# CHAPTER 7905 MINNESOTA STATE RETIREMENT SYSTEM DEFERRED COMPENSATION PLAN

	DEFINITIONS AND PLAN	7905.1600 DEFERRAL ADJUSTMENTS.
7905.0100	DEFINITIONS.	PARTICIPANTS' ACCOUNTS, INVESTMENTS,
7905.0200	ESTABLISHMENT OF PLAN.	AND DISTRIBUTIONS
7905.0300	PURPOSE OF PLAN.	7905.1700 DEFERRED COMPENSATION
7905.0400	APPLICABLE LAW.	ACCOUNTS AND VALUATION.
7905.0500	TERMS: GENDER AND NUMBER.	7905.1800 UNSECURED GENERAL CREDITOR.
RESPONSIBILITIES OF DIRECTOR		7905.1900 INVESTMENT OF FUNDS.
7905.0600	ADMINISTRATION OF PLAN.	7905.2000 DISTRIBUTION EVENTS.
7905.0700	WRITTEN AGREEMENT.	7905.2100 METHODS OF DISTRIBUTION.
7905.0800	COPIES OF PLAN, PAMPHLETS, AND	7905.2200 DATE OF DISTRIBUTION.
	ACCOUNT STATEMENTS.	7905.2300 UNFORESEEABLE EMERGENCY.
	PARTICIPATION IN PLAN	7905.2400 DESIGNATION OF BENEFICIARY.
7905.0900	ELIGIBILITY	7905 2500 LEAVE OF ABSENCE
7905.1000	ENROLLMENT.	INTERPRETATION OF PLAN
7905.1100	MINIMUM DEFERRAL.	7905.2600 NONASSIGNABILITY OF CONTRACT.
7905.1200	MAXIMUM DEFERRAL.	7905.2700 HEADINGS AND SUBHEADINGS.
7905.1300	MODIFICATIONS TO AMOUNT	7905.2800 CONFLICTS.
	DEFERRED.	7905.2900 AMENDMENT OF PLAN.
7905.1400	REVOCATION OF DEFERRAL.	7905.3000 PRIOR PLAN.
7905.1500	DURATION OF ELECTION TO DEFER	

#### **DEFINITIONS AND PLAN**

#### **7905.0100 DEFINITIONS.**

COMPENSATION.

Subpart 1. Scope. When used in the plan, the following terms have the meanings given unless otherwise provided.

- Subp. 2. Accounting date. "Accounting date" means the date on which an investment fund is valued and earnings or losses are allocated to participants' deferred compensation accounts. There shall be an accounting date at least once a month on the last business day of the month and if practical more frequent accounting dates to reflect as closely as possible the earnings or losses with respect to a deferred compensation account from the time compensation is deferred and invested in various investment funds until it is eventually distributed according to the plan.
- Subp. 3. **Beneficiary.** "Beneficiary" means the person or legal entity provided for by the plan or designated by the participant to receive any undistributed deferred compensation that becomes payable in the event of the participant's death.
  - Subp. 4. Board. "Board" means the Minnesota State Board of Investment.
- Subp. 4a. **Board of directors.** "Board of directors" means the Minnesota State Retirement System Board of Directors.
- Subp. 5. Compensation. "Compensation" means any remuneration payable to an individual who performs service for the employer which is reportable as federal gross income.
- Subp. 6. **Deferred compensation.** "Deferred compensation" means the part of the participant's compensation that the participant and employer mutually agree to defer under the plan.
- Subp. 7. **Deferred compensation account.** "Deferred compensation account" means the account established for the investment of deferred compensation. It includes the supplemental investment account and the fixed and variable annuity account.
- Subp. 8. **Director.** "Director" means the executive director of the Minnesota State Retirement System.
  - Subp. 9. Employee. "Employee" means:
- A. an individual receiving compensation for services from the state of Minnesota including any elected official, appointed official, or employee of the state of Minnesota, including employees of departments, agencies, and instrumentalities, wherein the state legislature has specifically held the employees to be "state employees" for any one or more specific purposes such as, but not limited to, membership in the Minnesota State Retirement System, employee group insurance program, or unemployment compensation plan for state employees; or

