

CHAPTER 4511
CAMPAIGN FINANCE AND PUBLIC
DISCLOSURE BOARD
LOBBYIST REGISTRATION AND REPORTING

4511.0500 LOBBYIST REPORTING REQUIREMENTS

4511.0600 REPORTING DISBURSEMENTS

4511.0500 LOBBYIST REPORTING REQUIREMENTS.*[For text of subpart 1, see MR]*

Subp 2 **Reporting by multiple lobbyists representing the same entity.** Items A to F apply if a single individual, association, political subdivision, or public higher education system is represented by more than one lobbyist

[For text of items A to D, see MR]

E. The reporting periods and due dates for a reporting lobbyist are those provided in Minnesota Statutes, section 10A.04, subdivision 3. The board must notify by certified mail or personal service each reporting lobbyist that fails to file a required report within seven days of a statutory filing date. Additionally, the board must notify by certified mail or personal service each lobbyist listed on the registration of the reporting lobbyist of the failure of the reporting lobbyist to file in a timely manner. Within ten business days of the date on which the notice was sent, each lobbyist must report disbursements to the board. If a lobbyist fails to file a report within ten business days of the date on which the notice was sent by the board, the board may impose a late filing fee of \$5 per day, not to exceed a maximum of \$100, commencing with the 11th day after the notice was sent.

F. The reporting lobbyist must indicate the names and registration numbers of any lobbyists who did not provide their lobbying disbursements for inclusion in a report. The board must send notice by certified mail or personal service to a lobbyist who failed to provide the required disbursement information to the reporting lobbyist. The notice must require that the lobbyist file an individual lobbyist disbursement report within ten business days of the mailing of the notice. If a lobbyist fails to file a report within ten business days of the mailing of the notice, the board may impose a late filing fee of \$5 per day, not to exceed a maximum of \$100, commencing with the 11th day after receiving notice.

*[For text of subps 3 to 5, see MR]***Statutory Authority:** *MS s 10A.02, 10A.025***History:** 30 SR 903**4511.0600 REPORTING DISBURSEMENTS.***[For text of subps 1 to 4, see MR]*

Subp. 5. **Specific disbursement categories.** Lobbying disbursements must be reported based on the categories in items A to I.

A. "Lobbying materials" includes the cost of production, purchase, or other acquisition of materials that directly support lobbying.

B. "Media costs" includes the cost of media space or time, including Web site design and maintenance, used for lobbying activities. The cost of preparation of materials for use in the media is reported in the lobbying materials category.

[For text of items C and D, see MR]

E. "Fees and allowances" includes fees for consulting, surveys, polls, legal counsel, or other services as well as expenses associated with those services.

*[For text of items F to I, see MR.]**[For text of subp 6, see MR]***Statutory Authority:** *MS s 10A.02, 10A.025***History:** 30 SR 903