

**CHAPTER 8280**  
**SECRETARY OF STATE**  
**SATELLITE OFFICES; UNIFORM**  
**COMMERCIAL CODE**

8280.0500 SATELLITE OFFICES

8280.0510 IMAGE CONVERSION

**8280.0500 SATELLITE OFFICES.**

Subpart 1 **Status and designation.** Satellite offices are agents of the secretary of state, and all rules applicable to the secretary of state with respect to the Uniform Commercial Code apply to satellite offices. Satellite offices are designated by mutual agreement between the office of the secretary of state and a local county-based government office, normally the county recorder for that county. These mutual agreements are for an indefinite term and are subject to termination by the secretary of state or by the local county-based office upon 60-days notice.

Subp 2. **Terminations.** The secretary of state shall use the following procedure to determine pursuant to Laws 2000, chapter 399, article 1, section 101, to be coded as Minnesota Statutes, section 336.9-530, subdivision 2, whether customer service has been severely impaired. However, at any point the secretary of state and the satellite office may attempt to resolve the dispute by mutual agreement.

A The secretary of state may initiate a proceeding to terminate the satellite office because customer service has been severely impaired by notifying the chief executive of the satellite office in writing by certified mail of an intent to terminate, and describing the allegations upon which the intent to terminate is based.

B. Within 14 calendar days of the issuance of that notice, the satellite office shall provide a written response by certified mail addressing the allegations and describing the nature of the transactions in question and any and all facts relevant to the allegations

C. If the secretary of state finds the response sufficient on its face to establish that customer service has not been severely impaired, the secretary of state shall, within seven calendar days of receipt of the response from the satellite office, cancel the proceeding to terminate the agent status of the satellite office

D. If the secretary of state does not find the response sufficient on its face to establish that customer service has not been severely impaired, the secretary of state shall, within seven calendar days of receipt of the response from the satellite office, schedule a meeting with the chief executive of the satellite office to be held within ten calendar days after scheduling to discuss the allegations upon which the intent to terminate is based. A mediator from the Bureau of Mediation Services shall mediate the dispute.

E. If the secretary of state or her designated representative finds by a preponderance of the evidence that customer service has been severely impaired, the secretary of state or her designated representative must issue a finding terminating the satellite office status of the local county-based government office

F The satellite office status of the local county-based government office terminates at the end of the calendar month after the month in which the finding in item E was issued

G The secretary of state or her designated representative may choose to authorize another local county-based government office to become an agent of the secretary of state for purposes of operating a satellite office

**Statutory Authority:** *MS s 14 386*

**History:** *25 SR 114*

**NOTE** This part remains in effect until July 1, 2003

**8280.0510 IMAGE CONVERSION.**

The secretary of state shall arrange for the conversion of images of financing statements currently filed with the county recorder of each county to a centralized image base. Each county recorder shall scan or convert or provide for the scanning or conversion of each active financing statement and any amendments or other filings connected thereto in a manner meeting technical standards to be established by the secretary of state. The secretary of state shall pay each county recorder a flat fee of 50 cents for all of the documents filed for each financing statement, including amendments and other associated filings, except that the secretary of state shall pay county recorders a flat fee of 25 cents for documents which have already been converted into a digitized format.

**Statutory Authority:** *MS s.14.386*

**History:** *25 SR 114*

NOTE This part remains in effect until July 1, 2003