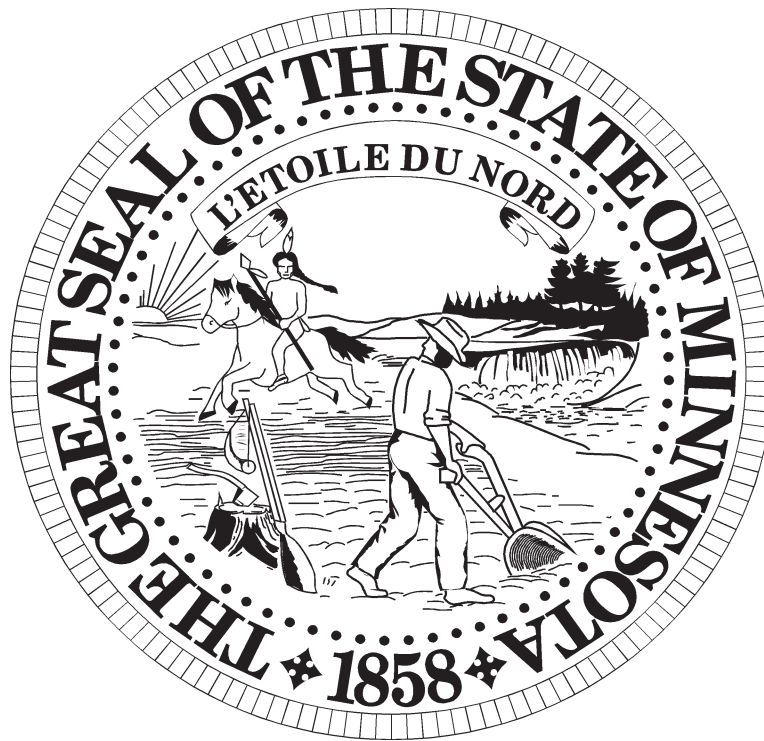


State of Minnesota

# State Register



**Proposed, Adopted, & Expedited Rules; Executive Orders; Appointments;  
Commissioners' Orders; Revenue Notices; Official Notices;  
State Grants & Loans; State Contracts; Non-State Public Bids, Contracts & Grants**  
Published every Monday (Tuesday when Monday is a holiday)

**Monday 15 April 2013  
Volume 37, Number 42  
Pages 1473 - 1498**

# State Register

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The *State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. The *State Register* contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
- Commissioners' Orders
- Revenue Notices
- Official Notices
- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-state Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines			
Vol. 37 Issue Number	PUBLISH DATE ( <b>BOLDFACE</b> shows altered publish date)	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Proposed, Adopted and Exempt RULES
# 43	Monday 22 April	Noon Tuesday 16 April	Noon Wednesday 10 April
# 44	Monday 29 April	Noon Tuesday 23 April	Noon Wednesday 17 April
# 45	Monday 6 May	Noon Tuesday 30 April	Noon Wednesday 24 April
# 46	Monday 13 May	Noon Tuesday 7 May	Noon Wednesday 1 May

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**House Public Information Services** (651) 296-2146  
State Office Building, Room 175,  
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# Minnesota Rules: Amendments and Additions

## NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

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# Expedited Emergency Rules

Provisions exist for the Commissioners of some state agencies to adopt expedited emergency rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Expedited emergency rules are effective upon publication in the State Register, and may be effective up to seven days before publication under certain emergency conditions.

Expedited emergency rules are effective for the period stated or up to 18 months. Specific *Minnesota Statute* citations accompanying these expedited emergency rules detail the agency's rulemaking authority.

**KEY: Proposed Rules** - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

## Minnesota Department of Natural Resources (DNR)

### Adopted Expedited Emergency Game and Fish Rules: Mille Lacs Lake Fishing Waters with Restrictions on Taking Fish; Designated Special Management Waters

**NOTICE IS HEREBY GIVEN** that the above entitled rules have been adopted through the process prescribed by *Minnesota Statutes*, section 84.027, subdivision 13 (b). The statutory authority for the contents of the rules is *Minnesota Statutes*, sections 97A.045, subd. 2; 97C.005; and 97C.401.

The emergency conditions that do not allow compliance with *Minnesota Statutes*, sections 97A.0451 to 97A.0459, are that under the terms of the Federal District Court the Mille Lacs Band, Fond Du Lac Band, and six Wisconsin Bands of Chippewa are not required to declare their harvest intentions on inland waters until mid-March. The Mille Lacs proposed regulations are based on a safe harvest level determined for 2013. Final harvest threshold levels to be included in the proposed rules were not available until March. These new threshold levels and regulations need to be put in place as soon as possible to ensure that angler harvest does not exceed state angler harvest thresholds for the 2013 open water fishing season.

Dated: 25 March 2013

Tom Landwehr, Commissioner  
Department of Natural Resources

#### 6264.0400 DESIGNATED SPECIAL MANAGEMENT WATERS.

[For text of subps 1 to 3, see M.R.]

##### Subp. 4. Mille Lacs Lake and associated tributaries special management regulations.

A. While a person is on or fishing in Mille Lacs Lake or its associated tributaries to the posted boundaries, all northern pike in possession must be less than ~~24~~ 33 inches in length or greater than ~~36~~ 40 inches in length. All northern pike that are ~~24~~ 33 to ~~36~~ 40 inches in length, inclusive, must be immediately returned to the water. A person's possession limit may not include more than one northern pike over ~~36~~ 40 inches in length.

B. The possession limit for smallmouth bass is ~~one~~ six. While a person is on or fishing in Mille Lacs Lake or its associated tributaries to the posted boundaries, all smallmouth bass in possession must be ~~2+~~ less than 17 inches or greater ~~than 20~~ inches in length. All smallmouth bass ~~less than 2+~~ that are 17 to 20 inches in length, inclusive, must be immediately returned to the water. A person's possession limit may not include more than one smallmouth bass over 20 inches in length.

[For text of item C, see M.R.]

D. The commissioner may modify seasons and limits under *Minnesota Statutes*, section 84.027, subdivision 13, or sections 97A.0451 to 97A.0459, to accommodate tribal declarations for fish harvest in the 1837 Ceded Territory in compliance with the court ruling in *Mille Lacs Band of Chippewa v. Minnesota*, 119 S.Ct. 1187 (1999). Changes shall be posted at water access sites and the Department of Natural Resources Web site.

(1) While a person is on or fishing in Mille Lacs Lake or its associated tributaries to the posted boundaries, the daily and possession limit for walleye is two. Except as provided in subitem (2), while a person is on or fishing in Mille Lacs Lake or its associated tributaries to the posted boundaries, all walleye in possession must be equal to or greater than 18 inches in length or equal to or less than 20 inches in length. All walleye that are less than 18 or greater than 20 inches in length must be immediately returned to the water.

