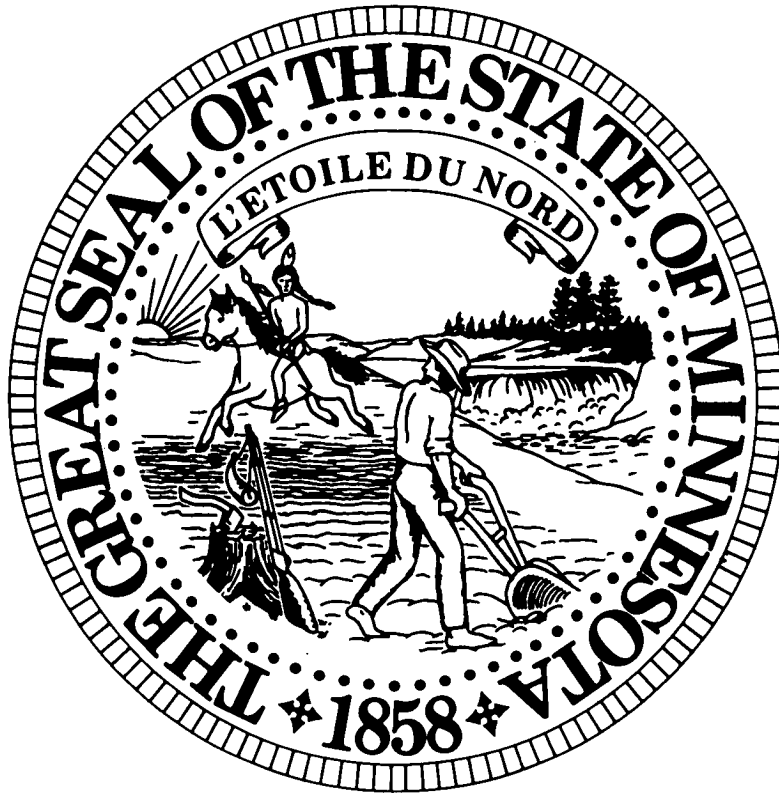


9/1 July 1

P182

The Minnesota
**State
Register**

Department of Administration—Print Communications Division



Rules edition
Published every Monday
(Tuesday if Monday is a holiday)

Monday 1 July 1991
Volume 16, Number 1
Pages 1-28

State Register

Judicial Notice Shall Be Taken of Material Published in the *State Register*

The *State Register* is the official publication of the State of Minnesota, containing executive and commissioners' orders, proposed and adopted rules, official notices, state and non-state contracts, contract awards, grants, a monthly calendar of cases to be heard by the state supreme court, and announcements.

A *Contracts Supplement* is published every Thursday and contains additional state contracts and advertised bids, and the most complete source of state contract awards available in one source.

Printing Schedule and Submission Deadlines

Vol. 16 Issue Number	*Submission deadline for Adopted and Proposed Rules, Commissioners' Orders**	*Submission deadline for Executive Orders, Contracts, and Official Notices**	Issue Date
#1	Monday 17 June	Monday 24 June	Monday 1 July
#2	Monday 24 June	Monday 1 July	Monday 8 July
#3	Monday 1 July	Monday 8 July	Monday 15 July
#4	Monday 8 July	Monday 15 July	Monday 22 July

*Deadline extensions may be possible at the editor's discretion; however, none will be made beyond the second Wednesday (12 calendar days) preceding the issue date for rules, proposed rules and executive orders, or beyond the Wednesday (5 calendar days) preceding the issue date for official notices. Requests for deadline extensions should be made only in valid emergency situations.

**Notices of public hearings on proposed rules and notices of intent to adopt rules without a public hearing are published in the Proposed Rules section and must be submitted two weeks prior to the issue date.

Instructions for submission of documents may be obtained from the *State Register* editorial offices, 504 Rice Street, St. Paul, Minnesota 55103, (612) 296-4273.

The *State Register* is published every Monday (Tuesday when Monday is a holiday) by the State of Minnesota, Department of Administration, Print Communications Division, 117 University Avenue, St. Paul, Minnesota 55155, pursuant to *Minnesota Statutes* § 14.46. A *State Register Contracts Supplement* is published every Thursday. The Monday edition is the vehicle for conveying all information about state agency rulemaking, including official notices; hearing notices; proposed, adopted and emergency rules. It also contains executive orders of the governor; commissioners' orders; state contracts and advertised bids; professional, technical and consulting contracts; non-state public contracts; state grants; decisions of the supreme court; a monthly calendar of scheduled cases before the supreme court; and other announcements. The Thursday edition contains additional state contracts and advertised bids, and the most complete listing of contract awards available in one source.

In accordance with expressed legislative intent that the *State Register* be self-supporting, the following subscription rates have been established: the Monday edition costs \$140.00 per year and includes an index issue published in August (single issues are available at the address listed above for \$3.50 per copy); the combined Monday and Thursday editions cost \$195.00 (subscriptions are not available for just the *Contracts Supplement*); trial subscriptions are available for \$60.00, include both the Monday and Thursday edition, last for 13 weeks, and may be converted to a full subscription anytime by making up the price difference. No refunds will be made in the event of subscription cancellation.

Both editions are delivered postpaid to points in the United States, second class postage paid for the Monday edition at St. Paul, MN, first class for the Thursday edition. Publication Number 326630 (ISSN 0146-7751).

Subscribers who do not receive a copy of an issue should notify the *State Register* circulation manager immediately at (612) 296-0931. Copies of back issues may not be available more than two weeks after publication.

Arne H. Carlson, Governor

Dana B. Badgerow, Commissioner
Department of Administration

Stephen A. Ordahl, Director
Print Communications Division
Robin PanLener, Editor

Paul Hoffman, Assistant Editor
Debbie George, Circulation Manager
Bonita Karels, Staff Assistant

FOR LEGISLATIVE NEWS

Publications containing news and information from the Minnesota Senate and House of Representatives are available free to concerned citizens and the news media. To be placed on the mailing list, write or call the offices listed below:

SENATE

Briefly-Preview—Senate news and committee calendar; published weekly during legislative sessions.

Perspectives—Publication about the Senate.

Session Review—Summarizes actions of the Minnesota Senate.

Contact: Senate Public Information Office
Room 231 State Capitol, St. Paul, MN 55155
(612) 296-0504

HOUSE

Session Weekly—House committees, committee assignments of individual representatives; news on committee meetings and action. House action and bill introductions

This Week—weekly interim bulletin of the House.

Session Summary—Summarizes all bills that both the Minnesota House of Representatives and Minnesota Senate passed during their regular and special sessions.

Contact: House Information Office
Room 175 State Office Building, St. Paul, MN 55155
(612) 296-2146

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Minnesota Rules: Amendments and Additions

NOTICE: How to Follow State Agency Rulemaking in the *State Register*

The *State Register* is the official source, and only complete listing, for all state agency rulemaking in its various stages. State agencies are required to publish notice of their rulemaking action in the *State Register*. Published every Monday, the *State Register* makes it easy to follow and participate in the important rulemaking process. Approximately 75 state agencies have the authority to issue rules. Each agency is assigned specific *Minnesota Rule* chapter numbers. Every odd-numbered year the *Minnesota Rules* are published. This is a ten-volume bound collection of all adopted rules in effect at the time. Supplements are published to update this set of rules. Proposed and adopted emergency rules do not appear in this set because of their short-term nature, but are published in the *State Register*.

If an agency seeks outside opinion before issuing new rules or rule amendments, it must publish a NOTICE OF INTENT TO SOLICIT OUTSIDE OPINION in the *Official Notices* section of the *State Register*. When rules are first drafted, state agencies publish them as **Proposed Rules**, along with a notice of hearing, or notice of intent to adopt rules without a hearing in the case of noncontroversial rules. This notice asks for comment on the rules as proposed. Proposed emergency rules and withdrawn proposed rules are also published in the *State Register*. After proposed rules have gone through the comment period, and have been rewritten into their final form, they again appear in the *State Register* as **Adopted Rules**. These final adopted rules are not printed in their entirety in the *State Register*, only the changes made since their publication as Proposed Rules. To see the full rule, as adopted and in effect, a person simply needs two issues of the *State Register*, the issue the rule appeared in as proposed, and later as adopted. For a more detailed description of the rulemaking process, see the *Minnesota Guidebook to State Agency Services*.

The *State Register* features partial and cumulative listings of rules in this section on the following schedule: issues 1-13 inclusive; issues 14-25 inclusive; issue 26, cumulative for issues 1-26; issues 27-38 inclusive; issue 39, cumulative for 1-39; issues 40-51 inclusive; and issue 52, cumulative for 1-52. An annual subject matter index for rules appears in August. For copies of the *State Register*, a subscription, the annual index, the *Minnesota Rules* or the *Minnesota Guidebook to State Agency Services*, contact the Print Communications Division, 117 University Avenue, St. Paul, MN 55155 (612) 297-3000 or toll-free in Minnesota 1-800-9747.

Issue #1 (Vol. 15, issues #1-52 appeared in #52)

Human Services Department

9505.2165 (proposed)5

Minnesota: national leader in education

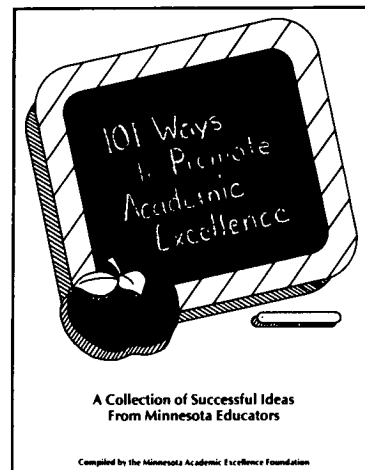
101 Ways to Promote Academic Excellence

A collection of nuts-and-bolts methods educators have successfully used to foster academic achievement. These are techniques that directly help students, can be replicated easily, are cost-effective, and that work in meeting the public educators' great challenge: helping every single child learn. Code #5-1, \$4.50.

Education Directory, 1990-91

This popular comprehensive directory contains Minnesota school districts, superintendents, principals, addresses, phone numbers and enrollment. 170 pages, paperbound. Code #1-93, \$9.95.

TO ORDER: Send to Minnesota's Bookstore, 117 University Avenue, St. Paul, MN 55155. Call (612) 297-3000, or toll-free in Minnesota: 1-800-657-3757. Minnesota residents please include 6% sales tax. On all orders, add \$2.00 per order for handling. Prepayment is required. Please include daytime phone. VISA/MasterCard and American Express orders accepted over phone and through mail. **Prices are subject to change.** FAX: (612) 296-2265.



Publication editors: As a public service, please reprint this ad in your publication as is, reduced, enlarged, or redesigned to suit your format. Thank you.

