce Clock, Lake Superior College, 2101 Trinity Rd., Duluth MN 55811 with "ATM Proposal" clearly written on the outside.

Faxes are not acceptable. Late responses will not be considered.

Any questions should be in a form of an RFI and directed to Joyce Clock: [purchasing@lsc.edu](mailto:purchasing@lsc.edu)

This notice and the Request for Proposal do not obligate the State of Minnesota, Minnesota State Colleges and Universities or Lake Superior College to award a contract; and reserves the right to withdraw from the RFP if it is considered to be in its best interest.

**Minnesota State Colleges and Universities (MnSCU)****North Hennepin Community College****Notice of Availability of Request for Qualifications (RFQ) for a Construction Manager at Risk Firm for the Bioscience & Health Careers Center at North Hennepin Community College**

The State of Minnesota, acting through the Board of Trustees of the Minnesota State Colleges on behalf of North Hennepin Community College, is soliciting qualifications from interested, qualified consultants for construction management at risk services for the above referenced project.

A full Request for Qualification is available on the Minnesota State Colleges and Universities website at [www.finance.mnscu.edu/facilities/design-construction/index.html](http://www.finance.mnscu.edu/facilities/design-construction/index.html)

and click on "Announcements".

An informational meeting has been scheduled at North Hennepin Community College for 2:00 p.m. on Thursday 16 August 2012, Room 178 in the Center for Business Technology Building. Contact: Dean Collins, Construction and Facilities Use Coordinator (763) 424-0837 or: [dcollins@nhcc.edu](mailto:dcollins@nhcc.edu) to sign up for the meeting.

Proposals must be delivered to North Hennepin Community College, Dean Collins, Construction and Facilities Use Coordinator, Educational Services Building Room 34A, 7411 - 85<sup>th</sup> Avenue North, Brooklyn Park, MN 55445 **NOT later than 2:00 p.m. on Friday, 24 August 2012. Late responses will NOT be considered.**

Minnesota State Colleges and Universities are not obligated to complete the proposed project and reserve the right to cancel the solicitation if it is considered to be in its best interest.

**Minnesota State Colleges and Universities (MnSCU)****Northland Community and Technical College****Notice of Request for Consulting Services for Unmanned Aerial Systems Airspace Integration Activities for Northland Community & Technical College**

**NOTICE IS HEREBY GIVEN** that Northland Community & Technical College Request for Proposal (RFP) for a consultant(s) to assist with Unmanned Aerial Systems airspace integration activities. The vendor selected will work with college employees and other external parties through multiple meetings utilizing technology formats including face-to-face meetings. To receive a copy of the full RFP, please contact Curtis Zoller either by telephone (218) 683-8829 or e-mail at: [curtis.zoller@northlandcollege.edu](mailto:curtis.zoller@northlandcollege.edu).

Proposals are due by 5:00 p.m. central time, Monday, August 20, 2012 and are to be addressed to Shannon Jesme, Northland Community and Technical College, 1011 Highway 1 East, Thief River Falls, MN 56701. Any questions should be in the form of an RFI and directed to Curtis Zoller at e-mail: [curtis.zoller@northlandcollege.edu](mailto:curtis.zoller@northlandcollege.edu). Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation.

# State Contracts

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## Minnesota State Colleges and Universities (MnSCU)

### Northland Community and Technical College

#### Notice of Request for Grant Development and Consulting Services for Northland Community & Technical College

**NOTICE IS HEREBY GIVEN** that Northland Community & Technical College Request for Proposal (RFP) for a consultant(s) to assist with grants development for funding college programming initiatives developed with internal and external partners. The vendor selected will work with college employees and other external parties through multiple meetings utilizing technology formats including face-to-face meetings. To receive a copy of the full RFP, please contact Shannon Jesme either by telephone (218) 683-8577 or e-mail at [shannon.jesme@northlandcollege.edu](mailto:shannon.jesme@northlandcollege.edu).

Proposals are due by 5:00 p.m. central time, Monday, August 20, 2011 and are to be addressed to Shannon Jesme, Northland Community and Technical College, 1011 Highway 1 East, Thief River Falls, MN 56701. Any questions should be in the form of an RFI and directed to Shannon Jesme at e-mail: [shannon.jesme@northlandcollege.edu](mailto:shannon.jesme@northlandcollege.edu). Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation.

## Minnesota State Colleges and Universities (MnSCU)

### Northland Community and Technical College

#### Notice of Request for Removal of Boeing 727-100 and F-84 from the Airport Campus

**NOTICE IS HEREBY GIVEN** that Northland Community & Technical College Request for Proposal (RFP) for Removal of Boeing 727-100 and F-84 from the Airport Campus. The vendor selected will provide services on site at Northland Community and Technical College. To receive a copy of the full RFP, please contact Tyler Beckman either by telephone (218) 684-0407 or e-mail at [tyler.beckman@northlandcollege.edu](mailto:tyler.beckman@northlandcollege.edu).

