

**2105.0145 APPLICANTS FOR INDIVIDUAL LICENSES.**

Subpart 1. **Cosmetologists, nail technicians, and estheticians.** Applicants for a cosmetologist, nail technician, or esthetician license who have not been licensed in other states must provide the items required in items A to E:

- A. a completed application form;
- B. a high school diploma, a high school transcript showing graduation, a general educational development certificate, or a recognized equivalent of a high school diploma (RED) as identified in Code of Federal Regulations, title 34, section 600.2;
- C. original passing test results no more than one year old of the following board-approved tests for the license sought:
  - (1) general theory test;
  - (2) written practical test; and
  - (3) test on Minnesota laws and rules;
- D. proof of completion of training as follows:
  - (1) graduates of a Minnesota-licensed cosmetology school must submit the original course certificate with the notarized signatures of the school manager or owner documenting the successful completion of the curriculum and the required number of hours of training: 1,550 hours for a cosmetologist; 600 hours for an esthetician; and 350 hours for a nail technician, including any hours transferred from another school within the past three years. If the completed training is more than five years old, a skills course certificate no more than one year old must also be submitted;
  - (2) a graduate of a training program licensed by another state that is:
    - (a) equal to the curriculum and minimum hour requirements required of Minnesota-licensed cosmetology schools for a cosmetologist, esthetician, or nail technician program must submit an original notarized transcript or document from a licensed cosmetology school that establishes the completion of the curriculum and required number of hours of training: 1,550 hours for a cosmetologist; 600 hours for an esthetician; and 350 hours for a nail technician, including any hours transferred from another school within the past five years. If the completed training is more than five years old, a skills course certificate from a Minnesota-licensed cosmetology school no more than one year old must also be submitted; and
    - (b) not equal to the curriculum and minimum hour requirements required of Minnesota-licensed cosmetology schools for a cosmetologist, esthetician, or nail technician program must obtain a course certificate by applying to a Minnesota-licensed cosmetology school as a transfer student under part 2110.0700 and must meet and complete

the school's requirements. The applicant must then submit the original course certificate with the notarized signatures of the school manager or owner, documenting successful completion of the required curriculum and number of hours of training: 1,550 hours for a cosmetologist; 600 hours for an esthetician; and 350 hours for a nail technician. If the completed training is more than five years old, a skills course certificate from a Minnesota-licensed cosmetology school no more than one year old must also be submitted;

(3) an applicant who partially completed a training program licensed by another state, or who completed an unlicensed training program in another state, must obtain a course certificate by applying to a Minnesota-licensed cosmetology school as a transfer student under part 2110.0700 and must meet and complete the school's requirements. The applicant must then submit the original course certificate with the notarized signatures of the school manager or owner, documenting successful completion of the required curriculum and number of hours of training: 1,550 hours for a cosmetologist; 600 hours for an esthetician; and 350 hours for a nail technician. If the completed training is more than five years old, a skills course certificate from a Minnesota-licensed cosmetology school no more than one year old must also be submitted; or

(4) applicants whose training occurred in other countries must apply under part 2105.0183, subpart 3; and

E. payment of the fees required by Minnesota Statutes, section 155A.25.

Subp. 2. **Salon managers.** An applicant for a salon manager license must:

- A. submit a completed application form;
- B. hold a current Minnesota cosmetologist, esthetician, or nail technician license;
- C. document at least 2,700 work hours of licensed experience in a licensed salon within the three years prior to application;
- D. submit original passing test results of the salon manager test no more than one year old; and

E. pay the fees required in Minnesota Statutes, section 155A.25.

Subp. 3. **School managers.** An applicant for a school manager license must:

- A. submit a completed application form;
- B. hold a current Minnesota cosmetology salon manager license;
- C. submit original passing results no more than one year old of the school manager test covering Minnesota laws and rules related to schools; and
- D. pay the fees identified in Minnesota Statutes, section 155A.25.

Subp. 4. **Instructors.** An applicant for an instructor license must:

- A. submit a completed application form;
- B. hold a current Minnesota cosmetologist, nail technician, or esthetician license as an operator or manager;
- C. document at least 2,700 hours of licensed practice as a cosmetologist, nail technician, or esthetician within the three years prior to application;
- D. submit the original course certificate of a board-approved instructor course on teaching methodology not more than one year old;
- E. submit original passing instructor test results not more than one year old for the instructor general theory, practical, and laws and rules tests; and
- F. pay the fees required in Minnesota Statutes, section 155A.25.

**Statutory Authority:** *MS s 155A.23; 155A.26; 155A.27; 155A.29; 155A.30*

**History:** *41 SR 305*

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