

officers or employees shall be entitled from and after the enactment of such ordinance or resolution.

Sec. 2. This act shall become effective only after its approval by a majority of the governing body of the city of Saint Paul and upon compliance with the provisions of Laws 1959, Chapter 368.

Approved April 20, 1961.

CHAPTER 548—S. F. No. 1652

[Not Coded]

An act relating to the purchasing program of the county of Ramsey and certain municipal subdivisions therein; amending Laws 1959, Chapter 542, Sections 1, 2, 4, 5, and 6; adding new Sections 6 and 7; providing for renumbering; repealing Laws 1959, Chapter 542, Section 3.

Be it enacted by the Legislature of the State of Minnesota:

Section 1. Laws 1959, Chapter 542 is amended to read:

Section 1. **Ramsey county; joint county; municipal purchasing program.** *Subdivision 1.* Notwithstanding the provisions of any charter provision, city ordinance, or prior law to the contrary pertaining to purchasing by the city of Saint Paul or the county of Ramsey, and in order to promote competitive bidding, effect economies in volume buying, and provide better service, the city of Saint Paul and the county of Ramsey shall establish a joint purchasing program.

Subd. 2. *The city of Saint Paul, the county of Ramsey, and the board of public welfare of the city of Saint Paul and the county of Ramsey shall each be subject to the provisions of this act and shall participate in the purchasing program established pursuant hereto.*

Subd. 3. *Any other political subdivision, municipal corporation or municipal agency any part of which lies within Ramsey county may participate in the purchasing program by action of its governing body, subject to approval by the council of the city of Saint Paul and approval by the board of county commissioners of Ramsey county.*

Sec. 2. *Subdivision 1.* *There is established in the*

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records of the comptroller of the city of Saint Paul an account described as the purchasing administration account, into which shall be paid the assessed cost of the administration of the purchasing program by the participating units pursuant to subdivision 2. Initially the governing body of any participating unit is authorized to pay into such fund such amount as may be lawfully appropriated to the purpose of administration of purchasing by such governing body.

Subd. 2. The board of county commissioners of the county of Ramsey and the board of public welfare of the county of Ramsey and the governing body of any participating agency, subdivision or municipality shall hereafter do and perform all acts necessary and instrumental to the purchase or contract for all supplies, materials, equipment and ~~contractural~~ ~~contractual~~ services required by any department or agency of the county government ~~them~~ through facilities of the purchasing department of the city of Saint Paul and for this service shall pay to the city of Saint Paul the cost incurred in providing such services. Such costs shall be determined through an analysis and evaluation of all purchases processed through December 31, ~~1959~~ 1960, and thereafter through each succeeding calendar year. The manner and methods of computing this cost will be the joint responsibility of the county auditor and the city comptroller. They shall certify the amount of the exact cost to the board of county commissioners and the city council of Saint Paul. ~~governing body of each participating unit for the preceding calendar year on or before June 30 in each year. The governing body of each participating unit shall include the cost as certified to it in its next annual budget, and shall pay the funds into the purchasing administration account on or before January 31 of the succeeding calendar year.~~

Sec. 2. All of the charter provisions of the city of Saint Paul pertaining to the procedures, rules, and regulations in the field of purchasing goods, wares, and merchandise are hereby in their entirety reserved in full.

Sec. 4. Sec. 3. Subdivision 1. A permanent committee on standardization of purchases for the city of Saint Paul and the county of Ramsey is established, such committee to be composed, on an equal basis, of representatives of the city of Saint Paul, the county of Ramsey, and the board of public welfare of the county of Ramsey, and any other governmental units permitted to purchase through the purchasing department of the city of Saint Paul. The members of such

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committee on standardization of *purchases* shall be chosen by the city council for the city, by the board of county commissioners for the county, and by the board of public welfare for that board. It shall be the duty of the committee to agree on single specifications for ~~all~~ *those* items commonly used in each of the governmental units in order that their purchasing power may be combined.

Subd. 2. The committee on standardization of purchases shall have the power to establish from time to time standards for each and every article for the use of any and all officers and departments affected by this act; to make or cause to be made any test, examination or analysis necessary therefor; to require the assistance of any and all officers and departments therefor; to form or cause to be formed full, proper and uniform specifications therefor and standard and uniform forms of contracts.

Subd. 3. Subject to the approval of the governing bodies of all participating units under this act, the committee on purchases shall have the power to exclude all but one type or kind of supplies where by reason of past experience the usual competitive bidding procedures will work a disadvantage to the participating unit. All such items shall be listed on a master roll kept by the city purchasing agent and which shall be available to the public for examination.

~~Sec. 5: Sec. 4.~~ *As soon as practical after the establishment of the central purchasing program the city of Saint Paul, the county of Ramsey, and the board of public welfare of the county of Ramsey shall establish The purchasing agent of the city of Saint Paul shall establish, operate and maintain a central office supply stock room. The permanent committee on standardization of purchases He shall provide for inventory control procedures and the method and manner of distribution of supplies and materials from such central stock room. Each of the governmental units participating in the central purchasing program shall contribute such amount as may be jointly agreed upon into a revolving fund which is hereby established for the operation of such central stock room, and shall pay from time to time, in accordance with rules provided therefor, into such revolving fund such moneys as may be required to cover overhead, in addition to the cost of materials and supplies obtained therefrom. The revolving fund shall be administered and accounted for by the city of Saint Paul and its purchasing department.*

~~Sec. 6: Sec. 5.~~ *The city of Saint Paul and the county of*

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Ramsey ~~shall~~ *may* provide ~~adequate~~ warehouse and storage space for all items which are practical to store and the purchase of which, in quantities greater than current needs, will secure a distinct financial advantage to these governmental subdivisions.

Sec. 6. Subdivision 1. Subject to the provisions of section 3 and notwithstanding the provisions of any statutes in conflict herewith, in all purchases made by the purchasing agent under the authority of this act he shall be governed by the provisions of Laws 1959, Chapter 643, and acts amendatory thereof, except as provided in subdivision 2 hereof.

Subd. 2. All awards of purchase contracts in excess of the sum of \$2,000 but less than the sum of \$5,000 shall be made by the purchasing agent, but shall first be approved by the city council except that in the case of school contracts, they shall first be approved by the board of education. All awards of purchase contracts in excess of the sum of \$5,000 shall be made in like manner but shall not be complete unless approved by resolution by the governing body of the participating unit, and in the case of school contracts, by the board of education.

Subd. 3. Subject to the provisions of subdivision 1, the city council and the county board shall provide by joint agreement proper rules and regulations to control the administrative procedures necessary to the efficient operation of the joint purchasing program. Such rules and regulations, when adopted by the city council and when adopted by the county board, shall have the force and effect of law.

Sec. 7. The civil service commissions of the city of Saint Paul and the county of Ramsey or their successor bodies shall have power by rule to change job assignments, classifications and job specifications as in their judgment may be made necessary by this act or rule adopted pursuant thereto. All rights of present employees under existing civil service acts are preserved and protected against impairment by operation of this act or rule adopted pursuant thereto.

Sec. 2. This act shall become effective only after its approval by a majority of the county board of the county of Ramsey and a majority of the city council of the city of Saint Paul and upon compliance with the provisions of Laws 1959, Chapter 368.

Approved April 20, 1961.

Changes or additions indicated by *italics*, deletions by ~~strikeout~~.