Proposals are due by 5:00 p.m. central time, Monday, August 20th, 2012 and are to be addressed to Shannon Jesme, Northland Community and Technical College, 1011 Highway 1 East, Thief River Falls, MN 56701. Any questions should be in the form of an RFI and directed to Tyler Beckman at e-mail: [tyler.beckman@northlandcollege.edu](mailto:tyler.beckman@northlandcollege.edu). Late responses will not be considered.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation.

## Department of Employment and Economic Development (DEED)

### Notice of Availability of Contract for UI Application Development Process Assessment

The Minnesota Department of Employment & Economic Development, Unemployment Insurance Division (UI) is requesting proposals for the purpose of conducting an overall assessment of the current Unemployment Insurance (UI) Application Development Process.

Work is proposed to start after September 17, 2012.

A Request for Proposals will be available by electronic mail from this office through Tuesday, August 28, 2012. **A written request (by**

**e-mail) is required to receive the Request for Proposal.**

The Request for Proposal can be obtained from:

Jim Nelson, Sr. Project Manager

**E-mail:** *Jim.T.Nelson@state.mn.us*

Proposals submitted in response to the Request for Proposals in this advertisement must be received via e-mail to the email address specified in the RFP no later than Wednesday, August 29, 2012, 3 pm Central time. **Late proposals will NOT be considered and the time stamp on the e-mail will be the official time received.**

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Employment and Economic Development (DEED) Notice of Availability of Contract for UI Application Technical Assessment

The Minnesota Department of Employment & Economic Development, Unemployment Insurance Division (UI) is requesting proposals for the purpose of selecting an experienced vendor to step back and take an all-encompassing look at the UI application code to see where efficiencies might be gained in changes to application architecture / design.

Work is proposed to start after September 17, 2012.

A Request for Proposals will be available by electronic mail from this office through Tuesday August 28, 2012. **A written request (by email) is required to receive the Request for Proposal.**

The Request for Proposal can be obtained from:

Jim Nelson, Sr. Project Manager

**E-mail:** *Jim.T.Nelson@state.mn.us*

Proposals submitted in response to the Request for Proposals in this advertisement must be received via e-mail to the email address specified in the RFP no later than Wednesday August 29, 2012, 3pm Central time. **Late proposals will NOT be considered and the time stamp on the e-mail will be the official time received.**

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## House of Representatives Request for Bids for Television Equipment

The House of Representatives is requesting bids from qualified organizations interested in providing and installing television production and distribution equipment. For a copy of the full text of the RFB, please go to [www.house.leg.state.mn.us/hinfo/RFI.asp](http://www.house.leg.state.mn.us/hinfo/RFI.asp) or contact:

Barry LaGrave

House of Representatives

175 State Office Building

100 Rev. Dr. Martin Luther King, Jr. Blvd.

St. Paul, MN 55155-1298

**E-mail:** *barry.lagrave@house.mn*

**Fax:** (651) 297-8135

# State Contracts

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All submissions must satisfy the criteria as outlined in the full text of the RFB.

Submissions must be received by August 17, 2012, at 5:00 p.m. (CT). Late submissions may not be accepted. All expenses incurred in responding to this notice must be borne by the responder.

## Minnesota Department of Human Services (DHS) Administration Division Addendum to Request for Proposals to Provide Actuarial Services and Analysis Evaluating Rate Setting for Public Sector Health Care Programs

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services through its Administration Division has published an Addendum to its Request for Proposals to Provide Actuarial Services and Analysis Evaluating Rate Setting for Public Sector Health Care Programs that was published in the July 23, 2012 State Register. In the Addendum, the Department of Human Services is changing contact information, revising deadlines and including minor clarifications to the project.

To request a full text of the RFP Addendum please contact:

Wendy M. Savakes  
Department of Human Services  
Contracts, Procurement & Compliance Division  
P.O. Box 64941  
444 Lafayette Road North,  
St. Paul, MN 551550941  
**Phone:** (651) 431-3614  
**E-mail:** [wendy.savakes@state.mn.us](mailto:wendy.savakes@state.mn.us)

This is the only person designated to answer questions by potential responders regarding this RFP.

The text of the RFP Addendum can also be viewed by visiting the Minnesota Department of Human Services RFP web site: [http://www.dhs.state.mn.us/main/id\\_000102](http://www.dhs.state.mn.us/main/id_000102).

