

4654.0400 DATA VALIDATION PROCEDURES.**Subpart 1. Complete submissions.**

A. The commissioner or commissioner's designee must notify a data submitter of a data transmission receipt within two business days of a data submission. Within 30 days after receipt of the data transmission, the commissioner or the commissioner's designee must notify the data submitter whether the data qualifies as a complete submission.

B. If a data submitter receives notice that a data submission is incomplete, the commissioner or commissioner's designee must state in the notice why the data submission is incomplete. The data submitter must resubmit the complete data or request an extension or reconsideration within ten business days after the data submitter receives the notice.

Subp. 2. Material error.

A. If the commissioner or commissioner's designee notifies a data submitter of a material error in a complete submission, the data submitter must file a corrected submission or request an extension or reconsideration within ten business days.

B. If a data submitter discovers a material error in a complete submission, the data submitter must immediately inform the commissioner or commissioner's designee of the error and, within 15 business days, file a corrected submission.

Subp. 3. Dispute resolution. If a data submitter disagrees with the commissioner or commissioner's designee's determination that a submission is incomplete or that it contains a material error, the data submitter may submit a written request for reconsideration to the commissioner within ten business days, stating its reasons that the submission should be considered complete or why it does not contain a material error. The commissioner's decision on the request for reconsideration is final.

Subp. 4. Cooperation with data validation procedures. Data submitters must cooperate with the commissioner or the commissioner's designee in carrying out data validation by doing the following:

- A. attest to the accuracy of data submissions;
- B. respond to data validation requests by the commissioner or the commissioner's designee; and
- C. document calculation of all applicable measures and maintain the record for two years.

Statutory Authority: *MS s 62U.02*

History: *34 SR 905*

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