# 7905.0100 DEFERRED COMPENSATION PLAN

- B. an individual receiving compensation for services performed for a political subdivision of the state including any elected official, appointed official, or employee of a political subdivision of the state, including any employee of the political subdivision or other employing unit entitled to membership in a public retirement plan listed in Minnesota Statutes, section 356.20, subdivision 2.
- Subp. 10. **Employer.** "Employer" means the state of Minnesota, or a political subdivision of the state of Minnesota, or an agency or instrumentality of the state of Minnesota or its political subdivisions.
- Subp. 11. **Fixed or variable annuity account.** "Fixed or variable annuity account" means the investment accounts of the companies approved by the board under Minnesota Statutes, section 352.96, subdivision 2.
- Subp. 12. **Includable compensation.** "Includable compensation" has the meaning given in section 457 of the Internal Revenue Code.
  - Subp. 13. Normal retirement age. "Normal retirement age" means:
- A. an age not earlier than that for attainment of eligibility by the participant to begin receiving normal, or unreduced, retirement benefits from one of the retirement systems listed in Minnesota Statutes, section 356.20, subdivision 2, or other Minnesota public employee pension plan of which the participant is a member, nor later than age 70–1/2; or
- B. if the participant is not a member of one of the retirement systems, not later than age 70-1/2.
- Subp. 14. **Participant.** "Participant" means an individual who has enrolled in the plan as provided in parts 7905.0900 to 7905.1600 and has not had a complete distribution of the deferred compensation account.
- Subp. 15. **Pay period.** "Pay period" means a regular accounting period established by the employer for measuring and paying compensation earned by employees.
- Subp. 16. Pay date. "Pay date" means the date the participant receives payment of compensation.
- Subp. 17. **Plan.** "Plan" means the Minnesota public employee's deferred compensation plan as set forth in this chapter and as it may be amended from time to time.
- Subp. 18. **Prior plan.** "Prior plan" means the Minnesota deferred compensation plan approved by the attorney general and filed with the secretary of state and the commissioner of administration November 24, 1975, and any plans established under authority of the plan by political subdivisions of the state of Minnesota.
- Subp. 18a. **Product providers.** "Product providers" means any company that has a contract with the State Board of Investment to offer an investment product under the plan or the supplemental investment fund.
- Subp. 19. Supplemental investment account. "Supplemental investment account" means the Minnesota supplemental investment fund as established by Minnesota Statutes, section 11A.17, and managed by the board.
- Subp. 20. **Separation from service.** "Separation from service" means the permanent severance of the participant's employment relationship with the employer by means of: retirement; discharge, provided all appellate processes have been exhausted or tolled; resignation, provided seniority or continuous service is interrupted; permanent layoff; expiration or nonrenewal of appointment or term of office; nonreelection; death; or other form of permanent severance as may be provided by appropriate law, contract, or rules. For purposes of this definition, a break in employment for less than 30 days shall not be considered a separation from service.
- Subp. 21. **Taxable year.** "Taxable year" means the calendar year beginning January 1 and ending December 31.
- Subp. 22. Unforeseeable emergency. "Unforeseeable emergency" means a severe financial hardship to the participant as defined in section 457 of the Internal Revenue Code. The circumstances that will constitute an unforeseeable emergency will depend upon the facts of each case, but in any case payment will not be made to the extent that the hardship is, or may be relieved, through reimbursement or compensation by insurance or otherwise by

#### 295 DEFERRED COMPENSATION PLAN 7905.0700

liquidation of the participant's assets to the extent the liquidation of the assets would not itself cause severe financial hardship or by cessation of deferrals under the plan.

Statutory Authority: MS s 352.96

**History:** 8 SR 1403; 1Sp1985 c 14 art 21 s 49; 1Sp1986 c 1 art 1 s 9; L 1987 c 268 art 1 s 126; L 1988 c 719 art 3 s 12: 16 SR 202: 19 SR 1158

# 7905.0200 ESTABLISHMENT OF PLAN.

The plan shall be known as the "Minnesota state deferred compensation plan" ("plan") and is created according to Minnesota Statutes, section 352.96 and section 457 of the Internal Revenue Code. The plan shall constitute a continuation of the Minnesota deferred compensation plan, approved by the attorney general and filed with the secretary of state and the commissioner of administration. November 24, 1975.

**Statutory Authority:** MS s 352.96 **History:** 16 SR 202; 19 SR 1158

#### 7905.0300 PURPOSE OF PLAN.

The purpose of the plan is to allow employees to designate a portion of their compensation to be withheld each pay period by the employer and invested at the discretion of and in a manner approved by the board of directors for the employer until separation from service, financial hardship, or death of the employee. Any compensation deferred by employees may be invested by the board of directors, for the employer, but there is no requirement for the board of directors or employer to do so. Participation in the plan shall not be construed to establish or create an employment contract between the employee and the employer.