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Daylight Time, August 27, 2012**. **Late proposals will NOT be considered**. Faxed or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota Department of Human Services (DHS) Alcohol and Drug Abuse Division Notice of Request for Proposals to Maintain and Continue the Development of a Regional Alcohol, Tobacco and Other Drug Abuse Prevention Coordinator to Operate in Region Seven (7) of the State Funded by the Minnesota Department of Human Services, Alcohol and Drug Abuse Division (ADAD)

This RFP makes available \$265,000 from the State's Federal Substance Abuse Prevention and Treatment Block Grant. This will fund the states region 7 (metro area) Regional Prevention Coordinator grant for the next 2 fiscal years (\$106,000/year) and 6 months (\$53,000). Eligible applicants are non-profit organizations and local units of government.

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## State Contracts

The objective of this RFP is to reduce substance abuse and related problems within ADAD region 7 (metro area) by increasing local control of prevention services, promoting local collaboration and coordination in the provision of prevention services, identifying current prevention efforts and needs, and providing training and technical assistance to agencies and professionals (including DHS ADAD funded prevention programs).

In order to enhance and promote its prevention mission the Alcohol and Drug Abuse Division uses the block grant funding to develop and maintain a regional prevention coordinator in each of the states 7 ADAD regions. This Regional Prevention System was first created in 2005 by the funding of two Regional Prevention Coordinators (RPC) with the issuance of an RFP in December 2004. A second RFP was issued which funded an additional three RPCs. A third RFP was issued in August 2006 to fund the remaining two RPCs. This RFP is to fund an RPC in region 7 (metro).

A bidders conference will be held on the following date and location:

<b>Date</b>	<b>Location</b>	<b>Time</b>
August 22, 2012	DHS 444 Lafayette Rd Room L2176	1:00 – 3:00 pm

To register for a bidders conference, please contact Susie Veness at (651) 431-3250 or [susie.veness@state.mn.us](mailto:susie.veness@state.mn.us)

The full Request for Proposals with required application forms can be obtained from the DHS/ADAD website at:  
<http://ADAD.dhs.state.mn.us>

or by contacting Susie Veness at (651) 431-3250 or [susie.veness@state.mn.us](mailto:susie.veness@state.mn.us).

Proposals are due no later than 4:00 p.m., Central Daylight Time, **September 18, 2012**. Late proposals will NOT be considered. Fax or e-mailed proposals will NOT be considered.

Proposals submitted in response to this Request for Proposals must be mailed to DHS/ADAD, P.O. Box 64977, St. Paul, MN 55164-0977 or if delivered, 540 Cedar Street, Saint Paul, MN 55101. Attention Linda McLaughlin.

Work is anticipated to begin on or about **January 1, 2013** or when contracts are fully executed.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## State Board of Investment Notice of Request for Proposal for Master Custodian Services

The State Board of Investment is soliciting proposals from providers of master custodian services for the assets of the Combined Retirement Funds, Supplemental Retirement Funds and non-retirement trust funds. Responses to this request for proposal will be used to select a vendor to supply the SBI with these services.

All interested vendors should contact the person below by letter or telephone to request a copy of the complete Request For Proposal. For the subject line in an e-mail request please use Master Custodian RFP 2012.

Paul Anderson  
Administrative Director  
Suite 355  
60 Empire Drive  
Saint Paul, MN 55103-3555  
**Telephone:** (651) 296-3328  
**Fax:** (651) 296-9572

# State Contracts

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**E-mail:** *paul.anderson@state.mn.us*

All proposals must be received before 3:00 P.M. Central Time, September 6, 2012 as specified in the Request For Proposal.

NO PROPOSAL RECEIVED AFTER THAT DATE AND TIME WILL BE CONSIDERED.

## Minnesota State Lottery Request for Proposals for Sponsorship Agreements

### Description of Opportunity

The Minnesota State Lottery develops sponsorship agreements throughout the year with organizations, events, and sports teams to create excitement for lottery players, to interest new players and increase the visibility of lottery games. The Lottery encourages and continually seeks new sponsorship agreements to help achieve current Lottery marketing goals.

### Proposal Content

A sponsorship proposal presented to the Lottery should meet the following three criteria:

**1. Maximize Lottery Visibility** – the event, sports or tie-in proposal should draw a large number of desired participants (typically 50,000 or more) whose demographics match the Lottery player profile. The Lottery is interested in effectively delivering its message of fun and entertainment to Minnesota adults whose demographics skew primarily towards those aged 25-64, with a household income of \$35,000-\$75,000, and having an educational background of some college or higher. The Lottery does not market to those under the age of 18, and family events with high levels of children present are generally not accepted. Attendance, on-site signage visibility and paid media exposure will be critical components that will be evaluated.

**2. Enhance Lottery Image-** – the event, sports or tie-in proposal should inherently project the attitude that the Lottery is a fun and socially acceptable part of the community. The Lottery's presence should fit well within the lineup of other sponsors. The Lottery is interested in creating opportunities whereby the sponsorship can translate into sales revenue, either via on-site sales from a Lottery booth, from sales-generating promotions with Lottery retailers or from joint programs with the sponsor's media partners.

