

**CHAPTER 7520**  
**DEPARTMENT OF PUBLIC SAFETY**  
**MERIT SYSTEM**

7520 0530	CLASSIFICATION PLAN INCUMBENTS OF RECLASSIFIED POSITIONS	7520 1000	COMPENSATION PLAN (EMERGENCY MANAGEMENT), 1998, PROFESSIONAL
7520 0650	SALARY ADJUSTMENTS AND INCREASES	7520 1100	COMPENSATION PLAN (EMERGENCY MANAGEMENT), 1998, CLERICAL
7520 0700	SALARY COMPUTATION		
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**7520.0530 CLASSIFICATION PLAN: INCUMBENTS OF RECLASSIFIED POSITIONS.**

*[For text of subpart 1, see M R ]*

Subp 2 **Eligibility.** When a position is reclassified resulting from a change in allocation, the incumbent shall not be deemed eligible to continue in the position unless eligible for original appointment, promotion, transfer, or demotion to the new class of positions. If ineligible to continue in such a position, the incumbent may be transferred, promoted, or demoted by appropriate action of the appointing authority in accordance with such provisions of parts 7520 0100 to 7520 1100 as may be deemed to be applicable. If ineligibility of a permanent or probationary incumbent of a reclassified position arises from the existence of an eligible register established from an examination that the incumbent did not take, the incumbent may be permitted to take the same or equivalent examination from which the existing register was established, without the examination being open for application. At that time, the county will notify other employees that they may also apply and take the examination. The names of successful candidates examined under this part shall be placed on the existing register in accordance with the score attained. In any case in which the incumbent is ineligible to continue in the position and is not transferred, promoted, or demoted, the provisions of parts 7520 0100 to 7520 1100 about layoff shall apply. Any transfer, promotion, demotion, or layoff in accordance with these provisions must occur within 60 days of the notification of reclassification of the position.

**Statutory Authority:** *MS s 12 22*

**History:** *23 SR 82*

**7520.0650 SALARY ADJUSTMENTS AND INCREASES.**

*[For text of subpart 1, see M R ]*

Subp. 2 **Plan requirements.** In agencies where there is no exclusive representative or collective bargaining agreement, negotiated adjustments in the rates of pay of incumbents of positions, in order to conform to a newly adopted or currently effective compensation plan, shall be in accordance with items A to H.

*[For text of item A, see M R ]*

B If the rate of pay of an employee is at or above the new minimum salary adopted for the employee's class, the employee may receive the general merit system adopted adjustment and, if a class was adjusted to a greater extent than the general adopted adjustment, the class may receive the additional adjustment as provided in part 7520 0620, subpart 3, if the additional adjustment does not place the class salary over the new maximum adopted salary for the class.

C If an appointing authority has determined that the general merit system adopted adjustment is inappropriate for its employees, it may grant a different adjustment, however, it must file with the supervisor the new salary steps by class. The adjustments shall at least place employees at the minimum salary and not over the maximum salary for their class.

*[For text of items D to H, see M R ]*

Subp 3. **Recommended adjustment.** The merit system general adjustment recommended for incumbents is 2-3/4 percent for employees on the professional and clerical salary schedules.

[For text of subs 4 and 5, see M R ]

**Statutory Authority:** *MS s 12 22*

**History:** 23 SR 82

**7520.0700 SALARY COMPUTATION.**

Subpart 1 [Repealed, 23 SR 82]

Subp 2 **Full-time and part-time employment.** All rates prescribed in parts 7520 1000 and 7520 1100 shall be standard rates for full-time employees except as otherwise negotiated for employees in a bargaining unit in agencies where there is an exclusive representative or under the provisions of part 7520 0650, subpart 2, item C. If employment in a position is on a part-time or intermittent basis, only the proportional part of the rate for the time actually employed shall be paid. The time may be paid on an hourly, working-day or proportion of a month basis.

Those agencies with an exclusive representative who negotiate different salary schedules from those shown in parts 7520 1000 and 7520 1100 under the provisions of the first paragraph of this subpart or those agencies operating under the provisions of part 7520 0650, subpart 2, item C shall file, within ten days after the signing of the contract, the schedules with the supervisor

Subp 3. [Repealed, 23 SR 82]

[For text of subp 4, see M R ]

Subp 5 [Repealed, 23 SR 82]

Subp 6 [Repealed, 23 SR 82]

Subp 7 [Repealed, 23 SR 82]

Subp 8 [Repealed, 23 SR 82]

**Statutory Authority:** *MS s 12 22*

**History:** 23 SR 82

**7520.0800 APPOINTMENTS, PROMOTIONS, DEMOTIONS, TRANSFERS, AND REINSTATEMENTS.**

Subpart 1 **Appointment.** The entrance salary for the original appointment, provisional appointment, or emergency appointment of a new employee shall be at the minimum salary for the class of positions to which the employee is appointed, except when appointments are made above the minimum

An employee who is provisionally employed at a rate of pay other than the minimum of the range prescribed for the class shall not be reduced in pay at the time of appointment from a register to the class

[For text of subs 2 to 5, see M.R ]

**Statutory Authority:** *MS s 12 22*

**History:** 23 SR 82

**7520.1000 COMPENSATION PLAN (EMERGENCY MANAGEMENT), 1998; PROFESSIONAL.**

Subpart 1 **Plan.**

	Minimum	Maximum
Administrative Officer Assistant	2114	3299
Emergency Management Director	1933	3019
Communications Officer	1850	2896
Operations Officer	2114	3299
Public Information Officer	2114	3299
Radiological Officer	1850	2896
Safety Services Coordinator	2114	3299

**Statutory Authority:** *MS s 12 22*

**History:** 23 SR 82

# MINNESOTA RULES 1998

7520.1100 MERIT SYSTEM

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## 7520.1100 COMPENSATION PLAN (EMERGENCY MANAGEMENT), 1998; CLERICAL.

### Subpart 1 Plan.

	Minimum	Maximum
Clerk I	1019	1730
Clerk II	1184	2020
Clerk III	1382	2159
Clerk-Typist I	1112	1891
Clerk-Typist II	1184	2020
Clerk-Typist III	1480	2310
Clerk-Steno	1184	2020

**Statutory Authority:** *MS s 12 22*

**History:** *23 SR 82*

**7520.1200** [Repealed, 23 SR 82]