# Expedited Emergency Rules

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(2) Notwithstanding subitem (1), a person's possession limit may include one walleye over 28 inches in length.

[For text of items E to G, see M.R.]

[For text of subps 5 to 113, see M.R.]

**REPEALER.** The expedited emergency amendments to *Minnesota Rules*, part 6264.0400, subpart 4, published in the *State Register*, volume 36, page 1252, on April 23, 2012, are repealed.

## Minnesota Department of Natural Resources (DNR) Adopted Expedited Emergency Game and Fish Rules: 2013 Bear Season and Permit Procedures

NOTICE IS HEREBY GIVEN that the above entitled rules have been adopted through the process prescribed by *Minnesota Statutes*, section 84.027, subdivision 13 (b). The statutory authority for the contents of the rule is *Minnesota Statutes*, sections 97B.405, 97B.411 and 97B.431.

The conditions that do not allow compliance with *Minnesota Statutes*, sections 97A.0451 to 97A.0459, are that population and harvest data needed prior to setting quotas are not available until February. Quotas are necessary so that harvests and populations can be managed at sustainable levels. Changes to license procedures were made for consistency with statute changes. An additional change will allow online registration of bear bait stations.

Dated: 19 March 2013

Tom Landwehr, Commissioner  
Department of Natural Resources

### 6232.2800 GENERAL REGULATIONS FOR TAKING BEARS.

Subpart 1. **Bag limit.** A person may not take more than one bear in quota areas and ~~two bears~~ in no-quota areas during any calendar year whether by firearm or archery. Bears taken may be of either sex or any age except that bear cubs may not be taken.

[For text of subps 2 to 4, see M.R.]

Subp. 5. **Skinning and quartering bears.** Bears may be skinned, quartered, or further divided prior to transportation and registration, but all edible meat and all other parts of the bear must be retained by the hunter must be presented for until registration at the same time is completed.

#### Subp. 6. **Registration requirements and sample collection.**

A. Every person taking a bear must present it for registration at a designated bear registration station or connect to online or telephone Department of Natural Resources harvest registration systems and follow the instructions or, in the case of a nuisance bear authorization, present it to the authorizing wildlife manager or conservation officer, within 48 hours after taking and obtain a big game possession tag. Prior to transporting the bear from the registration station, the possession tag must be attached to the bear in the same manner as the site tag provided with the license.

#### B. Bear must be registered according to item A:

(1) before the bear is processed either privately or commercially; and

(2) within 48 hours after taking.

#### C. A person registering a bear must:

(1) obtain a big game possession tag at a bear registration station; or

(2) obtain a registration confirmation number online or by using the telephone Department of Natural Resources harvest

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# Expedited Emergency Rules

registration system.

D. Registration agents are not required to inspect bear at registration stations. A person may not process a bear unless it has been registered as evidenced by a possession tag or registration confirmation number.

E. To complete registration, a person tagging a bear must obtain a sample envelope as provided in subpart 7 at a bear registration station and receive a sample envelope validation no later than 48 hours following the close of the season.

[For text of subps 7 and 8, see M.R.]

## **6232.2900 BEAR PERMIT PROCEDURES.**

[For text of subp 1, see M.R.]

Subp. 2. **Drawings.** Drawings will be conducted by the department to determine those eligible to purchase a bear license within the bear quota areas.

[For text of items A and B, see M.R.]

C. In quota areas with fewer applicants than available licenses or licenses not purchased as described in subpart 9, the remaining available licenses may be first offered to ~~unsuccessful applicants~~ any eligible person on a first-come, first-served basis beginning at 12:00 p.m. on the ~~first Wednesday following the deadline in subpart 9~~ August 7.

D. To obtain a remaining available license, an eligible person must apply individually and in person at an electronic license system agent location or individually through the ELS-Internet ~~or ELS-Telephone system.~~

~~E. Any remaining available licenses not purchased by unsuccessful applicants may then be issued to any eligible person as prescribed by the commissioner on a first-come, first-served basis beginning at 12:00 p.m. on the second Wednesday following the deadline in subpart 9. Individuals who purchase these remaining available licenses retain their accumulated preference.~~

[For text of subps 3 to 8, see M.R.]

Subp. 9. **Successful bear hunt applicant deadline to purchase license.** A person selected through the bear permit drawing must purchase the license ~~on or before the Friday nearest July 31~~ by August 1. Any licenses not purchased by the deadline shall be issued following the drawing procedures in subpart 2.

## **6232.3055 BEAR LICENSE QUOTAS.**

The number of available licenses for quota areas for the 2013 bear hunting season is 3,750 and is divided as follows:

A. Bear Quota Area 12: 200;

B. Bear Quota Area 13: 250;

C. Bear Quota Area 22: 50;

D. Bear Quota Area 24: 200;

E. Bear Quota Area 25: 500;

F. Bear Quota Area 26: 350;

G. Bear Quota Area 31: 550;

H. Bear Quota Area 41: 150;

I. Bear Quota Area 44: 450;

J. Bear Quota Area 45: 150; and

# Expedited Emergency Rules

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K. Bear Quota Area 51: 900.

## 6232.3200 BAIT STATIONS AND GARBAGE DUMPS.

[For text of subp 1, see M.R.]

Subp. 2. **Registration of bait station.** A person may not establish a bear bait station without registering the site as provided in this subpart.

[For text of item A, see M.R.]

B. The form must be mailed to the Division of Enforcement no later than the next postal service day or completed on a Web site approved by the commissioner within 24 hours following establishment of the bear bait station.

[For text of subps 3 to 7, see M.R.]

**EFFECTIVE PERIOD.** Minnesota Rules, part 6232.3055, expires December 31, 2013. The expedited emergency amendments to Minnesota Rules, parts 6232.2900 and 6232.3200, expire December 31, 2013. After the emergency amendments expire, the permanent rules as they read prior to the amendments again take effect, except as they may be amended by permanent rule.

## Executive Orders

The governor has the authority to issue written statements or orders, called Executive Orders, as well as Emergency Executive Orders. The governor's authority is specified in the *Constitution of the State of Minnesota*, Article V, and in *Minnesota Statutes* § 4.035. Emergency Executive Orders, for protection from an imminent threat to health and safety, become effective immediately, are filed with the secretary of state, and published in the *State Register* as soon as possible after they are issued. Other Executive Orders become effective 15 days after publication in the *State Register* and filing with the secretary of state. Unless otherwise specified, an executive order expires 90 days after the date the governor who issued the order vacates office.

