

6700.1800 REIMBURSEMENT TO LOCAL UNITS OF GOVERNMENT.

Subpart 1. **Annual reimbursement.** Pursuant to Laws of Minnesota 1981, chapter 341, section 1, the board shall provide annual reimbursement to help defray the costs that have been incurred by local units of government in making continuing education available to the peace officers employed by them; provided, however, that the board's program of reimbursement is contingent upon the continued availability of funds designated for that purpose.

Subp. 2. **Equal shares of funds.** Equal shares of the available funds shall be disbursed to the local units for each peace officer who:

A. has been employed by the same local unit during at least eight of the 12 months immediately preceding the local unit's application for reimbursement; and

B. has had at least 16 hours of board-approved continuing education made available to the peace officer by the local unit during those 12 months.

Subp. 3. **Share for peace officers working part time.** share may be awarded when a peace officer has worked part-time for a local unit, but only one local unit shall be credited with a share for the same peace officer.

Subp. 4. **Application forms.** The board shall furnish application forms to each local unit as soon as possible after July 1 of each year. When applying for reimbursement, a local unit shall provide a list of the peace officers together with their license numbers for whom it is seeking reimbursement and affirm that it is eligible to be reimbursed in accordance with the board's rules.

Subp. 5. **Signing of application forms.** Application forms shall be signed by the chief law enforcement officer. The forms shall be submitted to the executive director within 30 days of the distribution of the forms, except that the executive director may grant an extension of time which shall not exceed ten days.

Subp. 6. **Further information.** The executive director may require such further information or documentation as may be necessary to substantiate a correction in the number of shares to be credited to an applicant for reimbursement. If the same peace officer is claimed by more than one applicant, the executive director shall determine which applicant is eligible for the share. This determination shall be made by documented statements of hours worked. Reimbursement funds shall be disbursed to the county, municipal, or township treasurer as soon as possible after approval of the applications and computation of the amount per share to be awarded to each applicant.

Statutory Authority: *MS s 16A.128; 214.06; 214.12; 626.843; 626.845; 626.86*

History: *9 SR 2701; 18 SR 1961*

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