

**CHAPTER 2500**  
**STATE BOARD OF CHIROPRACTIC EXAMINERS**  
**CHIROPRACTORS' LICENSING AND PRACTICE**

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**2500.0100 DEFINITIONS.**

*[For text of subs 1 to 3, see M.R.]*

Subp. 3a **Blood borne diseases.** "Blood borne diseases" means diseases that are spread through the exposure to, inoculation, or injection of blood, or exposure to blood contained in body fluids, tissues, or organs. Blood borne diseases include infection caused by such agents as the human immunodeficiency virus (HIV) and hepatitis B virus (HBV)

Subp. 3b **Board.** "Board" means the Minnesota Board of Chiropractic Examiners.

*[For text of subs 4 to 7, see M.R.]*

Subp. 7a **Infection control.** "Infection control" means programs, procedures, and methods to reduce the transmission of agents of infection for the purpose of preventing or decreasing the incidence of infectious diseases.

*[For text of subs 8 to 11, see M.R.]*

Subp. 12 **Voluntarily retired license.** "Voluntarily retired license" means a license which has been voluntarily surrendered by a chiropractor. It relinquishes all rights to practice chiropractic in Minnesota.

**Statutory Authority:** *MS s 148.08, 214.12*

**History:** *18 SR 1222, 19 SR 734*

**2500.0500 ADVERTISING FREE SERVICES.**

Free or discounted chiropractic services shall be provided to all patients during the period of time specified in the advertisements, whether or not the consumer is aware of the free services or discounted fee, and whether or not payment is to be made by the individual or a third-party payer such as an insurance company.

Free or discounted examinations or chiropractic treatments shall be equivalent to the same examinations or chiropractic treatments as provided at a full charge and must provide sufficient information to allow for a diagnosis and initiation of treatment.

When using the word "free," or any other term with essentially the same meaning, in reference to any service, examination, or treatment, the following statement must be submitted by the doctor to the patient or guardian upon completion of the free services for signature and kept on file:

"I understand all services to this point have been free of charge. Any subsequent services will be provided for at the fees explained to me at this time."

**Statutory Authority:** *MS s 148.08*

**History:** *19 SR 734*

**2500.0510 ADVERTISING.**

All advertising must use the word "chiropractor" or "chiropractic" in the name of the clinic or incorporate it into the body of the advertisement as follows:

A. all written advertisements must make the chiropractic reference in a print size or emphasis equal to the average print size or emphasis utilized in the rest of the advertisement, and

B all verbal advertisements must make the chiropractic reference in a form as audible as the rest of the advertisement

**Statutory Authority:** *MS s 148.08*

**History:** *19 SR 734*

#### **2500.0700 EXAMINATION ADMINISTRATION.**

The board may solicit the help of Minnesota licensed chiropractors for the purpose of  
*[For text of items A to C, see M R ]*

**Statutory Authority:** *MS s 148 08*

**History:** *19 SR 734*

#### **2500.0730 EXAMINATION DEADLINE.**

Examination applications and fees must be postmarked not less than 30 days before the first day of the scheduled examination Twenty-eight days before the examination, a notice of approval to sit for the examination, a notice of application deficiency, or a notice of denial to sit for the boards examination shall be mailed to each applicant

If an applicant receives a notice of application deficiency, the applicant must submit the required documents to the board, postmarked no later than the 14th day before the first day of the examination

If an application is still incomplete 14 days before the first day of the examination, the applicant shall not be allowed to sit for the examination, and the board shall mail a notice of denial to sit for the examination.

**Statutory Authority:** *MS s 148 08*

**History:** *19 SR 734*

#### **2500.0750 RETAKING EXAMINATION.**

Applicants who fail portions of the licensure examination may retake the failed portions once at the next scheduled examination Failure to take the portions necessary at the next scheduled examination shall cause the applicant to forfeit the right to do so

Applicants need not reapply to the board for reexamination of the failed portions, however, applicants must notify the board not later than 30 days before the examination of their intention to sit for the examination

If the applicant fails to successfully complete the failed portions of the examination, the applicant must resubmit an application, pay the required examination fee, and retake the entire examination

**Statutory Authority:** *MS s 148 08*

**History:** *19 SR 734*

#### **2500.1000 LICENSE APPLICATION FEE.**

Applications for licensure must be accompanied by a fee of \$250.

**Statutory Authority:** *MS s 148 08*

**History:** *18 SR 1412*

#### **2500.1100 INDIVIDUAL ANNUAL LICENSE RENEWAL.**

*[For text of subpart 1, see M.R.]*

Subp 2 **Renewal fees.** The license of each licensee shall expire at midnight on December 31 each year Subject to the terms of part 2500 1200, the board shall renew the license upon receipt from the licensee of a license renewal fee of \$200, plus any applicable penalty fee m subpart 3 Each licensee shall submit the license renewal fee to the board no later than January 1 of the year for which the license renewal is requested.