## Office of the Governor

### Emergency Executive Order 13-03: Providing Assistance to Southern Minnesota

I, MARK DAYTON, GOVERNOR OF THE STATE OF MINNESOTA, by virtue of the authority vested in me by the Constitution and applicable statutes, do hereby issue this Executive Order:

WHEREAS, on Tuesday, April 9<sup>th</sup>, 2013 a winter storm affected southern Minnesota, which resulted in widespread power outages and significant debris issues;



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## Executive Orders

**WHEREAS**, dangerous weather conditions including freezing rain, sleet, ice, strong winds and heavy snow resulted in hundreds of downed power poles and trees, and dangerous travel conditions;

**WHEREAS**, the disruption of emergency communication and local transmission systems, created an imminent danger to persons and property, presenting an immediate need to activate emergency resources;

**WHEREAS**, the resources of the affected local and county governments are inadequate to meet the demands generated by the winter conditions;

**WHEREAS**, storm conditions are expected to worsen tonight, overnight, and throughout the day on Thursday, April 11<sup>th</sup>, 2013;

**WHEREAS**, widespread power outages and related damage has resulted in a request for assistance of the Minnesota National Guard to support recovery and sheltering of impacted jurisdictions.

**NOW, THEREFORE**, I hereby order that:

1. The Adjutant General of Minnesota order to state active duty on or about April 10<sup>th</sup>, 2013, in the service of the State, such personnel and equipment of the military forces of the State as required and for such period of time as necessary to provide assistance and emergency relief services.
2. The Adjutant General is authorized to purchase, lease, or contract goods and services necessary to accomplish the mission; and
3. The cost of subsistence, transportation, fuel, pay, and allowances of said individuals shall be defrayed from the general fund of the State, as provided for in *Minnesota Statutes*, sections 192.49, subdivisions 1 and 2; 192.52; 192.54; and as otherwise permitted by law.

Pursuant to *Minnesota Statutes*, section 4.035, subdivision 2, this Emergency Order is effective immediately and will remain in effect until the conclusion of the emergency.

**IN TESTIMONY WHEREOF**, I have set my hand on this 10th day of April, 2013.

Signed: **Mark Dayton**  
**Governor**

Filed According to Law

Signed: **Mark Ritchie**  
**Secretary of State**

# Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

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## Minnesota Department of Health (MDH)

### Division of Compliance Monitoring

### Managed Care Systems Section

## Notice of Application for Essential Community Provider Status by Children's HealthCare DBA Children's Hospitals and Clinics

**NOTICE IS HEREBY GIVEN** that an application for designation as an Essential Community Provider (ECP) has been submitted to the Commissioner of Health by Children's Health Care DBA Children's Hospitals & Clinics.

The outpatient clinics submitted for inclusion as an ECP are: Children's General Pediatric Clinic, Asthma Clinic, Feeding Clinic, Genetics Clinic, Orthopedic Clinic, Neurosurgery Clinic, McNeely Pediatric Diabetes Center, Rheumatology Clinic, Infectious Disease Clinic, Adolescent Medicine, Cystic Fibrosis Center, Developmental Pediatrics, Hematology/Oncology Clinic, Integrative Medicine, Nephrology Clinic, Pain Clinic located at 2525 Chicago Avenue South, Minneapolis, MN 55404. Children's General Pediatric Clinic, Asthma Clinic, Feeding Clinic, Genetics Clinic, Orthopedic Clinic, Neurosurgery Clinic, McNeely Pediatrics Diabetes Center, Rheumatology Clinic, Infectious Disease Clinic, Pediatric and Adolescent Gynecology Clinic, Neurology Clinic located at 345 North Smith Avenue, St Paul, MN 55102.

An ECP is a health care provider that serves high-risk, special needs, and underserved individuals. In order to be designated as an ECP, a provider must demonstrate that it meets the requirements of *Minnesota Statutes* Section 62Q.19 and *Minnesota Rules* Chapter 4688. The public is allowed 30 days from the date of the publication of this notice to submit written comments on the application. The commissioner will approve or deny the application once the comment period and compliance review is complete.

For more information contact:

Michael McGinnis  
Managed Care Systems Section  
Division of Compliance Monitoring  
Minnesota Department of Health  
P.O. Box 64882  
St. Paul, MN 55164-0882  
Phone: (651) 201-5174

**Minnesota Department of Human Services (DHS)****Health Care Administration****Notice of Request for Information (RFI) for Public Input for the Development of Health Homes for the Integration and Coordination of Behavioral Health and Primary Care Services for Medical Assistance Recipients with Serious Mental Illness**

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services requesting comments and input regarding the improved integration and coordination of behavioral health and primary care services for Medical Assistance (Medicaid) recipients with a high acuity and/or complexity of behavioral health and physical health needs.

Information submitted in response to the RFI in this notice must be sent to:

Request for Information Response  
Chemical and Mental Health Services Division  
Attention: Richard Seurer  
Minnesota Department of Human Services  
P.O. Box 64981  
St. Paul, Minnesota 55164-0981

This is the only person designated to answer questions by potential responders regarding this request. Proposals submitted in response to this Request for Information must be received at the address above no later than 4:00 p.m. Central Time, May 31, 2013.

The RFI can be viewed by visiting the Department of Human Services RFP/RFI website after 12 noon on Monday, April 15 2013 at [http://www.dhs.state.mn.us/main/id\\_000102](http://www.dhs.state.mn.us/main/id_000102).

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

**Minnesota Department of Labor and Industry (DLI)****Labor Standards Unit****Notice of Correction to Highway Heavy Prevailing Wage Rates for Asbestos Abatement Workers in Region 1**

Corrections have been made to the Highway Heavy Prevailing Wage Rates certified 10/29/2012, for **Labor Code 729**, Asbestos Abatement Worker, in Region 1.

Copies with the corrected certified wage rate for this Region may be obtained by writing the Minnesota Department of Labor and Industry, Prevailing Wage Section, 443 Lafayette Road North, St. Paul, Minnesota 55155-4306, or by calling (651) 284-5091, or accessing our web site at [www.dli.mn.gov](http://www.dli.mn.gov). Charges for the cost of copying and mailing are \$.25 per page for the first 100 pages, \$.65 per page after that. Make check or money order payable to the State of Minnesota.

Ken B. Peterson, Commissioner  
Minnesota Department of Labor and Industry

# Official Notices

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## Ombudsman for Mental Health and Developmental Disabilities Notice of Advisory Committee Meeting 18 April 2013

The Ombudsman for MHDD Advisory Committee will hold a meeting from 9:00 a.m. to 12:00 p.m. on January 17, 2013. The meeting will be held in Suite 420 Metro Square Bldg., 121 - 7<sup>th</sup> Place East, St. Paul. Please RSVP to Angela at (651) 757-1800.

