

4880.2100 CONTENTS OF CATALOG, BROCHURE, OR ELECTRONIC DISPLAY.

Subpart 1. **Refund policy.** The catalog, brochures, or electronic display of a school must state the refund policy that includes the requirements in Minnesota Statutes, section 141.271.

Subp. 2. **Clinical, internship, practicum, or externship sites.** The school must have available for review, by students and prospective students, a list of its current clinical, internship, practicum, or externship sites for programs that require this experience for completion of a program.

Subp. 3. **Supplementary information.** If supplementary information is added to printed medium, additional pages must be included as part of the catalog or brochures. The supplementary page or pages must be clearly identified as affecting Minnesota students. If information on supplementary pages contradicts the catalog or brochures, it must clearly indicate on these pages that the supplementary information supersedes information contained elsewhere in the catalog or brochures. Schools using electronic display must clearly indicate the changes that have occurred since the most recent update of the display and indicate the date the changes occurred.

Subp. 4. **Submitting changes.** If a school proposes to change information required by Minnesota Statutes, section 141.25, subdivision 9, that is contained in the school catalog, brochures, or electronic display during the license year, the school must submit the revised catalog, brochures, or electronic display to the office for review and approval prior to distribution to students or prospective students. The office must notify the school, to let the school know whether the changes have been approved, no later than 30 days after receipt of the submitted materials.

Statutory Authority: *MS s 136A.01*

History: *20 SR 2214; 24 SR 1289*

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