

CHAPTER 8200

SECRETARY OF STATE

VOTER REGISTRATION

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8200.0300 DELEGATION OF DUTIES.

The county auditor may delegate to municipal officials all duties assigned to the county auditor by chapter 8200 and by Minnesota Statutes, chapter 201, except the preparation and distribution of lists of registered voters. The auditor may delegate the responsibility to accept voter registrations, but a delegation of this responsibility does not relieve the auditor of the duty to accept voter registrations.

Statutory Authority: *MS s 201 221*

History: *25 SR 616*

8200.1100 PRINTING SPECIFICATIONS.

Voter registration cards printed for the purpose of distribution and mailing must be printed pursuant to items A to D.

A The size must be six inches by 8-9/16 inches, including a 9/16-inch stub.

B The paper must be at least 100-pound white offset.

C The secretary of state may approve alternate forms of voter registration cards to be attached to or included in tax booklets and forms used by state agencies, and other forms deemed appropriate by the secretary of state if the forms have spaces for the information required in Minnesota Statutes, section 201 071. The secretary of state may also approve the county use of a card of a size other than the dimensions prescribed by item A.

D The bottom stub must have an adhesive applied to it so that the card can be sealed when it is folded together for mailing.

Statutory Authority: *MS s 201 071, 201 221*

History: *25 SR 616*

8200.1200 REGISTRATION CARD; FORMAT.

Subpart 1 **Form.** The voter registration card must

A contain the data elements provided in Minnesota Statutes, section 201 071,

B. contain the following certification: I certify that I

- will be at least 18 years old on election day,
- am a citizen of the United States,
- will have resided in Minnesota for 20 days immediately preceding election day,
- maintain residence at the address given on the registration form,
- am not under guardianship of the person;
- have not been found by a court to be legally incompetent to vote,

- have not been convicted of a felony without having my civil rights restored, and

- have read and understand this statement, that giving false information is a felony punishable by not more than 5 years imprisonment or a fine of not more than \$10,000, or both;

C. be consistent in layout with the data entry screens used by the statewide registration system,

D take into consideration readability and ease of understanding;

E. provide room for including a mailing address for returning the completed registration,

F have printed on or with the card a set of instructions for completing the registration, and

G. have printed on or with the card a statement that assistance for registration and voting is available for elderly and disabled individuals and residents of health care facilities

The secretary of state shall provide examples of the voter registration card to all county auditors

Subp. 2. **Box for office use only.** The voter registration card must contain a box marked for "election day official use only" which contains "W __", "P __", and "SD". These abbreviations stand for "ward," "precinct," and "school district." Other information may also be included. Judges of election shall record the type of election day voter registration proof and its number, if any, in the "election day official use only" box

[For text of subp 3, see M R]

Statutory Authority: *MS s 201 071, 201 221*

History: *25 SR 616*

8200.2600 PROPERLY COMPLETED REGISTRATIONS.

If a county auditor determines that a registration card has been properly completed, the auditor shall file the card and enter the registration on the state registration system. The county auditor shall maintain the file in an orderly manner. The county auditor shall have a card notice mailed to each newly registered voter indicating the voter's name, address, precinct, and polling place. The card must require that it be returned if not deliverable as addressed.

Statutory Authority: *MS s 201.221*

History: *25 SR 616*

8200.2800 REGISTRATIONS RECEIVED FEWER THAN 20 DAYS BEFORE ELECTION.

When an auditor receives correctly completed registrations during the period when registrations cannot be accepted for an election, the auditor shall notify the applicant that the registration was not timely received and that the applicant must register on election day to vote at the upcoming election. In the notice to the applicant, the auditor shall explain that if the registrant chooses not to vote at the upcoming election, the applicant's registration will become effective on the day after the election.