**3. Provide Promotional Extensions** – the event, sports or tie-in proposal should offer exciting, value-added ways to interact with our players and have opportunities to motivate attendees, listeners and viewers to participate in and purchase Lottery games. The proposal must include proper staffing availability or other considerations to help the Lottery implement any appropriate promotional extension ideas.

Proposals should address all pertinent elements of the sponsorship and how the Lottery criteria as stated above and on the Evaluation Form are to be met. To view or print copies of the Request for Proposal go to: <http://www.mnlottery.com/vendorops.html>

This Solicitation does not obligate the state to award a contract or pursue a proposed sponsorship opportunity, and the state reserves the right to cancel the solicitation if it is considered to be in its best interest.

### Questions

Questions concerning this Solicitation should be directed to:

John Mellein, Marketing Director  
Minnesota State Lottery  
2645 Long Lake Road  
Roseville, MN 55113  
**Telephone:** (651) 635-8230  
**Toll-free:** (888) 568-8379 ext. 230  
**Fax:** (651) 297-7496  
**TTY:** (651) 635-8268  
**E-mail:** *johnm@mnlottery.com*



Other personnel are not authorized to answer questions regarding this Solicitation.

## Response Delivery

All responses must be in writing and delivered to the contact noted above. Proposals will be accepted on an ongoing basis.

## Minnesota Management and Budget (MMB) Request for Proposal for Pre-Tax Benefits Plan Administrator

The Employee Insurance Division of Minnesota Management and Budget (MMB) is soliciting proposals from qualified pre-tax benefits plan administrators (“vendors” hereafter) to provide insurance-eligible employees with the option of paying certain medical, dental, dependent care, and employment-related transportation expenses with pre-tax dollars in accordance with the provisions of the State of Minnesota Pre-Tax Benefits Plan. In addition, the vendor will administer a healthcare reimbursement arrangement (“HRA”) for certain employees of the Minnesota State Colleges and Universities, and HRAs for State employees that date from 2009 and 2011.

The vendor chosen must comply with all applicable laws and administrative rules governing the operation of these programs, and all specifications of the Request for Proposal.

MMB anticipates a two-year contract with the chosen vendor beginning January 1, 2013. Extensions to the contract may be considered by the state on a year-to-year basis to a total maximum contract period of five years.

This proposal does not obligate the State to award a contract or complete the contract, or to spend the estimated dollar amount. The State reserves the right to cancel the solicitation if it is considered to be in its best interests.

Please e-mail your request for an RFP or any questions to the RFP Coordinator:

Mary Regnier  
Minnesota Management and Budget  
Employee Insurance Division  
400 Centennial Office Building  
658 Cedar Street  
St. Paul, MN 55155  
**E-mail:** [mary.regnier@state.mn.us](mailto:mary.regnier@state.mn.us)

All correspondence and questions must be submitted in writing via e-mail.

All proposals must be received at Minnesota Management and Budget by 4:00 p.m. CT, Tuesday, September 4, 2012. Late responses, or responses filed by e-mail or fax will not be considered.

Vendors must submit one (1) original and three (3) hard copies of the proposals as well as one electronic copy via e-mail to the RFP Coordinator. Vendors must also submit a cost proposal separately from the rest of the proposal in a separate, sealed envelope and clearly marked as such.

Personnel other than the RFP Coordinator identified above are not allowed to discuss the Request for Proposal with anyone, including responders or potential vendors. Contact regarding this RFP with anyone other than the RFP Coordinator listed above may result in disqualification.

# State Contracts

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## Department of Natural Resources (DNR)

### Notice of Availability of Contract for Updating the National Wetland Inventory: 30-County Portion of Southern Minnesota

**Certification #:** 30204  
**Amount of proposed contract:** \$712,000.00

The Minnesota Department of Natural Resources is requesting proposals to update the digital National Wetland Inventory (NWI) data for a 30-county portion of southern Minnesota. DNR requests a cost and technical proposal for an update of the NWI in accordance with federal mapping standards and a potential product enhancement, which the state may consider as an option.

The winning vendor will be expected to:

- Update the NWI for 19,606 square miles of southern Minnesota
- Identify wetland features from remote sensing and geographic information systems data
- Provide the data in a digital geographic database
- Classify features using the Cowardin classification system
- Meet the state's accuracy and quality specifications
- Prepare full metadata records in compliance with the state standards

Work is proposed to start October 1, 2012 with deliverables provided to the state for final quality assurance review by September 30, 2014.

A Request for Proposal will be available by mail or e-mail through this office through August 1, 2012. The Request for Proposal can be obtained from:

Steve Kloiber, Project Coordinator  
Minnesota Department of Natural Resources  
500 Lafayette Road  
St. Paul, MN 55155-4025  
**E-mail:** [steve.kloiber@state.mn.us](mailto:steve.kloiber@state.mn.us)  
**Telephone:** (651) 259-5164

A written request (by direct mail or e-mail) is required to receive the Request for Proposal.

