

1800.0850 COMITY APPLICATION PROCEDURES.

Subpart 1. **Definition.** For the purposes of this chapter, "comity" means an application submitted under Minnesota Statutes, section 326.10, subdivision 1, clause (2).

Subp. 2. **Information required.**

A. An applicant shall submit an application accompanied by payment of the application fee in part 1800.0500, subpart 7, item A. The application must be made on a form provided by the board and must include one signed copy of a statement that the applicant has read the Board Rules of Professional Conduct and a signed certification as described in part 1800.0400, subpart 5.

B. The applicant shall supply the board with evidence of completion of the required education, examination, and experience requirements by submitting:

- (1) a council record as specified under part 1800.0800, item C, D, or E; or
- (2) official transcripts of grades showing the degrees awarded and dates of graduation;
- (3) a detailed listing of experience gained with signed experience reference forms submitted by the supervisor;
- (4) verification of current licensure or certification in another jurisdiction; and
- (5) verification of passing the required examinations.

C. If an applicant did not earn a degree at an accredited institution of higher education, the applicant must prove education equivalency by submitting, along with the application, an education evaluation from an evaluation service approved by the board.

Subp. 3. **Evaluation of information.** The board shall evaluate the information required by subpart 2. If the board finds the applicant eligible for licensure or certification, the board shall notify the applicant in writing and shall provide the applicant with the procedure for paying the licensure or certification fee required by Minnesota Statutes, section 326.105. If the board finds the applicant ineligible for licensure or certification, the board shall notify the applicant in writing and give the reasons for ineligibility.

Subp. 4. **Failure to complete application.** The board shall consider an application withdrawn if the applicant fails to provide the board with all required information pertaining to the application within six months of the board's receipt of the application.

Statutory Authority: *MS s 326.06*

History: *43 SR 89; 48 SR 505*

Published Electronically: *December 14, 2023*