

State of Minnesota

State Register



**Proposed, Adopted, & Expedited Rules; Executive Orders; Appointments;
Commissioners' Orders; Revenue Notices; Official Notices;
State Grants & Loans; State Contracts; Non-State Public Bids, Contracts & Grants**
Published every Monday (Tuesday when Monday is a holiday)

**Monday 16 July 2012
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State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota's Executive Branch of government, published weekly to fulfill the legislative mandate set forth in *Minnesota Statutes*, Chapter 14, and *Minnesota Rules*, Chapter 1400. The *State Register* contains:

- Proposed Rules
- Adopted Rules
- Exempt Rules
- Expedited Rules
- Withdrawn Rules
- Vetoed Rules
- Executive Orders of the Governor
- Appointments
- Proclamations
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- Revenue Notices
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- State Grants and Loans
- Contracts for Professional, Technical and Consulting Services
- Non-state Public Bids, Contracts and Grants

Printing Schedule and Submission Deadlines

Vol. 37 Issue Number	PUBLISH DATE (BOLDFACE shows altered publish date)	Deadline for: Emergency Rules, Executive and Commissioner's Orders, Revenue and Official Notices, State Grants, Professional-Technical-Consulting Contracts, Non-State Bids and Public Contracts	Deadline for Proposed, Adopted and Exempt RULES
# 3	Monday 16 July	Noon Tuesday 10 July	NOON TUESDAY 3 JULY (FY-13)
# 4	Monday 23 July	Noon Tuesday 17 July	Noon Wednesday 11 July
# 5	Monday 30 July	Noon Tuesday 24 July	Noon Wednesday 18 July
# 6	Monday 6 August	Noon Tuesday 31 July	Noon Wednesday 25 July

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Website: www.senate.mn

House Public Information Services (651) 296-2146
State Office Building, Room 175,
100 Rev. Dr. Martin Luther King Jr Blvd., St. Paul, MN 55155
Website: www.house.leg.state.mn.us/hinfo/hinfo.htm

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MN Judicial Center, Rm. 135,
25 Rev. Dr. Martin Luther King Jr Blvd.,
St. Paul, MN 55155 **Website:** www.mncourts.gov

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the State Register

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 80 state agencies have the authority to issue rules. Each agency is assigned specific **Minnesota Rule** chapter numbers. Every odd-numbered year the **Minnesota Rules** are published. Supplements are published to update this set of rules. Generally speaking, proposed and adopted exempt rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

An agency must first solicit **Comments on Planned Rules** or **Comments on Planned Rule Amendments** from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency (*Minnesota Statutes* §§ 14.101). It does this by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, or within 60 days of the effective date of any new statutory grant of required rulemaking.

When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or a notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules, and withdrawn proposed rules, are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety, but only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues #1-13 inclusive; issues #14-25 inclusive (issue #26 cumulative for issues #1-26); issues #27-38 inclusive (issue #39, cumulative for issues #1-39); issues #40-52 inclusive, with final index (#1-52, or 53 in some years). An annual subject matter index for rules was separately printed usually in August, but starting with Volume 19 now appears in the final issue of each volume. For copies or subscriptions to the *State Register*, contact Minnesota's Bookstore, 660 Olive Street (one block east of I-35E and one block north of University Ave), St. Paul, MN 55155, phone: (612) 297-3000, or toll-free 1-800-657-3757. TTY relay service phone number: (800) 627-3529.

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.1115; .1120; .1125; .1130; .1140; .1141; .1142; .1145; .1146; .1150;
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Expedited Emergency Rules

Provisions exist for the Commissioners of some state agencies to adopt expedited emergency rules when conditions exist that do not allow the Commissioner to comply with the requirements for emergency rules. The Commissioner must submit the rule to the attorney general for review and must publish a notice of adoption that includes a copy of the rule and the emergency conditions. Expedited emergency rules are effective upon publication in the State Register, and may be effective up to seven days before publication under certain emergency conditions.

Expedited emergency rules are effective for the period stated or up to 18 months. Specific *Minnesota Statute* citations accompanying these expedited emergency rules detail the agency's rulemaking authority.

KEY: Proposed Rules - Underlining indicates additions to existing rule language. ~~Strikeouts~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **Adopted Rules** - Underlining indicates additions to proposed rule language. ~~Strikeout~~ indicates deletions from proposed rule language.

Department of Natural Resources (DNR) Adopted Expedited Emergency Game and Fish Rules: Deer and Elk Feeding Ban

NOTICE IS HEREBY GIVEN that the above entitled rules have been adopted through the process prescribed by *Minnesota Statutes*, section 84.027, subdivision 13 (b). The statutory authority for the contents of the rules is *Minnesota Statutes*, section 97A.045.

The emergency conditions that do not allow compliance with *Minnesota Statutes*, sections 97A.0451 to 97A.0459, are that this action is part of an ongoing effort to reduce close contact among wild deer and elk over recreational feed in the vicinity of livestock farms where bovine TB has been documented. The DNR plans to test hunter-harvested deer in the area during the fall of 2012 to assess whether bovine TB has been eliminated from the wild deer herd.

Four counties in southeast Minnesota have been added to the prohibition on deer feeding after a wild deer harvested near Pine Island during the fall of 2010 tested positive for Chronic Wasting Disease. Because CWD infectious agents are extremely resistant in the environment, transmission may be both direct and indirect. Concentrating deer and elk in captivity or by artificial feeding probably increases the likelihood of both direct and indirect transmission between individuals. The DNR plans to test hunter-harvested deer in the area during the fall of 2012 to determine the presence of CWD in the wild deer herd.

Dated: 22 June 2012

Tom Landwehr, Commissioner
Department of Natural Resources

6232.4800 FEEDING OF DEER AND ELK PROHIBITED.

Subpart 1. Definitions.

A. "Feed" means grains, fruits, vegetables, nuts, hay, and other food that is capable of attracting or enticing deer or elk.

B. "Attractants" means liquid food scents, salt, minerals, and other consumable natural or manufactured products that are capable of attracting or enticing deer or elk.

Subp. 2. Prohibition.

A. Except as provided in subparts 3 and 4, a person may not place or distribute feed or attractants or allow another person to place or distribute feed or attractants on property under the person's ownership or lease that is located within the areas described in item B.

B. This part applies to the area of the state lying:

(1) within the counties of Dodge, Goodhue, Olmsted, and Wabasha; and

(2) within the following boundary: beginning at State Trunk Highway (STH) 89 and the Canadian border to longitudinal reference 95 degrees, 09 minutes, 11 seconds; thence due south; thence along the Canadian border to the shore of Lake of the Woods; thence along the shore of Lake of the Woods to County Road (CR) 17; thence along CR 17 to STH 11; thence along STH 11 to STH 72; thence along STH 72 to the north shore of Upper Red Lake; thence along the north shore of Upper Red Lake to the boundary of the Red Lake Indian Reservation; thence along the boundary of the Red Lake Indian Reservation to STH 89; thence along STH 89 to STH 1; thence south along STH 1 to the Clearwater County line; thence along the Clearwater County line to the Pennington County line; thence due west to the intersection of CR 27 and CR 3; thence along CR 3 to CR 24; thence along CR 24 to STH 1; thence along STH 1 to STH 32; thence along STH 32 to STH 11; thence along STH 11 to CR 115; thence along CR 115 to STH 89; thence along STH 89 to the point of beginning.