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 2:30 p.m. Central Time, August 24, 2012. **Late proposals will not be considered.** No time extensions will be granted.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Natural Resources (DNR)

### Notice of Contract Availability for Comprehensive Law Enforcement Records Management System

**Certification #:** 30651

Notice of Availability of Contract for the Enforcement Division of the Department of Natural Resources is responsible for ensuring public safety and compliance with state game and fish, recreational vehicle, environmental and natural resource commercial operations laws. The division is in need of a new, modern, and comprehensive law enforcement records management (incident management) system to support the efficient and effective operation of its core functions and to better share information with other law enforcement agencies, criminal justice agencies, government units, and their information systems.

The Department of Natural Resources Division of Enforcement requests proposals to perform a study that will:

- assess and document its law enforcement records management needs and objectives;

- identify and evaluate alternative approaches for meeting those needs;
- help the Division of Enforcement select from among those approaches;
- define the scope of a project to select, acquire, and implement a records management system;
- estimate the costs of selecting, implementing, administering, and maintaining that system; and
- identify and document risks to the implementation project and propose mitigation strategies

Work is proposed to start after September 1, 2012.

**A written request (by direct mail or email) is required to receive the Request for Proposal.**

The Request for Proposal can be obtained from:

LTC Rodmen Smith, Project Manager  
Department of Natural Resources  
500 Lafayette Road  
St. Paul, MN 55155  
**E-mail:** *Rodmen.smith@state.mn.us*

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than **August 27, 2012, 4:00 p.m.** **Late proposals will NOT be considered.** Fax or e-mailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT’s Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT’s Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson  
Consultant Services  
Office of Technical Support

# State Contracts

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Minnesota Department of Transportation  
395 John Ireland Blvd. Mail Stop 680  
St. Paul, MN 55155

## Department of Transportation (Mn/DOT) Engineering Services Division Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

## Minnesota Department of Transportation (MnDOT) Office of Maintenance Request for Proposals (RFP) for Comparison of Material Distribution for Winter Maintenance - Phase 1

Clear Roads is an ongoing pooled fund research project aimed at rigorous testing of winter maintenance materials, equipment and methods for use by highway maintenance crews. Clear Roads will fund and oversee the contract for this project in coordination with MnDOT. For more information, visit: [www.clearroads.org](http://www.clearroads.org).

There are dozens of different types of solid material distribution systems used in winter maintenance such as chutes, spinners, zero velocity, augers, etc. These systems have a wide range of costs and effectiveness. Some agencies use commercially available systems and others create their own systems out of scrap material available at a maintenance garage. Agencies do not know which of these systems is most effective or have a way to determine which type is best suited to their agency's needs.

The full RFP can be viewed on the Consultant Services Web Page at: <http://www.dot.state.mn.us/consult/files/notices/notices.html>.

If you have any questions regarding this advertisement, or are having problems viewing the RFP on the Consultant Services Web Page, you may contact:

Ashley Duran, Contract Administrator  
**E-mail:** [ashley.duran@state.mn.us](mailto:ashley.duran@state.mn.us)  
**Telephone:** (651) 366-4627

Note: RESPONSES WILL BE DUE ON **MONDAY, AUGUST 27, 2012 AT 2:00 PM CENTRAL DAYLIGHT TIME**

### Minnesota Department of Transportation (MnDOT) Office of Maintenance Request for Proposals (RFP) for Improving Snowplow Design

Clear Roads is an ongoing pooled fund research project aimed at rigorous testing of winter maintenance materials, equipment and methods for use by highway maintenance crews. Clear Roads will fund and oversee the contract for this project in coordination with MnDOT. For more information, visit [www.clearroads.org](http://www.clearroads.org). New materials are continually being developed that are lighter and stronger than the materials currently used in most snowplows built today. Many agencies are still specifying plows that are based on 1950's needs for brute strength to clear heavy snowfalls even though they are now more proactive in their operations and the need for brute strength may no longer be appropriate. Most agencies are also not waiting until snow piles up deep on the roads before they begin their plowing operations. Snowplow designs need to be updated and optimized to reflect the latest practices and make the best use of the latest materials, technologies and other components for snowplows.

The full RFP can be viewed on the Consultant Services Web Page at: <http://www.dot.state.mn.us/consult/files/notices/notices.html>.

