

**2920.6500 DISASTERS AND EMERGENCIES; PLANS AND PROCEDURES.**

Subpart 1. **Plans.** There shall be written plans and procedures for meeting potential disasters and emergencies, such as fire, severe weather, or other emergencies. All staff shall be familiar with the procedures for meeting potential disaster.

Subp. 2. **Reporting of unusual occurrences.** Incidents of an unusual or serious nature must be reported within ten days of the incident to the Department of Corrections in a manner required by the department. Incidents of an unusual or serious nature include such incidents as:

- A. attempted suicide;
- B. suicide;
- C. homicide;
- D. death, by means other than suicide or homicide;
- E. serious injury or illness incurred subsequent to placement including incidents resulting in hospitalization for medical care or hospitalization associated with mental health needs;
- F. incidents of fire requiring medical treatment of staff or residents or a response by a local fire authority;
- G. riot;
- H. assaults of one resident by another;
- I. assaults of staff by resident;
- J. occurrences of infectious diseases and action taken relative to same when a medical authority has determined that the inmate must be isolated from other inmates; and
- K. sexual misconduct between residents or between staff and a resident.

Subp. 3. **Absconding.** The facility must report absconding and all incidences of litigation filed against the facility resulting from matters related to the placement of a resident on the department quarterly reporting form.

Subp. 4. **Emergency notification.** In the event of an emergency such as serious illness, accident, or imminent death, the facility must notify the individuals designated by the resident. Permission for notification must be obtained from the resident prior to need, if possible.

Subp. 5. **Resident death.** The facility must have a written policy and procedures to specify actions to be taken in the event of a resident death. The policy and procedures must include such information as:

A. the date, time, and circumstances of the resident's death recorded in the resident's record; and

B. the notification procedure for the Department of Corrections Inspection and Enforcement Unit.

**Statutory Authority:** *MS s 241.021*

**History:** *36 SR 635*

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