

**CHAPTER 2500**  
**BOARD OF CHIROPRACTIC EXAMINERS**  
**CHIROPRACTORS' LICENSING AND PRACTICE**

2500.1900	LICENSE REINSTATEMENT.	2500.7040	CONTINUING EDUCATION.
2500.2040	REINSTATEMENT OF INACTIVE LICENSE.	2500.7050	DISCIPLINARY PROCEDURES.
2500.2110	REINSTATEMENT OF VOLUNTARILY RETIRED LICENSE.	2500.7060	INACTIVE ANIMAL CHIROPRACTIC REGISTRATION.
2500.2130	EMERITUS CHANGE TO ACTIVE STATUS.	2500.7070	ANNUAL RENEWAL OF INACTIVE ANIMAL CHIROPRACTIC REGISTRATION.
2500.7000	DEFINITIONS.	2500.7080	REINSTATEMENT OF INACTIVE ANIMAL CHIROPRACTIC REGISTRATION.
2500.7010	REGISTRATION.	2500.7090	DENIAL.
2500.7020	DOCUMENTATION OF REFERRAL.		
2500.7030	PATIENT RECORD.		

**2500.1900 LICENSE REINSTATEMENT.**

A license terminated by reason of the licensee's failure to comply with the continuing education requirements of parts 2500.1200 to 2500.2000, or failure to submit a completed application for license renewal as prescribed by the board, may be reinstated or restored to full status by following one of the applicable procedures in items A to E.

A. An applicant whose license has been terminated for a period of less than five years, and who can verify continual practice elsewhere during that time, shall be reinstated by completing all interim continuing education and paying all interim licensure fees that would have been required for continual licensure, paying any accrued penalty fees established in part 2500.1100, subpart 3, and repairing any other deficiencies that led to the termination.

B. An applicant whose license has been terminated for a period of greater than five years and who can verify continual practice elsewhere during that time must, in addition to following the procedures in item A, complete the board's jurisprudence examination.

C. An applicant whose license has been terminated for a period of less than five years, and who cannot verify continual practice during that time, shall be reinstated by completing all interim continuing education that would have been required for continual licensure, completing an additional ten units of approved continuing education for each intervening renewal year, paying all accrued penalty fees and interim licensure fees required for continual licensure, and repairing any other deficiencies that led to the termination.

D. An applicant whose license has been terminated for a period of greater than five years, and who cannot verify continual practice during that time, shall be reinstated by paying all accrued penalty fees and interim licensure fees that would have been required for continual licensure, repairing any other deficiencies that led to the termination, taking the board's jurisprudence examination, and completing the Special Purposes Examination in Chiropractic administered by the National Board of Chiropractic Examiners, or other examination approved by the board.

E. At the election of the applicant, the board shall waive any of the continuing education requirements in items A to C upon successful completion of the Special Purposes Examination in Chiropractic administered by the National Board of Chiropractic Examiners, or any other examination approved by the board, within 12 months preceding the application.

Any continuing education units acquired in another jurisdiction for the purposes of license renewal may be applied to item A, B, or C. None of the continuing education units obtained for the purpose of reinstating a terminated license apply to the current annual requirement. Applicants must complete a board-approved application for reinstatement.

**Statutory Authority:** *MS s 14.23; 148.08*

**History:** *34 SR 1328*

**2500.2040 REINSTATEMENT OF INACTIVE LICENSE.**

An inactive license may be reinstated to an active license according to items A to E:

*[For text of items A to E, see M.R.]*

**Statutory Authority:** *MS s 14.23; 148.08*

**History:** *34 SR 1328*

**2500.2110 REINSTATEMENT OF VOLUNTARILY RETIRED LICENSE.**

A. An applicant who has voluntarily retired a license may be reinstated or restored to full status by:

- (1) completing a board-approved application of reinstatement;
- (2) paying a reinstatement fee in the amount of \$100;
- (3) submitting a certification of good standing from each state the doctor was granted a license; and
- (4) following one of the applicable procedures in items B to F.

