

**CHAPTER 4830
HIGHER EDUCATION COORDINATING BOARD
FINANCIAL ASSISTANCE**

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4830.0100 DEFINITIONS FOR HIGHER EDUCATION PROGRAMS.

[For text of subps 1 and 2, see M.R. 1987]

Subp. 3. Dependent student. "Dependent student" means a student who is not an independent student.

[For text of subps 4 to 8, see M.R. 1987]

Subp. 9. Independent student. "Independent student" has the meaning given it in the Higher Education Act of 1965, United States Code, title 20, section 1070a-6, and applicable regulations.

[For text of subps 10 and 11, see M.R. 1987]

Statutory Authority: *MS s 136A.111; 136A.134; 136A.16; 136A.234*

History: *13 SR 128*

4830.0400 APPLICATION DATES AND STUDENT ELIGIBILITY.

[For text of subpart 1, see M.R. 1987]

Subp. 2. Minnesota resident. "Minnesota resident" means:

A. a student who graduated from a Minnesota high school and has not since established residence in another state; or

B. a dependent student whose parent or legal guardian resides in Minnesota on the date of application; or

C. an independent student who has resided in Minnesota for other than educational purposes for at least 12 consecutive months prior to becoming an eligible student.

Subp. 3. Eligibility for initial scholarship. To be eligible for an initial scholarship a student must be an eligible student, as defined in part 4830.0100, subpart 5, except item E, and:

[For text of subp 3, items A to C, see M.R. 1987]

[For text of subps 4 and 5, see M.R. 1987]

Statutory Authority: *MS s 136A.111; 136A.134; 136A.16; 136A.234*

History: *13 SR 128*

4830.0600 AWARDS.

Subpart 1. Monetary awards. The amount of a scholarship or grant in aid financial stipend may not exceed an applicant's cost of attendance, as defined in

Minnesota Statutes, section 136A.121, subdivision 6, after deducting the following:

A. A contribution by the applicant of at least 50 percent of the cost of attending the institution of the applicant's choosing.

B. For an applicant who is not an independent student, a contribution by the applicant's parents, as determined by a financial need analysis. The parental contribution will be considered in determining the state award.

C. For an applicant who is an independent student, the additional student contribution.

D. An estimate of the amount of a federal Pell grant award for which the applicant is eligible.

[For text of subp 1a, see M.R. 1987]

Subp. 1b. [Repealed, 13 SR 128]

Subp. 1c. [Repealed, 13 SR 128]

Subp. 1d. [Repealed, 13 SR 128]

[For text of subp 2, see M.R. 1987]

Statutory Authority: *MS s 136A.111; 136A.134; 136A.16; 136A.234*

History: *13 SR 128*

4830.0700 METHOD OF PAYMENT.

[For text of subpart 1, see M.R. 1987]

Subp. 2. Refunds. A scholarship and grant in aid is awarded for full-time attendance at a specified school for the academic year of nine months within a state fiscal year. If a recipient fails to enroll or reduces enrollment, the school must refund the unused portion of the award. Refunds to the board are determined as follows:

[For text of subp 2, items A and B, see M.R. 1987]

[For text of subp 3, see M.R. 1987]

Statutory Authority: *MS s 136A.111; 136A.134; 136A.16; 136A.234*

History: *13 SR 128*

4830.1552 APPLICATION AND DISTRIBUTION OF FUNDS FOR GRANTS.

Subpart 1. Allocation formula. The board shall allocate funds to each school according to the following formula:

[For text of subpart 1, item A, see M.R. 1987]

B. Each school's initial allocation is the school's share divided by the sum of school shares, multiplied by the last year's usage percent, multiplied by 90 percent. Usage percent is defined as follows:

(1) If no final report is received by the first working day after August 9, the usage percentage is 80 percent.

(2) If the final report is received before August 10, the usage percent is the total amount of funds used divided by the last year's allocation.

(3) A refund in excess of \$1,000 received after April 1 is multiplied by 150 percent and subtracted from the original allocation to determine the funds used. This amount is divided by the last year's allocation to determine the usage percentage.

C. Each January, the board shall allocate the remaining ten percent of

the total part-time grant allocation according to the same formula, except that the last year's percent of usage must not be applied.

"Number of part-time students" means the sum of all enrolled resident, extension, and unclassified part-time students, who are Minnesota residents, and are reported to the board for its annual enrollment survey as lower division, upper division, and vocational students in the fall term of the school year.

"Registration level" is the number of credits (or an equivalent measure) taken by part-time students in the fall term of the school year as reported to the board for its annual enrollment survey, divided by 12 credits (or an equivalent measure).

[For text of subps 2 to 4, see M.R. 1987]

Statutory Authority: *MS s 136A.111; 136A.134; 136A.16; 136A.234*

History: *13 SR 128*

4830.1555 REPORTS OF DATA.

The school must collect demographic, educational, and financial data specified by the board from eligible students requesting grants. The school shall provide the board with individual student data upon request.

End of year program activity and student data reports are required by the board. The school must complete and submit the reports and any applicable refunds to the board by the first working day after August 9. If the reports are not completed by the deadline, the board shall withhold the subsequent year's allocation.

Statutory Authority: *MS s 136A.111; 136A.134; 136A.16; 136A.234*

History: *13 SR 128*

DISLOCATED RURAL WORKER ASSISTANCE PROGRAM

4830.1560 SCOPE.

Parts 4830.1560 to 4830.1565 govern state assistance to schools for students who are dislocated rural workers.