## Minnesota Department of Transportation (Mn/DOT) Engineering Services Division, Office of Construction and Innovative Contracting Notices of Suspension and Debarment

### NOTICE OF SUSPENSION

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (“MnDOT”) has ordered that the following vendors be suspended for a period of sixty (60) days, effective April 1, 2013 until May 31, 2013:

- Marlon Louis Danner and his affiliates, South St. Paul, MN
- Danner, Inc. and its affiliates, South St. Paul, MN
- Bull Dog Leasing, Inc. and its affiliates, Inver Grove Heights, MN
- Danner Family Limited Partnership and its affiliates, South St. Paul, MN
- Ell-Z Trucking, Inc. and its affiliates, South St. Paul, MN
- Danner Environmental, Inc. and its affiliates, South St. Paul, MN

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (“MnDOT”) has ordered that the following vendors be suspended for a period of sixty (60) days, effective March 13, 2013 until May 12, 2013:

- Gary Francis Bauerly and his affiliates, Rice, MN
- Gary Bauerly, LLC and its affiliates, Rice, MN
- Watab Hauling Co. and its affiliates, Rice, MN

### NOTICE OF DEBARMENT

**NOTICE IS HEREBY GIVEN** that the Department of Transportation (“MnDOT”) has ordered that the following vendors be debarred for a period of three (3) years, effective March 25, 2011 until March 25, 2014:

- Philip Joseph Franklin, Leesburg, VA
- Franklin Drywall, Inc. and its affiliates, Little Canada, MN
- Master Drywall, Inc. and its affiliates, Little Canada, MN

*Minnesota Statute* section 161.315 prohibits the Commissioner, counties, towns, or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred, including:

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity, which is sold or transferred by a debarred person to a relative or any other party over whose actions the debarred person exercises substantial influence or control, remains ineligible during the duration of the seller’s or transfer’s debarment.

## State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Readers are also advised to check the Office of Grants Management (OGM) at: <http://www.admin.state.mn.us/ogm.html>

## Additional Funding Sources

Check up on all the “active” state grants in the “Contracts & Grants” section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of all the current rules, a growing index, and previous years’ indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings). Here’s what you receive via e-mail:

- **Word Search Capability**
- **LINKS, LINKS, LINKS**
- **Indices from Vol. 27 to most current issue**
- **Easy Access to *State Register* Archives**
- **E-mailed to you on Friday**
- **“Contracts & Grants” Open for Bid**

It’s all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber’s issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at **phone:** (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** [loretta.diaz@state.mn.us](mailto:loretta.diaz@state.mn.us)

The *State Register* is one of the best ways to advertise your grants - it’s a required read for public works projects. And it’s cost is one of the least expensive legal advertising rates in Minnesota. At \$10.20 per 1/10 of a page you cannot go wrong.

## Minnesota Department of Human Services (DHS)

### Disability Services Division

### HIV/AIDS Unit

### Notice of Request for Proposals to Develop the Capacity of a Federally Qualified Health Center (FQHC) in Dakota, Anoka, Ramsey or Hennepin County to Provide Medical Case Management to HIV Infected Minnesotans

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is requesting proposals to The Minnesota Department of Human Services, through its **HIV/AIDS** Unit, is seeking proposals from qualified Responders to expand HIV medical case management (MCM) for people living with HIV in the state of Minnesota being served by a Federally Qualified Health Center in Ramsey, Anoka, Hennepin or Dakota County.

The DHS HIV/AIDS Unit’s mission is to increase the access of low income Minnesotans living with HIV to primary medical care and other support services. The primary goal of Medical Case Management (MCM) is to ensure the client is in care and stays in care. To achieve this primary goal MCM must also support access to cost effective health care services, ensure that basic client needs are met (food, shelter, and medical care, etc.) and increase client access to needed community supports or services.

The objective of this RFP is to contract with a qualified responder(s), who do not receive Part A Ryan White funding through Hennepin County for Medical Case Management, to perform the tasks and services (specified in the RFP) that will build a strong MCM program in a FQHC.

Work is proposed to start October 1, 2013. For more information, or to obtain a copy of the Request for Proposal, contact:

Dave Rompa  
Department of Human Services  
Disability Services Division; HIV/AIDS Unit  
P.O. Box 64972  
444 Lafayette Road North  
St. Paul, MN 55155-0972

# State Grants & Loans

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**Phone:** (651) 431-2378,  
**Fax:** (651) 431-7414  
**E-mail:** *Dave.rompa@state.mn.us*

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, May 23, 2013. Late proposals will not be considered.** Faxed or e-mailed proposals will **not** be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:

*[http://www.dhs.state.mn.us/main/id\\_000102](http://www.dhs.state.mn.us/main/id_000102)*

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## **Minnesota Department of Human Services (DHS) Health Care Administration Notice of Request for Proposals (RFP) for Qualified Responders to Implement the Minnesota Medicaid Incentive for Diabetes Prevention Project The Proposal Submission Deadline is 4:00 p.m. Central Daylight Time on May 17, 2013**

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services (Department) is requesting proposals from qualified responders to identify and enroll eligible Medicaid recipients into the Minnesota Medicaid Incentives for Diabetes Prevention Project (MMIDPP), also known as We Can Prevent Diabetes Minnesota, support their participation in a diabetes prevention program, and provide baseline and follow-up lab data.

The Department has been awarded up to \$10 million by the federal Centers for Medicare and Medicaid Services (CMS) to fund a five-year study testing the effect of incentives on participation and weight loss in the Diabetes Prevention Program (DPP) for people enrolled in Medical Assistance (MA), Minnesota's Medicaid program. The study is being implemented jointly with the Minnesota Department of Health. The grant, which is authorized under the Affordable Care Act, will cover all costs for the study administration, implementation of the DPP, incentives and evaluation.

Qualified responders include clinics or health systems within the seven-county metropolitan area that provide direct medical care and have functioning Electronic Medical Record (EMR) systems. Eligible clinics or health systems must have a sufficient Medicaid population to meet study goals within a two-year period. Eligible Medicaid recipients are overweight, between the ages of 18-74, and identified as prediabetic or a history of gestational diabetes. An estimated 183,000 individuals are enrolled Minnesota Medicaid beneficiaries who may benefit from study activities.

The term of any resulting contract is anticipated to be up to 27 months. Work is proposed to start in September 2013; all study activities for this grant will be completed by December 31, 2015.

For more information, or to obtain a copy of the Request for Proposal, contact:

Kathleen Vanderwall  
Department of Human Services  
Health Care Administration  
P.O. Box 64983  
St. Paul, MN 551550983  
**Phone:** (651)431-2186  
**Fax:** (651) 431-7421  
**E-mail:** *Kathleen.Vanderwall@state.mn.us*

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# State Grants & Loans

This is the only person designated to answer questions by potential responders regarding this request.