B. An applicant who has been voluntarily retired for a period of less than five years, and who can verify continual practice elsewhere during that time, shall be reinstated by completing all interim continuing education and paying all accrued penalty fees and interim licensure fees which would have been required for continual licensure, and repairing any deficiencies that occurred prior to retirement.

C. An applicant who has been voluntarily retired for a period of greater than five years who can verify continual practice elsewhere during that time must, in addition to following the procedures in items A and B, complete the board's jurisprudence examination.

D. An applicant who has been voluntarily retired for a period of less than five years, and who cannot verify continual practice during that time, shall be reinstated by completing all interim continuing education that would have been required for continual licensure, completing an additional ten units of approved continuing education for each intervening renewal year, paying all accrued penalty fees and interim licensure fees that would have been required for continual licensure, and repairing any deficiencies that occurred prior to retirement.

E. An applicant who has been voluntarily retired for a period of greater than five years, and who cannot verify continual practice during that time, shall be reinstated by paying all accrued penalty fees and interim licensure fees that would have been required for continual licensure, repairing any other deficiencies that may have occurred prior to retirement, taking the board's jurisprudence examination, and completing the Special Purposes Examination in Chiropractic administered by the National Board of Chiropractic Examiners, or any other examination the board may deem appropriate.

F. At the election of the applicant, the board shall waive any of the continuing education requirements in items B to D, upon successful completion of the Special Purposes Examination in Chiropractic administered by the National Board of Chiropractic Examiners, or other examination the board may deem appropriate, within the 12 months preceding the application.

Any continuing education units acquired in another jurisdiction, for the purposes of license renewal, may be applied to items B, C, and D. None of the continuing education units obtained for the purpose of reinstating a voluntarily retired license apply to the current annual requirement. Applicants must complete a board-approved application of reinstatement.

**Statutory Authority:** *MS s 14.23; 148.08*

**History:** *34 SR 1328*

**2500.2130 EMERITUS CHANGE TO ACTIVE STATUS.**

Subpart 1. [Repealed, 34 SR 1328]

## 2500.2130 CHIROPRACTORS' LICENSING AND PRACTICE

166

Subp. 2. [Repealed, 34 SR 1328]

Subp. 3. **Reinstatement.** Reinstatement of an emeritus status to an active license status shall be done according to the reinstatement provisions of a voluntarily retired license in part 2500.2110.

**Statutory Authority:** *MS s 14.23; 148.08*

**History:** *34 SR 1328*

2500.5000 [Repealed, L 2010 c 329 art 1 s 24]

## 2500.7000 DEFINITIONS.

Subpart 1. **Scope.** The terms defined in parts 2500.7000 to 2500.7090 have the meanings given in this part.

Subp. 2. **Animal chiropractor.** "Animal chiropractor" means a doctor of chiropractic who is licensed under Minnesota Statutes, sections 148.01 to 148.108, and who is registered under parts 2500.7010 to 2500.7080 to perform services on animals.

Subp. 3. **Animal rehabilitative therapy.** "Animal rehabilitative therapy" means any therapy applied for the purposes of preparing for or complementing the chiropractic adjustment to animals. These therapies shall include mobilization, light therapy, therapeutic ultrasound, thermotherapy, ice application, hydrotherapy such as whirlpool or water tanks, exercise therapy, meridian therapy that does not result in puncture or interruption of the integument, vibratory therapy, traction that does not require instrumentation or mechanical devices, stretching, trigger point therapy, and massage. Animal rehabilitative therapy does not include the use of forces associated with low voltage stimulation, high voltage stimulation, ultraviolet light, or diathermy.

Subp. 4. **Board.** "Board" means the Minnesota Board of Chiropractic Examiners.

Subp. 5. **Owner.** "Owner" means the actual owner of the animal or any person having responsibility for and control of the animal.

