

6700.1115 HOURS WORKED BY PART-TIME PEACE OFFICER.

Subpart 1. **Limitation.** A part-time peace officer must not work more than 1,040 hours on active duty status during the calendar year.

Subp. 2. **Documentation.** A part-time peace officer shall record all active duty hours worked, on a form provided by the board, for each agency by whom the part-time peace officer is appointed. The part-time peace officer shall record the date, time, and total hours of active duty. The part-time peace officer shall also record the name of the agency for whom the hours were worked, and the name of the designated peace officer assigned for each shift or time entry on the log.

Subp. 3. **Reporting.** On the last day of every month, the part-time peace officer shall provide the chief law enforcement officer of each agency by whom the part-time peace officer is employed written notice of the total number of hours worked for all agencies. The notice shall be provided on a form provided by the board.

Subp. 4. **Record retention.** The part-time peace officer shall keep and maintain copies of active duty reporting forms for five years and shall make the forms available to the board upon request.

Statutory Authority: *MS s 626.843*

History: *18 SR 1961*

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