

**CHAPTER 9100**  
**BOARD OF VETERINARY MEDICINE**  
**VETERINARIANS' LICENSURE AND PRACTICE**

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**9100.0100 DEFINITIONS.**

Subpart 1. **Scope.** For the purposes of these rules the following terms shall have the meanings given as follows.

Subp. 2. **Equipment.** "Equipment" means any instruments, tools, clothing, vehicles, and other equipment used in the practice of veterinary medicine.

Subp. 3. **Housing facilities.** "Housing facilities" means any structure, cage, building, or other facility used for the purpose of housing animals.

Subp. 4. **Premises.** "Premises" means the property, including the land and buildings thereon, used in the practice of veterinary medicine.

Subp. 5. **Veterinarian.** "Veterinarian" means any person or professional corporation engaged in the practice of veterinary medicine.

*Statutory Authority: MS s 156.01 subd 3*

**9100.0200 PREMISES.**

Subpart 1. **Biologicals and other drugs.** Biologicals and other drugs shall be stored in such a manner as to prevent contamination and deterioration in accordance with the packaging and storage requirements of the United States Pharmacopoeia and National Formulary, or any revision thereof, as adopted by Minnesota Statutes 1969, section 151.01, subdivision 5.

Subp. 2. **Cages.** Cages shall be cleaned and sanitized prior to their use by newly arrived animals. Excreta, spilled feed, and water shall be removed from cages as often as necessary to prevent contamination of the animals therein and to reduce hazards to the health of such animals and to eliminate odors.

Subp. 3. **Communicable or contagious diseases.** Animals affected with any clinical evidence of infectious, contagious, or communicable diseases shall be separated from all other animals in such a manner as to minimize the dissemination of disease, and such animals shall not be permitted to commingle or come into contact with other animals on the premises.

Subp. 4. **Equipment.** Equipment shall be maintained in a clean and sanitary condition at all times.

Subp. 5. **Food and water.** Food and water for animals shall be kept free from contamination, and all receptacles for such food and water shall be kept in a clean and sanitary condition.

Subp. 6. **Pest control.** An effective program for the control of insects and other vermin on the premises shall be established and maintained.

Subp. 7. **Sanitation.** The premises shall be kept clean and in good repair to facilitate acceptable sanitary practices and shall be kept free of accumulations of refuse.

Subp. 8. **Storage.** All supplies, including food and bedding, shall be stored in facilities which adequately protect such supplies against infestation, contamination, or deterioration. Refrigeration shall be provided for all supplies that are of a perishable nature, including foods, drugs, and biologicals.

Subp. 9. **Waste disposal.** Covered, vermin-proof waste containers impermeable by water shall be used for the removal and disposal of animal and food

wastes, bedding, dead animals, debris, and other waste. Disposal facilities shall be so operated to prevent a nuisance condition, to minimize insect and other vermin infestation, odor, and disease hazards.

**Subp. 10. Water and electric power.** Reliable electric power and potable water adequate for the practice of veterinary medicine shall be made available at all times on the premises.

**Statutory Authority:** *MS s 156.01 subd 3*

### 9100.0300 HOUSING FACILITIES.

**Subpart 1. Cleaning and disinfecting.** Housing facilities shall be cleaned and disinfected as often as it is necessary to maintain a clean and sanitary condition at all times.

**Subp. 2. Drainage.** A suitable method shall be provided to rapidly eliminate excess water from indoor housing facilities. Drains shall be so constructed and maintained in good repair to avoid foul odors therefrom. If closed drainage systems are used, they shall be equipped with traps and so installed as to prevent any backup of sewage and other waste materials onto the floors of the facilities.

**Subp. 3. Heating.** Indoor housing facilities for animals shall be sufficiently heated when necessary to protect the animals from cold and to provide for their health and comfort. The ambient temperature shall not be allowed to fall below 50 degrees Fahrenheit for animals not acclimated to lower temperatures.

