

8210.0710 FORMAT AND INSTRUCTIONS FOR ABSENTEE BALLOT RETURN ENVELOPES.

Subpart 1. **Sample envelope layout.** The secretary of state shall provide samples of the layout of the front and the back of the envelope.

Subp. 2. **Form.** Absentee ballot return envelopes must be printed according to the following specifications:

A. The envelope must be no smaller than 10-3/8 inches by 4-1/2 inches.

B. Envelopes prepared with the certificates prepared according to part 8210.0600 must be white in color with black ink. Envelopes with certificates prepared according to part 8210.0800 must be white in color with Pantone 194 U red ink or darker used for all printing.

C. The following must be printed at the bottom of the envelope on the same side as the voter's certificate:

For Official Use Only

Accepted Rejected (reason:) _____

Subp. 3. **Envelope labeling.** The envelopes with the form printed according to part 8210.0600, subpart 1a, must have the words "Signature Envelope - Registered" printed in no smaller than 8-point type. The envelopes with the form printed according to part 8210.0600, subpart 1b, must have the words "Signature Envelope - Unregistered" printed in no smaller than 8-point type. The envelopes printed with the form printed according to part 8210.0800 must have the words "Signature Envelope - UOCAVA" printed in no smaller than 8-point type.

Subp. 4. **Additional instructions for registered and military and overseas voters.** The following words must be printed above the voter's certificate for envelopes with the form prepared under parts 8210.0600, subpart 1a, and 8210.0800:

"Put the Ballot Envelope
in here, then seal flap"

In cases in which the county uses a third envelope instead of a flap, the words may appear on the reverse side of the envelope.

Subp. 5. **Additional instructions for unregistered voters.** The following words must be printed above the voter's certificate for envelopes with the form prepared under part 8210.0600, subpart 1b:

"Put the Ballot Envelope and the
Voter Registration Application

in here, then seal flap"

In cases in which the county uses a third envelope instead of a flap, the words may appear on the reverse side of the envelope.

Subp. 6. **Checklist for registered voters.** Envelopes with the form printed according to part 8210.0600, subpart 1a, that have a flap must have the following words printed inside the flap:

"1. Have you . . .

- Sealed your ballot in the tan ballot envelope?
- Put the ballot envelope in this envelope?
- Filled out this envelope completely and signed it?
- Asked your witness to complete their section and sign their name?

2. Then seal this envelope -

small flap first,
then the large flap.

3. Return your ballot so it is received by Election Day."

An illustration of how to fold the flaps must also be printed inside the flap.

Subp. 7. **Checklist for unregistered voters for use with flap.** Envelopes with the form printed according to part 8210.0600, subpart 1b, that have a flap must have the following words printed inside the flap:

"1. Have you . . .

- Sealed your ballot in the tan ballot envelope?
- Put the ballot envelope and your voter registration application in this envelope?
- Filled out this envelope completely and signed it?
- Asked your witness to complete their section and sign their name?

2. Then seal this envelope –

small flap first,

then the large flap.

3. Return your ballot so it is received by Election Day."

An illustration of how to fold the flaps must also be printed inside the flap.

Subp. 8. **Checklist for military and overseas voters for use with flap.** Envelopes with the form printed according to part 8210.0800 must have the following words printed inside the flap:

"1. Have you . . .

- Sealed your ballot in the tan ballot envelope?
- Put the ballot envelope in this envelope?
- Filled out this envelope completely and signed it?

2. Then seal this envelope –

small flap first,
then the large flap.

3. Return your ballot so it is received by Election Day."

An illustration of how to fold the flaps must also be printed inside the flap.

Statutory Authority: *MS s 203B.08; 203B.09; 203B.125; 204B.45*

History: *34 SR 1561; 36 SR 1407*

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