

6310.3000 SUBSTANTIATION OF PARTICIPATION IN CONTINUING EDUCATION.

Subpart 1. **Substantiation of continuing education activity.** At the time of renewal, the board shall randomly select a sample of licensees and require substantiation of participation in the activities that the licensees confirmed on their continuing education report. The licensee shall submit documents or written statements that verify the information in part 6310.2800, subpart 3, item G.

Licensees who participated in other acceptable continuing education listed in part 6310.2800, subpart 4, with required documentation or subpart 5 with submission of all or a portion of the article, book, paper, study, research, or brochure that verifies participation as a panel member.

Failure to substantiate the hours with the required information shall result in the hours being automatically deferred to the next participation period unless the licensee is not eligible to do so. At the next renewal or reregistration, the licensee shall substantiate participation in all the hours of continuing education required for that reporting period including the automatically deferred hours. Failure to substantiate the hours at this time shall provide grounds for disciplinary action.

Subp. 2. **Substantiation after deferment.** For licensees who have deferred continuing education hours on record, except those automatically deferred as indicated in subpart 1, the board shall randomly select a sample of licensees and require substantiation of participation in the activities that the licensees must report. The licensee shall submit substantiation of participation in all of the continuing education hours required for that participation period, the deferred hours, and the regular hours. The licensee shall submit documents or written statements that verify the information listed in subpart 1.

Statutory Authority: *MS s 148.191; 148.211; 148.231; 214.12*

History: *18 SR 468; 24 SR 1884; 37 SR 403*

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