

**2960.0520 SERVICES.**

Subpart 1. **General requirements.** A facility that is certified to provide shelter services must meet the requirements of parts 2960.0010 to 2960.0120.

Subp. 2. **Shelter programs.** A shelter program must offer the additional services in items A to C.

A. Instead of the requirements in part 2960.0070, subpart 5, the license holder must:

(1) assess the resident's vulnerability to maltreatment and develop a plan to reduce the resident's risk of maltreatment while in the shelter; and

(2) assess the resident's situation, condition, and immediate needs as a basis for developing a plan to meet the resident's needs for basic services in part 2960.0080, subparts 2 and 3.

B. Instead of the requirements in part 2960.0070, subpart 5, item A, subitem (1), the license holder must, within 24 hours of admitting a resident to shelter services, arrange for a qualified professional according to this item to conduct a basic health screening to determine if a resident needs a physical or dental examination by a medically licensed person. If the need for an examination is determined, the license holder must notify the resident's case manager of the need to make an appointment with a medically licensed person to complete the required examination and document notification of the case manager. A qualified professional is:

(1) a certified pediatric nurse practitioner;

(2) a licensed nurse trained to do child and teen checkups;

(3) a certified family nurse practitioner; or

(4) a registered nurse experienced in the care of children in a shelter facility under the direction of a physician.

C. If a resident remains in a shelter for more than ten days, the license holder must follow the discharge requirements of part 2960.0190, subparts 1, item A; and 2, and must note the name and address of the party the resident was released to following discharge.

Subp. 3. **Plan for immediate needs.** Within 24 hours of admitting a resident, the license holder must develop a plan for meeting the resident's immediate needs. The plan for meeting the immediate needs of a resident in this subpart may be used in lieu of the individual treatment plan. The plan must:

A. identify what is immediately needed to help stabilize or ameliorate the resident's situation, behavior, or condition based on the assessment in subpart 2;

B. specify short-term objectives and methods for meeting the needs identified in item A; and

C. indicate the license holder's responsibilities for meeting the resident's needs identified by the placing agency.

Subp. 4. **Shelter staffing pattern and minimum staff to resident ratio.** Shelter services programs must meet the requirements of this subpart.

A. During normal waking hours, when residents are present, a program certified to provide shelter services to residents must not have a ratio of staff who provide care services to residents less than the requirements of subitems (1) to (4):

(1) at least one staff person to three residents, if the residents are less than six years old;

(2) at least one staff person to four residents, if the residents are six to eight years old;

(3) at least one staff person to six residents, if the residents are nine to 11 years old; and

(4) at least one staff person to eight residents, if the residents are 12 to 18 years old.

B. During normal sleeping hours, a program certified to provide shelter services to residents must maintain a ratio of staff who provide care services to residents which is not less than the requirements of subitems (1) and (2):

(1) at least one staff person to seven residents, if the residents are less than nine years old; or

(2) at least one staff person to 12 residents, if the residents are nine years old or older.

C. The license holder must not assign staff in a manner that invades the privacy of residents or embarrasses or diminishes the dignity of residents.

The license holder may assign medically licensed staff and purchase the services of persons who are medically licensed to care for or treat residents of the opposite sex.

Subp. 5. **Criteria for emergency use of restrictive procedures.** Shelter facilities that want to use restrictive procedures may use restrictive procedures according to the program's statement of intended use if the license holder is certified to use restrictive procedures according to part 2960.0710.

**Statutory Authority:** *L 1995 c 226 art 3 s 60; MS s 241.021; 245A.03; 245A.09*

**History:** *28 SR 211*

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