Statutory Authority: *MS s 201 221*

History: *25 SR 616*

8200.2900 DEFICIENT REGISTRATIONS.

When a person attempts to register prior to election day and the county auditor determines that the registration is deficient, the auditor shall notify the person attempting to register that the registration was not correctly completed. The auditor shall attempt to obtain the needed information by mail or telephone. If the auditor cannot obtain the needed information, the registration is deficient and the registration

card shall not be filed and shall be maintained separately for 22 months. The applicant shall be allowed to vote only after correctly completing a registration card

If the auditor notifies a person of an incorrectly completed registration, the auditor shall also notify the applicant of the dates on which registrations cannot be accepted for an election and of the procedures for election day registration. In the notice to the applicant, the auditor shall explain that a correctly completed registration received by the auditor during the period when registrations cannot be accepted for the upcoming election will make the applicant registered to vote on the day after the upcoming election

If an auditor receives a faulty or deficient registration during the period when registrations cannot be accepted for an election, the auditor shall notify the applicant that the applicant must register at the polling place of the precinct in which she or he resides on election day to vote at the election. In the notice to the applicant, the auditor shall explain that a correctly completed registration received by the auditor during the period when registrations cannot be accepted for the upcoming election will make the applicant registered to vote on the day after the upcoming election.

Statutory Authority: *MS s 201 221*

History: *25 SR 616*

8200.2950 ADDRESSES ON VOTER REGISTRATION CARDS.

A person having a residence with a street address who completes a voter registration card must provide the street address assigned to the person's residence in the residence space on the voter registration card. When the United States Postal Service will not deliver mail to the registrant's residence address, the registrant must also enter an alternate mailing address on the voter registration card

Statutory Authority: *MS s 201 071, 201 221*

History: *25 SR 616*

8200.3000 REGISTRATION IN WRONG COUNTY.

When a county auditor receives a registration card from a person whose address is in another county, the auditor shall within two working days forward the registration card to the auditor of the proper county if it can be ascertained.

Statutory Authority: *MS s 201 221*

History: *25 SR 616*

8200.3100 NOTICES OF DEFICIENT AND LATE REGISTRATION.

Subpart 1 **Conditions requiring.** If a county auditor receives a voter registration card that is deficient, the auditor shall send a notice of deficient registration to the person seeking to register. If a county auditor receives a voter registration card that is filed during the period when preelection voter registrations cannot be accepted, the auditor shall send a notice of late registration to the person seeking to register. The notice of late registration must require that it be returned if not deliverable. The secretary of state shall provide sample notices of deficient and late registration

Statutory Authority: *MS s 201 221*

History: *25 SR 616*

8200.3500 ACKNOWLEDGMENT OF INELIGIBLE APPLICATIONS.

Ineligible applicants shall be notified of the reasons for their ineligibility and their cards maintained separately by the auditor for 22 months

Statutory Authority: *MS s 201 221*

History: *25 SR 616*

8200.3700 REMOVAL OF CARDS FROM REGISTRATION FILES.

If a registration card is to be removed from the registration files, except that of a deceased person or that of a voter who has reregistered in another county or state, the county auditor may notify the person whose card is to be removed of the removal and the reason for the removal in writing. The cards removed must be maintained in separate files for 22 months.

Statutory Authority: *MS s 201.221*

History: *25 SR 616*

8200.5100 REGISTRATION AT PRECINCT ONLY.

Subpart 1 Procedure; proof. Any person otherwise qualified but not registered to vote in the precinct in which the person resides may register to vote on election day at the polling place of the precinct in which the person resides. To register on election day, a person must complete and sign the registration card and provide proof of residence. A person may prove residence on election day only

A. by presenting

(1) a valid Minnesota driver's license, learner's permit, or a receipt for either that contains the voter's valid address in the precinct,

(2) a valid Minnesota identification card issued by the Minnesota Department of Public Safety or a receipt for the identification card that contains the voter's valid address in the precinct; or

(3) a current student identification card that contains the student's valid address in the precinct, a current student fee statement that contains the student's valid address in the precinct, or a copy of a current student registration card that contains the student's valid address in the precinct,

B. by having a valid registration in the same precinct under a different address,

C. by presenting a notice of late registration mailed by the county auditor or municipal clerk; or

D. by having a person who is registered to vote in the precinct and knows the applicant is a resident of the precinct sign the oath in part 8200.9939

The oath in item D must be attached to the voter registration card until the address of the applicant is verified by the county auditor. The county auditor shall file the oaths and maintain them for one year.

