

**CHAPTER 4830**  
**HIGHER EDUCATION SERVICES OFFICE**  
**HIGHER EDUCATION FINANCIAL ASSISTANCE**

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**4830.0100 DEFINITIONS FOR HIGHER EDUCATION PROGRAMS:**

*[For text of subps 1 to 9, see M.R.]*

Subp. 10. **Minnesota resident.** "Minnesota resident" means:

A. a dependent student whose parent or legal guardian resides in Minnesota on the date of application;

B. a student who has resided in Minnesota for other than educational purposes for at least 12 consecutive months without being enrolled at a postsecondary institution for more than five credits in any term prior to the date of application;

*[For text of items C to E, see M.R.]*

*[For text of subps 10a and 11, see M.R.]*

**Statutory Authority:** *MS s 14.388*

**History:** 28 SR 889

**4830.0600 AWARDS.**

Subp. 1e. **Awards for fourth quarter or third semester.** In calculating a state grant for the fourth quarter or third semester within a fiscal year, the award shall be calculated as specified in Minnesota Statutes, section 136A.121, subdivisions 5 and 9a.

Subp. 2. [Repealed, 28 SR 889]

**Statutory Authority:** *MS s 14.388*

**History:** 28 SR 889

**4830.7100 DEFINITIONS.**

*[For text of subps 1 and 2, see M.R.]*

Subp. 2a **Eligible child.** "Eligible child" means a child who is 12 years of age or younger, or 14 years of age or younger who is disabled as defined in Minnesota Statutes, section 125A.02, and who is receiving or will receive care on a regular basis from a provider of child care services as those terms are defined in Minnesota Statutes, section 119B.011, subdivisions 5 and 19.

Subp. 5 **Eligible student.** "Eligible student" means a student who

A. has a child 12 years of age or younger, or 14 years of age or younger who is handicapped as defined in Minnesota Statutes, section 125A.02, and who is receiving or will receive care on a regular basis from a provider of child care services as those terms are defined in Minnesota Statutes, section 119B.011, subdivisions 5 and 19, after the grant is received,

B. is a resident of Minnesota as defined in part 4830 0100, subpart 10,

*[For text of items C to J, see M.R.]*

*[For text of subps 5a to 7, see M.R.]*

**Statutory Authority:** *MS s 14.388*

**History:** 28 SR 889

**4830.7200 ELIGIBLE INSTITUTIONS.**

Institutions eligible for child care grants are Minnesota public postsecondary institutions and Minnesota private baccalaureate degree granting colleges or universities or Minnesota nonprofit two-year vocational technical schools granting associate degrees that have signed a child care grant program agreement with the office

**Statutory Authority:** *MS s 14 388*

**History:** 28 SR 889

**4830.7300 STUDENT PRIORITY.**

A student who has received a grant from the program in the immediately preceding academic year and who has had continuing enrollment at that institution since the time that the child care grant was given must be given a child care grant for the next academic year if the student remains eligible and funds are available. A student shall apply for a continuation of funds by the deadline date established by the school or lose priority ranking for the funds over students who did not apply for a continuation of funds by the established deadline and eligible students applying for a child care grant for the first time

**Statutory Authority:** *MS s 14 388*

**History:** 28 SR 889

**4830.7400 APPLICATION AND DISTRIBUTION OF FUNDS FOR GRANTS.**

*[For text of subps 1 and 2, see MR]*

Subp 3 **Reallocation.** The office shall reallocate available funds at least twice during the academic year to institutions requesting additional child care grant funds according to the following formula:

A. the institution's share divided by the sum of the shares of institutions requesting additional funds, and

B. multiplied by the amount of child care grant funds available for reallocation

Subp 4 **Administrative expense.** By July 1 of each year, the office shall set the percentage of awarded child care grant funds that may be used for administration of the child care grant program by the office and the institution. The percent of funds taken for the administration of the child care grant program shall be based on the net amount spent on child care grant awards for that fiscal year

*[For text of subps 5 to 7, see MR]*

**Statutory Authority:** *MS s 14 388*

**History:** 28 SR 889

**4830.7500 AMOUNT AND TERM OF GRANTS.**

Subp. 2 **Amount.** The amount of a grant must be based on:

A. the cost of child care for each child 12 years old or younger, or 14 years old or younger if the child is handicapped as defined in Minnesota Statutes, section 120.03,

B. the provider's charge up to a maximum rate established each year by the office;

C. the student's enrollment status; and

D. the award chart prepared by the office.

The institution shall estimate the amount of child care needed for the academic year and summer terms, and may add an amount up to that estimated cost to the institution's normal student budget used to calculate the student's financial need. The child care grant and other forms of financial aid may be used to pay for the child care if the expense is not covered by other funds

Subp 2a **Academic year grant.** Beginning with the 2001-2002 academic year, the maximum grant per eligible child for the academic year is the amount specified in

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Minnesota Statutes, section 136A.125, subdivision 4, minus a student's expectation based on family income.

The formula used to calculate the child care grant is as follows: the statutory maximum child care grant amount minus ((family income minus 130 percent of the federal poverty level for the student's family size) multiplied by ten percent) equals the child care grant. If the formulaic result is less than zero, the grant is set to zero. If the formulaic result is greater than the maximum statutory grant, the grant amount is the statutory maximum grant.

*[For text of subp 2b, see MR]*

**Subp 2c. Summer term grant.** Students attending summer school may receive an additional grant per eligible child up to one-third of the academic year grant described in subpart 2a for quarter-based schools and up to one-half the academic year grant described in subpart 2a for semester-based schools.

**Subp. 3a Annual grant amount.** The annual maximum grant per eligible child must not exceed the calculated amount in subpart 2a plus the amount in subpart 2c, or the student's estimated annual child care cost for not more than 40 hours per week per eligible child, whichever is less.

**Statutory Authority:** *MS s 14 388*

**History:** *28 SR 889*

### 4830.7710 PROCEDURES FOR DENIAL OR TERMINATION OF A CHILD CARE GRANT.

**Subpart 1. Applicability.** Students meeting the eligibility requirements in part 4830.7100, subpart 5, but denied a child care grant due to an institution's lack of program funds, shall be placed at the student's request on the institution's waiting list pending the availability of program funds. Subpart 2 and part 4830.7720 are not applicable to students who are denied child care grants due to lack of program funds.

**Subp. 2. Termination.** When terminating a student's child care grant, a school must follow its normal procedures used to terminate other financial aid awarded. If the child care grant is made by vendor payment, the school shall inform the child care provider of the notice of termination.

**Statutory Authority:** *MS s 14 388*

**History:** *28 SR 889*

### 4830.7720 APPEAL PROCESS.

**Subpart 1 Appeal request.** An applicant or recipient of a child care grant adversely affected by a school's action may file a written request for an appeal with the school.

*[For text of subp 3, see MR]*

**Statutory Authority:** *MS s 14 388*

**History:** *28 SR 889*

### 4830.7800 REFUNDS.

If a recipient fails to enroll or reduces enrollment, the school must refund the unused portion of the grant to the child care grant program. If the director determines that a school has fraudulently handled grant money, the refund of the unused portion of the grant is immediately due to the office, and the office may institute a civil action for recovery if necessary. Refunds to the child care grant program are determined as follows:

A. calculate the percentage that the child care grant represents of the student's total financial aid package for the applicable term, excluding funds received from federal Title IV programs, United States Code, title 20, chapter 28, sections 1070 to 1099c-1,

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B calculate the total tuition refund amount using the refund calculation required of schools participating in federal Title IV programs, United States Code, title 20, chapter 28, sections 1070 to 1099C-1,

C subtract the federal aid programs' refund amount from item B to determine the remaining tuition refund amount, and

D multiply the percentage in item A by the amount calculated in item C to determine the amount to be refunded to the child care grant program.

Refunded money to the child care grant program is available for grants to eligible students

**Statutory Authority:** *MS s 14 388*

**History:** *28 SR 889*

## 4830.8030 INSTITUTIONAL REQUEST AND DISBURSEMENT OF FUNDS FOR GRANTS.

*[For text of subps 1 to 3, see MR]*

Subp. 4 **Refunds.** A grant is made for a student's attendance at a specific institution for the state fiscal year. If a recipient fails to enroll or reduces enrollment, the institution must refund the unused portion of the grant to the executive director. Refunded money is available for awards to other eligible students.

**Statutory Authority:** *MS s 14 388*

**History:** *28 SR 889*