Proposed Rules

Pursuant to Minn. Stat. §§ 14.22, an agency may propose to adopt, amend, suspend or repeal rules without first holding a public hearing, as long as the agency determines that the rules will be noncontroversial in nature. The agency must first publish a notice of intent to adopt rules without a public hearing, together with the proposed rules, in the *State Register*. The notice must advise the public:

1. that they have 30 days in which to submit comment on the proposed rules;
2. that no public hearing will be held unless 25 or more persons make a written request for a hearing within the 30-day comment period;
3. of the manner in which persons shall request a hearing on the proposed rules; and
4. that the rule may be modified if the modifications are supported by the data and views submitted.

If, during the 30-day comment period, 25 or more persons submit to the agency a written request for a hearing of the proposed rules, the agency must proceed under the provisions of §§ 14.14-14.20, which state that if an agency decides to hold a public hearing, it must publish a notice of intent in the *State Register*.

Pursuant to Minn. Stat. §§ 14.29 and 14.30, agencies may propose emergency rules under certain circumstances. Proposed emergency rules are published in the *State Register* and, for at least 25 days thereafter, interested persons may submit data and views in writing to the proposing agency.

Department of Human Services

Proposed Permanent Rules Relating to Surveillance and Utilization Review of Medical Assistance Services

Notice of Intent to Adopt a Rule Without a Public Hearing

NOTICE IS HEREBY GIVEN that the State Department of Human Services intends to adopt the above-entitled rule without a public hearing following the procedures set forth in the Administrative Procedure Act for adopting rules without a public hearing in *Minnesota Statutes*, sections 14.22 to 14.28. The statutory authority to adopt the rule is *Minnesota Statutes*, section 256B.04, subdivisions 2, 4, 10, and 15.

All persons have 30 days or until 4:30 p.m. on July 31, 1991 in which to submit comment in support of or in opposition to the proposed rule or any part or subpart of the rule. Comment is encouraged. Each comment should identify the portion of the proposed rule addressed, the reason for the comment, and any change proposed.

Any person may make a written request for a public hearing on the rule within the 30-day comment period. If 25 or more persons submit a written request for a public hearing within the 30-day comment period, a public hearing will be held unless a sufficient number withdraw their request in writing. Any person requesting a public hearing should state his or her name and address, and is encouraged to identify the portion of the proposed rule addressed, the reason for the request, and any change proposed. If a public hearing is required, the agency will proceed pursuant to *Minnesota Statutes*, sections 14.131 to 14.20.

Comments or written requests for a public hearing must be submitted to: Nancy Bishop, Rules Division, Minnesota Department of Human Services, 444 Lafayette Road, St. Paul, Minnesota 55155-3816, (612) 296-7454.

The proposed rule may be modified if the modifications are supported by data and views submitted to the agency and do not result in a substantial change in the proposed rule as noticed.

Minnesota Rules, parts 9505.0180 and 9505.2160 to 9505.2245 (Rule 64) govern surveillance and utilization review standards and procedures used by the Department to: monitor compliance with medical assistance program requirements; identify fraud, theft, or abuse by medical assistance recipients or providers; establish administrative and legal sanctions in cases of fraud, theft, or abuse; and investigate and monitor compliance with federal and state laws and regulations related to the medical assistance program. *Minnesota Rules*, part 9505.2165 is a general definition section.

Minnesota Rules, part 9505.2165, subpart 2 defines "abuse." When notice of the rule's adoption was published at 15 S.R. 2563, the word "repeatedly" was incorrectly inserted at the beginning of *Minnesota Rules*, part 9505.2165, subpart 2, item A, subitem (9) rather than at the beginning of subitem (10).

This amendment correctly places the word "repeatedly" at the beginning of *Minnesota Rules*, part 9505.2165, subpart 2, item A, subitem (10). The amendment ensures that only repeated failure by a provider to properly report duplicate third party payments for covered services provided to a recipient under a program and billed to the Department constitutes "abuse." This change eliminates any possibility that a provider or recipient of medical assistance could suffer adverse action through a single error. This amendment is consistent with public testimony during the recent Rule 64 public hearing and agreed-upon language following the hearing.

A free copy of the rule is available upon request from Nancy Bishop, Rules Division, Department of Human Services, 444 Lafayette Road, St. Paul, Minnesota, 55155-3816, (612) 296-7454. A copy of the rule may also be viewed at any of the 87 county welfare or human services agencies in the State of Minnesota.

A Statement of Need and Reasonableness that describes the need for and reasonableness of this provision of the proposed rule

Proposed Rules

and identifies the data and information relied upon to support the proposed rule has been prepared and is available from Nancy Bishop upon request at the address above.

Adoption of these rules will not result in additional spending by local public bodies in excess of \$100,000 per year for the first two years following adoption under the requirements of *Minnesota Statutes*, section 14.11.

If no hearing is required, upon adoption of the rule, the rule and the required supporting documents will be submitted to the Attorney General for review as to legality and form to the extent the form relates to legality. Any person may request notification of the date of submission to the Attorney General. Persons who wish to be advised of the submission of this material to the Attorney General, or who wish to receive a copy of the adopted rule, must submit the written request to Nancy Bishop at the address above.

Natalie Haas Steffen
Commissioner

Rules as Proposed

9505.2165 DEFINITIONS.

[For text of subpart 1, see M.R.]

Subp. 2. **Abuse.** "Abuse" means:

A. in the case of a provider, a pattern of practices that is inconsistent with sound fiscal, business, or health service practices, and that result in unnecessary costs to the programs, or in reimbursements for services that are not medically necessary or that fail to meet professionally recognized standards for health service. The following practices are deemed to be abuse by a provider:

[For text of subitems (1) to (8), see M.R.]

(9) repeatedly failing to disclose or make available to the department the recipient's health service records or the provider's financial records as required by part 9505.2180;

(10) repeatedly failing to properly report duplicate payments from third party payers for covered services provided to a recipient under a program and billed to the department;

[For text of subitems (11) to (17), see M.R.]

[For text of item B, see M.R.]

[For text of subs 3 to 17, see M.R.]

Official Notices

Pursuant to the provisions of *Minnesota Statutes* § 14.10, an agency, in preparing proposed rules, may seek information or opinion from sources outside the agency. Notices of intent to solicit outside opinion must be published in the *State Register* and all interested persons afforded the opportunity to submit data or views on the subject, either orally or in writing.

The *State Register* also publishes other official notices of state agencies, notices of meetings, and matters of public interest.

Department of Gaming

Division of Pari-Mutuel Racing

Minnesota Racing Commission

Notice of Solicitation of Outside Information or Opinions Regarding Proposed New Rules Pertaining to Class "E" (Teleracing) Facilities

NOTICE IS HEREBY GIVEN that the Minnesota Racing Commission is seeking information or opinions from sources outside the agency in preparing to propose the adoption of teleracing rules. The adoption of rules is authorized by *Laws Minnesota*, ch. 336, art. 1, sec. 17, which permits the agency to promulgate rules governing the operation of teleracing facilities and any other aspect of horse racing or pari-mutuel betting which in the Commission's opinion affects the integrity of racing or the public health, welfare or safety.

The Minnesota Racing Commission requests information and opinions concerning proposed new rules. Interested persons or groups may submit data or views on the subject matter in writing or orally. Written statements should be addressed to:

Richard Krueger
Director of Pari-Mutuel Racing
Minnesota Racing Commission
11000 West 78th Street, #201
Eden Prairie, Minnesota 55344

Oral statements will be received during regular business hours (8:00 a.m. to 5:00 p.m. Monday-Friday) over the telephone at (612) 341-7555, and in person at the above-listed address.

All statements and opinions shall be accepted until Monday, August 5, 1991. Any written material received by the Racing Commission shall become part of the rulemaking record to be submitted to the Attorney General or Administrative Law Judge in the event that the rule is adopted.

Dated: 19 June 1991

Richard G. Krueger
Director of Pari-Mutuel Racing
Minnesota Racing Commission

Departments of Human Services, Health, and Public Safety

Notice of Intent to Solicit Outside Information or Opinions Regarding Proposed Merit System Rules Governing Definitions, the Compensation Plan, Salary Adjustments and Increases, Temporary Appointments, Layoff, Vacation Leave and Sick Leave

NOTICE IS HEREBY GIVEN that the State Departments of Human Services, Health, and Public Safety are seeking information or opinions from sources outside the agencies in preparing to propose amendments to the Merit System rules governing definitions, the compensation plan, salary adjustments and increases, temporary appointments, layoff, and vacation and sick leave. The amendments to the rules are authorized by *Minnesota Statutes*, sections 256.012, 144.071 and 12.22, subd. 3, which permit the Merit System to establish rules to provide local and county appointing authorities with an effective system of personnel administration based on merit principles. The amendments would provide for a new definition for "temporary"; increased flexibility to counties in the use of temporary employees; salary adjustments for incumbents; adjustments to the various salary ranges in the Merit System compensation plan; and clarification of when a laid off employee must be removed from the layoff list. Minor amendments to the rules on layoff and vacation and sick leave as they apply to temporary employees also are proposed.

The State Departments of Human Services, Health and Public Safety request information and opinions concerning the subject matter of the rules. Interested persons or groups may submit data or views on the subject matter of concern in writing or orally. Written statements of information and comment should be addressed to:

Betty Carlson
Minnesota Merit System
Human Services Building
444 Lafayette Road
St. Paul, Minnesota 55155-3822

Oral statements will be received during regular business hours over the telephone by Betty Carlson at (612) 296-3996 and in person at the above address.

All statements of information and opinions shall be accepted until further notice is published in the *State Register* or the Notice of Hearing or Notice of Intent to Adopt Rules Without a Hearing is published in the *State Register*. Any written material received by the Minnesota Merit System shall become part of the rulemaking record to be submitted to the attorney general or administrative law judge in the event that the rule is adopted.

Dated: 21 June 1991

Betty Carlson
Merit System Supervisor

KEY: PROPOSED RULES SECTION — Underlining indicates additions to existing rule language. ~~Strike outs~~ indicate deletions from existing rule language. If a proposed rule is totally new, it is designated "all new material." **ADOPTED RULES SECTION** — Underlining indicates additions to proposed rule language. ~~Strike outs~~ indicate deletions from proposed rule language.

Department of Jobs and Training

Public Comment Period and Hearing on Proposed State Plan for the Minnesota Energy Assistance Program—1992

NOTICE IS HEREBY GIVEN that public comment on the above entitled matter will begin upon publication of this notice and will close after thirty (30) days at 5:00 p.m. on Tuesday, July 30, 1991.

The 1992 Energy Assistance Plan describes how federal funds will be used to help low-income households pay home heating bills and conserve energy. Comments received at the public hearings and during this comment period will be considered in the development of the State Plan.