Subp. 6. **Patient.** "Patient" means an animal or nonhuman client treated under parts 2500.7010 to 2500.7090.

Subp. 7. **Veterinarian.** "Veterinarian" means a doctor of veterinary medicine, who is licensed under Minnesota Statutes, chapter 156, or the veterinary practice act of any other state or jurisdiction.

**Statutory Authority:** *MS s 148.08*

**History:** *34 SR 1455*

## 2500.7010 REGISTRATION.

A. No person may provide services to any animal without first being registered by the board.

B. Initial registration shall require:

- (1) completion of an application established by the board;
- (2) transcripts received directly from an institution approved by the board, which provides training in animal chiropractic according to Minnesota Statutes, sections 148.01 and 148.032, and which indicates successful completion of the program; and
- (3) any fee which may be set by the legislature.

C. Registration renewals shall require:

- (1) completion of a renewal application established by the board;
- (2) completion of the renewal of the doctor of chiropractic license;
- (3) verification of compliance with six continuing education credits under part 2500.7040 in addition to those credits required for the renewal of the doctor of chiropractic license; and

(4) any fee which may be set by the legislature.

**Statutory Authority:** *MS s 148.08*

**History:** *34 SR 1455*

**2500.7020 DOCUMENTATION OF REFERRAL.**

A. Referrals from doctors of veterinary medicine must be maintained in the animal's record. Written documentation in the form of letters, handwritten notes, e-mails, or other forms shall be considered acceptable. Verbal referrals such as direct consultation or phone referrals must be documented in the animal's record by the chiropractor. All referrals shall contain, at a minimum:

(1) date of referral;

(2) name, practice address, and practice phone number of the veterinarian;

and

(3) any special considerations conveyed by the veterinarian including contraindications or other health-related matters that may impact the care by the chiropractor.

B. The animal chiropractor is authorized to convey clinical information regarding treatment of the animal to the referring veterinarian, unless specifically prohibited from doing so by the patient's owner or an authorized agent.

**Statutory Authority:** *MS s 148.08*

**History:** *34 SR 1455*

**2500.7030 PATIENT RECORD.**

Subpart 1. **Ownership of records.** All records, including radiographic reports, that are created subject to parts 2500.7000 to 2500.7090, must be maintained for a minimum of three years following the last clinical encounter.

A. The written animal chiropractic records shall remain the sole possession of the facility or proprietor of the facility in which animal chiropractic care was delivered.

B. Copies of animal chiropractic records must be provided to the animal's owner, the owner's designated agent, other health care provider, or to the board within two weeks of a written and signed request. A reasonable charge for copying may be made, except in the case of a board investigation, in which case no charges shall be authorized. A reasonable charge shall be defined as those charges consistent with the charges applicable to human patients, and governed by Minnesota Statutes, section 144.292.

Subp. 2. **Content of records.** Patient records must contain sufficient information to justify and describe the course of care. The records shall contain, at a minimum:

A. name, address, and telephone number of owner;

B. identity of the animals, including name, age, sex, and breed;

C. dates of consultations, examinations, or treatments;

D. brief history of the condition of each animal treated;

E. examination findings including designation of subluxations;

F. written findings for any diagnostic imaging which may have been conducted specifically for the purposes of rendering animal chiropractic care;

G. working chiropractic diagnosis;

H. treatment plan including expected duration and frequency; and

I. daily treatments, including areas adjusted or otherwise treated.

**Statutory Authority:** *MS s 148.08*

**History:** *34 SR 1455*

**2500.7040 CHIROPRACTORS' LICENSING AND PRACTICE**

168

**2500.7040 CONTINUING EDUCATION.**

Animal chiropractors must take at least six hours of continuing education in animal chiropractic-related subjects each year in which they maintain a registration.

A. Any hours taken that are designated for the purpose of fulfilling the requirement in this part shall be entirely separate from the 20-hour annual requirement in part 2500.1200, and shall not be applied to other subject matter requirements as part of the chiropractor's annual 20-hour requirement.

