

CHAPTER 9520
DEPARTMENT OF HUMAN SERVICES
PROGRAMS FOR MENTALLY ILL PERSONS

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9520.0510 DEFINITIONS.

Subpart 1 **Scope.** As used in parts 9520 0500 to 9520 0670, the following terms have the meanings given them

Subp 2 **Applicant.** "Applicant" has the meaning given it in Minnesota Statutes, section 245A 02, subdivision 3

[For text of subps 3 to 12, see M R]

Subp 13 **License.** "License" has the meaning given it in Minnesota Statutes, section 245A 02, subdivision 8.

[For text of subp 14, see M R]

Subp 15 **Mental health counselor.** "Mental health counselor" means an individual who, under the supervision of a mental health therapist or program director, provides treatment for mentally ill residents in a mental health residential program and who meets the requirements of part 9520 0660, subpart 8 The specific title of the individual employed in this position is at the discretion of the program as long as the title selection fairly reflects the responsibilities defined in parts 9520 0500 to 9520 0670 for a mental health counselor

[For text of subp 16, see M R]

Subp 17 **Mental health therapist.** "Mental health therapist" means an individual skilled in providing mental health therapy in a mental health residential program and who meets the requirements of part 9520 0660, subpart 7 The specific title of the individual employed in this position is at the discretion of the program as long as the title selection fairly reflects the responsibilities defined in parts 9520 0500 to 9520 0670 for a mental health therapist

[For text of subp 18, see M R]

Subp 19 **Mental health worker.** "Mental health worker" means an individual who, under the supervision of a mental health counselor, mental health therapist, or program director, provides care, support, or assistance to mentally ill residents in a mental health residential program and who meets the requirements of part 9520 0660, subpart 9 Possible job titles for this staff position are resident manager, human services technician, independent living skills worker, and licensed practical nurse The specific title of the individual employed in this position is at the discretion of the program as long as the title selection fairly reflects the responsibilities defined in parts 9520 0500 to 9520 0670 for a mental health worker

[For text of subps 20 to 30, see M R]

Statutory Authority: *MS s 245A 09*

History: *18 SR 2748*

9520.0520 LICENSING PROCESS.

Subpart 1 **License required.** No mental health residential program shall operate in Minnesota unless it has a current and valid license or provisional license as required by parts 9543 1000 to 9543 1060, and Minnesota Statutes, sections 245A 01 to 245A 16

Subp 2 [Repealed, 18 SR 2748]

Subp 3 [Repealed, 18 SR 2748]

Subp 4 [Repealed, 18 SR 2748]

Subp 5 [Repealed, 18 SR 2748]

Subp 6 [Repealed, 18 SR 2748]

Statutory Authority: *MS s 245A 09*

History: *18 SR 2748*

9520.0530 [Repealed, 18 SR 2748]

9520.0560 PROGRAM ORGANIZATION AND ADMINISTRATION.

Subpart 1 **Advisory committee.** Each program shall have an advisory committee which provides for community representation and public participation in its operation. The advisory committee shall have a core group which comprises a quorum. The core group shall include at least one program resident, the facility's administrator, and a community representative. The advisory committee shall document the procedure whereby residents are assured access to the advisory committee. The committee shall meet at least quarterly. Minutes of the meetings shall be recorded and kept on file at the facility.

Subp 2 [Repealed, 18 SR 2748]

[For text of subp 3, see M R]

Statutory Authority: *MS s 245A 09*

History: *18 SR 2748*

9520.0570 REQUIRED DOCUMENTATION AND REPORTS.

Subpart 1 **Insurance coverage.** Each program shall have written documentation of insurance coverage in an amount sufficient to protect the interests of residents.

[For text of subp 2, see M R]

Subp. 3 **Financial information.** A new program shall document in writing a plan of funding sufficient to meet total projected program costs for a period of at least one year in addition to start-up costs.

Subp 4 [Repealed, 18 SR 2748]

[For text of subp 5, see M R]

Subp 6 **Vulnerable adults.** Each applicant shall comply with provisions of Minnesota Statutes, section 626 557.

[For text of subps 7 and 8, see M R]

Statutory Authority: *MS s 245A 09*

History: *18 SR 2748*

9520.0590 PERSONNEL POLICIES AND PROCEDURES.

Subpart 1 **General requirements.** Each program shall have a written personnel policy and shall make a copy of it available to the department for review. Personnel policies shall be carried out in accordance with affirmative action policies and equal employment opportunity regulations.

[For text of subp 2, see M R]

Subp 3 **Job evaluation.** The personnel policy shall provide for job performance evaluations conducted on a regular and ongoing basis with a written annual review.

Subp 4. **Conditions of employment.** The personnel policy shall describe the employees' conditions of employment and the general conditions which constitute grounds for dismissal and suspension.

[For text of subp 5, see M R]

Subp 6 [Repealed, 18 SR 2748]

[For text of subps 7 to 9, see M R]

Subp 10 [Repealed, 18 SR 2748]

Statutory Authority: *MS s 245A 09*

History: *18 SR 2748*

9520.0680 [Repealed, 18 SR 2748]

9520.0690 [Repealed, 18 SR 2748]