All interested persons and program recipients have an opportunity to comment on the proposed 1992 Minnesota Energy Assistance Plan. A single copy of the proposed State Plan may be obtained by writing to:

Energy Assistance Program
Economic Opportunity Office
670 American Center Building
150 East Kellogg Boulevard
St. Paul, MN 55101

NOTICE IS HEREBY GIVEN that the public hearings for the 1992 Energy Assistance State Plan will be held at:

<u>CITY</u>	<u>HEARING SITE AND ADDRESS</u>	<u>TIME</u>	<u>DATE</u>
St. Paul	MN Senior Federation 1885 University Avenue Iris Park Place—lower level St. Paul, MN 55101	1:00-3:00 p.m.	7/16
Duluth	Damiano Center 206 West 4th Street Duluth, MN 55805	4:00-6:00 p.m.	7/18

Oral and written testimony may be submitted at the hearings. Written testimony will also be accepted at the Economic Opportunity Office address until 5:00 p.m., Tuesday, July 30, 1991. All comments will be considered by the Department of Jobs and Training, Economic Opportunity Office.

Office of the Secretary of State

Notice of Vacancies in Multi-Member Agencies

NOTICE IS HEREBY GIVEN to the public that vacancies have occurred in multi-member state agencies, pursuant to *Minnesota Statutes* 15.0597, subdivision 4. Application forms may be obtained from the Office of the Secretary of State, Open Appointments, 180 State Office Building, St. Paul, MN 55155-1299; (612) 297-5845, or in person at Room 174 of the State Office Building. More specific information about these vacancies may be obtained from the agencies listed below. The application deadline is July 23, 1991.

Small Business Procurement Advisory Council

112 Administration Bldg., St. Paul 55155 612-297-4412
Minnesota Statutes 16B.20

APPOINTING AUTHORITY: Commissioner of Administration. COMPENSATION: \$55 per diem.

VACANCY: One member.

The council advises on the small business procurement program, reviews complaints from vendors, and reviews compliance reports. The council consists of thirteen members.

Governors Interagency Coordinating Council on Early Childhood Intervention

826 Capitol Square Bldg., 550 Cedar St., St. Paul 55101 612-296-7032
Minnesota Statutes 120.17 as amended by *Laws of 1989*

APPOINTING AUTHORITY: Governor. COMPENSATION: \$55 per diem plus expenses.

VACANCY: One member: public/private provider.

The council advises and assists the lead agency, the Minnesota Department of Education, and recommends policies to the governor,

legislature, the State Agency Committee and the Minnesota Departments of Health and Human Services to provide interagency collaboration in the development of Minnesota's comprehensive, coordinated, multidisciplinary system of early intervention services for young children under age five with handicaps and their families. Fifteen members include at least three parents of children under age 7 with handicaps, three representatives of public or private providers of services for children under age 5 with handicaps, one representative of teacher preparation programs in early childhood-special education, at least one representative of a school district or school district cooperative, at least one representative of advocacy organizations for children with handicaps, one member of the senate, one member of the house, and other members knowledgeable about children under age 5 with handicaps. Representatives from the Minnesota Departments of Education, Health and Human Services serve in an ex-officio capacity. Meetings held at least four times annually.

Board of Psychology

2700 University Ave. W., Room 101, St. Paul 55114-1095 612-642-0587

Minnesota Statutes 148.90

APPOINTING AUTHORITY: Governor. COMPENSATION: \$55 per diem plus expenses

VACANCY: Two members: one public member; one professional member, licensed consulting psychologist.

The board examines and licenses psychologists, and investigates complaints. The board consists of eleven members, including five licensed consulting psychologists, two licensed psychologists, and four public members. Monthly meetings. Members must file with the Ethical Practices Board.

Board of Architecture, Engineering Land Surveying & Landscape Architecture

133 7th St. E., St. Paul 55101 612-296-2388

Minnesota Statutes 326.04

APPOINTING AUTHORITY: Governor. COMPENSATION: \$55 per diem plus expenses.

VACANCY: One member: chemical engineer, licensed at least 5 years.

The board licenses and regulates architects, engineers, land surveyors and landscape architects. The board consists of seventeen members including three licensed architects, five licensed engineers, one licensed landscape architect, two licensed land surveyors and six public members. Not more than one member may be from the same branch of the engineering profession. Each professional member must have ten years experience in their profession and have been in responsible charge of work for at least five years. Meetings four times a year. Members must file with the Ethical Practices Board.

Minnesota Zoological Board

13000 Zoo Boulevard, Apple Valley 55124 612-431-9200

Minnesota Statutes 85A.01

APPOINTING AUTHORITY: Governor; Zoo board; Dakota county board. COMPENSATION: \$55 per diem plus expenses.

VACANCY: One member: resident of Congressional District 5, with background and interest in zoological societies or zoo management or an ability to generate community interest in the Minnesota Zoo. Members should have the ability to raise significant funds from the private sector.

The board operates and maintains the Minnesota Zoological Garden. The board consists of thirty members who must have a background or interest in zoological societies, zoo management, or an ability to generate community interest in the Minnesota Zoological Garden. Fifteen of the members are appointed by the governor, one of whom must be a Dakota county resident appointed after consideration of a list supplied by the Dakota county board; and fifteen of the members are appointed by the Minnesota Zoological Board. To the extent possible, members will be appointed who are residents of the various geographical regions of the state. Members should have the ability to raise significant funds from the private sector. Meetings at the Minnesota Zoological Garden, six times a year.

Family Farm Advisory Council

Dept. of Agriculture, 90 W. Plato Blvd., St. Paul 55107 612-296-8435

Minnesota Statutes 41.54

APPOINTING AUTHORITY: Commissioner of Agriculture. COMPENSATION: \$55 per diem plus expenses.

VACANCY: Five members: one member must be an officer from a commercial lending institution; one member must be a dairy farmer; one member must be an agricultural economist; one member must be an officer from a Farm Credit Association; and one member must be a cash grain farmer.

The council assists farmers in obtaining credit to purchase farm real estate by guaranteeing loans and deferring interest payments. The council consists of seven members, with two members appointed each of three years and one member being appointed in the fourth year; but all members serving four year terms. Meetings as needed.

Official Notices

American Indian Advisory Council on Chemical Dependency

444 Lafayette Rd., St. Paul 55155-3823 612-296-8941

Minnesota Statutes 254A.035

APPOINTING AUTHORITY: Commissioner of Human Services. **COMPENSATION:** \$55 per diem plus expenses.

VACANCY: One member: must be an American Indian to represent the interests of the Upper Sioux Indian Community on chemical health issues to the Department of Human Services.

The council establishes policies and procedures for American Indian chemical dependency programs, and reviews and recommends proposals for funding. The council consists of seventeen members including one member from each of eleven reservations, two members from Minneapolis, two members from St. Paul, one member from Duluth, and one member from International Falls. Quarterly meetings.

Builders State Advisory Council

133 E. 7th St., St. Paul 55101 612-296-3528

Laws of 1991, Chapter 306

APPOINTING AUTHORITY: Commissioner of Commerce. **COMPENSATION:** \$55 per diem plus expenses.

VACANCY: Seven members: see description of this new council.

The council advises the Commissioner of Commerce on matters relating to licensing of building contractors. The council consists of seven members. At least three members must reside in greater Minnesota; one member of the council must be a residential building contractor; one member a remodeler; one member a specialty contractor; one representative of the commissioner; one member a local building official; and one public member. Meeting place: Department of Commerce. Meeting schedule not determined.

Environmental Health Specialist/Sanitarian Advisory Task Force

P.O. Box 59040, 925 Delaware St. SE, Mpls. 55459-0040 612-627-5023

Minnesota Statutes 214.13

APPOINTING AUTHORITY: Commissioner of Health. **COMPENSATION:** None.

VACANCY: Seven members: see description of reinstated task force.

The task force recommends applicants for registration as environmental health specialists/sanitarians, advises the commissioner on standards, rules and requirements for registration, and advises on a continuing education program for registration renewal. The task force consists of seven members including four registered environmental health specialist/sanitarians; one representative of a regulated industry or educator; and two public members. Two meetings a year. Meeting location: Dinnaken Office Building.

Minnesota Rural Finance Authority

90 West Plato Boulevard, St. Paul 55107

Minnesota Statutes 41B.025

APPOINTING AUTHORITY: Governor. Senate confirmation. **COMPENSATION:** \$55 per diem.

VACANCY: Three new public members: may not reside within the metropolitan area.

The authority's purpose is to develop the state's agricultural resources by extending credit on real estate security. The authority carries out this purpose by purchasing participation interests in loans made by agricultural lenders to farmers for the purpose of farm real estate. The board consists of the commissioners of the Depts. of Agriculture, Commerce, Finance, Trade and Economic Development, and six public members. No public member may reside within the metropolitan area. Members must file with the Ethical Practices Board.

Minnesota Board of Social Work

Notice of Disciplinary Action Taken

Name: Merlin R. Garner

License: 00875

Action: Revocation

Violations: *Minnesota Statutes 148B.26, Subd. 1 (1) (1990):* Practiced in a manner that was harmful or dangerous to a client.
Minnesota Statutes 148B.09: Failed to cooperate with the Board's investigative process.

At its regular Board meeting on May 17, 1991, the Minnesota Board of Social Work revoked the license of Mr. Merlin R. Garner.

While employed as a school social worker for Robbinsdale Area Schools, Mr. Garner engaged in a sexual relationship with the mothers of two children while he was providing services to the children.

Contact Person: Patricia J. Puetz, Executive Director

State Contracts and Advertised Bids

Pursuant to the provisions of Minn. Stat. § 14.10, an agency must make reasonable effort to publicize the availability of any services contract or professional and technical services contract which has an estimated cost of over \$2,000.

Commodities contracts with an estimated value of \$15,000 or more are listed under the Materials Management Division, Department of Administration. All bids are open for 7-10 days before bidding deadline. For bid specifics, time lines, and other general information, contact the appropriate buyers whose initials appear in parentheses next to the commodity for bid, by calling (612) 296-6152.

Awards of contracts and advertised bids for commodities and printing, as well as awards of professional, technical and consulting contracts, appear in the midweek STATE REGISTER Contracts Supplement, published every Thursday. Call (612) 296-0931 for subscription information.

Materials Management Division—Department of Administration:

Contracts and Requisitions Open for Bid

Call 296-2600 for information on a specific bid, or to request a specific bid.