Statutory Authority: MS s 352.96

History: 8 SR 1403; 16 SR 202; 19 SR 1158

#### 7905.0400 APPLICABLE LAW.

The plan shall be construed, administered, and governed in all respects under and by the laws of the state of Minnesota, Minnesota Statutes, section 352.96 and section 457 of the Internal Revenue Code.

Statutory Authority: MS s 352.96

History: 19 SR 1158

#### 7905.0500 TERMS: GENDER AND NUMBER.

Except when otherwise indicated by the context, any masculine terminology herein shall also include the feminine and neuter and vice versa, and the definition of any terms in part 7905.0400 in the singular may also include the plural.

Statutory Authority: MS s 352.96 subd 4

#### RESPONSIBILITIES OF DIRECTOR

#### 7905.0600 ADMINISTRATION OF PLAN.

The board of directors has the full power and authority to administer the plan and promulgate, adopt, amend, or revoke internal management procedures which are consistent with, and necessary to implement and maintain, the plan.

**Statutory Authority:** *MS s* 352.96 **History:** 16 SR 202; 19 SR 1158

#### 7905.0700 WRITTEN AGREEMENT.

The employer or the director on behalf of the board of directors and the employer shall enter into a written agreement with each participant. The written agreement and other application forms shall be in a form and manner as prescribed by the director and shall set forth the obligations contained in the plan, the amounts of compensation to be deferred, and other information the director considers necessary to administer the plan.

**Statutory Authority:** *MS s* 352.96 **History:** 16 SR 202; 19 SR 1158

Copyright © 1997 by the Revisor of Statutes, State of Minnesota. All Rights Reserved.

# 7905.0800 DEFERRED COMPENSATION PLAN

# 7905.0800 COPIES OF PLAN, PAMPHLETS, AND ACCOUNT STATEMENTS.

Pamphlets describing the plan and outlining the options and opportunities available shall be prepared under the direction of the director and made available to eligible employees. Copies of the plan will be made available upon request. Individual account statements shall be made available to each participant at least semiannually.

**Statutory Authority:** MS s 352.96 **History:** 16 SR 202; 19 SR 1158

#### **PARTICIPATION IN PLAN**

# 7905.0900 ELIGIBILITY.

All employees who are receiving compensation who have not received a distribution based on an unforeseeable emergency as provided in part 7905.2300 within the last 12 months shall be eligible to become participants in accordance with part 7905.1000. If an employee received a distribution based on an unforeseeable emergency in the last 12 months and is eligible for an employer matching contribution under Minnesota Statutes, section 356.24, employee contributions can be made only up to the amount matched by employer contributions.

Statutory Authority: MS s 352.96 History: 16 SR 202; 17 SR 8

# 7905.1000 ENROLLMENT.

Any employee eligible to participate according to part 7905.0900 may become a participant by agreeing with the employer in writing, on a form approved by the director, to a deferment of the participant's compensation according to parts 7905.1100 and 7905.1200. The deferment shall be made in compliance with section 457 of the Internal Revenue Code. The application shall also specify an investment preference for the deferred compensation.

Statutory Authority: MS s 352.96

History: 8 SR 1403; 16 SR 202; 19 SR 1158

# 7905.1100 MINIMUM DEFERRAL.

The minimum amount which may be deferred is \$10 per pay period per product provider. The amounts to be deferred must be stated in whole dollars. If the application indicates an amount including cents, the cents will be disregarded.

**Statutory Authority:** MS s 352.96 **History:** 16 SR 202; 19 SR 1158

# 7905.1200 MAXIMUM DEFERRAL.

The total amount of deferred compensation during any taxable year shall not exceed the limits established under section 457 of the Internal Revenue Code.

Statutory Authority: MS s 352.96

History: 8 SR 1403; 16 SR 202; 19 SR 1158

#### 7905.1300 MODIFICATIONS TO AMOUNT DEFERRED.

The employer shall adjust the participant's total annual compensation, on a pay period basis, by the deferred compensation amount indicated on the participant's application. That amount, subject to the limits of part 7905.1200, may be increased or decreased only by proper application to the employer or to the director acting for the employer.

