

**CHAPTER 6316**  
**BOARD OF NURSING**  
**PUBLIC HEALTH NURSE REGISTRATION**

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**6316.0100 REQUIREMENTS FOR REGISTRATION AS A PUBLIC HEALTH NURSE.**

Subpart 1. **Licensure and current registration.** An applicant for registration as a public health nurse must be licensed and currently registered to practice professional nursing in Minnesota.

Subp. 2. **Application.** An applicant shall obtain the application forms and instructions for filing from the board. An applicant shall submit true information. The application must be notarized.

Subp. 3. **Fee.** An applicant must submit a fee with the application. This fee must be paid to the board in United States currency, cashier's check, or money order. Personal checks are not accepted. If for any reason a public health nurse registration certificate is not issued, the fee is not refundable.

Subp. 4. **Education.** An applicant must have a baccalaureate or higher degree with a major in nursing. The applicant's course work must have included theory and clinical practice in public health nursing. The theory portion of the public health nursing education must have been at least 30 hours in length. The public health nursing content in a hospital diploma or associate degree program does not qualify. At a minimum, the public health nursing education must have prepared the nurse to:

- A. identify the incidence, distribution, and control of disease in a population, as well as the risk factors and environmental factors related to communities;
- B. identify populations at high risk of illness, disability, premature death, or poor recovery;
- C. intervene with high-risk populations;
- D. evaluate the effect of interventions on the health status of a population; and
- E. use community services, institutional resources, and other health care providers.

Subp. 5. **Affidavit of graduation.** An applicant must submit an affidavit of graduation from the institution that awarded the baccalaureate or higher degree. The affidavit must be completed by an official of the institution and bear the seal or stamp of the institution. An applicant may submit an official transcript in lieu of the affidavit.

Subp. 6. **Affidavit of completion of public health nursing education.** An applicant must submit an affidavit of completion of public health nursing education. Included with the affidavit must be evidence that the applicant successfully completed public health nursing education which meets the requirements in subpart 4. The affidavit must be completed by an official of the institution that provided public health nursing education which meets the requirements in subpart 4.

**Statutory Authority:** *MS s 148.191; 148.211; 148.231*

**History:** *15 SR 838; 28 SR 218*

**6316.0200 PUBLIC HEALTH NURSE REGISTRATION**

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**6316.0200 ISSUANCE OF PUBLIC HEALTH NURSE REGISTRATION CERTIFICATE.**

Subpart 1. **Public health nurse registration certificate.** The board shall issue a public health nurse registration certificate to an applicant when the requirements have been met. The public health nurse registration certificate is valid only in conjunction with a current registration certificate for professional nursing.

Subp. 2. **Length of public health nurse registration certificate.** The public health nurse registration certificate is in effect when the nurse has a license and is currently registered to practice professional nursing in Minnesota. If a license is revoked or the nurse allows the registration to expire, the public health nurse registration certificate becomes invalid.

Subp. 3. **Replacement document.** If a nurse requests the replacement of a public health nurse registration certificate, the nurse shall explain in writing the reason for requesting a replacement. On written request of the nurse and the payment of a \$5 fee, a replacement public health nurse registration certificate may be issued. The replacement certificate shall be marked "Replacement." The board may require substantiation of a name change by requiring official documentation. A replacement certificate shall not be issued for a change of address.

**Statutory Authority:** *MS s 148.191; 148.231*

**History:** *15 SR 838*

**6316.0300 APPLICATION NULLIFICATION.**

Subpart 1. **Time frame for nullification.** The board will nullify an application for public health nurse registration if the applicant fails to complete the application process within one year after submission of the application.

Subp. 2. **Destruction of application materials and forfeiture of fee.** For a nullified application, the fee shall be forfeited and the application and other documents may be destroyed according to the process specified in Minnesota Statutes, section 138.17, subdivision 7. If the applicant failed to submit the application and fee within one year after the board received any other documents relating to the application, the board may destroy the documents.

**Statutory Authority:** *MS s 148.191; 148.231*

**History:** *15 SR 838*