*[For text of subp 3, see M R.]*

**Statutory Authority:** *MS s 148 08*

**History:** *18 SR 1412*

#### **2500.1150 FEES.**

The fees charged by the board are fixed at the following rates

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*[For text of items A to G, see M.R.]*

H. independent examination annual renewal fee, \$100,

I incorporation renewal late charge, \$5 per month,

J. computer lists, \$100, and

K. computer printed labels, \$150.

**Statutory Authority:** *MS s 148 08*

**History:** *19 SR 734*

### 2500.1200 CONTINUING EDUCATION.

*[For text of subpart 1, see M.R.]*

Subp 2 **Biennial requirement.** Except as otherwise provided in this part, every person licensed to practice chiropractic in this state shall, as a prerequisite for the continued renewal of a license, attend a minimum of 40 continuing education units during the two preceding calendar years of continuing education courses recognized and approved by the board. At least six of the continuing education units shall be devoted to radiographic safety, technique, and/or interpretation. At least two of the continuing education units must be in the subject of infection control, including blood borne diseases. Continuing education in infection control is required for renewal cycles beginning on or after January 1, 1994.

*[For text of subps 4 and 5, see M.R.]*

**Statutory Authority:** *MS s 214 12*

**History:** *18 SR 1222*

### 2500.1420 REPORTS TO BOARD.

The sponsor must report to the board any changes in the requirements in part 2500.1410 as soon as possible.

The sponsor must provide a list to the board within 21 days after each seminar given. The list must include the following.

*[For text of items A to C, see M.R.]*

D the type of continuing education units obtained

In no event shall any report be submitted to the board later than January 15 for any seminar presented in the previous year.

**Statutory Authority:** *MS s 148 08*

**History:** *19 SR 734*

### 2500.2050 INACTIVE RETIRED LICENSE.

A Minnesota licensed chiropractor who intends to retire from the practice of chiropractic may apply to the board for an inactive retired license.

The licensee must apply for an inactive retired license according to items A to C.

A Applicants must complete a board approved application which must include a signed affidavit stating that the applicant will no longer be actively practicing chiropractic in Minnesota.

B Upon approval of an application, the board shall modify the annual license certificate to indicate inactive retired licensure.

C. The board may refuse to approve an application if.

(1) a pending or final disciplinary action exists against an applicant's Minnesota license,

(2) a pending or final disciplinary action exists against an applicant's license in another state where the applicant has been licensed to practice chiropractic; or

(3) the applicant's Minnesota license is not current in fees and penalties paid, or in continuing education hours obtained for annual license renewal.

**Statutory Authority:** *MS s 148.08*

**History:** *19 SR 734*

### 2500.2100 VOLUNTARILY RETIRED LICENSE.

Upon request of a Minnesota licensed chiropractor, the board may place a license in voluntary retirement unless.

A a pending or final disciplinary action exists against an applicant's Minnesota license;

B a pending or final disciplinary action exists against an applicant's license in another state where the applicant has been licensed to practice chiropractic, or

C the applicant's Minnesota license is not current in fees and penalties paid or in continuing education hours obtained for annual license renewal.

**Statutory Authority:** *MS s 148.08*

**History:** *19 SR 734*

**2500.2110 REINSTATEMENT OF VOLUNTARILY RETIRED LICENSE.**

A licensee who has voluntarily retired a license for a period equal to or less than five years may be reinstated to a nonrestricted license after:

A. completion of a board-approved application of reinstatement;

B payment of a reinstatement fee in the amount of \$100;

C payment of license fees for each year the license was voluntarily retired, and

D. completion of 30 units of board-approved continuing education for each year the license was voluntarily retired.

None of the continuing education units obtained for the purpose of reinstating a voluntarily retired license apply to the current biennial requirement

A license which has been voluntarily retired for more than five years by a chiropractor who has also not been in active practice in another state or country during the period of voluntary retirement in Minnesota may only be reinstated following successful completion of the written and practical licensing examinations as administered by the board

**Statutory Authority:** *MS s 148.08*

**History:** *19 SR 734*

**2500.2500 DEFINITIONS.**

*[For text of subps 1 to 7, see M.R.]*

Subp. 8 **Preceptorship training program.** "Preceptorship training program" means a board-approved program by which an intern may practice chiropractic under the direct supervision of a licensed chiropractic physician for one 12-month period

*[For text of subp 9, see M.R.]*

**Statutory Authority:** *MS s 148.08*

**History:** *19 SR 734*

**2500.2530 TERMINATION OF PRECEPTORSHIP PROGRAM.**

A preceptorship training program must terminate no later than 12 months after the intern's graduation from a board-approved chiropractic college. It must be terminated before that time if

*[For text of items A and B, see M.R.]*

C. upon completion of the 12-month preceptorship program if the intern fails to pass the board licensure examination for a second time, or

*[For text of item D, see M.R.]*

**Statutory Authority:** *MS s 148 08*

**History:** *19 SR 734*