

**1800.1100 PROCEDURES.**

Subpart 1. **Completion date.** An applicant may request to be admitted to an examination upon completion of the educational requirement and enrollment in the intern development program by establishing a council record described in part 1800.1000. An applicant is eligible for licensure upon verified completion of the education, examination, experience, and training requirements.

Subp. 2. **Admission for licensing examination.** Applicants shall submit to the board a completed application, including verification of completed education requirements and enrollment in NCARB-IDP. The application shall be submitted on a form provided by the board. If the applicant was not required to complete NCARB-IDP, the applicant shall include a detailed listing of all architecturally related experience gained according to part 1800.1000. The experience listing shall include the name and mailing address of the applicant's supervising licensed architect or other supervisor for each period of employment. A final transcript of grades showing the date of award of any degree earned, except in circumstances referenced in subpart 1, shall be submitted by all applicants. The application shall include one signed copy of Board Rules of Professional Conduct. Upon approval by the board, the applicant shall be notified in writing.

Subp. 3. [Repealed, 21 SR 1427]

Subp. 4. **Obtaining application.** Application materials may be obtained by calling or writing the board office.

**Statutory Authority:** *MS s 326.06*

**History:** *14 SR 2988; 21 SR 1427; 22 SR 90; 25 SR 1862; 33 SR 2041*

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