Statutory Authority: MS s 352.96

History: 8 SR 1403; 16 SR 202; 19 SR 1158

#### 7905.1400 REVOCATION OF DEFERRAL.

A participant may revoke an election to have compensation deferred by notifying the employer or the director acting for the employer on a form prescribed by the director.

Statutory Authority: MS s 352.96

History: 8 SR 1403; 16 SR 202; 17 SR 8; 19 SR 1158

# 7905.1500 DURATION OF ELECTION TO DEFER COMPENSATION.

Once an election to have compensation deferred has been made by the participant, the election shall continue in effect until the participant's separation from service, unless the participant modifies the amount according to part 7905.1300, or revokes the deferred compensation according to part 7905.1400 or receives a distribution under part 7905.2300.

**Statutory Authority:** *MS s* 352.96 **History:** 8 SR 1403; 16 SR 202

# 7905.1600 DEFERRAL ADJUSTMENTS.

Subpart 1. **Deduction exceeds pay period salary.** If for any reason the deferred compensation deduction for any pay period exceeds the amount remaining after provision is made for retirement deductions, social security tax contributions, state and federal income taxes, and any other deductions required by law, then no deduction for the plan will be made for the participant for that pay period.

- Subp. 2. **Missed deductions; overdeductions.** If a deferred compensation deduction is missed for any reason, no adjustment shall be made on any future pay period for the missed deduction. However, if for any reason an amount is deducted from a pay period greater than that indicated by the participant on the application, the amount overdeducted will be refunded.
- Subp. 3. Change in pay period length. In the employee's application for participation in the plan, the employee must state the amount the employee wishes withheld each pay period. If for any reason the length of the period for which the employee is paid is changed from that in effect as of the date of the application, the employer or the director acting for the employer shall compute and have withheld from the employee's salary an equivalent whole dollar amount to be withheld corresponding to the new pay period length that will result in approximately the same annual amount being withheld.
- Subp. 4. Maximum deduction. The employer shall attempt to ensure compliance with the maximum deferment in part 7905.1200. If the amount deducted exceeds the maximum deferment in part 7905.1200, the amount of subsequent deductions for the remainder of the taxable year shall be adjusted to conform to the maximum deferment allowed for the year. If it is not possible to correct the total deduction by year end, the overage shall be refunded. A participant is responsible for any tax consequences to the participant that may arise as a result of the participant's deferrals under the plan that exceed the maximum amounts allowable.

**Statutory Authority:** *MS s* 352.96 **History:** 8 SR 1403; 16 SR 202

## PARTICIPANTS' ACCOUNTS, INVESTMENTS, AND DISTRIBUTIONS

## 7905.1700 DEFERRED COMPENSATION ACCOUNTS AND VALUATION.

Subpart 1. Participants' accounts. An investment account shall be established for each participant which shall be the basis for any distributions payable to the participants under parts 7905.2000 to 7905.2400. Each participant's account shall be credited with the amount of any compensation deferred and received, and shall be further credited or debited, as applicable, with any increase or decrease resulting from investments under part 7905.1900, credited or debited with any investment expenses, if applicable, debited for the amount of any distribution, and credited initially with the value, on December 19, 1983, of any bookkeeping account maintained under the prior plan.

Subp. 2. **Financial responsibility of employer.** The funds and assets paid into the deferred compensation account may be invested in approved investments as provided by Minnesota Statutes, section 352.96, subdivision 2, until distributed according to parts 7905.2000 to 7905.2400.

The employer shall not be responsible for any loss due to the investment or failure of investment of funds and assets in the deferred compensation account, nor shall the employer be required to replace any loss which may result from the investments.

Subp. 3. Account and fund valuation. The supplemental investment account is to be valued by the board as of each accounting date according to Minnesota Statutes, section

# 7905,1700 DEFERRED COMPENSATION PLAN

11A.17. Any withdrawals or distributions shall be based upon the account's value as of the accounting date.

The fixed and variable annuity account is to be valued at current market value as of each accounting date on a reasonable and consistent basis and according to the terms of the contract as approved by the board under Minnesota Statutes, section 352.96.

Subp. 4. Administrative expense. The administrative expenses of the plan will be paid under Minnesota Statutes, section 11A.17.

Administrative costs for the fixed and variable annuity account shall be established by the contract as approved by the board under Minnesota Statutes, section 352.96.