Expedited Emergency Rules

Subp. 3. **Wildlife feeding.** Wildlife feeding is allowed if:

- A. the feed is placed in such a manner as to exclude access to deer and elk; or
- B. the feed is placed at least six feet above the ground.

Subp. 4. **Exceptions.** The prohibition in subpart 2 does not include feed that is:

- A. present solely as a result of normal agricultural, forest management, or wildlife food planting practices; or
- B. for agricultural or livestock purposes if:
 - (1) placed for domestic livestock that are present and actively consuming the feed on a daily basis;
 - (2) covered to deter deer or elk from gaining access to the feed; or
 - (3) stored in a manner consistent with normal agricultural practices.

Subp. 5. **Cleanup.**

- A. In addition to any other penalties imposed, a person in violation of this part shall immediately remove any feed and attractants that were placed.
- B. Notwithstanding item A, the landowner or lessee shall immediately remove any remaining feed and attractants.
- C. Failure to comply with this subpart is a separate violation, in addition to a violation under subpart 2.

EFFECTIVE PERIOD. Minnesota Rules, part 6232.4800, is effective August 15, 2012.

Department of Natural Resources (DNR) Adopted Expedited Emergency Game and Fish Rules: Sandhill Cranes

NOTICE IS HEREBY GIVEN that the above entitled rules have been adopted through the process prescribed by *Minnesota Statutes*, Section 84.027, subdivision 13 (b). The statutory authority for the contents of the rule is *Minnesota Statutes*, section 97B.731.

The emergency conditions that do not allow compliance with *Minnesota Statutes*, section 97B.731, are as follows: Bag limits and the season framework for sandhill cranes are based on the annual determination of their populations and prescribed authorization by the federal government.

Dated: 25 June 2012

Tom Landwehr, Commissioner
Department of Natural Resources

6240.0620 SANDHILL CRANE HUNTING.

Subpart 1. **Open season.** Sandhill cranes may be taken from September 15 through October 21.

Subp. 2. **Shooting hours.** Shooting hours for sandhill cranes are one-half hour before sunrise to sunset except from the opening day of duck season to the Saturday nearest October 8, shooting hours end at 4 p.m.

Subp. 3. **Open area; method of taking.**

- A. Sandhill cranes may be taken only in the Northwest Goose Zone as described in part 6240.0860.
- B. Taking sandhill cranes during the early goose season is prohibited on or within 100 yards of all surface waters.
- C. Sandhill cranes may be taken by bow and arrow or shotgun with nontoxic shot approved by the United States Fish and Wildlife Service. A person may not take sandhill cranes with a rifle or handgun.

Expedited Emergency Rules

Subp. 4. License and permit requirements.

A. Sandhill cranes may be taken only under a valid permit and small game license, unless exempted.

B. The commissioner shall issue a permit to take sandhill cranes for a fee of \$3.

C. Hunters must have permits in possession when taking or possessing sandhill cranes.

D. The commissioner shall not issue a permit to take sandhill cranes to a person who has had small or big game hunting privileges revoked within one year of requesting a permit.

Subp. 5. Bag limits. A person may not take more than two sandhill cranes per day or have more than four sandhill cranes in possession, except:

A. a person may not have in possession on the opening day any freshly killed sandhill cranes in excess of the daily bag limit; and

B. a person may not possess or transport unlawfully taken sandhill cranes.

Subp. 6. Penalties. Violation of this part or the conditions of any permit issued under this part shall result in revocation of the permit and may result in other penalties as provided by state or federal law.

Subp. 7. Game refuges and waterfowl refuges. All state refuges closed to migratory waterfowl hunting are closed to taking sandhill cranes under this part. All waterfowl refuges closed by posting to taking ducks or geese during any portion of the fall waterfowl seasons are closed to taking sandhill cranes under this part.

EFFECTIVE PERIOD. Minnesota Rules, part 6240.0620, expires December 31, 2012.

Commissioners' Orders

Various agency commissioners are authorized to issue "commissioner's orders" on specified activities governed by their agency's enabling laws. See the *Minnesota Statutes* governing each agency to determine the specific applicable statutes. Commissioners' orders are approved by assistant attorneys general as to form and execution and published in the *State Register*. These commissioners orders are compiled in the year-end subject matter index for each volume of the *State Register*.

Minnesota Department of Natural Resources (DNR) Commissioner's Order for Fees For Writing and Registering Forest Stewardship Plans

Effective Date: July 6, 2012
Statutory authority: *Minnesota Statutes, section 88.79, subd. 2*
Supersedes: Commissioner's Order dated November 23, 2009

WHEREAS, the DNR provides forest landowners professional forest management through foresters and natural resource managers;
and

WHEREAS, there is strong demand for forest management from Minnesota's private forest landowners.

NOW, THEREFORE, IT IS HEREBY ORDERED, pursuant to authority vested in me by law, including but not limited to *Minnesota Statutes*, section 88.79, subdivision 2, that private landowners will be charged the following fees when the DNR Forest Stewardship Program (FSP) provides them a forest stewardship plan or when a landowner registers a contracted stewardship plan:

Preparation Fee for a Sponsored Forest Stewardship Plan

The plan preparation fee is based on the number of acres the landowner chooses to include in the stewardship plan. The formula for the fee will be \$7/acre plus \$300 base rate plus \$50 registration fee. The maximum number of acres that can be enrolled into the FSP is 1,000 acres.

Registration Fee for a Contracted Forest Stewardship Plan

Minnesota forest landowners contracting for a stewardship plan with a qualified non-DNR plan writer will be assessed \$50 for each plan if they register their plan with the DNR.

The plan or registration fees are payable upon receipt of an invoice from the DNR. Payment must be made within 30 days. County assessor offices will be notified of the registration as soon as payment is received by the DNR, thereby making them eligible for property tax incentives programs.

Date signed: 3 July 2012

Approved by: **Tom Landwehr, Commissioner**
Department of Natural Resources

Official Notices

Pursuant to *Minnesota Statutes* §§ 14.101, an agency must first solicit comments from the public on the subject matter of a possible rulemaking proposal under active consideration within the agency by publishing a notice in the *State Register* at least 60 days before publication of a notice to adopt or a notice of hearing, and within 60 days of the effective date of any new statutory grant of required rulemaking.

The *State Register* also publishes other official notices of state agencies and non-state agencies, including notices of meetings and matters of public interest.

