

CHAPTER 1900
MINNESOTA STATE ARTS BOARD
GRANT PROCEDURES

1900 1400 APPLICATION FORMS AND
DEADLINE

1900 1700 COMPLETED APPLICATIONS

1900.1400 APPLICATION FORMS AND DEADLINE.

All applications for grants must be made on official application forms for the appropriate program available at the offices of the board. Applicants must use grant application forms for the appropriate fiscal year. Requests for other forms of assistance may be made directly to the board at its offices.

The application form will request the specific data needed to determine the eligibility of the individual or organization and to review the application according to the review standards.

All applications must be received by the deadlines set forth by the board in the current program information.

Statutory Authority: *MS s 139.10*

History: *15 SR 2404*

1900.1700 COMPLETED APPLICATIONS.

The applicant is responsible for the quality and the nature of the responses in the application form and the supporting materials.

A complete application includes the following:

- A. the appropriate application form with all spaces completed;
- B. authorizing signature(s) on the application form;
- C. a complete data summary form;
- D. all required resumes attached;
- E. applications from organizations have named a project director;
- F. applications from individual artists must have included required supporting materials;
- G. where applicable, a copy of the contract with the fiscal agent; and
- H. receipt by the stated deadline(s) in program information.

Statutory Authority: *MS s 139.10*

History: *15 SR 2404*