Commodity: EKS/ACD telecom system—
St. Paul rebid
Contact: Teresa Ryan 296-7556
Bid due date at 2pm: July 1
Agency: Department of Administration
Deliver to: St. Paul
Requisition #: B 02515-10811-1

Commodity: Maintenance contract
Motorola computer equipment
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 3
Agency: Minnesota Correctional Facility
Deliver to: Shakopee
Requisition #: B 78640-02233

Commodity: Countertops, range & hood
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: July 8
Agency: Facilities Management Office
Deliver to: Various places
Requisition #: B 01000-06546-1

Commodity: Service cart
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: July 8
Agency: Metropolitan State University
Deliver to: St. Paul
Requisition #: B 26176-03297

Commodity: Kitchen devices
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: July 8
Agency: Minnesota Academy for the
Deaf
Deliver to: Faribault
Requisition #: B 37001-11312

Commodity: Transporting stem engine
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: July 3
Agency: I R R & R B
Deliver to: Chisholm
Requisition #: B 43000-60068

Commodity: Electrical tester
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: July 3
Agency: Minnesota Department of
Transportation
Deliver to: St. Paul
Requisition #: B 79000-14990

Commodity: Maintenance contract—
Memorex terminals
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 3
Agency: Secretary of State
Deliver to: St. Paul
Requisition #: B 53000-02976

Commodity: Weatherstripping
Contact: Pam Anderson 296-1053
Bid due date at 4:30pm: July 3
Agency: Building Construction Division
Deliver to: St. Paul
Requisition #: B 02307-11363

Commodity: Belden cable
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: July 3
Agency: State University Board
Deliver to: St. Cloud
Requisition #: B 26137-06728

Commodity: Photographic supplies
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: July 3
Agency: Minnesota Academy for the
Deaf
Deliver to: Faribault
Requisition #: B 37001-11279

Commodity: ICC LAN gateway
software
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: July 8
Agency: Minnesota Department of
Education/Accounts Payable
Deliver to: St. Paul
Requisition #: B 37080-90000

Commodity: Gateway server
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: July 3
Agency: Department of Revenue
Deliver to: St. Paul
Requisition #: B 67120-34538

Commodity: Ready mix concrete
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: July 8
Agency: Minnesota Department of
Transportation
Deliver to: St. Cloud
Requisition #: B 79350-01139

Commodity: Poly sheeting
Contact: Jack Bauer 296-2621
Bid due date at 4:30pm: July 3
Agency: Department of Public Safety/
Finance
Deliver to: Various places
Requisition #: B 07700-27003-1

State Contracts and Advertised Bids

Commodity: Copier maintenance—
rebid
Contact: Jack Bauer 296-2621
Bid due date at 2pm: July 3
Agency: Minnesota Department of
Transportation
Deliver to: Duluth
Requisition #: B 79100-09229-1

Commodity: All terrain vehicle
Contact: Mary Jo Bruski 296-3772
Bid due date at 4:30pm: July 8
Agency: Department of Natural
Resources—Regional Headquarters
Deliver to: Brainerd
Requisition #: B 29003-08223

Commodity: All terrain vehicle
Contact: Mary Jo Bruski 296-3772
Bid due date at 4:30pm: July 8
Agency: Department of Natural
Resources—Southern Service Center
Deliver to: St. Paul
Requisition #: B 29006-10683

Commodity: Dock leveler
Contact: Mary Jo Bruski 296-3772
Bid due date at 4:30pm: July 5
Agency: Minnesota Department of
Transportation
Deliver to: Detroit Lakes
Requisition #: B 79400-03251

Commodity: GPS equipment
Contact: Jack Bauer 296-2621
Bid due date at 2pm: July 8
Agency: Minnesota Department of
Transportation
Deliver to: St. Paul
Requisition #: B 79000-14864

Commodity: Port sign holders &
brackets
Contact: Jack Bauer 296-2621
Bid due date at 4:30pm: July 8
Agency: Minnesota Department of
Transportation
Deliver to: Bemidji
Requisition #: B 79200-04026

Commodity: Riding mower
Contact: Mary Jo Bruski 296-3772
Bid due date at 4:30pm: July 8
Agency: Department of Natural
Resources—Regional Headquarters
Deliver to: Various places
Requisition #: B 29003-19932

Commodity: Pump, ISCO portable
Contact: Mary Jo Bruski 296-3772
Bid due date at 4:30pm: July 3
Agency: Minnesota Pollution Control
Agency
Deliver to: St. Paul
Requisition #: B 32100-27505

Commodity: Elevator maintenance
Contact: Joyce Dehn 297-3830
Bid due date at 2pm: July 15
Agency: State University
Deliver to: Mankato
Requisition #: Price contract

Commodity: IBM optical fiber
converter
Contact: Bernadette Vogel 296-3778
Bid due date at 2pm: July 9
Agency: Intertechnologies Group
Deliver to: St. Paul
Requisition #: B 02410-12045

Commodity: 386SX/16 computer
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 5
Agency: Bemidji State University
Deliver to: Bemidji
Requisition #: B 26070-14463

Commodity: Samsung portable
computer
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 8
Agency: Hibbing Community College
Deliver to: Hibbing
Requisition #: B 27143-43229

Commodity: Gas chromatograph
Contact: Bernadette Vogel 296-3778
Bid due date at 2pm: July 9
Agency: Department of Natural
Resources—Fish & Wildlife
Deliver to: Forest Lake
Requisition #: B 29000-56479

Commodity: Computer supplies
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 8
Agency: Minnesota Academy for the
Deaf
Deliver to: Faribault
Requisition #: B 37001-11269

Commodity: Isoetec equipment—no
substitute
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 9
Agency: Department of Revenue
Deliver to: St. Paul
Requisition #: B 67510-34520

Commodity: Mailing service
Contact: Pam Anderson 296-1053
Bid due date at 4:30pm: July 5
Agency: Trade & Economic
Development/Fiscal Services
Deliver to: St. Paul
Requisition #: B 22400-05108

Commodity: GPC sample processor—
second request
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 5
Agency: Minnesota Department of
Health
Deliver to: Minneapolis
Requisition #: B 12400-72210-1

Commodity: Fastpath 4
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 5
Agency: Mankato State University
Deliver to: Mankato
Requisition #: B 26071-02060

Commodity: 80486/33 computer
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 5
Agency: Minneapolis Community
College
Deliver to: Minneapolis
Requisition #: B 27151-48077

Commodity: Synoptics host
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 5
Agency: Minnesota Housing Finance
Agency
Deliver to: St. Paul
Requisition #: B 34000-06618

Commodity: Hamilton pads—no
substitute
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 5
Agency: Willmar R. T.C.
Deliver to: Willmar
Requisition #: B 55106-07678

State Contracts and Advertised Bids

Commodity: Overload mail service
Contact: Pam Anderson 296-1053
Bid due date at 4:30pm: July 5
Agency: Trade & Economic Development/Fiscal Services
Deliver to: St. Paul
Requisition #: B 22400-05107

Commodity: Support service for newspaper at Winona
Contact: Pam Anderson 296-1053
Bid due date at 4:30pm: July 5
Agency: Winona State University
Deliver to: Winona
Requisition #: B 26074-14053

Commodity: Courier service
Contact: Pam Anderson 296-1053
Bid due date at 4:30pm: July 5
Agency: Community College Board Office
Deliver to: St. Paul
Requisition #: B 27138-52417

Commodity: A-V supplies
Contact: Pam Anderson 296-1053
Bid due date at 4:30pm: July 5
Agency: Minnesota Pollution Control Agency
Deliver to: St. Paul
Requisition #: B 32400-27477

Commodity: Radio communication service monitor
Contact: Pam Anderson 296-1053
Bid due date at 4:30pm: July 5
Agency: Minnesota Department of Transportation
Deliver to: North St. Paul
Requisition #: B 79000-14873

Commodity: Mechanical compactor set
Contact: Pam Anderson 296-1053
Bid due date at 4:30pm: July 9
Agency: Minnesota Department of Transportation
Deliver to: Duluth
Requisition #: B 79000-14887

Commodity: Flaw detector
Contact: Pam Anderson 296-1053
Bid due date at 2pm: July 9
Agency: Minnesota Department of Transportation
Deliver to: St. Paul
Requisition #: B 79000-14902

Commodity: Recalibration and upgrade of dynatest
Contact: Pam Anderson 296-1053
Bid due date at 2pm: July 9
Agency: Minnesota Department of Transportation
Deliver to: Maplewood
Requisition #: B 79000-14958

Commodity: Clipping service
Contact: Pam Anderson 296-1053
Bid due date at 4:30pm: July 5
Agency: Minnesota Department of Transportation
Deliver to: St. Paul
Requisition #: B 79000-20025

Commodity: Porta phone
Contact: Pam Anderson 296-1053
Bid due date at 4:30pm: July 9
Agency: Vermilion Community College
Deliver to: Ely
Requisition #: B 27147-47373

Commodity: Lumber
Contact: Pam Anderson 296-1053
Bid due date at 4:30pm: July 5
Agency: Willmar R.T.C.
Deliver to: Willmar
Requisition #: B 55106-07685

Commodity: Testing grips—"GEO"
Contact: Pam Anderson 296-1053
Bid due date at 4:30pm: July 9
Agency: Minnesota Department of Transportation
Deliver to: Maplewood
Requisition #: B 79000-14886

Commodity: Inclometer probe
Contact: Pam Anderson 296-1053
Bid due date at 4:30pm: July 9
Agency: Minnesota Department of Transportation
Deliver to: Maplewood
Requisition #: B 79000-14894

Commodity: Liquid flow meters
Contact: Pam Anderson 296-1053
Bid due date at 4:30pm: July 5
Agency: Minnesota Department of Transportation
Deliver to: Fort Snelling
Requisition #: B 79000-14951

Commodity: Press release distribution
Contact: Pam Anderson 296-1053
Bid due date at 4:30pm: July 5
Agency: Minnesota Department of Transportation
Deliver to: St. Paul
Requisition #: B 79000-20024

Commodity: Ridge vent
Contact: Pam Anderson 296-1053
Bid due date at 4:30pm: July 5
Agency: Minnesota Department of Transportation
Deliver to: Morris
Requisition #: B 79050-26545

Commodity: OH garage door
Contact: Pam Anderson 296-1053
Bid due date at 4:30pm: July 5
Agency: Minnesota Department of Transportation
Deliver to: Rochester
Requisition #: B 79600-04358

Commodity: Slide duplication
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: July 5
Agency: I R R & R B
Deliver to: Chisholm
Requisition #: B 43000-14411-1

Commodity: Sports supplies, miscellaneous
Contact: Linda Parkos 296-3725
Bid due date at 4:30pm: July 5
Agency: Minnesota Academy for the Deaf
Deliver to: Faribault
Requisition #: B 37001-11272

Commodity: School supplies
Contact: Linda Parkos 296-3725
Bid due date at 4:30pm: June 28
Agency: Minnesota Academy for the Deaf
Deliver to: Faribault
Requisition #: B 37001-11280

Commodity: Plan file
Contact: Jack Bauer 296-2621
Bid due date at 4:30pm: July 9
Agency: Minnesota Center for Arts Education
Deliver to: Golden Valley
Requisition #: B 25000-10707

State Contracts and Advertised Bids

Commodity: Wire shelves
Contact: Jack Bauer 296-2621
Bid due date at 4:30pm: July 9
Agency: Department of Revenue
Deliver to: St. Paul
Requisition #: B 67120-34537

Commodity: Portable breathing air filtration
Contact: Jack Bauer 296-2621
Bid due date at 4:30pm: July 9
Agency: Minnesota Department of Transportation
Deliver to: St. Paul
Requisition #: B 79000-14994

Commodity: ARC/INFO software
Contact: Joan Breisler 296-9071
Bid due date at 2pm: July 9
Agency: Department of Natural Resources—Division of Forestry
Deliver to: Various places
Requisition #: B 29000-56499