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The Official Notices presents a “heads up” on important state meetings, dates, issuance of bonds, rates and other announcements. The *State Register* reaches a large audience of “interested eyes” every week. Remember to publish your notices here - it only costs \$10.20 per 1/10 of a page used in the *State Register* - it’s the least expensive legal advertising in the state.

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Minnesota Department of Employment and Economic Development (DEED)

Request for Comment on *Minnesota’s Unified Plan* for the Workforce Investment Act Authorized Under Title V, Section 501, of the Workforce Investment Act of 1998

NOTICE IS HEREBY GIVEN that the Minnesota Department of Employment and Economic Development, designated by the Governor as the state agency responsible for coordinating the public workforce investment system, is providing the public with an opportunity to review and comment on *Minnesota’s Unified Plan*, covering the period July 1, 2012, through June 30, 2017. Minnesota’s Unified Plan is a single plan which includes the following federal workforce development programs:

- WIA Title I - Adult, Dislocated Worker and Youth programs
- WIA Title II - Adult Basic Education
- WIA Title III - Wagner Peyser
- WIA Title IV - State Services for the Blind
- WIA Title IV - Vocational Rehabilitation - General
- Food Stamp Employment and Training Program
- Migrant and Seasonal Farmworkers Program
- Senior Community Service Employment Program
- Temporary Assistance For Needy Families
- Trade Act Assistance Programs
- Unemployment Insurance
- Veterans Programs
- Housing and Urban Development

If you are interested in reviewing and commenting on *Minnesota’s Unified Plan*, you may do so from July 16th, 2012 through August 30th, 2012. The document and further information is available at:

Official Notices

http://www.positivelyminnesota.com/All_Programs_Services/Workforce_Investment_Act/General_Overview/Comments_on_Unified_Plans_Modifications.aspx

Your written comments must be received no later than 4:00 p.m. on Friday, August 31st, 2012. Submit comments via mail, e-mail, or fax to:

Rick Roy, Director of Workforce Systems Coordination
Minnesota Department of Employment and Economic Development
1st National Bank Building
332 Minnesota Street, Suite E200
St. Paul, MN 55101-1351
E-mail: rick.roy@state.mn.us
Fax: (651) 215-3842

This information is available in alternative formats upon request.

Department of Employment and Economic Development (DEED) Minnesota Housing Finance Agency (MHFA) Minnesota Department of Human Services (DHS) Notice of Public Hearings and Draft Availability of State of Minnesota 2013 Housing and Community Development Annual Action Plan (ACTION PLAN) and Consolidated Annual Performance and Evaluation Report (CAPER) for 2012

The State of Minnesota is developing its annual Action Plan for 2013, and the Consolidated Annual Performance and Evaluation Report (CAPER) for 2012. The state encourages citizens to participate in the development of both the Action Plan and the CAPER.

Annually the state submits an Action Plan to the U.S. Department of Housing and Urban Development (HUD) in order to receive federal housing and community development funding through the Community Development Block Grant (CDBG), HOME Investment Partnerships, Emergency Solutions Grants (ESG), and Housing Opportunities for Persons with AIDS (HOPWA) programs. Last year the state adopted the 2012-2016 Consolidated Plan, which examined the housing and community development needs of the state, and set priorities for allocating HUD funds. The annual Action Plan directs how the state will meet current and future needs and priorities in the coming year.

The state submits its CAPER to HUD annually as one of the conditions of receiving federal funds under the programs identified above. The CAPER provides information to measure the state's progress during the past year in meeting assistance goals and priorities identified in the Consolidated Plan. The CAPER includes a summary and analysis of progress made on identified actions that state agencies have elected to undertake to affirmatively further fair housing and overcome impediments to fair housing.

Process to Comment on the Annual Action Plan

The state will hold its first public hearing about the Action Plan on **Tuesday, July 24, 2012**, to gather citizen input on housing and community development needs and how federal funding should be allocated in the state.

A second public hearing on the Action Plan will be held on **Tuesday, September 11, 2012**. This second public hearing will be for review and comment on the draft Action Plan, which will be available for public review and comment beginning August 14, 2012. The draft Action Plan will be available on the Internet at <http://www.mnhousing.gov> and <http://www.positivelyminnesota.com> and in state depositories identified in the Citizen Participation Plan, which may be viewed at the same internet locations. Hard copies of the Action Plan can be obtained by calling Gloria Stiehl, Department of Employment and Economic Development, 1-800-657-3858, or (651) 259-7462, or TTY 1-800-282-5909 or (651) 296-3900. Both hearings will be held at 4:00 p.m. at the Minnesota Department of Human Services, Room 1235, 444 Lafayette Road, St. Paul. Free parking for the hearings is available in parking lot C adjacent to the building. Call 1-800-657-3858 or TTY 1-800-282-5909 for more information about these hearings.

Official Notices

Comments on the draft Action Plan will be accepted until close of business **September 14, 2012**. Written public comments on the Action Plan should be submitted to: Action Plan, Attn: Gloria Stiehl; Minnesota Department of Employment and Economic Development; First National Bank Building; 332 Minnesota Street, Suite E200; St. Paul, MN 55101-1351; via **fax** to (651) 296-1290 or by **e-mail** to gloria.stiehl@state.mn.us. To ensure consideration of your comments, type "Action Plan" in the subject line of your e-mail.

The State will consider any comments from individuals or groups received in writing or at public hearings. A summary of the written and public hearing comments on the Action Plan and the State's responses will be included in the final Action Plan. The Action Plan will be submitted to HUD on or before November 15, 2012.

Process to Comment on the CAPER

A draft of the 2012 CAPER will be available for public review and comment beginning November 15, 2012, at www.mnhousing.gov and www.positivelyminnesota.com and ending at close of business on November 30, 2012. Hard copies of the CAPER can be obtained by calling Minnesota Housing Finance Agency at 1-800-657-3769 or (651) 296-7608, or **TTY** (651) 297-2361.

Written public comments on the CAPER must be submitted by November 30, 2012 to CAPER; Minnesota Housing Finance Agency; 400 Sibley Street, Suite 300; St. Paul, MN 55101; via **fax** to (651) 296-8139 or by **e-mail** to mn.housing@state.mn.us. To ensure consideration of your comments, type "CAPER" in the subject line of your e-mail.

The State will consider any comments from individuals or groups received in writing and a summary of the written comments on the CAPER and the State's responses will be included in the final CAPER. The CAPER will be submitted to HUD on or before December 31, 2012.