B. Only courses designed to enhance the academic knowledge or clinical skills of the animal chiropractor shall be approved. Courses shall be approved according to parts 2500.1200 to 2500.2000.

**Statutory Authority:** *MS s 148.08*

**History:** *34 SR 1455*

**2500.7050 DISCIPLINARY PROCEDURES.**

A. The board is authorized to utilize the executive director, staff, board members, or a consultant of the Minnesota Board of Veterinary Medicine (MBVM) to assist the board in complaint resolution.

B. Any of the acts in Minnesota Statutes, section 148.10, that may reasonably be applied to animal patients are considered unprofessional conduct and constitute grounds for disciplinary action. The acts in subitems (1) to (8) shall also be considered unprofessional conduct and constitute grounds for disciplinary action under Minnesota Statutes, section 148.10:

(1) asserting or implying in a public manner material claims of professional superiority in the practice of animal chiropractic that cannot be substantiated;

(2) practicing animal chiropractic under an expired, terminated, suspended, or revoked chiropractic license or animal chiropractic registration;

(3) promoting, aiding, abetting, or permitting the practice of veterinary medicine or animal chiropractic by an unlicensed or unregistered person, except as otherwise permitted by Minnesota Statutes, section 156.12, subdivision 2;

(4) prescribing, ordering, suggesting, dispensing, administering, delivering, using, misusing, or in any other manner making available to an owner or any other person, any controlled drug listed in Minnesota Statutes, chapter 152, or the federal Controlled Substances Act;

(5) performing surgery;

(6) refusing the board or its designated agent, at reasonable hours, the right to inspect a facility in which animal chiropractic is performed, pursuant to an investigation by or on behalf of the board;

(7) failing to report to law enforcement or humane officers inhumane treatment of animals, including staged animal fights or training for fights, of which the animal chiropractor has direct knowledge or has information or belief that such activity has occurred; and

(8) failure to report to the board any action taken in another jurisdiction against the veterinarian's authorization to practice chiropractic care on animals. If the registrant is also a licensed veterinarian in this and any other jurisdiction, the registrant is required to report any action against the registrant's license in the other jurisdiction.

**Statutory Authority:** *MS s 148.08*

**History:** *34 SR 1455*

**2500.7060 INACTIVE ANIMAL CHIROPRACTIC REGISTRATION.**

Upon approval of an application to convert a Minnesota chiropractic license to inactive status by a Minnesota chiropractor who also maintains an animal chiropractic registration,

the board shall modify the annual animal chiropractic registration certificate to indicate inactive registration.

**Statutory Authority:** *MS s 148.08*

**History:** *34 SR 1455*

**2500.7070 ANNUAL RENEWAL OF INACTIVE ANIMAL CHIROPRACTIC REGISTRATION.**

A registrant must complete an annual renewal application and submit any annual renewal fee which may be set by the legislature for an inactive animal chiropractic registration as authorized under Minnesota Statutes, section 148.108.

**Statutory Authority:** *MS s 148.08*

**History:** *34 SR 1455*

**2500.7080 REINSTATEMENT OF INACTIVE ANIMAL CHIROPRACTIC REGISTRATION.**

An inactive animal chiropractic registration shall be reinstated to an active animal chiropractic registration according to items A to C:

A. completion of a board-approved application of reinstatement;

B. payment of any reinstatement fee which may be set by the legislature; and

C. submission of a notarized statement from the doctor stating that the registrant has completed six hours of continuing education credits in animal chiropractic-related subjects as approved by the board for each year the registration was inactive.

**Statutory Authority:** *MS s 148.08*

**History:** *34 SR 1455*

**2500.7090 DENIAL.**

If any of the requirements of part 2500.7080 are not met by the doctor, the board shall deny approval of the application for reinstatement.

**Statutory Authority:** *MS s 148.08*

**History:** *34 SR 1455*