Commodity: Lease of food service equipment
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: June 28
Agency: Fergus Falls Regional Treatment Center
Deliver to: Fergus Falls
Requisition #: B 55101-02125

Commodity: Basketball uniforms
Contact: Linda Parkos 296-3725
Bid due date at 4:30pm: July 5
Agency: Minnesota Academy for the Deaf
Deliver to: Faribault
Requisition #: B 37001-11273

Commodity: Custom printed shipping tape
Contact: Linda Parkos 296-3725
Bid due date at 4:30pm: July 5
Agency: Minnesota State Lottery
Deliver to: Roseville
Requisition #: B 99997-00153

Commodity: Furniture
Contact: Jack Bauer 296-2621
Bid due date at 4:30pm: July 9
Agency: Minnesota Academy for the Blind
Deliver to: Faribault
Requisition #: B 37001-11327

Commodity: Copiers
Contact: Jack Bauer 296-2621
Bid due date at 2pm: July 9
Agency: Willow River Camp
Deliver to: Various places
Requisition #: B 78890-02947

Commodity: Platform lift truck
Contact: Mary Jo Bruski 296-3772
Bid due date at 4:30pm: July 9
Agency: Bemidji State University
Deliver to: Bemidji
Requisition #: B 26070-14466

Commodity: Busing contract
Contact: Mary Jo Bruski 296-3772
Bid due date at 2pm: July 5
Agency: Southwest State University
Deliver to: Marshall
Requisition #: B 26175-02203

Commodity: Riding mower
Contact: Mary Jo Bruski 296-3772
Bid due date at 4:30pm: July 9
Agency: Department of Natural Resources—Regional Headquarters
Deliver to: Bemidji
Requisition #: B 29001-18418

Commodity: Soil aerator
Contact: Mary Jo Bruski 296-3772
Bid due date at 4:30pm: July 5
Agency: Department of Natural Resources—Regional Headquarters
Deliver to: Grand Rapids
Requisition #: B 29002-21050

Commodity: Trash pump
Contact: Mary Jo Bruski 296-3772
Bid due date at 4:30pm: July 9
Agency: Department of Natural Resources—Peterson Hatchery
Deliver to: Peterson
Requisition #: B 29005-15216

Commodity: Water heater
Contact: Mary Jo Bruski 296-3772
Bid due date at 4:30pm: July 9
Agency: Minnesota Department of Transportation
Deliver to: Various places
Requisition #: B 79000-14947

Commodity: Hand pump
Contact: Mary Jo Bruski 296-3772
Bid due date at 4:30pm: July 9
Agency: Minnesota Department of Transportation
Deliver to: Windom
Requisition #: B 79750-01084

Commodity: 50,000 # capacity trailer
Contact: Mary Jo Bruski 296-3772
Bid due date at 4:30pm: July 9
Agency: Department of Natural Resources—Regional Headquarters
Deliver to: Bemidji
Requisition #: B 29001-18398

Commodity: All terrain vehicle
Contact: Mary Jo Bruski 296-3772
Bid due date at 4:30pm: July 9
Agency: Department of Natural Resources—Regional Headquarters
Deliver to: Grand Rapids
Requisition #: B 29002-21031

Commodity: All terrain vehicle
Contact: Mary Jo Bruski 296-3772
Bid due date at 4:30pm: July 9
Agency: Department of Natural Resources—Regional Headquarters
Deliver to: Rochester
Requisition #: B 29005-15164

Commodity: Maintenance agreement Liebert Air Conditioning
Contact: Mary Jo Bruski 296-3772
Bid due date at 4:30pm: July 5
Agency: Minnesota Housing Finance Agency
Deliver to: St. Paul
Requisition #: B 34000-06874

Commodity: Dump body vibrators
Contact: Mary Jo Bruski 296-3772
Bid due date at 4:30pm: July 9
Agency: Minnesota Department of Transportation
Deliver to: Bemidji
Requisition #: B 79200-04024

Commodity: EKS/ACD—Intertech St. Paul
Contact: Teresa Ryan 296-7556
Bid due date at 2pm: July 17
Agency: Intertechologies Group
Deliver to: St. Paul
Requisition #: B 02410-12048

Commodity: Computer
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 8
Agency: Bemidji State University
Deliver to: Bemidji
Requisition #: B 26070-14441

Commodity: Qantum external hard drive
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 8
Agency: Southwest State University
Deliver to: Marshall
Requisition #: B 26175-01361

Commodity: H.P. printer—no substitute
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 8
Agency: Anoka Ramsey Community College
Deliver to: Coon Rapids
Requisition #: B 27152-46858

Commodity: 80386/25 computers
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 8
Agency: Department of Natural Resources—Division of Forestry
Deliver to: Grand Rapids
Requisition #: B 29000-56488

Commodity: Diskless workstations
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 8
Agency: Department of Natural Resources—Division of Forestry
Deliver to: Bemidji
Requisition #: B 29000-56490

Commodity: 80386/25 computers
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 8
Agency: Department of Natural Resources—Division of Forestry
Deliver to: St. Paul
Requisition #: B 29000-56495

Commodity: Medication carts
Contact: Teresa Ryan 296-7556
Bid due date at 4:30pm: July 8
Agency: Minnesota Veterans Home
Deliver to: Silver Bay
Requisition #: B 75300-30159

Commodity: Unisys workstation—no substitute
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 8
Agency: Winona State University
Deliver to: Winona
Requisition #: B 26074-14057

Commodity: H.P. paintwriter
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 8
Agency: Metropolitan State University
Deliver to: St. Paul
Requisition #: B 26176-03274

Commodity: Hardware and software for L.A.N.
Contact: Bernadette Vogel 296-3778
Bid due date at 2pm: July 10
Agency: Department of Natural Resources—Division of Trails
Deliver to: St. Paul
Requisition #: B 29000-56470

Commodity: 80286/16 computers
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 8
Agency: Department of Natural Resources—Division of Forestry
Deliver to: Rochester
Requisition #: B 29000-56489

Commodity: 80386/25 computers
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 8
Agency: Department of Natural Resources—Division of Forestry
Deliver to: Bemidji
Requisition #: B 29000-56491

State Contracts Continued on Page 24

Department of Administration: Print Communications Division

Printing vendors for the following printing contracts must review contract specifications in printing buyers office at 117 University Avenue, Room 134-B, St. Paul, MN.

Printing vendors NOTE: Other printing contracts can be found in the Materials Management Division listing above, and in the Professional, Technical & Consulting Contracts section immediately following this section.

Commodity: Notice of Failure to Comply, 10M 4-part continuous form, 8½"x3¾" includes ½" perf for pinfeed left/right, carbonless, camera ready + negs, 1-sided
Contact: Printing Buyer's Office
Bids are due: July 8
Agency: Public Safety Department
Deliver to: St. Paul
Requisition #: 17055

Commodity: Invoice for Grain Inspection Services, 6M 4-part continuous form, carbonless, 9½"x11" includes ½" perfs for pinfeed, preprinted numbering
Contact: Printing Buyer's Office
Bids are due: July 8
Agency: Agriculture Department—Grain Inspection
Deliver to: Minneapolis
Requisition #: 17088

Commodity: Ground Water Susceptibility in Minnesota, 2,800 sheets, 32"x49" 4-folds to 8"x12¼", type to set + camera ready, 1-sided, premium quality
Contact: Printing Buyer's Office
Bids are due: July 8
Agency: Pollution Control Agency
Deliver to: St. Paul
Requisition #: 16953

Professional, Technical & Consulting Contracts --- ---

Department of Administration procedures require that notice of any consultant services contract or professional and technical services contract which has an estimated cost of over \$10,000 be printed in the *State Register*. These procedures also require that the following information be included in the notice: name of contact person, agency name and address, description of project and tasks, cost estimate, and final submission date of completed contract proposal. Certain quasi-state agencies are exempted from some of the provisions of this statute.

Department of Agriculture

Plant Industry Division

Notice of Request for Proposal for Advertising Services

The Plant Industry Division, Department of Agriculture, is seeking a consultant to provide advertising services under contract to develop and implement, upon review and approval of the department, an advertising campaign to promote Minnesota certified seed potatoes and thus increase the demand and sales of same through advertising, promotion, and public relations throughout the country. To receive a copy of the Request for Proposal call or write:

Richard T. Zink, Ph.D., Assistant Director 90 West Plato Blvd.
Minnesota Department of Agriculture St. Paul, MN 55107-2094
Plant Industry Division (612) 296-7509

All proposals must be sent to and received *not later than 4:30 p.m., July 19, 1991.*

Department of Corrections

Correctional Facility—Sauk Centre

Notice of Request for Proposals for Licensed Consultant Psychologist

NOTICE IS HEREBY GIVEN that the Minnesota Correctional Facility—Sauk Centre is requesting proposals for a licensed consulting psychologist to provide services to include psychological evaluations on residents with treatment recommendations and individual counseling in select cases as requested by staff. Approximately eight (8) hours per week for 44 weeks first year ending 6/30/92, and 48 weeks second year ending 6/30/93 for a 22 month contract (September 1, 1991-June 30, 1993) is requested. This contract shall not exceed \$40,000.

Proposals for the above contract must be submitted by 8:00 a.m., July 25, 1991. For guidelines to proposals for additional information contact:

Richard Dold, Assistant Program Director,
or Warren Higgins, Program Director
Minnesota Correctional Facility—Sauk Centre
Box C
Sauk Centre, MN 56378-0500
Phone No. (612) 352-2296

Department of Corrections

Correctional Facility—Shakopee

Notice of Request for Proposal for Dental Hygienist Services

NOTICE IS HEREBY GIVEN to request proposals to provide Dental Hygienist services to female inmates incarcerated at the Minnesota Correctional Facility in Shakopee. Candidates must be licensed in the state of Minnesota and be available to work at the institution Tuesdays and Fridays for eight hours per day. Security must be a priority. Candidates must be able to use Cavitron, work closely with dentist, and organize a dental unit in a correctional setting. Proposal shall cover the period of September 3, 1991 to June 30, 1993. Proposals must be submitted by 4:00 p.m. on July 22, 1991. To submit proposals or for additional information, contact:

Connie Hammer, RN
P.O. Box 7
1010 6th Avenue W.
Shakopee, MN 55379
(612) 496-4440

State Designer Selection Board

Request for Proposal for Two Projects at the University of Minnesota, Twin Cities, and at Giant's Ridge Recreational Facility

To Minnesota Registered Design Professionals:

The State Designer Selection Board has been requested to select designers for two projects. Design firms who wish to be considered for these projects should deliver proposals on or before 4:00 p.m., July 23, 1991, to George Iwan, Executive Secretary, State Designer Selection Board, Room G-10, Administration Building, St. Paul, Minnesota 55155-1495.

The proposal must conform to the following:

- 1) Six copies of the proposal will be required.
- 2) All data must be on 8½" x 11" sheets, soft bound.
- 3) The cover sheet of the proposal must be clearly labeled with the project number, as listed in number 7 below, together with the designer's firm name, address, telephone number and the name of the contact person.

