

**6400.7050 LICENSEE RESPONSIBILITIES.**

Each licensee shall:

A. comply with the laws of Minnesota and the rules of the board and other Minnesota state agencies regarding licensure as an assisted living director and operation of an assisted living facility in Minnesota;

B. provide notice to the board within five working days of any change in email address, mailing address, or telephone number pursuant to Minnesota Statutes, section 13.41, subdivision 2, paragraph (b);

C. provide notice to the board within five working days of any change in employment as an assisted living director for an assisted living facility;

D. notify the board within five working days of any formal disciplinary action or charge against any license the licensee holds as an assisted living director, health services executive, or other health care professional in Minnesota or any other jurisdiction;

E. cooperate with the board by providing data, reports, or information requested by the board that is relevant to the board's licensure and disciplinary authority and complying with requests to attend conferences, meetings, or hearings scheduled by the board concerning license renewal or complaint investigations and discipline;

F. provide, when requested, a defined delegation of authority, in the case of director absences, at each assisted living facility where the licensed assisted living director serves as director; and

G. be responsible for the general administration and management of the assisted living facility and oversee the day-to-day operation of the assisted living facility. This includes responsibility for:

(1) ensuring that services and support are provided to residents in a manner that protects their health, safety, and well-being and is consistent with residents' rights, including the right to choose to refuse services;

(2) maintaining compliance with applicable laws and regulations;

(3) developing and implementing all policies, procedures, and services required in Minnesota Statutes, chapter 144G;

(4) ensuring staff and volunteers comply with residents' rights;

(5) maintaining buildings and grounds;

(6) recruiting, hiring, training, and supervising staff; and

(7) ensuring the development, implementation, and monitoring of an individualized, person-centered plan of care for each resident, regardless of the internal or contracted service model.

**Statutory Authority:** *MS s 144A.20; 144A.21; 144A.22; 144A.23; 144A.24; 214.06*

**History:** *45 SR 1073*

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