

6400.7005 LICENSURE REQUIREMENTS.

Subpart 1. **License; assisted living director.** The board shall issue an individual a license to practice as an assisted living director in Minnesota upon determining that the individual:

A. has filed a completed application for licensure under part 6400.7010 before or within six months of hire;

B. meets the requirements specified in Minnesota Statutes, section 144A.20;

C. has successfully completed a criminal background check under Minnesota Statutes, section 214.075;

D. has not had an application rejected by the board under part 6400.7010;

E. has paid the required fees;

F. meets one of the following education and work experience requirements:

(1) a high school diploma or equivalent plus two years of work experience in the continuum of long-term services and supports, including one year in a management or supervisory position;

(2) an associate's degree plus one year of work experience in the continuum of long-term services and supports, including six months in a management or supervisory position; or

(3) a bachelor's degree plus six months of work experience in a management or supervisory experience in the continuum of long-term services and supports;

G. has read parts 6400.7000 to 6400.7095 and the Department of Health rules relating to the licensure of assisted living facilities; and

H. meets one of the following subitems for education, experience, and training:

(1) has successfully:

(a) completed a core course of study covering the topics listed in part 6400.7015;

(b) completed a Minnesota-based course of study covering the topics listed in part 6400.7020;

(c) completed a director in residence field experience according to part 6400.7030;

(d) passed the NAB core knowledge and line of service examinations for assisted living directors to test knowledge of subjects pertinent to the domains of practice of assisted living as identified in the NAB job analysis for assisted living directors; and

(e) passed the state examination approved by the board to test the knowledge of Minnesota laws governing assisted living facility operations in Minnesota;

(2) meets all requirements under part 6400.7045, subpart 1 or 2, for qualification by endorsement; or

(3) applies for licensure by July 1, 2021, attests that the applicant has read the laws governing assisted living facilities, and:

(a) has training that relates to the domains of practice for assisted living as identified in the NAB job analysis for assisted living directors and has a higher education degree in nursing, social services, or mental health, or another professional degree;

(b) has at least three years of supervisory, management, or operational experience and higher education training related to the domains of practice for assisted living as identified in the NAB job analysis for assisted living directors;

(c) has completed at least 1,000 hours of an executive-in-training program provided by an assisted living director licensed under this subitem on or before July 1, 2021; or

(d) has managed a housing with services establishment operating under assisted living title protection for at least three years.

Subp. 2. **Continuing education requirements for select licensees.** All individuals licensed under subpart 1, item H, subitem (3), must complete, within the first year of licensure, at least seven hours of continuing education in topics related to assisted living facilities.

Statutory Authority: *MS s 144A.20; 144A.21; 144A.22; 144A.23; 144A.24; 214.06*

History: *45 SR 1073*

Published Electronically: *June 4, 2021*