

4731.4500 RADIATION PROTECTION PROGRAM RECORDS.

Subpart 1. **Records of authority and responsibilities; radiation protection programs.** A licensee must retain:

A. a record of actions taken by the licensee's management according to part 4731.4405, subpart 1, item A, for five years. The record must include a summary of the actions taken and a signature of licensee management;

B. a copy of the authorities, duties, and responsibilities of the radiation safety officer, as required under part 4731.4405, subpart 1, item E, and a signed copy of the radiation safety officer's agreement to be responsible for implementing the radiation safety program, as required under part 4731.4405, subpart 1, item B, for the duration of the license. The records must include the signature of the radiation safety officer and licensee management; and

C. for each associate radiation safety officer appointed under part 4731.4405, subpart 1, item B, the licensee shall retain, for five years after the associate radiation safety officer is removed from the license, a copy of the written document appointing the associate radiation safety officer signed by the licensee's management.

Subp. 2. **Protection program changes.** A licensee must retain a record of each radiation protection program change made under part 4731.4405, subpart 2, for five years. The record must include a copy of the old and new procedures, the effective date of the change, and the signature of the licensee's management that reviewed and approved the change.

Statutory Authority: *MS s 144.1202; 144.1203*

History: *29 SR 755; 46 SR 791*

Published Electronically: *May 26, 2022*