Proposals submitted in response to this Request for Proposals must be received (not postmarked) at the address above no later than **4:00 p.m., Central Time, May 17, 2013. Late proposals will NOT be considered.** Faxed or e-mailed proposals will **NOT** be considered.

The RFP can be viewed by visiting the Minnesota Department of Human Services RFP web site:

[http://www.dhs.state.mn.us/id\\_000102](http://www.dhs.state.mn.us/id_000102)

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## Minnesota Department of Human Services (DHS) Purchasing and Service Delivery Division Notice of Request for Proposals to Provide Prepaid Health Care from Qualified Managed Care Organizations (MCOs) to Medical Assistance (MA) and MinnesotaCare Recipients

**NOTICE IS HEREBY GIVEN** that the Minnesota Department of Human Services is requesting proposals for the purpose of providing health care services for Medical Assistance and MinnesotaCare in Aitkin, Benton, Carlton, Chisago, Cook, Fillmore, Houston, Isanti, Kittson, Koochiching, Lake, Lake of the Woods, Mahnommen, Marshall, Mille Lacs, Mower, Norman, Olmsted, Pennington, Pine, Polk, Red Lake, Roseau, Sherburne, St. Louis, Stearns and Winona Counties.

The service begin date is January 1, 2014.

Technical Proposals submitted in response to the RFP in this notice must be sent to:

**Request for Proposal Response**  
Purchasing and Service Delivery Division  
Attention: Pam Olson – 0984  
Department of Human Services  
444 Lafayette Road North  
St. Paul, MN 55155

This is the only person designated to answer questions by potential responders regarding this request.

Technical Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, May 13, 2013. Late proposals will not be considered.** Fax or e-mailed proposals will **not** be considered.

This is the only person designated to answer questions by potential responders regarding this request.

Price Bid Proposals submitted in response to the RFP in this notice must be sent to:

Request for Proposal Price Bid Response  
Attention: Jeff Provance  
Purchasing and Service Delivery Division  
Department of Human Services  
444 Lafayette Road N.  
St. Paul MN 55101

This is the only person designated to answer questions by potential responders regarding this request.

# State Grants & Loans

Price Bid Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m., Central Time, May 28, 2013. Late proposals will NOT be considered.** Fax or e-mailed proposals will **NOT** be considered.

The RFP can be viewed by visiting the Department of Human Services RFP website after 12 noon on April 15, 2013 at  
[http://www.dhs.state.mn.us/main/id\\_000102](http://www.dhs.state.mn.us/main/id_000102)

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

## State Contracts

Besides the following listing of state contracts, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm>, as well as the Office of Grants Management (OGM) at: <http://www.admin.state.mn.us/ogm.html>.

**Informal Solicitations:** Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at: [www.mmd.admin.state.mn.us](http://www.mmd.admin.state.mn.us) for informal solicitation announcements.

**Formal Solicitations:** Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

**Requirements:** There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

- \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600
- \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;
- \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and
- anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

## Find and Follow Past Contracts and RFPs

*State Register* subscribers receive a list of **all current contracts and grants**, as well as LINKS to the *State Register*, Bookmarks, and a growing INDEX to each volume, including the current issue, and previous volumes. To view, open the *State Register* and click on BOOKMARKS in the left hand corner. Here's what you receive via e-mail:

- **Word Search Capability**
- **Indices from Vol 27 to the most current issue**
- **E-mailed to you, on Friday**
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The state spends \$2-3 billion a year on contracts. The *State Register* is one of the best ways to advertise your contracts - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$10.20 each 1/10 of a page, you cannot go wrong.



**Minnesota State Colleges and Universities (MnSCU)  
Board of Trustees  
Notice of Availability of Request for Proposal (RFP) for Enterprise Project  
Management System**

The State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, is soliciting proposals from interested, qualified consultants to provide and implement system wide software for enterprise construction project management.

A full Request for Proposal is available on the Minnesota State Colleges Universities website,  
<http://www.finance.mnscu.edu/facilities/index.html>

Click on "Announcements." An informational vendor webinar is scheduled for 10:00 AM - 11:00 AM CT, Tuesday, April 9, 2013. Webinar link is identified in RFP and project questions will also be taken at this time.

Proposals must be delivered to MnSCU System Office, Reception Desk, 30 East 7<sup>th</sup> Street, Suite 350, St. Paul, MN 55101 (651) 201-1800) not later than 1:00 CT, Monday, April 29 2013. Late responses will not be considered.

**Minnesota State Colleges and Universities (MnSCU)  
Rochester Community and Technical College  
Notice of Request for Bid for the Purchase of Projectors and Mounts**

**NOTICE IS HEREBY GIVEN** that Rochester Community and Technical College Request for Bid (RFB) for the purchase of projectors and projector mounts.

To receive a copy of the RFB, send an e-mail to: [june.meitzner@roch.edu](mailto:june.meitzner@roch.edu) or fax your request to (507) 285-7104.

Proposals are due back by Friday, April 26<sup>th</sup>, 2013 4:00 CT and are to be addressed to June Meitzner, Rochester Community and Technical College 851 - 30th Ave S.E., Rochester, MN 55904.

Faxes are not acceptable. Late responses will not be considered.

Any question should be in a form of an RFI and directed to June Meitzner: [june.meitzner@roch.edu](mailto:june.meitzner@roch.edu)

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel this solicitation.

**Minnesota State Colleges and Universities (MnSCU)  
Winona State University (WSU)  
Request for Proposal (RFP) for WSU Campus-wide Cable TV Services**

**NOTICE IS HEREBY GIVEN** that Winona State University is seeking proposals for a contract for campus-wide cable TV services.

Proposal specifications will be available Monday, April 15, 2012 by contacting the WSU Purchasing Director by mail at PO Box 5838, 205G Somsen Hall, Winona, MN 55987, by e-mail [dbenz@winona.edu](mailto:dbenz@winona.edu) or by calling (507) 457-5069.

A pre-award vendor conference is scheduled for **10:30 AM, Thursday, May 2, 2013** at Winona State University Somsen Hall # 205H.

# State Contracts

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Sealed proposals must be received by Deb Benz by **2:00 PM Tuesday, May 14 2013**. Proposals can be mailed to Winona State University, PO Box 5838, 205G Somsen Hall, Winona, MN 55987, or hand delivered to Winona State University Somsen Hall 205G.

Winona State University reserves the right to reject any or all proposals and to waive any irregularities or informalities in proposals received.

## **Minnesota State Colleges and Universities (MnSCU) Winona State University (WSU) Request for Proposal (RFP) for WSU Residence Hall Laundry Services**

**NOTICE IS HEREBY GIVEN** that Winona State University is seeking proposals for a contract for laundry service in WSU residence halls.