**Subp. 4. Interior surfaces.** The surfaces of indoor housing facilities with which animals come into contact shall be so constructed and maintained that they are substantially impervious to moisture and may be readily sanitized.

**Subp. 5. Lighting.** Indoor housing facilities for animals shall have ample light, by natural or artificial means, or both, of sufficient intensity and uniform distribution to permit routine inspection and cleaning.

**Subp. 6. Outside housing facilities.** Outdoor housing facilities shall provide adequate shelter to properly protect animals from sun, rain, snow, and other weather elements and shall provide adequate bedding, water, and food.

**Subp. 7. Structural strength.** Housing facilities for animals shall be structurally sound and shall be kept in good repair. Such facilities shall be designed and constructed in such a manner as to protect the animals from injury, to contain the animals, and to restrict the entrance of other animals.

**Subp. 8. Ventilation.** Indoor housing facilities for animals shall be adequately ventilated to prevent the collection of offensive odors and to provide for the health and comfort of animals at all times. Such facilities shall be provided with fresh air either by means of windows, vents, or air conditioning and shall be ventilated so as to minimize drafts, odors, and moisture condensation. Auxiliary ventilation, such as exhaust fans and vents or air conditioning shall be provided when the ambient temperature is 85 degrees Fahrenheit or higher.

**Statutory Authority:** *MS s 156.01 subd 3*

### 9100.0400 APPLICATION FEES TO PRACTICE VETERINARY MEDICINE.

**Subpart 1. Amount.** A person applying for a license to practice veterinary medicine in this state shall submit to the Board of Veterinary Medicine a fee of \$185 in the form of a check or money order payable to the state treasurer. The application fee received shall support only the application with which the fee was submitted. A person who applies more than once shall submit the full application fee with each subsequent application.

**Subp. 2. Fees nonreturnable.** The application fee required to be submitted for licensure shall not be returnable in the event permission to take the licensure examination is denied or licensure is denied for any other good cause.

**Statutory Authority:** *MS s 16A.128; 156.01 subd 1; 214.06*

**History:** *11 SR 635*

**9100.0500 RENEWAL FEE.**

**Subpart 1. Required for licensure.** Each person now licensed to practice veterinary medicine in this state, or who shall become licensed by the Board of Veterinary Medicine to engage in the practice, shall be responsible for tendering an annual license renewal fee if he wishes to practice veterinary medicine in the coming year and/or remain licensed as a veterinarian.

**Subp. 2. Amount.** The annual fee for licensure renewal is \$40 and must be paid to the executive director of the board on or before March 1 of each year. By January 1 of the year for which the renewal fee is due, the board will issue a renewal application to each current licensee to the last address maintained in the board file. Failure to receive this notice does not relieve the licensee of the obligation to pay renewal fees in such a manner that they are received by the board on or before the renewal date of March 1.

**Subp. 3. Date due.** Each licensee shall renew his license on or before March 1 of each year, and thereupon the license of such veterinarian shall be renewed until March 1 in the next succeeding year.

**Subp. 4. Late penalty.** An applicant for renewal shall pay a late penalty of \$20 as well as the renewal fee if the application for renewal is received after March 1 of the current year. A renewed license issued after March 1 of any year is valid only until March 1 of the next succeeding year regardless of when the renewal fee is received.

**Subp. 5. Penalty for failure to pay.** The failure of a licensed veterinarian to pay the renewal fee provided herein within 60 days after March 1 in any year shall constitute grounds to suspend his license to practice veterinary medicine in this state. The suspended status placed upon a license may be removed only upon payment of renewal fees and late penalty fees for each year or portion of a year during which the veterinarian practiced and was not currently renewed.

Any licensee who fails to renew his license for a period of five years or more must retake the examination required for nonlicensed applicants and tender all fees required for original licensure upon his written application to become actively renewed.

**Statutory Authority:** *MS s 16A.128; 156.01; 156.03; 214.06*

**History:** *11 SR 635; 14 SR 2131*