

**8710.0325 SHORT-CALL SUBSTITUTE LICENSE.**

Subpart 1. **Purpose.** A short-call substitute license authorizes the license holder to replace the same teacher of record or fill a vacancy for no more than 20 consecutive school days.

Subp. 2. **Requirements.** The board must issue a short-call substitute license to an applicant who meets the requirements of this subpart. The applicant must:

A. hold the minimum of a bachelor's degree from a college or university located in the United States, as verified by a college transcript;

B. hold a credential from outside the United States that is equivalent to a bachelor's degree, as verified by a credential evaluation completed by a credential evaluator approved by the National Association of Credential Evaluation Services or other board-approved credential evaluation service; or

C. be enrolled in a state-approved teacher preparation program and have successfully completed student teaching.

Subp. 2a. **Requirements for a CTE short-call substitute license.** The board must issue a short-call substitute license to authorize an individual to substitute teach in career and technical education and career pathway courses of study to an applicant who meets the requirements of subpart 2 or if the applicant has one of the following:

A. five years of relevant work experience aligned to a career and technical education field or career pathway;

B. an associate's degree aligned to a career and technical education field or career pathway; or

C. a professional certification aligned to a career and technical education field or career pathway from an approved certifying organization.

Subp. 3. **Duration.** A short-call substitute license is valid for up to three years and expires on June 30 of the expiration year.

Subp. 4. **Renewal.** An applicant must reapply for a short-call substitute license upon its expiration.

**Statutory Authority:** *MS s 122A.09; 122A.092; 122A.18*

**History:** *43 SR 463; 47 SR 986*

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