

**5217.0300 DEFINITIONS.**

Subpart 1. **Scope.** For the purposes of parts 5217.0300 to 5217.1000, the terms defined in this part have the meanings given them.

Subp. 2. **Board.** "Board" means the Medical Services Review Board created by Minnesota Statutes, section 176.103, subdivision 3.

Subp. 3. **Chair.** "Chair" means the member selected by the board or panel to accomplish or delegate the administrative tasks of the board or panel and to take action as directed. The chair shall preside at board or panel meetings, correspond on behalf of the board or panel, and act as the board or panel liaison with the Department of Labor and Industry regarding board or panel functions.

Subp. 4. [Repealed, 37 SR 1807]

Subp. 5. **Department.** "Department" means the Department of Labor and Industry.

Subp. 6. **Executive secretary.** "Executive secretary" means the person assigned to the board or panel by the department to communicate with the parties concerning the procedural aspects of cases and to receive documents filed by the parties.

Subp. 7. **Panel.** "Panel" means the rehabilitation review panel created by Minnesota Statutes, section 176.102, subdivision 3.

Subp. 8. **Party.** "Party" means each person named as a party in the notice of hearing or later intervening as a party.

Subp. 9. **Person.** "Person" means an individual, business entity, or governmental unit.

Subp. 10. **Quorum.** "Quorum" means a majority of the regular members appointed to the board under Minnesota Statutes, section 176.103, subdivision 3, or the panel under Minnesota Statutes, section 176.102, subdivision 3. An alternate is counted in determining whether a quorum exists if the alternate is replacing a member who is unavailable.

Subp. 10a. **Vice-chair.** "Vice-chair" means the member selected by the board or panel to assume the duties of the chair in the chair's absence.

Subp. 11. **Voting members.** "Voting members" means:

A. a member of the board or panel who is physically present at the meeting and who has not been disqualified; or

B. an alternate who has filled a vacancy or an absence.

Board or panel alternates shall fill vacancies or absences for members as they appear for the meeting. The chair shall decide which alternates will serve as members if there is a controversy. Alternates shall fill vacancies according to their statutory classification.

**Statutory Authority:** *MS s 176.102; 176.103*

**History:** *15 SR 1877; 37 SR 1807*

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