Statutory Authority: MS s 352.96

History: 8 SR 1403; 16 SR 202; 17 SR 8; 19 SR 1158

# 7905.1800 UNSECURED GENERAL CREDITOR.

Title to and beneficial ownership of any assets, whether in cash or investment which the employer may earmark to pay or measure any deferred compensation under this chapter, shall at all times remain as a part of the general assets of the employer. The participant and the participant's beneficiary shall not have any property interest in any specific asset of the employer on account of the participant's election to defer any compensation under the plan. To the extent that any person acquires a right to receive payments from the employer under the terms of the plan, the right shall be no greater than the right of any unsecured general creditor of the employer.

Statutory Authority: MS s 352.96

History: 16 SR 202

# 7905.1900 INVESTMENT OF FUNDS.

Subpart 1. **Investment allowed.** Any compensation deferred by employees may be invested by the director for the employer, but there is no requirement to do so.

Subp. 2. **Investment options.** The participant may select an investment preference from among the options provided in the deferred compensation account.

The supplemental investment account shall provide the options available under Minnesota Statutes, chapter 11A.

The fixed or variable annuity account shall provide the options of a fixed annuity or a variable annuity as provided in the contract approved by the board under Minnesota Statutes, section 352.96.

A participant may select a combination of these five investment account preferences by specifying on the application the amount to be deferred under each investment preference. The amount to be deferred cannot be less than \$10 per pay period per product provider.

Subp. 3. Investment preference requests for future compensation. A participant shall, at the time of enrollment, make an investment preference request on an application provided for that purpose. Once made, an investment request shall continue for any deferments unless later changed by the participant.

A participant may change an investment preference request for future amounts of deferred compensation.

Subp. 4. Investment preference requests for past deferred compensation. A participant may also change an investment preference request with respect to all or part of previously deferred compensation. Changes are limited to a change within the fixed or variable annuity account according to the terms of the annuity contracts or within the supplemental investment account. Changes are also permitted between the fixed or variable annuity accounts according to the terms of the contract and the supplemental investment account. These changes in investment preference shall be effected as soon as practical as cash flow to an account permits, but not later than six months after the requested change.

Statutory Authority: MS s 352.96

History: 8 SR 1403; 16 SR 202; 17 SR 8; 19 SR 1158

# 7905.2000 DISTRIBUTION EVENTS.

A participant's deferred compensation account may begin to be distributed according to part 7905.2100 following the occurrence of one of the following events: separation from ser-

vice; death; unforeseeable emergency; distribution date as provided in part 7905.2200; or attainment of age 70–1/2.

**Statutory Authority:** *MS s* 352.96 **History:** 8 *SR* 1403; 16 *SR* 202

# 7905.2100 METHODS OF DISTRIBUTION.

Subpart 1. **Election in general.** Distribution of a participant's deferred compensation account shall be made in one of the following ways, with the date of distribution determined according to part 7905.2200. Benefits shall be paid as provided in section 457 of the Internal Revenue Code. Elections by a participant as authorized in this chapter shall be made on forms approved by the director.

Subp. 2. **Supplemental investment account.** A participant in the supplemental investment account will have deferred compensation distributed over a period of 60 months, unless the participant elects to have distribution made in one of the following methods:

A. in a lump sum;

B. in a lump sum purchase by the director of a fixed or variable annuity contract with one of the companies approved by the board under Minnesota Statutes, section 352.96, subdivision 2, including the availability of the options in subpart 3; or

C. for distribution beginning before the death of the participant, in monthly installments over a period of months specified by the participant; provided, however, that the amounts payable to the participant will be paid at times that are not later than the time determined under section 401(a)(9)(G) of the Internal Revenue Code relating to incidental death benefits as prescribed by the federal tax regulations. Any amount not distributed to the participant during the participant's lifetime will continue to the beneficiary at least as rapidly as was made to the participant before death.

The monthly installment payment from the supplemental investment account shall be determined by dividing the number of shares held by the months to be paid according to the withdrawal period selected. If the computation results in a monthly payment of less than \$100, the number of shares that equal approximately \$100 shall be determined and shall be redeemed and distributed to the employee or beneficiary each month until the deferred compensation is depleted in its entirety. If the deferred compensation has been invested in shares of more than one investment account, shares will be redeemed in whole units proportionately to the extent possible. Money market and fixed interest account investment payments shall also include payment of annual interest on the invested balance. If the value of the participant's account is \$1,000 or less, distribution shall be made in a lump sum.