Proposal specifications will be available Monday, April 15, 2012 by contacting the WSU Purchasing Director by mail at PO Box 5838, 205G Somsen Hall, Winona, MN 55987, by e-mail [dbenz@winona.edu](mailto:dbenz@winona.edu) or by calling (507) 457-5069.

A pre-award vendor conference is scheduled for **10:30 AM, Wednesday, May 1, 2013** at Winona State University Somsen Hall #213A.

Sealed proposals must be received by Deb Benz by **3:00 PM Tuesday, May 14 2013**. Proposals can be mailed to Winona State University, PO Box 5838, 205G Somsen Hall, Winona, MN 55987, or hand delivered to Winona State University Somsen Hall 205G.

Winona State University reserves the right to reject any or all proposals and to waive any irregularities or informalities in proposals received.

Minnesota State Colleges and Universities is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

## **Minnesota Department of Education (MDE) Charter Center Request for Proposals to Contract with the Minnesota Department of Education to Provide Project Evaluation for Minnesota's Federal Charter Schools Program (CSP) Grant**

### **Nature of Contract:**

The Department of Education, Charter Center, requests proposals to support efforts to establish and implement a monitoring and evaluation system to measure the degree to which Minnesota's successful completion of its federal CSP project objectives and related activities facilitates the development and establishment of high-quality charter schools.

The goal of this project is to work with the Charter Center at MDE to evaluate Minnesota's CSP project over the next four years to ensure outcomes will lead to increasing the quality of charter schools in the state. As baseline data from the initial years of program implementation are compared to performance data in subsequent years, emerging trends and opportunities for program improvement will become clear, and more substantive conclusions can be drawn about the success of the CSP project as it relates to project outcomes.

The proposed term of this contract is anticipated to run from July 1, 2013 until February, 2017.

The estimated cost of this project is between \$50,000 and \$60,000. Responders should consider all incidental costs such as travel and insurance. Price will be a factor in the selection process.

Question and answer due dates are identified in the Solicitation.

Geographical Nature of Work: Contractors will be assigned work based on statewide needs specific to their area of expertise and availability.

All responses to this RFP (termed an “Event” within SWIFT) must be submitted and received in the State Wide Integrated Financial Tools (SWIFT) for the state of Minnesota no later than the Event End Date and Time as set forth in the SWIFT Event Details applicable to this RFP.

Responses to this RFP must be submitted through SWIFT using the Supplier portal (<http://supplier.swift.state.mn.us/>). Training and documentation on how to submit your response is available through the Supplier portal link above.

You may request a copy of the full RFP (“Event” in SWIFT) by contacting:

Holly Garnell, Charter Specialist

**E-mail:** [holly.garnell@state.mn.us](mailto:holly.garnell@state.mn.us)

**Telephone:** (651) 582-8362

This RFP (termed an “Event” in SWIFT), is also available at SWIFT Supplier Portal at <http://supplier.swift.state.mn.us>

All responses to this Event must be submitted through SWIFT using the Supplier portal: <http://supplier.swift.state.mn.us/>.

Training and information on how to submit your response is available through the Supplier portal link:

<http://www.swift.state.mn.us/doc/messages/announce-12-31-12.pdf>

Questions about responding to a specific solicitation/ Event opportunity and complications with bidding should be directed the SWIFT Help Desk by sending an email with your question or problem to [EFThepline.mmb@state.mn.us](mailto:EFThepline.mmb@state.mn.us). This e-mail address is being protected from spambots. You need JavaScript enabled to view it.

Vendors needing to register in the SWIFT Supplier Portal so they can bid on an Event should go to <http://supplier.swift.state.mn.us/>. For new vendors, approval of your registration may take 3 – 4 business days. If you need assistance obtaining a vendor ID or completing the registration process, please call: (651) 201-8100, Option 1.

## Minnesota State Retirement System (MSRS) Request for Information Regarding the Upgrade or Replacement of its Current Phone System

The Minnesota State Retirement System (MSRS) is requesting information regarding the upgrade or replacement of its current phone system. MSRS invites all interested parties to submit a written response to this Request for Information (RFI).

This RFI is being sought strictly for the purpose of gaining knowledge of upgrading or replacing the phone system, with an estimate of the corresponding costs and should not be construed as intent, commitment, or promise to acquire services, supplies, or solutions offered.

**No contract will result from any response to this RFI.**

Information submitted in response to this RFI will become property of the State of Minnesota.

The State of Minnesota will not pay for any information herein requested nor is it liable for any cost incurred by the vendor in preparing a response to the RFI.

RFI responses must be received on or before April 30, 2013 at the following address:

Jye Meier

60 Empire Drive, Suite 300

# State Contracts

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Saint Paul, Minnesota 55803

**Phone:** (651) 284-7750

**E-mail:** [jye.meier@msrs.us](mailto:jye.meier@msrs.us)

E-mailed responses are preferred. Questions may be directed to the contact listed above.

We appreciate your response to this request.

## 1 Purpose and Objectives

**1. Purpose:** To obtain enough information to be able to submit a reasonable budget request for the upgrade or replacement of our current IP phone system

### 2. Objectives:

- o Obtain hardware and software requirements for phone environment upgrade
- o Obtain reasonable cost estimates for any and all hardware and software needs
- o Understand the architecture required to meet the project's needs
- o Obtain a reasonable time frame for implementing the new or upgraded phone system

## 2 Project Description

### 2.1 Introduction

MSRS currently owns a Cisco phone system (v7.1) with the following components:

- Cisco 2821 Voice Gateway Routers (2)
- UCM (1 publisher, 1 subscriber)
- Unity
- UCCX
- WFO QM (1 base server, 1 record server)
- BARS server
- Cisco 7965 phones (approx.. 120)
- Cisco 7937 conference phones (3)

These components all reside in MSRS's primary DC in Saint Paul. It serves a call center of about 40 agents, 12 of which are regularly active.

The phone system services about 120 phones across one main office (Saint Paul) and four remote offices that connect to the main office via IPSec VPNs. Approximately 40 phone lines are marked as recorded lines. Network taps and a switch matrix (gigamon) provide the QM record server with network packets to record.

### 2.2 Goals

The desired goals for the project consist of the following ideas

- **Redundancy:** MSRS has just deployed a redundant datacenter as part of its disaster recovery (DR) plan. When complete, the project should provide a phone system that will fail over to backup systems in the DR site with little to no interaction by support staff (Hot). At the least, the project should provide a phone system that can be brought up in a specified amount of time (warm) in the case of a site failure. The DR site is scheduled to house the MSRS call center in the case of a disaster to the primary site, and must be fully redundant to provide those services.
- **Manageability:** MSRS desires a phone system that is fully functional with the stated requirements, but also easy to manage and maintain. It is desired that the system be built with a minimum of complexity.
- **Virtual:** MSRS desires a virtual phone system. The current system is built with several physical (5) servers. Moving this system to the VMWare environment is desired.
- **Affordable:** It is important to be fiscally responsible. MSRS would like a phone system that is affordable to implement and maintain.

