

1900.2010 ADDITIONAL REQUIREMENTS AND PROCESSES FOR ARTS IN EDUCATION PROGRAMS.

Subpart 1. **Definitions.** The terms in this part have the meanings given in items A to C.

A. "Professional artist" means someone whose primary career is the creation of art, and who demonstrates the ability to teach an art form to kindergarten to grade 12 students.

B. "Residency" means the activity that occurs when an artist works with kindergarten to grade 12 students in a school according to the residency model.

C. "Residency model" means the board prescribed description, contained in program information, of the responsibilities, activities, roles, and characteristics of the activity that occurs when an artist works with kindergarten to grade 12 students in a school setting funded by the board.

Subp. 2. **Purpose of program.** The purpose of the arts in education program shall be to convey to students and teachers that the arts are essential to education and to daily life. In the program, qualified artists and arts organizations shall participate in educational settings to reinforce students' critical thinking, self-discipline, and creative self-expression.

A. The arts in education school support grants are intended to help schools to involve professional artists to strengthen school arts programming. The artist residency shall serve to demonstrate the vitality of an arts discipline. The artist shall act as a professional role model, assist teachers and students in using the creative process in their work and lives, and draw attention to the necessity for arts in the classroom and in the community.

B. The arts in education organizational support program is intended to encourage and expand the delivery of cost-efficient quality arts residency programs to schools by providing grants to arts organizations.

Subp. 3. **Uses of funds.** The program shall fund artist residency activities at kindergarten to grade 12 public or private nonparochial schools or educational organizations. The program shall focus on the specific activities in items A and B.

A. The arts in education school support program shall provide matching grants to elementary and secondary Minnesota schools for artist residencies.

B. The arts in education organizational support program shall provide grants for organizations that produce school residency programs.

Subp. 4. **Criteria used by advisory panel to make recommendations to board.** The criteria apply to the specific programs in items A and B.

A. For arts in education school support, the review criteria by which an applicant is evaluated by the advisory panel to make recommendations to the board for an arts in education grant are listed in subitems (1) to (4). All applicants must provide a written description of the proposed project that addresses the criteria listed in subitems (1), (2), and (3). Previous grant recipients of the arts in education school support grant program must address all four criteria.

Artistic quality and merit are the primary criteria and are equally important. Applicants must provide a written description that addresses the artistic quality and merit of the proposed project as listed in subitems (1) and (2).

The secondary criteria are described in subitems (3) and (4). All applicants must provide a written explanation that describes the impact of the proposed residency project listed in subitem (3).

Previous grant recipients to the arts in education school support program must provide a written description that addresses the criteria listed in subitems (1), (2), and (3). Previous grant recipients to the arts in education school support program must also provide a written description of the growth and increased local commitment for the proposed project as described in the criteria listed in subitem (4). The criteria are:

- (1) artistic quality and merit of the proposed residency, as demonstrated by:
 - (a) artistic quality of the work of the artist in the residency;
 - (b) the residency plan, including an overall schedule of what activities the artist will provide and the grade level of the students being served;
 - (c) the artistic goals of the school and how the residency fulfills those goals and meets the curricular objectives;
 - (d) involvement of parents and community in the residency; and
 - (e) demand or need for the residency and how it complements rather than replaces the existing arts resources in the school;
- (2) ability of the school applicant to accomplish the residency, as demonstrated by:
 - (a) the makeup of the school planning team members and the planning process;
 - (b) how the school, students, staff, and community will be prepared for and involved in the residency;

- (c) the financial commitment to the residency by the school and the community;
- (d) how the residency will be publicized, documented, and evaluated;
- and
- (e) the depth and breadth of the partnership between the artist and the educators;
- (3) impact of the proposed residency on school curricula, as demonstrated by:
 - (a) the school's progress toward a comprehensive education in the arts for all students;
 - (b) program enhancement by an art critic/historian/aesthetician; and
 - (c) the use of artist/teacher contact time, including teacher in-service;and
- (4) growth in and increased local commitment to school arts programming, as demonstrated by one or more of the following:
 - (a) the level of financial commitment by the applicant;
 - (b) increased length of residency;
 - (c) innovative residency plan for instruction with increased community involvement.

