

USER'S GUIDE

Minnesota Rules 2000 Supplement Number 2 contains amendments, additions, or repeals of agency rules adopted from December 13, 1999, to January 16, 2001. It supplements Minnesota Rules 1999.

The next complete republication of rules, Minnesota Rules 2001, is scheduled for late fall of 2001.

In this supplement, amendments to parts, subparts, or items of Minnesota Rules are published with the numbers of the amended parts, subparts, or items. Where all subparts or items of a particular part are not included in this supplement, their omission is indicated in the following manner:

[For text of subs 2 and 3, see M.R.]

Because new rules may have been adopted after completion of this supplement, you may need to consult the State Register for location of additional changes in the text.

New rules have been classified and numbered in conformity with the numbering system of Minnesota Rules. Repeals of parts and subparts of Minnesota Rules 1999 are shown. At the beginning of each chapter of the supplement is a list of all parts included which are new or have been amended in that chapter.

Statutory Authority. Agencies and departments may adopt rules only if given authority to do so by the legislature. Therefore, for any given rule there is a section in Minnesota Statutes or Laws of Minnesota that can be cited as the source where the authority has been given to promulgate the rules. The authority is referred to as "statutory authority."

As an aid to the user, Minnesota Rules provides a citation to the statutory authority for each rule part. The citation is printed at the end of each part.

Example:

8240.1950 EMERGENCY HEAD ELECTION JUDGE TRAINING.

The training authority shall conduct emergency head election judge training if needed. The county auditor shall provide each training authority with an outline of emergency training procedures and a checklist of head election judge duties.

MS s 204B.25

In the example, Minnesota Statutes, section 204B.25 gives the Secretary of State the authority to promulgate rules on the training of election judges.

History. The history contains a volume number and page number reference to the State Register where the notice of adoption for the action taken on each rule was published. As an aid to the user, the history is printed at the end of each part in this supplement.

Example:

25 SR 112

This example shows that the notice of adoption appeared on page 112 of volume 25 of the State Register.

Notes. Throughout Minnesota Rules, editor's notes appear wherever special information about a chapter or part will aid the reader's understanding. Notes call a reader's attention to such things as a cross-reference to another rule which could not be translated to a Minnesota Rules number because the MCAR or departmental number was repealed or is nonexistent, or to a rule or series of rules promulgated by one agency but enforced by another.

Helpful Aids. There are several tables in volume 13 of Minnesota Rules 2000 Supplement Number 2. They are briefly described in this User's Guide; however, a more detailed user's guide precedes each table in volume 13.

Table of State Register Citations. The table of State Register citations lists the date for the State Register citation in the history of each part in the supplement.

Table of Amendments. The table of amendments in the pocket part to volume 13 lists the action taken on each part of Minnesota Rules from December 13, 1999, to January 16, 2001, whether it was repealed, amended, renumbered, or is new, and the State Register cite where the notice of adoption of the action taken was published.

Index. The index for Minnesota Rules 2000 Supplement Number 2 reflects only those rules that are published in the supplement. Use this index in conjunction with the complete index for Minnesota Rules found in volume 13 of Minnesota Rules 1999.