Department of Transportation (Mn/DOT) Engineering Services Division, Office of Construction and Innovative Contracting Notices of Suspension and Debarment

NOTICE OF SUSPENSION

NOTICE IS HEREBY GIVEN that the Department of Transportation ("MnDOT") has ordered that the following vendors be suspended for a period of sixty (60) days, effective June 8, 2012 until August 7, 2012:

- Marlon Louis Danner and his affiliates, South St. Paul, MN
- Danner, Inc. and its affiliates, South St. Paul, MN
- Bull Dog Leasing, Inc. and its affiliates, Inver Grove Heights, MN
- Danner Family Limited Partnership and its affiliates, South St. Paul, MN
- Ell-Z Trucking, Inc. and its affiliates, South St. Paul, MN
- Danner Environmental, Inc. and its affiliates, South St. Paul, MN

NOTICE OF DEBARMENT

NOTICE IS HEREBY GIVEN that the Department of Transportation ("MnDOT") has ordered that the following vendors be debarred for a period of three (3) years, effective February 24, 2010 until February 24, 2013:

- Joseph Edward Riley, Morris, MN
- John Thomas Riley, Morris, MN

NOTICE IS HEREBY GIVEN that the Department of Transportation ("MnDOT") has ordered that the following vendors be debarred for a period of three (3) years, effective March 25, 2011 until March 25, 2014:

- Philip Joseph Franklin, Leesburg, VA
- Franklin Drywall, Inc. and its affiliates, Little Canada, MN
- Master Drywall, Inc. and its affiliates, Little Canada, MN

Official Notices

Minnesota Statute section 161.315 prohibits the Commissioner, counties, towns, or home rule or statutory cities from awarding or approving the award of a contract for goods or services to a person who is suspended or debarred, including:

- 1) any contract under which a debarred or suspended person will serve as a subcontractor or material supplier,
- 2) any business or affiliate which the debarred or suspended person exercises substantial influence or control, and
- 3) any business or entity, which is sold or transferred by a debarred person to a relative or any other party over whose actions the debarred person exercises substantial influence or control, remains ineligible during the duration of the seller's or transfer's debarment.

State Grants & Loans

In addition to requests by state agencies for technical/professional services (published in the State Contracts Section), the *State Register* also publishes notices about grants and loans available through any agency or branch of state government. Although some grant and loan programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself. Agencies are encouraged to publish grant and loan notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Market Your Grants and Loans

The *State Register* is one of the best ways to advertise your grants - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$10.20 per 1/10 of a page you cannot go wrong.

Check up on all the "active" state grants in the "Contracts & Grants" section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of all the current rules, a growing index, and previous years' indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings). Here's what you receive via e-mail:

- **Word Search Capability**
- **LINKS, LINKS, LINKS**
- **Easy Access to *State Register* Archives**
- **Updates to Index to Vol. 31**
- **"Contracts & Grants" Open for Bid**
- **Early delivery, on Friday**
- **E-mailed to you . . . its so easy**
- **Indexes to Vols. 31, 30, 29, 28 and 27**

It's all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber's issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at **phone:** (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** loretta.diaz@state.mn.us

Minnesota Housing Finance Agency (MHFA)

Notice of Request for Proposals (RFP) for the Rental Rehabilitation Deferred Loan Pilot Program

The Minnesota Housing Finance Agency announces the availability of zero-interest, deferred payment loan funds through the Multi-family Rental Rehabilitation Deferred Loan (RRDL) Pilot Program.

Amount of Funds Available

Up to \$1.4 million in loan funds is available through this RFP.

Eligible Applicants

Housing & Redevelopment Authorities (HRAs), Community Action Programs (CAPs), local non-profit housing providers, units of local and/or tribal governments, and joint powers boards of two or more of the aforementioned entities.

RRDL Program administrators and Project owners that received funding awards in February 2012 are not eligible to apply for this application cycle. However, Minnesota Housing reserves the right to allocate funds not expended through this RFP to high performing administrators demonstrating a need for additional funds.

Funding Activities

Rental Rehabilitation Deferred Loan Pilot Program funding is available for both Project and Program activities through the RFP. Applicants may simultaneously submit applications for multiple project and /or program activities. Please consider the limited funds available when making your request.

Income and Rent Limits

Rents shall be Affordable to Local Workforce based on wage data from the Minnesota Department of Employment and Economic Development (DEED). The rent and income limits are updated annually and are available on the Minnesota Housing RRDL web page at <http://www.mnhousing.gov/resources/apply/RentalRehabilitationDeferredLoan/index.aspx>

Units shall be occupied by persons or families whose gross incomes at the time of initial occupancy do not exceed 80% of the greater of state or area median income for a family of four, not adjusted for family size. A household with Section 8 project-based or tenant-based assistance is deemed to meet the Income Requirements.

Application Process

The RFP Guide and Application Form will be available on the Minnesota Housing website at http://www.mnhousing.gov/resources/apply/rehabilitation/MHFA_012297.aspx

on Monday, July 16, 2012. Please refer to the website for more detailed instructions at that time. If you need assistance locating the appropriate materials, please contact Lori Speckmeier at (651) 296-9538 or lori.speckmeier@state.mn.us.

Important Dates

The RRDL Pilot Program RFP applications must be received by Minnesota Housing by 5:00 p.m. on Tuesday, August 28, 2012. Late applications will not be considered. An application submission training webinar is scheduled for August 14, 2012. Details are available at http://www.mnhousing.gov/resources/apply/rehabilitation/MHFA_012297.aspx

Minnesota Housing Board Approval

RFP recommendations will be made at the December 20, 2012, Minnesota Housing Board meeting.

This RFP is subject to all applicable federal, state, and municipal laws, rules, and regulations. Minnesota Housing reserves the right to modify or withdraw this RFP at any time and will not reimburse any applicant for costs incurred in the preparation or submittal of proposals.

It is the policy of Minnesota Housing to further fair housing opportunity in all of its programs and to administer its programs affirmatively, so that all Minnesotans of similar income levels have equal access to Minnesota Housing programs regardless of race, color, creed, religion, national origin, sex, marital status, status with regard to public assistance, disability, family status, or sexual orientation.

State Contracts

Informal Solicitations: Informal solicitations for professional/technical (consultant) contracts valued at over \$5,000 through \$50,000, may either be published in the *State Register* or posted on the Department of Administration, Materials Management Division's (MMD) Web site. Interested vendors are encouraged to monitor the P/T Contract Section of the MMD Web site at: www.mmd.admin.state.mn.us for informal solicitation announcements.

Formal Solicitations: Department of Administration procedures require that formal solicitations (announcements for contracts with an estimated value over \$50,000) for professional/technical contracts must be published in the *State Register*. Certain quasi-state agency and Minnesota State College and University institutions are exempt from these requirements.

Requirements: There are no statutes or rules requiring contracts to be advertised for any specific length of time, but the Materials Management Division strongly recommends meeting the following requirements:

- \$0 - \$5000 does not need to be advertised. Contact the Materials Management Division: (651) 296-2600
- \$5,000 - \$25,000 should be advertised in the *State Register* for a period of at least seven calendar days;
- \$25,000 - \$50,000 should be advertised in the *State Register* for a period of at least 14 calendar days; and
- anything above \$50,000 should be advertised in the *State Register* for a minimum of at least 21 calendar days.