If you have any questions regarding this advertisement, or are having problems viewing the RFP on the Consultant Services Web Page, you may contact:

Ashley Duran, Contract Administrator  
**E-mail:** [ashley.duran@state.mn.us](mailto:ashley.duran@state.mn.us)  
**Telephone:** (651) 366-4627

Note: RESPONSES WILL BE DUE ON **MONDAY, AUGUST 27, 2012 AT 2:00 PM CENTRAL DAYLIGHT TIME**

## Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

## Contracts with Other Units of Government

Check up on all the "active" state grants in the "Contracts & Grants" section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of all the current rules, a growing index, and previous years' indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings).

The *State Register* is one of the best ways to advertise your grants - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 per 1/10 of a page you cannot go wrong.

Here's what you receive via e-mail:

- **Word Search Capability**
- **Updates to Index to Vol. 31**
- **E-mailed to you on Friday**
- **LINKS, LINKS, LINKS**
- **"Contracts & Grants" Open for Bid**
- **Easy Access to *State Register* Archives**

It's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at **phone:** (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** [loretta.diaz@state.mn.us](mailto:loretta.diaz@state.mn.us)

# Non-State Public Bids, Contracts & Grants

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## Metropolitan Airports Commission (MAC)

### Minneapolis-St. Paul International Airport

#### Notice of Call for Bids for 2012-2014 Glycol Recovery Program

**MAC Contract No.:**

**34799 SC**

**Bids Close At:**

**2:00 PM on August 14, 2012**

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. **NOTE:** This project is being bid for a term of two (2) years covering the 2012-2013 and 2013-2014 seasons. This project provides for the installation and removal of sewer by-pass plugs in existing storm sewer pipes at various locations on the airfield. This project also provides for the collection of glycol/water mixtures resulting from aircraft deicing operations at Minneapolis-St. Paul International Airport and transportation of this material to the Owner's Glycol Management Facility shown on the Location Plan. The project also includes cleaning the interiors of existing Glycol Tanks in preparation for inspection by the Owner, and repairs to the Glycol Tank liners and roof. **NOTE:** Glycol Tank liner repairs will be performed by a qualified subcontractor retained by the Contractor.

**Targeted Group Businesses (TGB):** The goal of the MAC for the utilization of TGB on this project is 2%.

**Bid Security:** Each bid shall be accompanied by a "Bid-Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of TKDA, the Minneapolis and Saint Paul Builders Exchanges, McGraw-Hill Construction/Dodge, and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from TKDA; 444 Cedar Street, Suite 1500; St. Paul, MN 55101; **phone:** (651) 292-4400; **fax:** (651) 292-0083. Make checks payable to: TKDA. Deposit per set (refundable): \$50.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on July 30, 2012, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids).

## Metropolitan Airports Commission (MAC)

### Minneapolis-Saint Paul International Airport

#### Notice of Call for Bids for Terminal 2-Humphrey Concessions & FIS Corridor Extension

**MAC Contract No's.:**

**106-3-480 & 106-3-485**

**Bids Close At:**

**2:00 p.m. August 14, 2012**

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. This project includes General Construction, Mechanical Construction, and Electrical Construction work.

**Targeted Group Businesses (TGB):** The goal of the MAC for the utilization of TGB on this project is 3%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Miller Dunwiddie Architecture, Inc.; at the Minneapolis and Saint Paul Builders Exchanges; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from Miller Dunwiddie Architecture, Inc.; 123 North Third Street, Suite 104; Minneapolis,

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# Non-State Public Bids, Contracts & Grants

Minnesota 55401; **phone:** (612) 337-0000; **fax:** (612) 337-0031. Make checks payable to Miller Dunwiddie Architecture, Inc. Deposit per set (refundable): \$100.00. Requests for mailing sets will be invoiced for mailing charges. Deposit will be refunded upon return of bidding documents in good condition within 10 days of opening of bids.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on July 30, 2012, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids).

## Metropolitan Airports Commission (MAC) Request for Qualifications for Reliever Airport Civil Engineering Services

The Metropolitan Airports Commission (MAC) is inviting interested firms to submit their Statement of Qualifications (SOQ) for consideration as part of a competitive selection process for a full range of airport civil engineering services for the six MAC-owned Reliever Airports, including project development, conceptual layouts, preliminary design, cost estimating, final design, preparation of construction documents, construction inspection and surveying. All submittals must be received by the MAC prior to 12:00 p.m. (noon) on Tuesday, August 21, 2012. More details on the scope of services and SOQ submittal requirements are contained in the "Request For Qualifications" which is available via the following link: <http://www.metroairports.org/business/solicitations> or by contacting:

Bridget M. Rief, P.E., Assistant Director  
Airside Development  
Metropolitan Airports Commission  
6040 - 28<sup>th</sup> Ave. S.,  
Minneapolis, MN 55450  
**Phone:** (612) 725-8371  
**Fax:** (612) 794-4407  
**E-mail:** [bridget.rief@mspmac.org](mailto:bridget.rief@mspmac.org)