4) *Mandatory Proposal contents in sequence:*

a) Identity of firm and an indication of its legal status, i.e. corporation, partnership, etc. If the response is from a joint venture, this information must be provided for firms comprising the joint venture.

b) Names of the persons who would be directly responsible for the major elements of the work, including consultants, together with brief descriptions of their qualifications. If desired, identify roles that such persons played in projects which are relevant to the project at hand.

c) A commitment to enter the work promptly, if selected, by engaging the consultants, and assigning the persons named 4b above along with adequate staff to meet the requirements of work.

d) A list of State and University of Minnesota current and past commissions under contract or awarded to the prime firm(s) submitting this proposal during the three (3) years immediately preceding the date of this request for proposal. The prime firm(s) shall **list and total** all fees associated with these projects whether or not the fees have been received or are anticipated. In addition, the prime firm(s) shall indicate the amount of fees listed which were paid directly to engineers or other specialty consultants employed on the projects listed pursuant to the above.

e) A section containing graphic material (photos, plans, drawings, etc.) as evidence of the firm's qualification for the work. The graphic material must be identified. It must be work in which the personnel listed in "c" have had significant participation and their roles must be clearly described. It must be noted if the personnel named were, at the time of the work, employed by other than their present firms.

The proposal shall consist of no more than twenty (20) faces. Proposals not conforming to the parameters set forth in this request will be disqualified and discarded without further examination.

5) *Statutory Proposal Requirements:*

In accordance with the provisions of *Minnesota Statutes, 1981 Supplement*, Section 363.073; for all contracts estimated to be in excess of \$50,000.00, all responders having more than 20 full-time employees at any time during the previous 12 months must have an affirmative action plan approved by the Commissioner of Human Rights before a proposal may be accepted.

The proposal will not be accepted unless it includes one of the following:

- a) A copy of your firm's current certificate of compliance issued by the Commissioner of Human Rights; or
 - b) A statement certifying that the firm has a current certificate of compliance issued by the Commissioner of Human Rights;
- or
- c) A statement certifying that the firm has not had more than 20 full-time employees in Minnesota at any time during the previous 12 months; or
 - d) A statement certifying that the firm has an application pending for a certificate of compliance.
- 6) Design firms wishing to have their proposals returned after the Board's review must follow one of the following procedures:
- a) Enclose a self-addressed stamped postal card with the proposals. Design firms will be notified when material is ready to be picked up. Design firms will have two (2) weeks to pick up their proposals, after which time the proposals will be discarded; or
 - b) Enclose a self-addressed stamped mailing envelope with the proposals. When the Board has completed its review, proposals will be returned using this envelope.

Professional, Technical & Consulting Contracts

In accordance with existing statute, the Board will retain one copy of each proposal submitted.

Any questions concerning the Board's procedures or their schedule for the project herein described may be referred to George Iwan at (612) 296-4656.

7a) PROJECT—03-91

Library Archives and Overflow Facility
University of Minnesota
Twin Cities Campus

The University of Minnesota is planning to build a new Library Archives and Overflow Facility on the Twin Cities campus, site to be determined. The building will serve two functions. It will house in one environmentally controlled facility, the University's highly regarded collections of archives, rare books, special collections, and manuscripts. It will also serve as a book repository and distribution center for less frequently used materials, freeing much needed space throughout the Twin Cities campus libraries.

The project will consist of approximately 260,000 sq ft of new construction. Of this, approximately 140,000 sq ft will be material storage space for both the Archives and Overflow facility. The Archives area will contain lobby, display, reception, and conference spaces. Reading rooms, service and reference areas, and microfilm reading and storage will be provided for users of the Archives. Archival materials will not circulate outside the building. The Overflow facility will usually send requested materials to user libraries; it will have a small on-site reading room.

Workspace is to be provided for 60 Archives staff and 15 Overflow staff. In addition, there will be workrooms, areas for microfilming and photocopying, and a photographic laboratory. Service spaces will include a loading dock, recycling area, shipping and receiving, holding and staging, fumigation and treatment, workroom, container storage, and preservation laboratory.

An architectural consultant is needed for conceptual studies of possible building configurations on several typical sites. Some of the sites being considered assume utilization of mined space for the storage component of the building and will require a qualified geotechnical engineer, with experience in the design of underground space, to be part of the consultant team. A systems level cost estimate will be required. The architect is to analyze the cost/benefits of the building and site options and make a recommendation. Utility costs are to be projected. Demonstrated experience in planning facilities with stringent environmental requirements and experience in planning library type facilities is desirable. This analysis must be completed by early fall 1991. The University intends to retain this architectural consultant only for conceptual level studies. Once funding is received, the University intends to ask the State Designer Selection Board to select the architectural firm to design the project.

\$150,000.00 has been allocated for all expenses associated with this project.

Questions concerning this project may be referred to Clinton Hewitt at (612) 625-7355.

7a) PROJECT—04-91

Land Use and Master Plan
Giants Ridge Recreation Facility
Biwabik, Minnesota

The Iron Range Resources and Rehabilitation Board requests a designer to assist in land planning services and provide a land use plan and Master Plan for the potential further development at the Giants Ridge Recreation Facility in Biwabik, Minnesota.

Description of Project: The proposed project will require addressing the existing Giants Ridge property as well as adjoining areas to explore the potential for further development in and around Giants Ridge. Provide a land use plan and master plan for potential developments in and around the area. The consultant will work with Giants Ridge and the onsite developer to coordinate the plan and recommend to the IRRRB potential ideas and plans for further development.

Site Location: Biwabik, Minnesota

Work to be Performed by Consultant: Provide any drawings, renderings, sketches, etc. that would detail potential development on present Giants Ridge property and existing adjacent properties. Provide recommendations on developments to enhance existing development that may allow Giants Ridge to become a year-round resort recreation area.

Project Fees: Fees will be in the range of \$30,000 to \$40,000.

Questions concerning this project may be referred to Mike Gentile at (218) 865-4143.

James Tillitt, Vice Chairman
State Designer Selection Board

Department of Natural Resources

Request for Proposal for Aquatic Plant Management Program Evaluation

The Minnesota Department of Natural Resources is requesting proposals for an evaluation of its Aquatic Plant Management (APM) Program. This request does not obligate the state to complete the project, and the State reserves the right to cancel the solicitation if it is considered to be in its best interest.

A. Scope of Project

The purpose of this project is to study and evaluate the aquatic plant management program of the MN Department of Natural Resources. This information will provide an independent assessment of the program which will assist the Department in evaluating its program. The results of the study and evaluation will be provided in the form of a written report and testimony at a hearing.

B. Goals and Objectives

The goal of this project is to obtain an assessment of the aquatic plant management program. The information will be used by the Department to evaluate the existing program and make changes where needed. It is essential for this work to be completed by a knowledgeable, independent expert in aquatic plant management.

C. Project Tasks

The project shall include completion of the following specific tasks:

1. The Contractor shall first meet with program staff to develop the necessary background information about the purpose, nature, procedures and structure of the existing program, regulations and the organizational structure of the MN DNR before beginning the review.

2. The Contractor shall then travel to various parts of the state to interview MN DNR personnel involved with the APM program (including Area Fisheries Managers, Regional Fisheries Managers, Regional Wildlife Managers, Regional Administrators, Natural Heritage Program and Nongame Species Biologists) and other interested parties. It is contemplated that these other parties will include commercial aquatic pesticide applicators, harvester operators, environmental activists, and riparian property owners. It is anticipated that there will be approximately 30 individual and 10 group interviews. The bulk of the interview should be completed in one five-day trip into the Brainerd and Bemidji regions. Additional interviews will be done in the Metro region.

3. The Contractor shall then submit a draft report, which shall include recommendations for administration of the program and for rules governing the program. After the MN DNR has had opportunity to review the draft report and discuss it with the Contractor, the Contractor shall submit a final report to the DNR.

4. It is highly likely that a Rule will be developed to replace the existing Commissioner's Order governing aquatic plant management, and that a hearing(s) will be held as part of the rulemaking process. The Contractor will testify at one hearing. Note: Responders may propose additional tasks or activities if they will substantially improve the results of the project.

D. Department Contacts

Prospective contactors who have any questions regarding the request for proposal may call or write:

Howard F. Krosch, Supervisor	or
Monitoring and Control Unit	Bruce Hawkinson, Chief
Ecological Services Section	Ecological Services Section
Box 25, DNR Building	Box 25, DNR Building
500 Lafayette Road	500 Lafayette Road
St. Paul, MN 55155-4025	St. Paul, MN 55155-4025
(612) 296-0778	(612) 296-0783

E. Submission of Proposals

All proposals must be sent to and received by:

Howard F. Krosch, Supervisor
Monitoring and Control Unit
Ecological Services Section
Box 25, DNR Building
500 Lafayette Road
St. Paul, MN 55155-4025
(612) 296-0778

No later than July 30, 1991. Late proposals will not be accepted.

Professional, Technical & Consulting Contracts

F. Project Completion Date

The project will be completed within 10 weeks from the date of project authorization (with the exception of testifying).

G. Proposal Contents

The following will be considered minimum contents of the proposal:

1. A restatement of the objectives, goals and tasks to demonstrate the responders view of the nature of the project.
2. Statement of respondents qualifications in the field of aquatic plant management and independence from MN DNR.
3. An outline of the responder's background and experience with particular emphasis on expertise related to administration of a regulatory aquatic plant management program.
4. The responder will prepare a detailed cost (not to exceed \$10,000 total cost) and work plan identifying the major tasks to be accomplished and time table for completion.

H. Evaluation

All proposals received by the deadline will be evaluated by representatives of the Minnesota DNR. An interview may be part of the evaluation process. Factors upon which proposals will be judged include, but are not limited to, the following:

- 1) Expressed understanding of the project objectives.
- 2) The quality and clarity of the work plan.
- 3) The level of detail and appropriateness of the cost breakdown.
- 4) The qualifications of both the company and the personnel who will be conducting the interviews and making the recommendations. Experience of project personnel will be given greater weight than that of the firm.

Evaluation and selection will be completed by August 31, 1991. All responders will be notified by mail as to their status with regard to this proposal.

Department of Transportation

Notice of Compilation of a List of Prospective Bidders

Mn/DOT in an effort to assist local transit systems in Minnesota, is compiling a list of prospective bidders. The Office of Transit will distribute the list to local transit systems that use a procurement process to select contractors to operate and/or deliver transit services. At present there are 18 of those local systems. Some systems have multi year service contracts and do not bid their service each year. Generally when they bid their service they bid it at the end of a Calendar Year for the next Calendar Year.

If you would like to be placed on the list, send your:

Company Name
Contact Person
Address
Telephone Number

to:

Minnesota Department of Transportation
815 Transportation Building
395 John Ireland Boulevard, Room 815
St. Paul, Minnesota 55155
ATTENTION: Donna Allan

Non-State Public Contracts

The *State Register* also serves as a central marketplace for contracts let out on bid by the public sector. The *Register* meets state and federal guidelines for statewide circulation of public notices. Any tax-supported institution or government jurisdiction may advertise contracts and requests for proposals from the private sector.