Vendors and Consultants

The state spends \$2-3 billion a year on contracts. The *State Register* is one of the best ways to advertise your contracts - it's a required read for public works projects. And it's cost is one of the least expensive legal advertising rates in Minnesota. At \$10.20 each 1/10 of a page, you cannot go wrong.

Subscribers receive a list of **all current contracts and grants**, as well as LINKS to the *State Register*; Bookmarks, and a growing INDEX to each volume, including the current issue, and previous volumes. To view, open the *State Register* and click on BOOKMARKS in the left hand corner. Here's what you receive via e-mail:

- **Word Search Capability**
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Department of Administration (Admin) Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP) Request for Proposals for a Conference Coordinator

The Minnesota Department of Administration is soliciting proposals for a conference coordinator on behalf of its pharmaceutical group purchasing organization (Minnesota Multistate Contracting Alliance for Pharmacy (MMCAP)). Annually, MMCAP hosts a conference for its membership and is seeking the assistance of a professional conference coordinator to help manage the National Member Conference (NMC) to be held in January 2013. Estimated annual conference attendance is approximately 100-130 MMCAP members (representatives from 46 states). For more information on MMCAP, visit: www.mmcap.org.

MMCAP is a voluntary group purchasing organization for government facilities that provide healthcare services. MMCAP membership extends across nearly every state in the nation, and members receive access to a full range of pharmaceuticals and other healthcare products and services.

To request a copy of the RFP, send an e-mail to: mn.multistate@state.mn.us

Or write to:

MMCAP Annual Conference Coordinator Solicitation
c/o Minnesota Department of Administration
50 Sherburne Avenue, Suite 112
St. Paul, MN 55155

Proposals submitted in response to the Request for Proposals in this notice must be received at the address above no later than 3:30

p.m. Central Standard Time, August 29, 2012.

Late proposals will not be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

**Department of Administration (Admin)
State Designer Selection Board Project No. 12-09
Notice of Availability of Request for Proposal (RFP) for Minnesota State
University, Mankato - Clinical Science Building**

The Department of Administration, Real Estate and Construction Services ("State"), through the State Designer Selection Board, is soliciting proposals from interested, qualified consultants for architectural and engineering design services for the above referenced project.

A full Request for Proposals and a copy of the pre-design are available on the Minnesota State Colleges Universities website:

<http://www.finance.mnscu.edu/facilities/index.html>,

click on "Announcements." A pre-proposal meeting is scheduled for 10:00 a.m. CDT, Thursday, July 26, 2012 at the, Centennial Student Union, Room 253, Mankato State University, Mankato, MN 56001. Project questions shall be referred to the appropriate person(s) as listed in the Request for Proposal.

Proposals must be delivered to Kathy Grochowski, Executive Secretary, State Designer Selection Board, 309 Administration Building, 50 Sherburne Ave., St. Paul, MN 55155, **phone:** (651) 201-2389, not later than 12:00 noon CDT, Monday, August 6, 2012. Late responses will not be considered.

The Department of Administration, Real Estate Construction Services Division is not obligated to complete the proposed project and reserves the right to cancel the solicitation if it is considered to be in its best interest.

**Minnesota State Colleges and Universities (MnSCU)
Inver Hills Community College
Notice of Request for Proposals for Grant Development and Consulting Services**

Inver Hills Community College is requesting qualified Vendors to submit proposals to provide Grant Writing and Development and Consulting Services to Inver Hills Community College. Inver Hills has a pre-established calendar and set of Grantors that we want additional Grant Consulting services. Inver Hills would like to have a vendor that has experience working with MnSCU and familiar with Inver Hills Community College.

Please e-mail: *karla.colwell@inverhills.edu* for the full proposal.

Please contact:

Karla Colwell
Inver Hills Community College
Purchasing
E-mail: *Karla.colwell@inverhills.edu*
Any Questions: (651)-450-3871

Date Bid Due: July 23rd, 2012 at 12:00p.m. Noon At College Center Business Office Attention Karla Colwell
(Cite 37 SR 81)

State Register, Monday 16 July 2012

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State Contracts

Department of Health (MDH)

Office of Statewide Health Improvement Initiatives

Notice of Availability of Contract for SHIP Communications Project

The Minnesota Department of Health is requesting proposals for the purpose of conducting assessments and training around effective health communication specifically related to Statewide Health Improvement Program (SHIP) work. Work is proposed to start after August 20, 2012.

A Request for Proposals will be available by mail from this office through July 23, 2012. **A written request (by direct mail or fax) is required to receive the Request for Proposal.** After July 23, 2012, the Request for Proposal must be picked up in person.

The Request for Proposal can be obtained from:

Bill Burluson, Communications Coordinator
Office of Statewide Health Improvement Initiatives
Minnesota Department of Health
Golden Rule Building, Suite 220
85 - 7th Place East; PO Box 64882
St. Paul, MN 55164
Fax: (651) 201-5800

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 4:30 p.m., Central Time, August 6, 2012. **Late proposals will NOT be considered.** Fax or emailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Department of Health (MDH)

WIC Program

Notice of Availability of Contract for WIC Fiscal Intermediary Services

NOTICE IS HEREBY GIVEN that the Minnesota Department of Health is requesting proposals for the purpose of acquiring the services of a qualified fiscal intermediary to review and process WIC food instruments through normal banking channels, to reconcile food instruments, to generate daily and monthly reports on paid and rejected food instruments, and to provide the Minnesota Department of Health WIC Program and its local agencies with the food instrument stock that is needed to print the food instruments that the WIC participants receive. Work is proposed to start after October 1, 2012.

The Request for Proposal can be obtained from:

Rick Chiat
WIC Program
Minnesota Department of Health
P.O. Box 64882
St. Paul, MN 55164
Fax: (651) 215-8954
E-mail: *Rick.chiat@state.mn.us*

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than 4 p.m. on August 14, 2012. **Late proposals will NOT be considered.** Fax or emailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Minnesota Department of Health (MDH)

Division of Compliance Monitoring

Request for Proposals for Exceptions to the Nursing Home Moratorium

Purpose

The commissioner of health is accepting written proposals from nursing homes and certified boarding care homes requesting funding through the moratorium exception process, according to *Minnesota Statutes* 144A.073. The commissioner of health, in coordination with the commissioner of human services, may approve such requests under conditions listed in *Minnesota Statutes*. These conditions refer to categories of exceptions which are defined as:

- (a) "Conversion" means the relocation of a nursing home bed from a nursing home to an attached hospital.
- (b) "Relocation" means the movement of licensed nursing home beds or certified boarding care beds as permitted by state statute to promote equitable access across the state or to move the beds to another site.
- (c) "Renovation" means extensive remodeling of an existing facility with a total cost exceeding ten percent of the appraised value of the facility or \$200,000, whichever is less. A renovation may include the replacement or upgrade of existing mechanical or electrical systems.
- (d) "Replacement" means the construction of a complete new facility.
- (e) "Addition" means the construction of new space to an existing facility.
- (f) "Upgrading" means a change in the level of licensure of a bed from a boarding care bed to a nursing home bed in a certified boarding care facility.
- (g) "Phased project" means a proposal that identifies construction occurring with more than one distinct completion date.