## Minnehaha Creek Watershed District (MCWD) Steiger Lake Wetland Restoration Project Advertisement for Bids for Excavation, Weir Construction, Apron Removal, Storm Pipe and Apron Installation, Riprap, Seeding, Planting, Vegetation Maintenance

<b>Project Location:</b>	<b>City of Victoria, Carver County, Minnesota</b>
<b>Pre-Bid Meeting:</b>	<b>August 6, 2012, 11:00 AM (Mandatory)</b>
<b>Bids Close At:</b>	<b>August 20, 2012, 11:00 AM</b>

### NOTICE TO CONTRACTORS

Sealed Bid Proposals for the furnishing of all labor, materials and all other items necessary to complete the work described herewith, will be received by Minnehaha Creek Watershed District at its office located at 18202 Minnetonka Blvd., Deephaven, MN, until 11:00 AM, August 20, 2012, at which time such bids will be opened and read aloud. The work, in accordance with drawings and specifications prepared by SRF Consulting Group, Inc. consists of the following major items of work. This is not an exhaustive list but represents the major materials and construction only. It is the responsibility of the Contractor to determine quantities for the Lump Sum estimate per the Proposal Form.

Approximately 8 acres of wetland restoration and 9.8 acres of seeding and vegetation restoration:

- 8,525 CY of excavation
- 5,220 CY of topsoil borrow
- 1,990 SF of steel sheet piling
- 338 deciduous shrubs (No. 5 container)
- Three years of vegetation/tree maintenance

# Non-State Public Bids, Contracts & Grants

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Contractors desiring a copy of the bid package, plans, specifications and proposal forms may obtain them from Minnehaha Creek Watershed District at its office located at 18202 Minnetonka Blvd., Deephaven, MN,. There is a required payment of a \$50.00 **non-refundable** fee for each bid package. The bid package is available for examination at the District office, 18202 Minnetonka Blvd, Deephaven, MN, or on the Builders Exchange website. All communications made prior to bid opening, relative to this project, should be addressed to the ENGINEER Attn: Lisa Goddard, Project Engineer, [lgoddard@srfconsulting.com](mailto:lgoddard@srfconsulting.com) or 763-475-0010.

All eligible bidders must have received a plan set from Minnehaha Creek Watershed District and be on the Plan Holders List. A list of Plan Holders can be received by contacting the OWNER Attention: Renae Clark, [RClark@minnehahacreek.org](mailto:RClark@minnehahacreek.org), 952-471-0590 extension 510, or 952-641-4510.

Bid Proposals shall be submitted on forms furnished for that purpose.

Each sealed bid proposal shall be accompanied by a "Bid Security" in the form of a certified or cashier's check made payable to Minnehaha Creek Watershed District ("OWNER") in an amount not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the OWNER, with a surety company duly authorized to do business in the state of Minnesota, such Bid Security to be a guarantee that the bidder, if awarded a contract, will enter into a contract with Minnehaha Creek Watershed District; and the amount of the certified check will be retained or the bond enforced by the OWNER in case the bidder fails to do so. The OWNER will retain the deposits for the three lowest bidders until the contract has been awarded and executed but not longer than sixty (60) days. No bid may be withdrawn for a period of sixty (60) days following the bid opening.

A mandatory PRE-BID meeting will be held at the Minnehaha Creek Watershed District office at 11:00 AM, August 6, 2012. Potential Bidders are required to attend this meeting. Sub-contractors are not required to attend.

The bid of the lowest responsible bidder is intended to be accepted on or before the expiration of sixty (60) days after the date of the opening of bids. The OWNER, however, reserves the right to reject any or all bids and to waive any minor irregularities, informalities or discrepancies, and further reserves the right to award the contract in the best interest of Minnehaha Creek Watershed District.

## **Solid Waste Management Coordinating Board (SWMCB) Notice of Request for Qualifications for Advertising, Public Relations and Graphic Design Services for the SWMCB**

The Solid Waste Management Coordinating Board (SWMCB) is seeking proposals from qualified firms or individuals to provide advertising, public relations and graphic design services. Complete specifications and details concerning submission requirements are included in the Request for Qualifications. The Request for Qualifications can be downloaded at [www.swmcb.org/rfps](http://www.swmcb.org/rfps).

Proposals must be received no later than 5:00 p.m. Central Standard Time (CST) on or before Friday, September 7, 2012. The SWMCB reserves the right to reject late proposals.

## **Solid Waste Management Coordinating Board (SWMCB) Notice of Request for Qualifications for Communications Assistant Services for the SWMCB**

The Solid Waste Management Coordinating Board (SWMCB) is seeking proposals from qualified firms or individuals to provide communications assistant services. Complete specifications and details concerning submission requirements are included in the Request for Qualifications. The Request for Qualifications can be downloaded at [www.swmcb.org/rfps](http://www.swmcb.org/rfps).

