

**7035.4400 APPLICATION PROCEDURE FOR GRANTS-IN-AID.**

Subpart 1. **Requirement.** A region, municipality, or institution shall make application for a state grant-in-aid on forms provided by the agency.

Subp. 2. **Application information.** Each application shall include the following information, where applicable:

A. Each application for a grant-in-aid by a region or municipality shall be accompanied by a resolution adopted by the region or municipality authorizing the filing of the grant-in-aid application.

B. All applications shall be signed by the person who has been authorized to submit the application.

C. In the event that more than one region, municipality, or institution desires to make application for a joint resource recovery project or resource conservation program, a single application for state aid shall be executed by all participating parties. Such application shall be accompanied by a joint resolution setting forth responsibilities of each of the parties.

D. A description of the operation and maintenance of the resource recovery project after construction is completed or the system is implemented.

E. A market analysis defining markets for salable products, particularly those for which no purchase commitments are included in the proposal, shall be submitted with any proposal for a detailed engineering study or construction of a resource recovery facility or system.

F. If a proposal for a detailed engineering study for a resource recovery facility or system is submitted, the application shall include proof of intentions to purchase the salable materials.

G. If a proposal for construction of a resource recovery system or facility is submitted, the application shall include proof of commitments to purchase the salable materials.

H. A description of the resource conservation program or the resource recovery project, including the following: benefits, major objectives, method of obtaining major objectives, ultimate goal, operational and management personnel's background, education, and experience.

I. If the private sector is involved in the project or program, an explanation of the commitments in terms of capital, operation and maintenance, and staffing of each private person or other entity which will have a major role in the operation of the project or program is needed.

J. An explanation of the existence and extent of local public support for the project or program. Local support includes, but is not limited to, that from universities, citizen groups, and environmental groups.

K. If the proposed project or program is to serve more than one institution, municipality, or region, the following information shall be included in the application:

(1) A written commitment by each participating party to dispose of a stated amount of its solid waste through the proposed system or facility.

(2) A specific definition of the contribution to capital and operating and maintenance costs of each.

(3) A specific definition of the operating and management roles of each.

L. Total cost of the project or program, which includes an itemization of the following costs: investment costs, annual operating costs, fixed costs, other costs.

M. Revenue to be generated by the project or program.

N. Such other additional information, documents, transcripts, or other data which the agency deems necessary to determine eligibility of the region, municipality, or institution.

**Statutory Authority:** *MS s 116.07*

**History:** *17 SR 1279*

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