To be considered a distinct completion, each phase must have construction that is ready for resident use, as determined by the commissioner, that is not dependent on similar commissioner approval for future phases of construction. The commissioner of human services shall only allow rate adjustments for construction projects in phases if the proposal from a facility identifies construction in phases and each phase can be approved for use independent of the other phases.

Appropriation Available

The amount of the legislative appropriation available for the total annual additional costs to the Medical Assistance program for this Request for Proposals (RFP) is approximately \$1,500,000. A small portion of the funding will be used for previously approved moratorium projects due to a legislative change in 2012

NOTE: As of 10-01-08, *Minnesota Statutes* 256B.434, subd. 4f, allows projects with costs less than \$1,425,501 to proceed without applying for a moratorium exception under this process.

Eligibility to Submit a Proposal

A proposal for an exception to the nursing home moratorium may be submitted by an organization or individual authorized by a facility's governing board or management to prepare and submit a proposal to the commissioner of health.

Method for Estimating Proposal Cost

The method that the commissioner will use in evaluating proposals for approval or disapproval for estimating the cost of a proposal is detailed in the application materials.

Criteria for Review

Minnesota Statutes 144A.073, subd. 4a, states the criteria the commissioner of health is to consider in reviewing moratorium exception proposals:

Subd. 4a. **Criteria for review.** In reviewing the application materials and submitted costs by an applicant to the moratorium process, the review panel shall consider the following criteria in recommending proposals:

- (1) the extent to which the proposed nursing home project is integrated with other health and long-term care services for older adults;
- (2) the extent to which the project provides for the complete replacement of an outdated physical plant;
- (3) the extent to which the project results in a reduction of nursing facility beds in an area that has a relatively high number of beds per thousand occupied by persons age 85 and over;

State Contracts

- (4) the extent to which the project produces improvements in health; safety, including life safety code corrections; quality of life; and privacy of residents;
- (5) the extent to which, under the current facility ownership and management, the provider has shown the ability to provide good quality of care based on health-related findings on certification surveys, quality indicator scores, and quality-of-life scores, including those from the Minnesota nursing home report card;
- (6) the extent to which the project integrates the latest technology and design features in a way that improves the resident experience and improves the working environment for employees;
- (7) the extent to which the sustainability of the nursing facility can be demonstrated based on the need for services in the area and the proposed financing of the project; and
- (8) the extent to which the project provides or maintains access to nursing facility services needed in the community.

Procedure for Receiving Application Materials

The application materials, including instructions, format and necessary forms, are available at the following website
<http://www.health.state.mn.us/divs/fpc/moratoriumapp12.html>

or upon e-mail written or facsimile request to:

Mary Cahill
MDH – Division of Compliance Monitoring
U.S. Mail Service:
MDH – Division of Compliance Monitoring
P.O. Box 64900
St. Paul, Minnesota 55164-0900
Phone: (651) 201-3701
Fax: (651) 215-9695
E-mail: *mary.cahill@state.mn.us*

Review and Approval of Proposals

Proposals will be reviewed by a committee composed of organizations that represent consumers and providers of nursing home services; persons who provide engineering, building construction, or design services; and, state agencies involved in long term care issues, housing and finance. Applicants will have the opportunity to present their proposal, in person, to the Proposal Review Committee (Committee) prior to the Committee submitting comments and recommendations to the commissioner. Details on this meeting, including date, time and location will be made available to the contact person listed in each moratorium exception proposal. The commissioner of health will approve or disapprove project proposals based on criteria established in law and rule. The commissioner will make the final decision no later than March 25, 2013.

Questions Concerning the RFP

Any questions relating to the RFP process must be submitted by prospective applicants in writing via Fax, US mail or email to:

Mary Cahill
Minnesota Department of Health
Division of Compliance Monitoring
P.O. Box 64900
St. Paul, MN 55164-0900
Fax: (651) 215-9695
E-mail: *mary.cahill@state.mn.us*

No answers will be provided in response to phone calls. Each question must cite the particular RFP page to which it refers. Copies of all questions and their answers will be provided to all prospective applicants who have requested application materials. Only responses in writing by staff of the Minnesota Department of Health will be considered official. The closing date for the receipt of questions will be Friday, October 5, 2012.

Technical assistance in completing the application forms is available from the Aging Services of Minnesota, at (651) 645-4545, or Care Providers of Minnesota at (952) 854-2844.

Procedures for Submitting Proposals

No proposals submitted by facsimile machine will be accepted. **Six (6) written copies of the completed proposal must be received no later than 4:00 p.m. on Monday, December 3, 2012 by:**

Darcy Miner
U.S. Mail Service:
Minnesota Department of Health
Division of Compliance Monitoring
P.O. Box 64900

Darcy Miner
Courier or Walk-In-Service
Minnesota Department of Health
Division of Compliance Monitoring
85 East Seventh Place, Room 220

Minnesota Historical Society (MHS) Request for Bids for Defender's State Monument Preservation Median of Center Street between Washington & State Streets, New Ulm, Minnesota

The Minnesota Historical Society (the Society) is seeking bids from qualified firms to provide all labor, materials, equipment, and supplies for preservation of the Defender's State Monument. Work will be accomplished in accordance with the Technical Specifications, Instructions to Bidders, and Contract Documents.

Request for Bids are available by emailing Mary Green Toussaint, Contracting Office at: mary.green-toussaint@mnhs.org

There will be a MANDATORY pre-bid meeting for all interested parties on Tuesday, July 31, 2012, at 1:00 p.m. Local Time at the Defender's State Monument in the median of Center Street between Washington and State Streets in New Ulm, Minnesota.

All bids must be received by Mary Green Toussaint, Minnesota Historical Society, 345 Kellogg Boulevard West, St. Paul, Minnesota 55102, or her authorized agent the receptionist at the 1st Floor Information Des no later than **2:00 p.m. Local Time, Thursday, August 16, 2012**. Late bids will not be considered.

Minnesota Historical Society (MHS) Request for Bids Re-roofing and Bell Tower Repair at Lac Qui Parle Mission, Chippewa County Road 13, Montevideo, Minnesota 56265 in Chippewa County

The Minnesota Historical Society is seeking bids from qualified contractors to provide all labor, materials, equipment, and supplies for Re-roofing and Bell Tower Repair at the Lac Qui Parle Mission, Chippewa County Road 13, Montevideo, Minnesota 56265 in Chippewa County.

The front-end is available by contacting Mary Green Toussaint, Contracting Office at: mary.green-toussaint@mnhs.org.

Plans and specifications for this project are available at a non-refundable price of \$25 per bid set from, QuestCDN.com, at **phone:** (952) 233-1632, or info@questcdn.com for assistance in viewing or downloading with this digital project information.

