

4310.9500 DEFINITIONS.

Subpart 1. **Scope.** As used in these parts, the following terms have the meanings given them.

Subp. 2. **Agency.** "Agency" means the State Planning Agency.

Subp. 3. **Base grants.** "Base grants" means a portion of the preliminary funding allocation to an RDC that is earmarked as an equal minimum level of financial assistance for each RDC.

Subp. 4. **Comprehensive plan.** "Comprehensive plan" means a regional comprehensive development plan that RDCs are required to prepare and adopt under Minnesota Statutes, section 462.39, subdivision 3.

Subp. 5. **Consultation process.** "Consultation process" means a meeting during which the agency consults with the RDC for the purpose of obtaining input on the allocation of state financial assistance to RDCs.

Subp. 6. **Final work program.** "Final work program" means a work program that has been reviewed by the agency and submitted and adopted by the RDC under the provisions of these parts.

Subp. 7. **Fiscal year.** "Fiscal year" means the operational program year of the RDC.

Subp. 8. **Grant agreement.** "Grant agreement" means a signed written agreement between the state acting by and through the agency, and the RDC that specifies the terms of agency's allocation of state financial assistance to the RDC.

Subp. 9. **Overall program design; OPD.** "Overall program design (OPD)" means a work program that also includes goals, issues, problems, and opportunities that will be addressed over a three-year period. Every fourth year, beginning in fiscal year 1982, the OPD shall be substituted for the annual work program.

Subp. 10. **Planning subcategories.** "Planning subcategories" means a specific planning or management activity that subdivides the program's categories of an RDC's work program into specific objectives, work elements, and evaluation criteria.

Subp. 11. **Preliminary funding allocation.** "Preliminary funding allocation" means a forecast of the potential amount of state financial assistance available to each RDC for the ensuing fiscal year.

Subp. 12. **Preliminary work program.** "Preliminary work program" means a draft work program prepared and submitted by the RDCs to the agency under the provisions of these parts.

Subp. 13. **Program categories.** "Program categories" means a work program classification for a general planning or management activity of a RDC.

Subp. 14. **Progress report.** "Progress report" means a written report that is submitted by the RDC to the agency on a quarterly basis which indicates the progress which the RDC is making in completing its work program.

Subp. 15. **Regional development commission; RDC.** "Regional development commission (RDC)" means any commission organized under the Regional Development Act.

Subp. 16. **Regional Development Act.** "Regional Development Act" means Minnesota Statutes, sections 462.381 to 462.396.

Subp. 17. **Review session.** "Review session" means a meeting between the RDC and the agency for the purpose of identifying problems with the RDC's final work program if the work program is found to be inconsistent with the requirements set forth under these parts.

Subp. 18. **State financial assistance.** "State financial assistance" means grants made to RDCs, under Minnesota Statutes, section 462.396, subdivision 1, from appropriations made available by the legislature.

Subp. 19. **Work program.** "Work program" means an annual written plan of all of an RDC's proposed work activities for the ensuing fiscal year, including but not limited to those activities supported by state financial assistance.

Subp. 20. **Technical assistance.** "Technical assistance" means any planning or management assistance that an RDC renders to a local government.

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