

4688.0040 CRITERIA FOR ECP DESIGNATION BY COMMISSIONER.

Subpart 1. **Generally.** Upon receipt of a completed application for ECP designation, the commissioner of health shall determine whether the applicant satisfies all of the criteria in this part.

Subp. 2. **Medical care.** The applicant must provide medical care to uninsured persons, high risk and special needs populations, and underserved and other special needs populations as follows:

A. the applicant must have sufficient personnel and facilities to provide timely medical care to its clients, consistent with community norms;

B. the applicant must have appointment scheduling guidelines that fall within community norms;

C. average waiting times must fall within community norms; and

D. the applicant must monitor appointment scheduling and waiting times and takes corrective action if times do not fall within community norms.

Subp. 3. **Supportive and stabilizing services.** The applicant must provide or coordinate the provision of supportive and stabilizing services for uninsured persons, high risk and special needs populations, and underserved and other special needs populations in a manner that is appropriate to the populations served by the applicant as identified in the application and to the geographic area served by the applicant and must include the criteria in items A to D. If the applicant provides related services other than those listed, or if the service is not appropriate for the applicant to provide, the applicant shall report this, and provide an explanation, to the commissioner.

A. The applicant must provide at least one of the following transportation services:

(1) coordination with community transportation services;

(2) operation of bus or van service;

(3) payment for public transportation services;

(4) coordination with volunteer drivers; or

(5) contracting with a licensed transportation vendor.

B. The applicant must provide at least one of the following child care services:

(1) coordination with a licensed day care provider;

(2) coordination with an unlicensed day care provider who is exempt from the licensing requirements of applicable state law, including Minnesota Statutes, section 245A.03, subdivision 2;

- (3) provision of child care on site;
- (4) coordination with community child care services; or
- (5) permitting children to accompany parents during medical visits.

C. The applicant must provide at least one of the following linguistic services:

- (1) coordination with community linguistic services;
- (2) coordination with certified interpreters;
- (3) coordination with qualified translators; or
- (4) professional and support staff who provide translation and interpretation

services.

D. The applicant must provide at least one of the following culturally sensitive and competent services options:

(1) some professional staff are familiar with the cultural background of clients; or

(2) provision of preservice and in-service training for all professional and support staff on cultural awareness and health issues affecting high risk and special needs clients.

Subp. 4. **Integration of supportive and stabilizing services with medical care.** The applicant must have developed and implemented a plan to identify the need for supportive and stabilizing services and to enable clients to access these services as available and appropriate in a timely manner.

Subp. 5. **Fees.** Only nonprofit entities are required to utilize a sliding fee schedule. The applicant's sliding fee schedule must meet all of the following criteria:

- A. it has been adopted by the applicant's governing body;
 - B. it is based on current federal poverty level guidelines and family size;
 - C. the applicant informs its clients of the availability of the sliding fee schedule;
- and
- D. free care is available as needed in specific instances.

Subp. 6. **Services provided.** The applicant must list the medical services it provides by CPT 95 codes or groups of CPT 95 codes.

Subp. 7. **Basis for ECP designation.** The applicant must provide evidence that it satisfies the criteria under Minnesota Statutes, section 62Q.19, subdivision 1.

Subp. 8. **Federal qualification.** An applicant that has been designated a federally qualified health center or a rural health clinic under applicable federal regulations may

attach a copy of the information it provided to the federal agency that addresses any of the information required under subparts 2 to 7, and so indicate in the ECP application.

Statutory Authority: *MS s 62Q.19*

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