There will be a MANDATORY pre-bid meeting for all interested parties on Thursday July 26, 2012 at 1:00 p.m. Local Time at the Lac Qui Parle Mission Historic Site.

All bids must be received no later than **2:00 p.m. Local Time, Tuesday, August 14, 2012**. Authorized agents for receipt of bids are Society staff located at the 1st Floor Information Desk of the Minnesota History Center. **Late bids will not be considered.**

State Contracts

Minnesota Historical Society (MHS)

Notice of Request for THEN, NOW, WOW: Buffalo & Canoe Platform Exhibit Elements

Notice of Request for PROPOSALS FOR:

- Buffalo Artifact Platform Exhibit Scenic Element(s) Final Design, Fabrication & Finishing
- Buffalo Artifact Platform Delivery, Installation & Training Services
- Canoe Artifact Platform Exhibit Scenic Element(s) Final Design, Fabrication & Finishing
- Canoe Artifact Platform Delivery, Installation & Training Services

The Minnesota Historical Society (Society) is seeking proposals from qualified and experienced contractors for the entire scope of services needed for the exhibit element(s) final design, fabrication and finishing, delivery, installation and training for the Buffalo and the Canoe scenic platform elements of the upcoming THEN, NOW, WOW exhibit. The gallery space will be available for installation of this work on Monday September 17, 2012, and the work must be completed by Friday October 12, 2012.

A MANDATORY pre-bid informational meeting will be held at **9:00 a.m. Local Time, on Monday July 23, 2012**, beginning at the **Information Desk on the First Level** of the Minnesota History Center. The address is 345 Kellogg Boulevard West, St. Paul, Minnesota 55102.

The Request for Proposals (which will also serve as the Project Manual) is available by email to Mary Green Toussaint, Contracting Office, Minnesota Historical Society at: mary.green-toussaint@mnhs.org.

All proposals must be received no later than **2:00 p.m. Local Time, Monday July 30, 2012**. Authorized agents for receipt of bids are Society staff located at the 1st Floor Information Desk of the Minnesota History Center. Late bids will not be considered.

Minnesota Historical Society (MHS)

Notice of Request for Proposals for THEN, NOW, WOW: Display Cube & Block Seating Exhibit Elements

Notice of Request for PROPOSALS FOR:

- Display Cube(s) Exhibit Furniture Element(s) Final Design, Fabrication & Finishing
- Display Cube(s) Delivery, Installation & Training Services
- Block Seating Exhibit Furniture Element(s) Final Design, Fabrication & Finishing
- Block Seating Delivery, Installation & Training Services

The Minnesota Historical Society (Society) is seeking proposals from qualified and experienced contractors for the entire scope of services needed for the exhibit element(s) final design, fabrication and finishing, delivery, installation and training for the Buffalo and the Canoe scenic platform elements of the upcoming THEN, NOW, WOW exhibit. The gallery space will be available for installation of this work on Monday September 17, 2012, and the work must be completed by Friday October 12, 2012.

A mandatory pre-bid informational meeting will be held at **1:00 p.m. Local Time, on Monday July 23, 2012**, beginning at the **Information Desk on the First Level** of the Minnesota History Center. The address is 345 Kellogg Boulevard West, St. Paul, Minnesota 55102.

The Request for Proposals (which will also serve as the Project Manual) is available by emailing Mary Green Toussaint, Contracting Office, at: mary.green-toussaint@mnhs.org.

All proposals must be received no later than **2:00 p.m. Local Time, Monday July 30, 2012**. Authorized agents for receipt of bids are Society staff located at the 1st Floor Information Desk of the Minnesota History Center. Late bids will not be considered.

Minnesota Department of Human Services (DHS)

Adult Mental Health Division

ADDENDUM TO: Request for Proposals to Plan and Conduct a Statewide Public Campaign to Increase Awareness of Problem Gambling and the Availability of Treatment Services

NOTICE IS HEREBY GIVEN that the Minnesota Department of Human Services through its Adult Mental Health Division has published an Addendum to its Request for Proposal to plan and conduct a statewide public campaign to increase awareness of problem gambling and the availability of treatment services. The statewide problem gambling awareness campaign will include educational workshops, the distribution of basic educational information using a variety of print, web, and other media forms, and the promotion of the Minnesota gambling helpline (1800-333-HOPE), a 24-hour, confidential helpline staffed by trained counselors.

The RFP to “Plan and Conduct a Statewide Public Campaign to Increase Awareness of Problem Gambling and the Availability of Treatment Services” was published in the May 7, 2012 State Register. DHS is reopening the RFP for potential bidders. Responders may resubmit/revise bids if they had previously submitted a bid by June 8, 2012 closing date. In the Addendum, DHS is extending the deadline for submitting responses to the RFP to allow all potential responders access to the questions and answers document provided by DHS on its website posted during the RFP application process prior to the RFP closing date. Work is proposed to start October 1, 2012.

To request a full text of the RFP Addendum please contact:

Cynthia Godin
Department of Human Services
Adult Mental Health Division
P.O. Box 64981
444 Lafayette Road North
St. Paul, MN 551550981
Phone: (651) 431-2237
Fax: (651) 431-7418

This is the only person designated to answer questions by potential responders regarding this RFP.

Proposals submitted in response to this Request for Proposals must be received at the address above no later than **4:00 p.m. Central Time on August 10, 2012. Late proposals will NOT be considered.** Faxed or e-mailed proposals will **NOT** be considered.

The text of the RFP Addendum can also be viewed by visiting the Minnesota Department of Human Services RFP web site: http://www.dhs.state.mn.us/main/id_000102

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Natural Resources (DNR)

Notice of Availability of Contract for Geochemical Analyses

The Minnesota Department of Natural Resources is requesting proposals for the purpose of acquiring affordable, accurate, and precise geochemical analyses of rock, core, sediment, heavy mineral concentrates (HMC) from glacial till samples, soil, and water samples.

Work is proposed to start after August 13, 2012.

A Request for Proposals will be available by mail from this office through July 19, 2012. **A written request (by email) is required to receive the Request for Proposal.** After July 19, 2012, the Request for Proposal must be picked up in person.

State Contracts

The Request for Proposal can be obtained from:

Dennis Martin, Minerals Development Manager
DNR- Lands and Minerals
500 Lafayette Road
Box 45
St Paul, MN 55155
E-mail: *Dennis.Martin@state.mn.us*
Telephone: (651) 259-5405

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than **2:30 p.m. central daylight time, July 27, 2012. Late proposals will NOT be considered.** Fax or emailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Natural Resources (DNR) Notice of Availability of Contract for USACE Lock and Dam No. 1 – Fish Barrier

The Minnesota Department of Natural Resources is requesting proposals for the purpose of Engineering Services for preliminary design alternatives, analysis and recommendations, preparation of construction plans and specifications, construction observation, and construction administration.

Work is proposed to start after August 15, 2012.