If an acceptable application for a lump sum withdrawal and the information necessary to process the withdrawal is received in the office of the system prior to the end of any month, the lump sum payment should be processed within the first ten working days of the following month. If not processed within ten working days, the participant will be paid interest at the rate set by the commissioner of revenue in accordance with Minnesota Statutes, section 270.75, subdivision 5. Interest will be calculated from the day after the tenth working day to the date payment is processed.

Subp. 3. Fixed or variable annuity account. A participant in the fixed or variable annuity account will have deferred compensation distributed in the form of an annuity or systematic withdrawal payments unless, before distribution, the participant elects a lump sum distribution. The annuity or systematic withdrawal payments shall be based on one of the following methods, as selected by the participant:

A. the life of the participant;

B. the joint lifetime of the participant and spouse; or

C. a period certain in which the amounts payable to the participant will be paid at times not later than the time determined under section 401(a)(9)(G) of the Internal Revenue Code relating to incidental death benefits as prescribed by the federal tax regulations. Any amount not distributed to the participant during the participant's lifetime will continue to the beneficiary at least as rapidly as was made to the participant before death.

If no election is made, the participant's deferred compensation will be paid on the basis of a five-year period certain annuity.

#### 7905.2100 DEFERRED COMPENSATION PLAN

Notwithstanding any other rule to the contrary, if a fixed or variable annuity account is equal to or less than \$1,000, the account shall be distributed in a lump sum within 60 days following the close of the taxable year during which the distribution event occurs.

Once payments have begun on an annuity or systematic withdrawal basis, any future payments to a beneficiary will depend on the terms of the annuity or systematic withdrawal payments agreed to by the participant and the employer. If a participant dies before the end of a period certain, any remaining distributions will be paid to the beneficiary determined under part 7905.2500. If annuity payments have begun on a joint and last survivor basis, any payments due after the death of the participant will be due only to the other person on which the annuity payments have been based and not any other beneficiary.

If, in fact, an annuity contract is purchased, the owner and named beneficiary shall be the employer. Any rights of participants or beneficiaries are derived solely from the plan.

Statutory Authority: MS s 352.96

History: 8 SR 1403; 16 SR 202; 19 SR 1158

#### 7905.2200 DATE OF DISTRIBUTION.

Subpart 1. Election in general. A participant may irrevocably elect, on a form approved by the director to defer payment of some or all of the amounts to a fixed or determinable future time, subject to subparts 2 to 6.

- Subp. 2. **Electing distribution date.** A participant may designate a distribution date in accordance with section 457 of the Internal Revenue Code.
- Subp. 3. **Death of participant.** If a participant dies before the distribution date or date of separation from service, the death will be treated as an event of distribution. If the beneficiary is the participant's surviving spouse, the beneficiary shall have the right to elect the method and time of distribution as if the beneficiary was the participant. The distribution to the surviving spouse cannot exceed the life expectancy of the surviving spouse. If the beneficiary is other than the surviving spouse, payments to the beneficiary must be distributed over a period not to exceed 180 months from the date of death.
- Subp. 4. After payment starts. Once payment has begun, the method of distribution may not be changed, except in the event of an unforeseeable emergency, subject to the restrictions of the payment option the participant or beneficiary has selected. If the participant dies before all benefits have been paid, payments must continue to a beneficiary under a schedule that is at least as rapid as the schedule under which the participant was being paid.
- Subp. 5. When distribution begins. Distribution may not begin before separation from service or death, except for unforeseeable emergency distributions as provided in part 7905.2300.
- Subp. 6. No election. If no distribution date is elected, payment shall begin according to section 457 of the Internal Revenue Code.

Statutory Authority: MS s 352.96

History: 8 SR 1403; 16 SR 202; 19 SR 1158

#### 7905.2300 UNFORESEEABLE EMERGENCY.

Subpart 1. Conditions permitting distribution. A distribution of all or a part of a participant's deferred compensation account or a change in method of distribution to a participant notwithstanding the fact that distribution has begun, unless the distribution is in the form of an annuity, shall be permitted if the participant is faced with an unforeseeable emergency. Deferrals under the plan shall cease as soon as possible for one year for any participant granted a distribution because of an unforeseeable emergency except for the minimum employee deferral to allow an employer match as specified under part 7905.0900.

Subp. 2. **Showing of an emergency.** Any participant desiring a distribution by reason of an unforeseeable emergency must demonstrate that the circumstances being experienced were not under the participant's control and constitute a real emergency that is likely to cause the participant great financial hardship and qualifies under section 457 of the Internal Revenue Code. The employer or director acting for the employer shall have the authority to require medical or other evidence as may be needed to determine the necessity for the participant's withdrawal request.