Statutory Authority: *MS s 136A.111; 136A.134; 136A.16; 136A.234*

History: *13 SR 128*

4830.1561 ELIGIBLE SCHOOLS.

An eligible school under part 4830.0300 is eligible to receive an allocation of state assistance for students who are dislocated rural workers.

Statutory Authority: *MS s 136A.111; 136A.134; 136A.16; 136A.234*

History: *13 SR 128*

4830.1562 APPLICATION AND DISTRIBUTION OF FUNDS FOR GRANTS.

Subpart 1. Allocation formula. The board shall allocate grant money to eligible schools according to the formula in this subpart. An eligible school's allocation is the school's share, divided by the sum of school shares. An eligible school's share is the number of entering Minnesota resident students enrolled in the last fiscal year, from the school's home county, and contiguous counties. For schools located in Hennepin and Ramsey counties, the following counties are considered contiguous: Chisago, Isanti, Sherburne, Wright, McLeod, Sibley, Le Sueur, Rice, and Goodhue. Students who resided in Anoka, Carver, Dakota, Hennepin, Ramsey, Scott, or Washington county must not be counted in any school's share. A school whose allocation would be less than \$500 using this formula must not receive an allocation. Would be allocations of less than \$500 must be reallocated, using this formula, to other schools.

Subp. 2. Notification. The board shall notify each school of the amount allocated to it.

Subp. 3. **Accountability.** A participating school is accountable for money disbursed to students for assistance for dislocated rural worker students. The money may be used by students only during the fiscal year of disbursement. If a student does not use a grant because the student does not enroll in, or withdraws from, school, the school may use the funds for other eligible students. The school must return unused money to the board.

Subp. 4. **Report; unused funds.** When requested by the board, a school shall report on its use of funds and shall return unused funds. The board shall reallocate unused funds to schools desiring additional funds according to the formula in subpart 1.

Statutory Authority: *MS s 136A.111; 136A.134; 136A.16; 136A.234*

History: *13 SR 128*

4830.1563 DETERMINATION OF STUDENT ELIGIBILITY.

Subpart 1. **Eligibility.** A school shall determine if a student is eligible for a dislocated rural worker assistance grant. To be eligible a student must demonstrate compliance with the requirements in this part.

A. The student must meet the requirements for an eligible student as defined in part 4830.0100, subpart 5, items B, C, E, and F.

B. The student must be enrolled in an adult farm management program, or an occupational education program. The program cannot be a liberal arts program. The program must prepare the student for available employment within a labor market where the student lives or is willing to move.

C. The student must have applied for all other federal and state financial aid scholarship or grant programs.

D. The student must be able to demonstrate that subitem (1), (2), or (3) applies to the student:

(1) The student or the student's spouse is a worker who has been separated from employment or has notice of separation from employment. The separation must be because of a plant shutdown, an industry slowdown, or because the worker's occupation is obsolete; or be in a region where there has been a decline in the number of persons in the worker's customary occupation. The worker must be unlikely to go to work for the same employer or in the same occupation for a year after the job loss.

(2) The student is a displaced homemaker.

(3) The student or the student's spouse is a farmer who can demonstrate severe household financial need.

Subp. 2. **Severe household financial need; incorporation by reference.** Severe household financial need is demonstrated by relating the income of the student's household to the income of a same sized household as found in the most current table of standard maintenance allowance found in the current edition of "Handbook for Financial Aid Administrators" published by the American College Testing Program; 2201 North Dodge Street, P.O. Box 168; Iowa City, Iowa 52243. The table is incorporated by reference, is subject to frequent change, and is available in the handbook in public libraries throughout the state through the Minitex interlibrary loan system. The table is also available separately from the board.

Statutory Authority: *MS s 136A.111; 136A.134; 136A.16; 136A.234*

History: *13 SR 128*

4830.1564 AMOUNT AND TERM OF GRANTS.

Subpart 1. **Financial need.** An eligible school shall award a grant to an eligible student, to the extent allocated funds are available and to the extent the student demonstrates financial need according to a method consistent with the school's financial aid policies and procedures.

Subp. 2. **Amount.** The amount of the grant to a student when combined with the expected or awarded (a) federal, state, institutional, and private grant assistance that the student receives, (b) employer reimbursement, and (c) the expected parent and student contribution resulting from the assessment of financial need under subpart 1, must not exceed the student's direct educational cost as defined in subpart 3.

Subp. 3. **Direct educational cost.** The direct educational cost includes the following:

- A. resident tuition and fees at the institution;
- B. cost of educational materials;
- C. transportation expenses;
- D. an allowance for child care expenses; and
- E. other expenses allowed by the school.

The direct educational cost must be consistent with the school's financial aid policies and procedures.

Statutory Authority: *MS s 136A.111; 136A.134; 136A.16; 136A.234*

History: *13 SR 128*

4830.1565 COLLECT, REPORT DATA.

The school must collect demographic, educational, and financial data specified by the board from eligible students requesting grants. The school shall provide the board with individual student data upon request.

Statutory Authority: *MS s 136A.111; 136A.134; 136A.16; 136A.234*

History: *13 SR 128*

4830.2600 REPORTS BY SCHOOL.

The school must collect demographic and program activity data as specified by the board. The school shall provide the board with individual student data upon request.

End of year program activity and student data reports are required by the board. The school must complete and submit these reports and any applicable refunds to the board by the first working day after August 9. If the reports are not completed by the deadline, the board shall withhold the subsequent year's allocation.

Statutory Authority: *MS s 136A.111; 136A.134; 136A.16; 136A.234*

History: *13 SR 128*