A Request for Proposals will be available by email from this office through July 18, 2012. **A written request email is required to receive the Request for Proposal.** The Request for Proposal can be obtained from:

Deb Johnson
Department of Natural Resources
500 Lafayette Road N.
St. Paul, MN 55155
E-mail: *Debra.a.johnson@state.mn.us*

Proposals submitted in response to the Request for Proposals in this advertisement must be received at the address above no later than **3:00 PM, Central Daylight Time, Thursday, July 26, 2012. Late proposals will NOT be considered.** Fax or emailed proposals will **NOT** be considered.

This request does not obligate the State to complete the work contemplated in this notice. The State reserves the right to cancel this solicitation. All expenses incurred in responding to this notice are solely the responsibility of the responder.

Department of Transportation (Mn/DOT) Engineering Services Division Notice of Potential Availability of Contracting Opportunities for a Variety of Highway Related Technical Activities (“Consultant Pre-Qualification Program”)

This document is available in alternative formats for persons with disabilities by calling Kelly Arneson at (651) 366-4774; for persons who are hearing or speech impaired by calling Minnesota Relay Service at (800) 627-3529.

Mn/DOT, worked in conjunction with the Consultant Reform Committee, the American Council of Engineering Companies of Minnesota (ACEC/MN), and the Department of Administration, to develop the Consultant Pre-Qualification Program as a new method of consultant selection. The ultimate goal of the Pre-Qualification Program is to streamline the process of contracting for highway related professional/technical services. Mn/DOT awards most of its consultant contracts for highway-related technical activities using this method, however, Mn/DOT also reserves the right to use Request for Proposal (RFP) or other selection processes for particular projects.

Nothing in this solicitation requires Mn/DOT to use the Consultant Pre-Qualification Program.

Mn/DOT is currently requesting applications from consultants. Refer to Mn/DOT's Consultant Services web site, indicated below, to see which highway related professional/technical services are available for application. Applications are accepted on a continual basis. All expenses are incurred in responding to this notice will be borne by the responder. Response to this notice becomes public information under the Minnesota Government Data Practices.

Consultant Pre-Qualification Program information, application requirements and applications forms are available on Mn/DOT's Consultant Services web site at: <http://www.dot.state.mn.us/consult>.

Send completed application material to:

Kelly Arneson
Consultant Services
Office of Technical Support
Minnesota Department of Transportation
395 John Ireland Blvd. Mail Stop 680
St. Paul, MN 55155

Department of Transportation (Mn/DOT) Engineering Services Division Notice Concerning Professional/Technical Contract Opportunities and Taxpayers' Transportation Accountability Act Notices

NOTICE TO ALL: The Minnesota Department of Transportation (Mn/DOT) is now placing additional public notices for professional/technical contract opportunities on Mn/DOT's Consultant Services **website** at: www.dot.state.mn.us/consult

New Public notices may be added to the website on a daily basis and be available for the time period as indicated within the public notice. Mn/DOT is also posting notices as required by the Taxpayers' Transportation Accountability Act on the above referenced website.

Minnesota Zoo Request for Proposal for Onsite Assessment of Three Large Aquatic Presentation Pools and One Small Medical Treatment Pool in Discovery Bay Exhibit

The Minnesota Zoo requests proposals for onsite assessment of 3 large aquatic presentation pools and 1 small medical treatment pool located in its Discovery Bay as well as specifications, CA documents, and 3rd party installation oversight. Discovery Bay is a 15 year old facility originally constructed to house the marine mammal collection as well as various sea creatures. The 3 presentation pools are the focal point of the building each containing saltwater and contain 578,000 gallons, 192,000 gallons, and 188,000 gallons each. The small medical pool is connected to one of the smaller pools and contains 10,000 gallons.

Proposals shall be separated into 2 separate costs as outlined in the RFP. The entire project will be awarded to a single contractor.

State Contracts

Details are included in the complete Request for Proposals which is available by e-mailing Derik Otten, Minnesota Zoo Project Manager at derik.otten@state.mn.us. The deadline for submitting a proposal is 11:00AM., CST, August 7th, 2012.

This Request for Proposals does not obligate the State of Minnesota or the Minnesota Zoo to complete the work contemplated in this notice and the State reserves the right to cancel this solicitation. All expenses incurred in response to this notice are solely the responsibility of the responder.

Non-State Public Bids, Contracts & Grants

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *State Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector. It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of commodity, project or tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from the date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact editor for further details.

Contracts with Other Units of Government

Check up on all the “active” state grants in the “Contracts & Grants” section, available only to *State Register* subscribers. Open the *State Register* and click on Bookmarks on the left. You will also see a list of all the current rules, a growing index, and previous years’ indices. Subscribers also receive LINKS to the *State Register*. Subscriptions cost \$180 a year (an \$80 savings).

The *State Register* is one of the best ways to advertise your grants - it’s a required read for public works projects. And it’s cost is one of the least expensive legal advertising rates in Minnesota. At \$13.60 per 1/10 of a page you cannot go wrong.

Here’s what you receive via e-mail:

- **Word Search Capability**
- **Updates to Index to Vol. 31**
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- **LINKS, LINKS, LINKS**
- **“Contracts & Grants” Open for Bid**
- **Easy Access to *State Register* Archives**

It’s all E-mailed to you, at end-of-day on Friday, instead of waiting for the non-subscriber’s issue released on Monday. Contact Loretta J. Diaz, our subscriptions manager, at **phone:** (651) 297-8777, or **fax:** (651) 297-8260, or **e-mail:** loretta.diaz@state.mn.us

Non-State Public Bids, Contracts & Grants

University of Minnesota (U of M)

Center for Transportation Studies

Request for Information (RFI) for Professional Photography and Graphic Design Services

The Center for Transportation Studies at the University of Minnesota is seeking qualified vendors to provide the following professional services:

- Photography Services : RFI 1028
- Graphic Design Services : RFI 1029

The purpose of these RFIs is to gather information about the qualifications of contractors who perform the referenced professional services, since CTS or the programs it administers may need to purchase these services in the future.

These RFIs are NOT a request for a proposal, bid, or quotation. The RFIs do not obligate the University of Minnesota to any particular vendor or dollar amount. Rather, the RFIs are simply intended to gather information regarding the services available in order to create a pool of potential contractors.

RFIs are posted on the CTS Web site at: <http://www.cts.umn.edu/About/RFI/>

For administrative information, please contact:

Penny Harris
Center for Transportation Studies
200 Transportation and Safety Building
511 Washington Ave. S.E.
Minneapolis, MN 55455
Phone: (612) 625-9246
E-mail: harri163@cts.umn.edu

Initial submission date for proposals is 4:00 p.m. on August 10th, 2012.

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- ♦ **Retail store** Open 8 a.m. - 5 p.m. Monday - Friday, 660 Olive Street, St. Paul
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- ♦ **Fax** (credit cards): 651.215.5733 (fax line available 24 hours/day)
- ♦ **Mail orders:** Orders can be sent to Minnesota's Bookstore, 660 Olive Street, St. Paul, MN 55155

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