It is recommended that contracts and RFPs include the following: 1) name of contact person; 2) institution name, address, and telephone number; 3) brief description of project and tasks; 4) cost estimate; and 5) final submission date of completed contract proposal. Allow at least three weeks from publication date (four weeks from date article is submitted for publication). Surveys show that subscribers are interested in hearing about contracts for estimates as low as \$1,000. Contact the editor for further details.

Chisago County Historical Society

Notice of Request for Proposals for Architectural Services

The Chisago County Historical Society is entering the first phase of design for its proposed St. Croix Valley Heritage Center in Taylors Falls, Minnesota.

The first phase will consist of program design and schematic drawings which can be used to aid in completion of the project.

The Society is seeking proposals from professional architectural services to complete the first phase. A project conference will be held at 10 a.m., Wednesday, July 10, at the community center in Taylors Falls, Minnesota, for interested potential applicants.

Written proposals received on or before July 19, 1991 will be considered for the work.

Costs of the work are not to exceed \$12,000 for the program design portion, and \$75,000 for the schematic drawing portion.

Request for proposal documents are available by contacting:

Mary Darragh Schmitz, Executive Coordinator
Chisago County Historical Society
P.O. Box 366
Center City, MN 55012
(612) 462-2879

Metropolitan Waste Control Commission

Request for Proposal for Health Risk Assessment Program

The Metropolitan Waste Control Commission is requesting proposals from health, fitness and nutrition consultants for a health assessment program.

Proposals must be received by 5:00 p.m., Friday, July 26, 1991. A copy of the Request for Proposal is available upon request. Inquiries and requests should be directed to:

Ms. Sherry Simpson
Metropolitan Waste Control Commission
Mears Park Centre
230 East 5th Street
St. Paul, MN 55101
Phone: (612) 229-2011

State Grants

In addition to requests by state agencies for technical/professional services (published in the State Contracts section), the *State Register* also publishes notices about grant funds available through any agency or branch of state government. Although some grant programs specifically require printing in a statewide publication such as the *State Register*, there is no requirement for publication in the *State Register* itself.

Agencies are encouraged to publish grant notices, and to provide financial estimates as well as sufficient time for interested parties to respond.

Department of Health

Bureau of Health Delivery Systems

Public Hearing Regarding the Minnesota Department of Health Application to the Federal Department of Health and Human Services for Fiscal Year 1992 Maternal and Child Health Block Grant Funding

The Minnesota Department of Health will sponsor a public meeting to obtain comment on its application for continuation of Federal Maternal and Child Health (MCH) Block Grant funding for the Fiscal Year starting October 1, 1991, and ending September 30, 1992. The draft application is available for inspection upon request.

The meeting will be held Monday, July 22, 1991, at the Minnesota Department of Health, 717 Delaware Street S.E., Minneapolis, Minnesota. The meeting will begin 9:00 a.m. in Room 100 and will conclude upon presentation of all testimony.

Any citizen or group may submit either written or oral testimony at the meeting. Testimony will be given in order of registration. Persons wishing to attend and/or present testimony are requested to register by July 19, 1991.

For further information or registration contact:

Dr. Ronald Campbell, Section Chief
MCH Technical Services
Minnesota Department of Health
717 Delaware Street S.E.
Minneapolis, Minnesota 55440
(612) 623-5539

Department of Human Services

Family Support Programs, Refugee & Immigrant Assistance Division

Request for Proposals for Self Sufficiency Services to Refugees in Ramsey County

NOTICE IS HEREBY GIVEN that the Refugee and Immigrant Assistance Division, Family Support Programs, Minnesota Department of Human Services, is seeking proposals to provide self-sufficiency services to refugees in Ramsey County. The amount of federal funding currently made available to the State of Minnesota under the Targeted Assistance Program is estimated to be \$284,132. The goal of this funding is to reduce the welfare dependency of refugee families in Ramsey County.

Proposals must be submitted by 4:20 p.m. CDT, Friday, July 31, 1991.

For the complete proposal information package and questions, contact:

Refugee and Immigrant Assistance Division
Minnesota Department of Human Services
444 Lafayette Road
St. Paul, MN 55101
612/296-1383

Department of Human Services

Notice of Funding for Seniors' Agenda for Independent Living (SAIL) Projects

Minnesota Statutes 256B.0917 authorizes the approval of 4 to 6 Seniors' Agenda for Independent Living (SAIL) projects for the FY 92-93 biennium (beginning July 1, 1991), and provides funding to help defray the administrative expenses associated with the projects. The purpose of the SAIL projects is to test ways to reduce or avoid institutionalization, provide alternative services, and address issues associated with the projected increase in the number of elderly persons in need of long term care services and support.

This legislation describes the parameters of the SAIL projects, defines the general organizational structure and the purposes of the projects, and provides guidance on project selection.

The SAIL projects will emphasize cooperation among local agencies that are involved in long-term care. County social service and public health agencies, public boards of health, and Area Agencies on Aging must be part of local coordinating teams.

Each county or group of counties that is approved to implement a SAIL project will identify a unique local long-term care strategy that is appropriate for the area. Applicants are encouraged to serve local needs using innovative approaches that are consistent with the broad state SAIL goals outlined in the legislation. These projects should demonstrate the feasibility and cost effectiveness of local long-term care strategies. SAIL projects may not duplicate existing services, or substitute for existing funding.

The State Department of Human Services will serve as the lead agency for the application process. Applications from eligible applicants that are received by October 1, 1991, will be evaluated according to legislative criteria by an interagency review team that has been formed to implement SAIL at the state level. Technical assistance will be available to applicants. The interagency review team will make recommendations to the commissioner of Human Services, who will issue approvals to successful applicants by November 1, 1991, for project start-up in January 1992.

A request bulletin will be issued by the Long Term Care Management Division of the Department of Human Services about July 8. The bulletin will describe specific SAIL project criteria, list state goals, and detail the application process. Application forms and instructions will be included in the bulletin. For further information, contact Barbara Colliander at DHS (phone 612-296-2274).

Announcements

Environmental Quality Board (EQB): Comments on the *Final EIS (environmental impact statement)* will be accepted until July 12 on the **Minnesota Industrial Containment Facility**. Contact Thomas R. Casewell, Metro Council, Mears Park Centre, 230 E. Fifth Street, St. Paul, MN 55101, (612) 291-6391. • There will be a public hearing on the **Alteration of the Cross-Section of Wetland Basin 65-4W**, by Dennis Albertson and Tod Reck, without a permit from the commissioner of natural resources. The hearing will begin at 10:00 a.m. on July 17 in the Buffalo Lake Community Center Auditorium, Buffalo Lake, MN. The hearing will be conducted by Administrative Law Judge Allen Giles (612) 349-2543. To discuss informal disposition for the case, or discovery procedures, contact Donald A. Kannas, Special Assistant Attorney General (612) 296-0688.

Snowmobile License Fee Increase: Registration and license renewal fees for snowmobiles have been increased in an effort to provide adequate funding for trail construction and maintenance, according to the Minnesota Department of Natural Resources (DNR). The increase, due to action by the 1991 Legislature, is the first increase since 1982, said Dennis Asmussen, acting director of the DNR Trails and Waterways Unit. "Without the increase," Asmussen said, "the state's account dedicated to the building and maintenance of snowmobile trails would have gone into the red in less than two years." Asmussen said that the fee changes were needed because costs to the state's grant-in-aid program serving more than 10,000 miles of snowmobile trails were rising while income from fees stayed the same. The grant-in-aid program provides funding for snowmobile trail development and maintenance. "It's important that snowmobilers realize the increase directly benefits their trail system," Asmussen said. The 1991 Legislature increased snowmobile license fees from \$6 to \$10 per year. Those registering their machines or renewing their license now will pay \$30 for a three-year license. It is now also possible to register a snowmobile at the place of purchase, thanks to the new legislation. The recent legislation also calls for the DNR commissioner to complete a study and make recommendations concerning the portion of the gas tax dedicated to the snowmobile grant-in-aid account and the stability of funding for trail grooming. The current amount is three-quarters of one percent, which is the estimated proportion of fuel used to operate snowmobiles in Minnesota. The commissioner's report is due in January 1992.

Grant Program for Community Tree Planting: A grant program for community tree planting is being offered by the Minnesota Department of Natural Resources, in conjunction with the Federal Small Business Administration (SBA). Minnesota will receive \$127,155 for community tree planting grants under the SBA's "Natural Resources Development Program." To receive funding, a community must have an eligible tree planting project, must meet the standards of the Tree City USA program, and contribute at least 50 percent of the total project cost either in cash or in-kind contributions. To become a Tree City USA, communities must have: • a legally constituted tree board or department; • a municipal tree ordinance; • a comprehensive community forestry program supported by a minimum of \$2 per capita; • an annual Arbor Day proclamation and observance. Furthermore, communities must agree to utilize small business contractors or concerns in connection with the planting project. To the extent possible, communities must also divide the planting project so more than one small business concern may perform the work. Planting projects are scheduled to start as early as this fall. Communities that do not currently meet the Tree City USA standards may still apply for grant funding, but will not receive approval until the standards are achieved. (Grant monies may be used to help meet the per capita expenditure requirement.) Application materials may be obtained by contacting the DNR Division of Forestry at (612) 297-3507. Completed applications must be received in the DNR Forestry Division Office at 500 Lafayette Road in St. Paul no later than 4:30 p.m. on Wednesday, July 10.