There are two paths MSRS believes can be taken to achieve the above goals.

- **Upgrade** MSRS could upgrade the current phone system. This would include an upgrade and migration to virtualized hardware, with the purchase of additional software/hardware to provide redundancy.
- **Replace** MSRS could replace the current phone system with a new system that meets the above goals.

Each approach provides its advantages and disadvantages, and MSRS isn't partial to either.

## 2.3 Requirements

The requirements for the phone system are as follows:

- Redundant
- Call Center
- Voicemail
- Call recording
- Call quality management
- Solution works with current voice gateway routers and phones
- Solution has virtualization options
- Softphone options

## 2.4 Other Considerations

The following are extra considerations to take in response to this RFI

- **Open Standards:** MSRS infrastructure architecture tries to focus around open standards as much as possible. As such, responses should consider open standards as a priority over proprietary options as long as functionality isn't sacrificed within the goals and requirements previously stated.
- **Open Source:** MSRS considers open source options to be just as viable as proprietary options. Responses should not overlook the benefits that open source solutions provide. MSRS prefers open source options, but only as long as functionality, sustainability and support are not sacrificed for it.
- **Ease of Use:** MSRS considers ease of use to be paramount, in both end user functionality and management.
- **Installation Services:** MSRS maintains an independent IT culture, but is not above services provided to ensure proper and timely installation of any proposed solution. Installation services should also be considered in the response.

## 3 RFI Response Instructions

MSRS is asking all interested parties to submit a response containing the following information:

- A brief description of past experiences providing similar services/products
- A high level list of software/hardware that needs to be acquired
- Any professional services that can and/or should be provided
- Requirements of the Agency for the project
- An architecture drawing of how it will all come together
- Itemized list of best estimates for costs
- Reasonable declaration of time required
- Any other relevant information

## Minnesota Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

# State Contracts

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Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson  
Consultant Services  
Office of Technical Support  
Minnesota Department of Transportation  
395 John Ireland Blvd. Mail Stop 680  
St. Paul, MN 55155

## Minnesota Department of Transportation (Mn/DOT) Engineering Services Division Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

**NOTICE TO ALL:** The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult)

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

## Minnesota Department of Transportation (Mn/DOT) Request for Proposals (RFP) for Work Zone Safety and Pedestrian Safety Public Education Campaigns

MnDOT requests proposals to perform media buying services for two separate public education and information campaigns. The three campaigns are identified as follows: Work Zone Safety and Pedestrian Safety.

It is the goal of this project to: Raise awareness of drivers in work zones, change their behavior and reduce the number of serious crashes and number of injuries and fatalities in work zones. Raise awareness of pedestrians and motorists to slow down in school zones, reducing crashes that cause serious injury and fatalities

Responses to this advertisement become public information under the Minnesota Government Data Practices Act. This request does not obligate MnDOT to complete the work contemplated in this notice, and MnDOT reserves the right to cancel this RFP. All expenses incurred in responding to this notice shall be borne by the responder.

The full RFP can be viewed on the Consultant Services Web Page at [www.dot.state.mn.us/consult](http://www.dot.state.mn.us/consult) under the P/T Notices Section. If you have any questions regarding this advertisement, or are having problems viewing the RFP on the Consultant Services Web Page, you may contact:

Kelly Arneson, Contract Administrator

**E-mail:** [Kelly.arneson@state.mn.us](mailto:Kelly.arneson@state.mn.us)

**Telephone:** (651) 366-4774

**NOTE:** Responses will be due on May 3, 2013, at 2:00 p.m., Central Daylight Time.

## Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.admin.state.mn.us/ogm.html>.

## More Contracts and Grants from Other Government Agencies

Besides the following listing, readers are advised to check: <http://www.mmd.admin.state.mn.us/solicitations.htm> as well as the Office of Grants Management (OGM) at: <http://www.admin.state.mn.us/ogm.html>.

Check up on all the “active” state grants in the “Contracts & Grants” section, available only to *State Register* subscribers. Subscribers can view these by opening the *State Register* and clicking on Bookmarks on the left. (Non subscribers are not able to do this.) You will also see a list of all the current rules, a growing index, and previous years’ indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings).

# Non-State Public Bids, Contracts & Grants

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## Martin County

### Notice of Request for Proposals to Operate the Martin County Transit System and Commuter Services

**PROPOSAL ACCEPTANCE CLOSES MAY 6, 2013 at 4:00p.m**  
**COUNTY of MARTIN, MINNESOTA**

Proposals for the project listed below will be received at the Martin County Coordinator's Office, 201 Lake Avenue, Fairmont, MN 56031, until 4:00 P.M., on May 6, 2013, at which time they will be opened and documented as received, cataloged for all required submittals and prepared for review. Proposal evaluations will occur week of May 13-17, 2013 and may be considered by the Martin County Board of Commissioners at their regular meeting on May 21, 2013. The Board reserves the right to review the proposals at a later date if necessary to allow for further consideration and proposer presentations prior to taking action.

REQUEST FOR PROPOSALS (RFP) TO OPERATE THE MARTIN COUNTY TRANSIT SYSTEM (COUNTY of MARTIN, MN) and COMMUTER SERVICE BETWEEN FAIRMONT, MN and the CITIES OF JACKSON, MN and BLUE EARTH, MN

**NOTICE IS HEREBY GIVEN** that sealed proposals will be received by the Martin County Transit system, at the office of the Martin County Coordinator's Office, at 201 Lake Avenue, Fairmont, MN 56031, until 4:00 p.m. local time, on the 6<sup>th</sup> day of May 2013 for the operation of public transit services titled "Martin County Transit System" including an alternate bid for the operations of Job Access Reverse Commute (JARC) Commuter Services between Fairmont and the Cities of Jackson, MN and Blue Earth, MN for the period from June 1, 2013-December 31, 2015. This Request For Proposals has provisions for proposers to provide for costs associated with TWO-1 year Option Years for services. All proposals must provide for costs associated with each option year indicated. Option Years will be part of the evaluation process in selecting the successful proposal. The Martin County Transit System intends to exercise those options after the contract is awarded.

The Martin County Transit public system is a countywide system, subsidized with state and federal public transit dollars, which utilizes small chassis cut-away buses to transport passengers.

The RFP documents and Proposal form may be obtained, at no cost, at the office of the Martin County Coordinator, at 201 Lake Avenue, Fairmont, MN 56031. The contact person for all communication involving the RFP is:

Scott Higgins  
Martin County Coordinator  
201 Lake Avenue, Fairmont, MN 56031  
**Phone:** (507) 238-3126

Other County personnel are not allowed to discuss the RFP with anyone, including potential responders, before the RFP submission deadline.