#### 301

## DEFERRED COMPENSATION PLAN 7905.2700

Subp. 3. **Amount and method of distribution.** The distribution shall be limited to an amount sufficient only to meet the emergency and shall not exceed the amount of the deferred compensation account.

The allowed distribution shall be payable by a method determined by the employer or the director acting for the employer and begin as soon as possible after notice to the participant of approval. An approved unforeseeable emergency payment from the supplemental investment account may be based on the values determined on the prior month's accounting date if the application is received by the 20th of the month.

Statutory Authority: MS s 352.96

History: 8 SR 1403; 16 SR 202; 17 SR 8; 19 SR 1158

#### 7905.2400 DESIGNATION OF BENEFICIARY.

A participant may designate a beneficiary or beneficiaries to receive payment of the participant's deferred compensation in the event of the participant's death. If the designated beneficiary predeceases the employee and a new beneficiary has not been named or the designated beneficiary dies before receiving payment, a lump sum payment shall be made to the participant's estate. The beneficiary designation shall be in writing and must be filed with the director or company approved by the board under Minnesota Statutes, section 352.96, subdivision 2, as the case may be, before the death of the participant. If no designation of beneficiary is filed with the director, the beneficiary shall be the surviving spouse, or if none, a lump sum payment shall be made to the participant's estate.

Statutory Authority: MS s 352.96

History: 8 SR 1403; 16 SR 202; 19 SR 1158

#### 7905.2500 LEAVE OF ABSENCE.

A participant who is granted a leave of absence by the employer may continue to be a participant in the plan as long as the leave of absence is approved by the employer. If an approved leave of absence is terminated by the employer or employee without the resumption of the employment relationship, the participant shall be treated as having a separation from service under the plan.

**Statutory Authority:** MS s 352.96

**History:** 8 SR 1403; 16 SR 202

**7905.2550** [Repealed, 16 SR 202]

#### INTERPRETATION OF PLAN

# 7905,2600 NONASSIGNABILITY OF CONTRACT.

The contract entered into between the employer and a participant through the plan and the benefits, proceeds, or payments under the plan cannot be sold, assigned, pledged, commuted, transferred, or otherwise conveyed by an employee, participant, or beneficiary. An attempt to assign or transfer shall not be recognized and shall impose no liability on the employer.

Except as otherwise required by law, deferred compensation money withheld under the plan shall not be subject to attachment, garnishment, or execution, or to transfer by operation of law in the event of bankruptcy or insolvency of the participant or otherwise.

Statutory Authority: MS s 352.96

History: 16 SR 202

## 7905.2700 HEADINGS AND SUBHEADINGS.

The headings and subheadings in the plan are inserted for convenience of reference only and are to be ignored in any construction of the provisions of this chapter.

Statutory Authority: MS s 352.96

History: 16 SR 202

#### 302

#### 7905.2800 DEFERRED COMPENSATION PLAN

# 7905.2800 CONFLICTS.

If any form or other document used in administering the plan conflicts with the terms of the plan, the terms of the plan shall prevail.

Statutory Authority: MS s 352.96

History: 16 SR 202

# 7905.2900 AMENDMENT OF PLAN.

The board of directors acting for the employer shall have the authority to propose amendments to the plan consistent with Minnesota Statutes, section 352.96.

**Statutory Authority:** MS s 352.96 **History:** 16 SR 202; 19 SR 1158

#### 7905,3000 PRIOR PLAN.

The plan constitutes a continuation of the Minnesota deferred compensation plan approved by the attorney general and filed with the secretary of state and the commissioner of administration, November 24, 1975. All participants and any compensation deferred under the prior plan are, after January 1, 1981, governed by the terms of the plan subject to items A to D.

- A. All deferrals elected under the prior plan shall continue without further action as long as they do not exceed the limits in part 7905.1200.
- B. Any investment requests made under the prior plan shall continue to apply to any deferrals made under the plan according to part 7905.1900.
- C. Any election of the method of distribution of benefits made under the prior plan shall be void, and a participant or beneficiary may elect the form of distribution according to parts 7905.2100 and 7905.2200.
  - D. The revised plan is effective September 1, 1994.

**Statutory Authority:** MS s 352.96 **History:** 16 SR 202; 19 SR 1158