Proposals must be received no later than 5:00 p.m. Central Standard Time (CST) on or before Friday, September 7, 2012. The SWMCB reserves the right to reject late proposals.



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## **Non-State Public Bids, Contracts & Grants**

### **Solid Waste Management Coordinating Board (SWMCB)**

#### **Notice of Request for Qualifications for Community POWER Project Grant Manager Services for the SWMCB**

The Solid Waste Management Coordinating Board (SWMCB) is seeking proposals from qualified firms or individuals to provide grant manager services for the Community POWER project. Complete specifications and details concerning submission requirements are included in the Request for Qualifications. The Request for Qualifications can be downloaded at [www.swmcb.org/rfps](http://www.swmcb.org/rfps).

Proposals must be received no later than 5:00 p.m. Central Standard Time (CST) on or before Friday, September 7, 2012. The SWMCB reserves the right to reject late proposals.

### **Solid Waste Management Coordinating Board (SWMCB)**

#### **Notice of Request for Qualifications for Policy and Management Services for the SWMCB**

The Solid Waste Management Coordinating Board (SWMCB) is seeking proposals from qualified firms or individuals to provide Policy and Management services. Complete specifications and details concerning submission requirements are included in the Request for Qualifications. The Request for Qualifications can be downloaded at [www.swmcb.org/rfps](http://www.swmcb.org/rfps).

Proposals must be received no later than 4:00 p.m. Central Standard Time (CST) on or before Friday, September 7, 2012. The SWMCB reserves the right to reject late proposals.

### **Solid Waste Management Coordinating Board (SWMCB)**

#### **Notice of Request for Qualifications for Website Services for the SWMCB**

The Solid Waste Management Coordinating Board (SWMCB) is seeking proposals from qualified firms or individuals to provide website services. Complete specifications and details concerning submission requirements are included in the Request for Qualifications. The Request for Qualifications can be downloaded at [www.swmcb.org/rfps](http://www.swmcb.org/rfps).

Proposals must be received no later than 5:00 p.m. Central Standard Time (CST) on or before Friday, September 7, 2012. The SWMCB reserves the right to reject late proposals.

## ***Minnesota's Bookstore***

**660 Olive Street (Williams Hill Business Development), St. Paul, MN 55155**

**(1 block east of I-35E Bridge, 1 block north of University Ave.)**

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**Several convenient ways to order:**

- ♦ **Retail store** Open 8 a.m. - 5 p.m. Monday - Friday, 660 Olive Street, St. Paul
- ♦ **Phone** (credit cards): 8 a.m. - 5 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-free)
- ♦ **On-line orders:** www.minnesotasbookstore.com
- ♦ **Minnesota Relay Service:** 8 a.m. - 5 p.m. Monday - Friday, 1.800.627.3529 (nationwide toll-free)
- ♦ **Fax** (credit cards): 651.215.5733 (fax line available 24 hours/day)
- ♦ **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155

**PREPAYMENT REQUIRED. Prices and availability subject to change.**

**Fax and phone orders:** Credit card purchases **ONLY** (American Express/Discover/MasterCard/VISA). Please allow 1-2 weeks for delivery. **Mail orders:** Complete order blank and send to address above. Enclose check or include credit card information. Please allow 4-6 weeks for delivery. Please make checks payable to "Minnesota's Bookstore." A \$20.00 fee will be charged for returned checks.

Stock No.	Title	Quantity	Unit Price	Total

Send my order to:

Company \_\_\_\_\_

Name \_\_\_\_\_

Street Address (Not deliverable to P.O. boxes) \_\_\_\_\_

City ( ) State Zip \_\_\_\_\_

Daytime phone (In case we have a question about your order) \_\_\_\_\_

Credit card number: \_\_\_\_\_

Expiration date: \_\_\_\_\_ Signature: \_\_\_\_\_

**Shipping Charges**

<i>If Product</i>	<i>Please</i>
<i>Subtotal is:</i>	<i>Add:</i>
Up to \$15.00	\$ 5.00
\$15.01-\$25.00	\$ 6.00
\$25.01-\$50.00	\$ 9.00
\$50.01-\$100.00	\$ 14.00
\$100.01-\$1,000	\$ 17.00*
*\$17 to an address in MN, WI, SD, ND, IA. If delivered to an address in other states, Canada or internationally, we will contact you if there are additional charges.	
More than \$1,000	Call

Product Subtotal \_\_\_\_\_

Shipping \_\_\_\_\_

Subtotal \_\_\_\_\_

Sales tax \_\_\_\_\_

*(6.875% sales tax if shipped to MN address, 7.625% if shipped to St. Paul address. 7.125% MN transit tax or other local sales tax if applicable)*

**TOTAL** \_\_\_\_\_

If tax exempt, please provide ES number or completed exemption form.  
ES# \_\_\_\_\_