Announcements

New Personal Watercraft Law: Personal watercraft (also known as Jet Skis, Wave Runners, Wet Jets, water scooters, etc.) are subject to new laws in Minnesota beginning June 27. "The increased popularity of water scooters has brought numerous calls voicing concerns from other boaters as well as from the general public," said Tim Smalley, Minnesota Department of Natural Resources (DNR) boating safety specialist. In addition, DNR statistics show that personal watercraft are involved in a disproportionate percentage of watercraft accidents, Smalley said. "Even though they make up less than 1 percent of all registered boats in the state, personal watercraft account for 11 percent of the accidents," Smalley said. Those concerns have led to a new law regulating the operation of personal watercraft in Minnesota, passed by the 1991 Legislature. The new law imposes several requirements: • Anyone operating or riding on a personal watercraft must wear a U.S. Coast Guard approved type I, II, III or V personal flotation device (PFD or life jacket). • Personal watercraft may not be operated between sunset and 8 a.m. the following day. • Personal watercraft may not be operated at greater than a slow-no-wake speed within 100 feet of any shoreline, dock, swimmer, any moored or anchored watercraft, any non-motorized watercraft, or any swimming or diving raft. (Slow-no-wake is defined as the operation of a watercraft at the slowest possible speed necessary to maintain steerage, but never greater than five miles per hour.) • If towing a person on water skis, a kneeboard, an inflatable craft or any other device, there must be a second person on board the personal watercraft to act as an observer. (The skier/kneeboarder must also be wearing a PFD, or there must be one on board the personal watercraft for the skier.) • People may not operate personal watercraft without the lanyard-type engine cutoff switch being attached to their body, clothing or personal flotation device. People may not operate a personal watercraft on which the spring-loaded throttle mechanism has been removed, altered or tampered with. • Personal watercraft operators may not chase or harass wildlife. • Operators may not travel through emergent or floating vegetation at greater than slow-no-wake speed. • People may not operate personal watercraft in a manner that unreasonably or unnecessarily endangers life, limb or property. • Operators may not weave through congested watercraft traffic, or jump the wake of another watercraft within 100 feet of the other watercraft. This includes other personal watercraft. **AGE RESTRICTIONS ALSO APPLY:** There are also age restrictions regarding the operation of personal watercraft— • Those under 13 years old may not operate a personal watercraft, regardless of horsepower, unless there is an adult (18 or older) on board. • A 13-year-old must have a watercraft operator's permit (available from the DNR) to operate a watercraft without an adult on board. With a permit, the 13-year-old must be in full view of an adult while operating a personal watercraft. • Operators ages 14-17 may not operate a personal watercraft without possessing a valid watercraft operator's permit, unless they have an adult on board. Personal watercraft are considered motorboats, Smalley noted. Therefore, personal watercraft are subject to all regulations that govern other motorboats. Violation of any watercraft safety law is a misdemeanor punishable by a fine of up to \$700 and/or 90 days in jail. **GENERAL WATERCRAFT LAWS:** • All personal watercraft must display valid registration decals and registration numbers on the forward half of both sides of the craft. • All personal watercraft with enclosed engine or fuel compartments (almost all personal watercraft fall into one or the other category) must carry a fully charged, readily accessible U.S. Coast Guard approved fire extinguisher. • It is also unlawful to operate while intoxicated. Effective July 27, personal watercraft rental operators must provide a summary of the laws and rules governing personal watercraft operation and provide instruction regarding the laws, rules and safe operation of personal watercraft to each person renting a personal watercraft. For more information on Minnesota's boating laws or a free copy of the *Minnesota Boating Guide—a summary of laws and rules* and the brochure, *New Laws for Personal Watercraft Operators*, contact the DNR Information Center at (612) 296-6157 in the Twin Cities, or call toll free in Minnesota 1-800-652-9747 (ask for the DNR).

State Contracts and Advertised Bids

State Contracts Continued from Page 15

Commodity: Computer Boards and drives
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 8
Agency: Department of Natural Resources—Division of Forestry
Deliver to: Various places
Requisition #: B 29000-56509

Commodity: Toshiba laptop computer
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 8
Agency: Minnesota State Planning Agency
Deliver to: St. Paul
Requisition #: B 30000-18442

Commodity: Contract for storage and recovery
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 8
Agency: Minnesota Housing Finance Agency
Deliver to: St. Paul
Requisition #: B 34000-06875

Commodity: NEC monitor
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 10
Agency: Department of Human Services
Deliver to: St. Paul
Requisition #: B 55000-13962

Commodity: 386 DX/33 computers
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 8
Agency: Moose Lake R.T.C.
Deliver to: Moose Lake
Requisition #: B 55103-05618

Commodity: Kitchen equipment
Contact: Joan Breisler 296-9071
Bid due date at 2pm: July 10
Agency: Minnesota Correctional Facility—Faribault
Deliver to: Faribault
Requisition #: B 02310-19359

State Contracts and Advertised Bids

Commodity: Remittance processing software
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: July 8
Agency: Winona State University
Deliver to: Winona
Requisition #: B 26074-14056

Commodity: Pagers
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: July 10
Agency: Department of Natural Resources—Regional Headquarters
Deliver to: Grand Rapids
Requisition #: B 29003-04853

Commodity: Maintenance contract—data products printer
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 8
Agency: Minnesota Housing Finance Agency
Deliver to: St. Paul
Requisition #: B 34000-06873

Commodity: Computer boards and printers
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 8
Agency: Minnesota Academy for the Deaf
Deliver to: Faribault
Requisition #: B 37001-11270

Commodity: IBM controller
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 8
Agency: Anoka-Metro Regional Treatment Center
Deliver to: Anoka
Requisition #: B 55100-04674

Commodity: Diatek probe covers
Contact: Bernadette Vogel 296-3778
Bid due date at 4:30pm: July 9
Agency: Willmar R.T.C.
Deliver to: Willmar
Requisition #: B 55106-07684

Commodity: Elisha plates
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: July 8
Agency: Minnesota Department of Agriculture
Deliver to: Crookston
Requisition #: B 04121-20254

Commodity: Food Service Department
Contact: Joan Breisler 296-9071
Bid due date at 2pm: July 17
Agency: North Hennepin Community College
Deliver to: Brooklyn Park
Requisition #: B 27153-10335

Commodity: Restaurant LP gas range
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: July 10
Agency: Department of Natural Resources—Whitewater State Park
Deliver to: Altura
Requisition #: B 29005-15159

Commodity: Aggregates
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: July 8
Agency: Department of Natural Resources—Regional Headquarters
Deliver to: Forest Lake
Requisition #: B 29006-10681

Commodity: Software for MS windows
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: July 8
Agency: Minnesota Pollution Control Agency
Deliver to: St. Paul
Requisition #: B 32600-27497

Commodity: Two way portable radio
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: July 10
Agency: Moose Lake R.T.C.
Deliver to: Moose Lake
Requisition #: B 55103-05619

Commodity: Microsoft software
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: July 10
Agency: Department of Revenue
Deliver to: St. Paul
Requisition #: B 67130-34526

Commodity: Radio pagers
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: July 8
Agency: Willow River Camp
Deliver to: Moose Lake
Requisition #: B 78890-02942

Commodity: Toilet partitions
Contact: Joan Breisler 296-9071
Bid due date at 2pm: July 10
Agency: Minnesota Department of Transportation
Deliver to: Various places
Requisition #: B 79000-14926

Commodity: Detector sealant
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: July 8
Agency: Minnesota Department of Transportation
Deliver to: Maplewood
Requisition #: B 79000-15003

Commodity: Yashica camera
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: July 8
Agency: Minnesota Pollution Control Agency
Deliver to: St. Paul
Requisition #: B 32400-27488

Commodity: Software for Macintosh
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: July 10
Agency: Department of Human Services
Deliver to: St. Paul
Requisition #: B 55000-14053

Commodity: Software
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: July 10
Agency: Department of Revenue
Deliver to: St. Paul
Requisition #: B 67120-34525

Commodity: Site license for certus lan
Contact: Joan Breisler 296-9071
Bid due date at 2pm: July 10
Agency: Department of Revenue
Deliver to: St. Paul
Requisition #: B 67140-34524

Commodity: Freeze thaw apparatus—rebid
Contact: Joan Breisler 296-9071
Bid due date at 2pm: July 9
Agency: Minnesota Department of Transportation
Deliver to: Maplewood
Requisition #: B 79000-14628-1

State Contracts and Advertised Bids

Commodity: Software support for series 3200
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: July 8
Agency: Minnesota Department of Transportation
Deliver to: Maplewood
Requisition #: B 79000-14969

Commodity: Wire
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: July 10
Agency: Minnesota Department of Transportation
Deliver to: Maplewood
Requisition #: B 79000-15023

Commodity: Plastic sheeting
Contact: Joan Breisler 296-9071
Bid due date at 4:30pm: July 8
Agency: Minnesota Department of Transportation
Deliver to: Brainerd
Requisition #: B 79300-09567

Commodity: Copy lease
Contact: Jack Bauer 296-2621
Bid due date at 2pm: July 8
Agency: Department of Natural Resources—Regional Headquarters
Deliver to: Various places
Requisition #: B 29003-04821

Commodity: Sign
Contact: Jack Bauer 296-2621
Bid due date at 4:30pm: July 10
Agency: Department of Natural Resources—Lac Qui Parle State Park
Deliver to: Montevideo
Requisition #: B 29004-14852

Commodity: Lektriever
Contact: Jack Bauer 296-2621
Bid due date at 2pm: July 10
Agency: Minnesota Pollution Control Agency
Deliver to: St. Paul
Requisition #: B 32300-27509

Commodity: Burster
Contact: Jack Bauer 296-2621
Bid due date at 4:30pm: July 10
Agency: Minnesota Department of Ed/Accounts Payable
Deliver to: Various places
Requisition #: B 37080-90092

Commodity: Plan files
Contact: Jack Bauer 296-2621
Bid due date at 4:30pm: July 10
Agency: Minnesota Department of Transportation
Deliver to: Duluth
Requisition #: B 79100-01209

Commodity: Wire fabric
Contact: Jack Bauer 296-2621
Bid due date at 4:30pm: July 10
Agency: Minnesota Department of Transportation
Deliver to: Owatonna
Requisition #: B 79650-00523

Commodity: Copier
Contact: Jack Bauer 296-2621
Bid due date at 4:30pm: July 10
Agency: Rochester Community College
Deliver to: Rochester
Requisition #: B 27148-60727

Commodity: Copier
Contact: Jack Bauer 296-2621
Bid due date at 4:30pm: July 10
Agency: Department of Natural Resources—Regional Headquarters
Deliver to: New Ulm
Requisition #: B 29004-14840

Commodity: Plan file
Contact: Jack Bauer 296-2621
Bid due date at 4:30pm: July 10
Agency: Minnesota Pollution Control Agency
Deliver to: St. Paul
Requisition #: B 32100-27506

Commodity: Typewriter
Contact: Jack Bauer 296-2621
Bid due date at 4:30pm: July 10
Agency: Minnesota Department of Ed/Accounts Payable
Deliver to: St. Paul
Requisition #: B 37010-90091

Commodity: Lektriever
Contact: Jack Bauer 296-2621
Bid due date at 2pm: July 10
Agency: Department of Human Services
Deliver to: St. Paul
Requisition #: B 55000-14055

Commodity: Copier rental
Contact: Jack Bauer 296-2621
Bid due date at 2pm: July 10
Agency: Minnesota Department of Transportation
Deliver to: Various places
Requisition #: B 79200-04341

Commodity: Yamaha jet drive outboard
Contact: Mary Jo Bruski 296-3772
Bid due date at 4:30pm: July 10
Agency: Department of Natural Resources—Fish & Wildlife
Deliver to: Fergus Falls
Requisition #: B 29000-56589

Commodity: Tilt bed utility trailer
Contact: Mary Jo Bruski 296-3772
Bid due date at 4:30pm: July 10
Agency: Department of Natural Resources—Regional Headquarters
Deliver to: New Ulm
Requisition #: B 29004-14851

Commodity: Pickup truck topper
Contact: Mary Jo Bruski 296-3772
Bid due date at 4:30pm: July 8
Agency: Minnesota Department of Corrections
Deliver to: Various places
Requisition #: B 78000-26571

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