B. For arts in education organizational support, the four review criteria by which an applicant shall be evaluated by the advisory panel to make recommendations to the board for an arts in education organizational support grant are in subitems (1) to (4). Artistic quality and merit of the residency program shall be the primary criteria and equally important. Ability of the applicant to accomplish the residencies, demand or need for the program, and impact of the proposed residency program on school arts curricula shall be secondary criteria and equally important. The criteria are:

- (1) artistic quality and merit of the residency program shall be demonstrated by:
 - (a) methods of selection and qualifications of the artists to be involved in the residencies;
 - (b) preparation of and services to artists, including appropriate compensation;
 - (c) commitment to promoting arts education for all students;

(d) merit of the residency, including overall schedule, length of residency, publicity aids, teacher contact time, and curriculum materials;

(e) how residency program goals and objectives relate to the overall artistic mission of the organization;

(f) involvement of parents and community in the residency; and

(g) residencies beyond five days in length;

(2) ability of the applicant to accomplish the residencies shall be demonstrated by:

(a) a thorough planning process;

(b) qualifications of administrative personnel;

(c) previous experience in arts in education residencies;

(d) realistic projections of residency activities; and

(e) how the residencies are booked and managed;

(3) demand or need for the program as demonstrated by:

(a) cost-effectiveness of residencies, including the reasonableness of the costs to the schools;

(b) a strong cash commitment to the residency program, including administrative support;

(c) a commitment to and a history of arts residency programming outside the seven-county metro area;

(d) programs which actively involve the local community as well as the school audiences; and

(e) programs which involve and address the needs of geographically diverse and varied populations, including people of color, people with disabilities, and high achieving or high potential individuals; and

(4) impact of the proposed residency on school curricula, as demonstrated by:

(a) use of artist-teacher contact time;

(b) a connection between residency content and schools' curricula; and

(c) activity designed for long-term effect.

Subp. 5. **Additional requirements.** Arts in education applicants must meet the additional program specific requirements in items A and B.

A. Arts in education school support.

(1) The applicant must be a public or private nonparochial school or an institution which is exempt from taxation under the Internal Revenue Code, established in Minnesota, whose primary focus is the education of students in kindergarten to grade 12.

(2) The applicant must name professional artists to participate in a residency who have been Minnesota residents for a minimum of six months prior to the application deadline.

(3) The residency activity must conform to the residency model established by the board and printed in the program information.

(4) The applicant must not propose or engage in any of the activities or uses of funds in units (a) to (i):

(a) a residency beginning before the fiscal year for which the funds are budgeted or after the date the school year has ended;

(b) a residency which consists exclusively of presentations by student organizations or student artists;

(c) a residency which is exclusively for curriculum development;

(d) a residency which is to be funded by the board in an amount which is more than one-half of the total residency costs, and does not include some cash match from the applicant;

(e) a residency whose major audience is other than elementary or secondary students and faculty;

(f) a residency which takes place outside the state of Minnesota;

(g) to pay solely for the production costs associated with the creation of an arts event;

(h) to purchase or commission a work of art; or

(i) to pay artistic fees to include an arts organization in the residency.

(5) The project budget may not contain combined funding from a regional arts council and the board that amounts to more than one-half of the project's total cash expenses.

B. Arts in education organizational support.

(1) The applicant must be able to demonstrate that it meets the description of an organization and is engaged in producing activities defined in part 1900.0310, subparts 11 and 15, or that it provides services to the arts.

(2) The applicant must have been legally incorporated in Minnesota for at least six months prior to the application deadline.

(3) The applicant must, in three recent years, have provided arts programming experience for students in kindergarten through grade 12.

(4) The applicant must pay artists a daily rate which is comparable to rates otherwise established within its organization.

(5) The residency activity must conform to the residency model established by the board and printed in the program information.

(6) The applicant must not propose or engage in any of the activities or uses of funds in units (a) to (i):

(a) residencies that take place outside of Minnesota;

(b) residencies whose major audience is other than elementary or secondary students;

(c) residencies also funded by the board's arts in education school support program;

(d) residencies used exclusively for curriculum development;

(e) residencies not coordinated by a paid, professional administrator;

(f) a residency for which the board's grant is more than one-half of cash expenses and the applicant has not provided a dollar for dollar cash match;

(g) a residency budget that includes more than 20 percent in administrative costs;

(h) a residency budget that includes any administrative costs, if the applicant is already funded through the board's operating support program; and

(i) a residency budget that includes indirect production expenses associated with the creation of an arts event, such as costumes, sets, matting, and framing costs.

(7) The project budget may not contain combined funding from a regional arts council and the board that amounts to more than one-half of the project's total cash expenses.

Subp. 6. Dollar amount of grants.

A. The arts in education school support program may fund up to one-half of the total cost of a residency.

B. The arts in education organizational support program may fund a maximum of one-half of residency expenses which must be matched in cash by the grant recipient.

Statutory Authority: *MS s 129D.04*

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