All proposals shall be sealed with the proposers name and address clearly identified on the outside of packet. The Packet shall include a cash deposit, cashier's check, proposal bond, or certified check in the amount of five percent (5%) of the proposal amount, payable to the Martin County Auditor/Treasurer. Such amount shall be forfeited to the Martin County Auditor/Treasurer as liquidated damages, if the bidder, upon letting the agreement, shall fail to enter into the agreement so let.

Disadvantaged Business Enterprises (DBE) Special Provisions: The MNDOT Office of EEO/Contract Management has assigned a Race/Gender Neutral DBE goal to this project. Bidders are directed to read the Disadvantage Business Enterprise (DBE) Special Provision race/gender neutral goal in Attachment 3. The Disadvantage Business Enterprise Special Provisions explains how to comply with the DBE requirements. The documents that bidders must submit with their bid proposal are included in with the Bid Specifications document.

The Martin County Board of Commissioners reserves the right to select the most advantageous offer by evaluation and comparing factors in addition to cost or price such that a recipient may acquire technical superiority even if it must pay a premium price. A "premium" is the difference between the price of the lowest priced proposal and the one that the recipient believes offers the best value.

Dated this 1<sup>st</sup> day of April 2013

By Order of The Martin County Board of Commissioners  
Scott Higgins, Martin County Coordinator



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# Non-State Public Bids, Contracts & Grants

## Metropolitan Airports Commission (MAC)

### Flying Cloud Airport

#### Notice of Call for Bids for 2013 Runway 18/36 Safety Improvements & 2013 East/ West Perimeter Road

MAC Contract Nos.:

108-1-034 & 108-1-037

Bids Close at:

2:00 pm on Tuesday May 14, 2013

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. Major items of work include: Pavement removal, excavation, P-208 aggregate base, P-401 bituminous pavement, pavement marking, pavement jointing, airfield lights, signs, circuitry, and fence & gate improvements.

**Disadvantaged Business Enterprises (DBE):** The goal of the MAC for the utilization of DBE on this project is 6%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Short Elliott Hendrickson, Inc.; at the Minneapolis and Saint Paul Builders Exchanges; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from and make checks payable to: Docunet Corporation; 2435 Xenium Lane North; Plymouth, MN, 55441; **phone:** (763) 475-9600. Deposit per set (non-refundable): \$75

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on April 15, 2013, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids).

## Metropolitan Airports Commission (MAC)

### Saint Paul Downtown Airport - Holman Field

#### Notice of Call for Bids for 2013 Storm Sewer Improvements

MAC Contract No.:

107-3-059

Bids Close at:

2:00 p.m. Tuesday May 14, 2013

**Notice to Contractors:** Sealed Bid Proposals for the project listed above will be received by the MAC, a public corporation, at the office thereof located at 6040 - 28th Avenue South, Minneapolis, Minnesota 55450, until the date and hour indicated. Major items of work include: Cofferdam installation, storm sewer outlet gate replacement, storm sewer pipe and structures installation.

**Targeted Group Businesses (TGB):** The goal of the MAC for the utilization of TGB on this project is 1%.

**Bid Security:** Each bid shall be accompanied by a "Bid Security" in the form of a certified check made payable to the MAC in the amount of not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the MAC, with the surety company thereon duly authorized to do business in the State of Minnesota.

**Availability of Bidding Documents:** Bidding documents are on file for inspection at the office of Short Elliott Hendrickson, Inc.; at the Minneapolis and Saint Paul Builders Exchanges; McGraw Hill Construction Dodge; and NAMC-UM Plan Room. Bidders desiring bidding documents may secure a complete set from and make checks payable to: Docunet Corporation; 2435 Xenium Lane North; Plymouth, MN 55441; **phone:** (763) 475-9600. Deposit per set (non-refundable): \$75.

**MAC Internet Access of Additional Information:** A comprehensive Notice of Call for Bids for this project will be available on April 15, 2013, at MAC's web address of <http://www.metroairports.org/business/solicitations> (construction bids).



**Several convenient ways to order:**

- ♦ **Retail store** Open 8 a.m. - 5 p.m. Monday - Friday, 660 Olive Street, St. Paul
- ♦ **Phone** (credit cards): 8 a.m. - 5 p.m. Monday - Friday, 651.297.3000 (Twin Cities) or 1.800.657.3757 (nationwide toll-free)
- ♦ **On-line orders:** www.minnesotasbookstore.com
- ♦ **Minnesota Relay Service:** 8 a.m. - 5 p.m. Monday - Friday, 1.800.627.3529 (nationwide toll-free)
- ♦ **Fax** (credit cards): 651.215.5733 (fax line available 24 hours/day)
- ♦ **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155

**PREPAYMENT REQUIRED. Prices and availability subject to change.**

**Fax and phone orders:** Credit card purchases ONLY (American Express/Discover/MasterCard/VISA). Please allow 1-2 weeks for delivery. **Mail orders:** Complete order blank and send to address above. Enclose check or include credit card information. Please allow 4-6 weeks for delivery. Please make checks payable to "Minnesota's Bookstore." A \$20.00 fee will be charged for returned checks.

Stock No.	Title	Quantity	Unit Price	Total

Send my order to:

Company \_\_\_\_\_

Name \_\_\_\_\_

Street Address (Not deliverable to P.O. boxes) \_\_\_\_\_

City ( ) State Zip \_\_\_\_\_

Daytime phone (In case we have a question about your order) \_\_\_\_\_

Credit card number: \_\_\_\_\_

Expiration date: \_\_\_\_\_ Signature: \_\_\_\_\_

**Shipping Charges**

<i>If Product</i>	<i>Please</i>
<i>Subtotal is:</i>	<i>Add:</i>
Up to \$15.00	\$ 5.00
\$15.01-\$25.00	\$ 6.00
\$25.01-\$50.00	\$ 9.00
\$50.01-\$100.00	\$ 14.00
\$100.01-\$1,000	\$ 17.00*
*\$17 to an address in MN, WI, SD, ND, IA. If delivered to an address in other states, Canada or internationally, we will contact you if there are additional charges.	
More than \$1,000	Call

Product Subtotal \_\_\_\_\_

Shipping \_\_\_\_\_

Subtotal \_\_\_\_\_

Sales tax \_\_\_\_\_

*(6.875% sales tax if shipped to MN address, 7.625% if shipped to St. Paul address. 7.125% MN transit tax or other local sales tax if applicable)*

**TOTAL** \_\_\_\_\_

If tax exempt, please provide ES number or completed exemption form.  
ES# \_\_\_\_\_