Subp 2. Additional proof of residence allowed. An eligible voter may prove residence under this subpart by presenting one of the photo identification cards listed in item A and one of the additional proofs of residence listed in item B.

A. The following documents are acceptable photo identification cards under this subpart if they contain the voter's name and photograph:

(1) a Minnesota driver's license or identification card,

(2) a United States passport,

(3) a United States military identification card, or

(4) a student identification card issued by a Minnesota postsecondary educational institution.

B. An original bill for gas, electric, telephone, cable television, solid waste, water, or sewer services is acceptable as an additional proof of residence under this subpart if:

(1) the bill shows the voter's name and current address in the precinct; and

(2) the due date on the bill is within 30 days before or after election day.

If the photo identification presented by the voter establishes the voter's identity and the additional proof of residence presented by the voter establishes the voter's

current address in the precinct; the voter shall have proven residence under this subpart

C. The secretary of state shall provide samples of utility bills acceptable as additional proof of residence under item B to local election officials for use in election judge training and in the polling place on election day

[For text of subp 3, see M.R.]

Statutory Authority: *MS s 201 221*

History: 25 SR 616

8200.5400 NOTATION OF IDENTIFICATION ON REGISTRATION CARD.

When a voter uses a Minnesota driver's license, learner's permit, Minnesota identification card, United States passport, United States military identification card, or Minnesota postsecondary student identification card to prove residence or identity when registering on election day, the election judge who is registering voters shall record the number on the card in the "election day official use only" area of the registration card. When a voter uses one of the documents listed in part 8200.5100, subpart 2, item B, to prove residence for election day registration, the election judge who is registering voters shall record the type of document on the card in the "office use only" area of the registration card

Statutory Authority: *MS s 201 221*

History: 25 SR 616

8200.5500 REGISTRATION CARDS RECEIVED ON ELECTION DAY.

Registrations received at polling places on election day must be filed in the same file and in the same manner as registrations received prior to that election day

Statutory Authority: *MS s 201 221*

History: 25 SR 616

8200.5700 NOTICE OF DEFICIENT REGISTRATION.

A voter registration office may send notices to election day registrants whose cards are found to be deficient and request that the voters contact the registration office

Statutory Authority: *MS s 201 221*

History: 25 SR 616

8200.6300 [Repealed, 25 SR 616]

8200.6400 FORM OF PUBLIC INFORMATION LIST PROVIDED BY SECRETARY OF STATE.

The public information list provided by the secretary of state must contain the information required by Minnesota Statutes, section 201 091, subdivision 4. The public information list may also include the precinct, ward, congressional district, legislative district, county commissioner district, judicial district, school district, or other identifiers for each election district in which the voter resides. The public information list may be requested on paper or on electronic media.

Statutory Authority: *MS s 201 091; 201 221*

History: 25 SR 616

8200.9115 FORM OF POLLING PLACE ROSTERS.

[For text of subpart 1, see M.R.]

Subp 2 [Repealed, 25 SR 616]

[For text of subp 3, see M.R.]

Statutory Authority: *MS s 201 091, 201 221*

History: 25 SR 616

8200.9120 INSPECTION OF POLLING PLACE ROSTERS.

An individual who asks to inspect a polling place roster used on election day must provide the county auditor with identification and a written request stating the information required by Minnesota Statutes, section 201.091, subdivision 4. Before fulfilling the request for inspection, the auditor must conceal the month and day of birth of each person on the roster

Statutory Authority: *MS s 201.091, 201.221*

History: *25 SR 616*